

GOVERNOR AND EXECUTIVE COUNCIL AGENDA  
State House, Concord, New Hampshire  
October 17, 2018, 10:00 a.m.

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#A. Authorize to enter Maureen DiTomaso into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in Modules in Business Management including: Building Teamwork through Marketing; Interact Effectively in the Workplace; Evaluate Popular Psychology; and Experiment with Psychology, during the period of November 1, 2018 through May 31, 2019, and to pay said costs in the amount of \$1,500. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#B. Authorize to enter Karyl Provost into an educational tuition agreement with New England College, Henniker, NH, to participate in Project Management and Strategic Marketing courses during the period of October 22, 2018 through March 3, 2019, and to pay said costs in an amount not to exceed \$4,000. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#C. Authorize to enter Jane M. Gronbeck into an educational tuition agreement with Southern NH University, Hooksett, NH, to participate in Fundamentals of Public Health and Statistics for Healthcare Professionals, during the period of October 29, 2018 through March 3, 2019, and to pay said costs in an amount of \$1,920. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Bureau of Human Resource Management**

#D. Authorize to enter Heather Moquin into an educational tuition agreement with Plymouth State University, Plymouth, NH, to participate in Foundations of Management and Strategy, during the period of October 22, 2018 through December 14, 2018, and to pay said costs in the amount of \$1,575. **100% General Funds.**

**NEW HAMPSHIRE LOTTERY COMMISSION**

#E. Authorize to enter Patrick Graham into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Human Relations in Administration, during the period of October 29, 2018 through December 23, 2018, and to pay said costs not to exceed \$864. **Lottery Funds.**

**STATE TREASURY**

#F. Authorize the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$69,912 and the State Treasurer to issue checks in the amount of \$69,911.05 to the rightful owners of abandoned or unclaimed funds.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Division of Public Health Services**

#G. Authorize to make a payment to the Association of Maternal and Child Health Programs, Washington, DC, in the amount of \$7,200 for annual membership dues. Effective upon G&C approval through September 30, 2019. **65% Federal, 35% General Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#A. Authorize Cannon Mountain Aerial Tramway & Ski Area to accept a donation of goods and services toward the completion of the summit patrol hut, valued at \$25,000 from the Franconia Notch Ski Patrollers' Association, a registered NH 501c3 based in Franconia. Effective upon G&C approval.

#3 **MOP 150, I, B (3): Reports and Findings**

**STATE TREASURY**

#A. Authorize to accept and place on file the Annual Report for the Fiscal Year 2018.

**DEPARTMENT OF REVENUE ADMINISTRATION**

#B. Authorize to accept and place on file the Annual Report for July 1, 2017 through June 30, 2018.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERALS DEPARTMENT**

#A. Authorize the nomination of Major Brady N. Ohr, Stratham, NH, for promotion to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#B. Authorize the nomination of Captain Eric F. Galliher, Millerton, NY, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#C. Authorize the nomination of Major Nicholas J. Scola, Plaistow, NH, for promotion to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#D. Authorize the nomination of Captain Matthew D. Rouleau, Dover, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF JUSTICE**

#E. Authorize to appoint Joshua C. Harrison as an Assistant Attorney General, at a salary level of \$63,900. Effective upon G&C approval, or October 26, 2018, whichever is the latter, through October 18, 2020.

**DEPARTMENT OF JUSTICE**

#F. Authorize to appoint Lawrence M. Edelman as an Assistant Attorney General, at a salary level of \$89,700. Effective upon G&C approval, or October 26, 2018, whichever is the latter, through June 30, 2021.

**DEPARTMENT OF JUSTICE**

#G. Authorize to designate Lisa Wolford as an Assistant Attorney General, at a salary level of \$67,906.80. Effective upon G&C approval through August 13, 2023.

**DEPARTMENT OF JUSTICE**

#H. Authorize to appoint Nicole M. Clay as an Assistant Attorney General, at a salary level of \$66,437.50. Effective upon G&C approval, or November 9, 2018, whichever is the latter, through October 9, 2021.

**DEPARTMENT OF JUSTICE**

#I. Authorize to appoint Allison B. Greenstein as an Assistant Attorney General, at a salary level of \$66,437.50. Effective upon G&C approval, or October 26, 2018, whichever is the latter, through November 21, 2021.

**DEPARTMENT OF JUSTICE**

#J. Authorize to reappoint Matthew G. Mavrogeorge as an Assistant Attorney General, at a salary level of \$75,870.60. Effective upon G&C approval, or October 26, 2018, whichever is the latter, through October 20, 2023.

**DEPARTMENT OF JUSTICE**

#K. Authorize to appoint Heather A. Cherniske as an Assistant Attorney General, at a salary level of \$75,500. Effective upon G&C approval, or October 26, 2018, whichever is the latter.

**DEPARTMENT OF JUSTICE**

#L. Authorize to reappoint John W. Garrigan as an Assistant Attorney General, at a salary level of \$67,304.06. Effective upon G&C approval, or October 26, 2018, whichever is the latter, through October 31, 2023.

#5 **MOP 150, I, B (5): Other Items** - NONE

**REGULAR AGENDA**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Drug and Alcohol Services**

#6 Authorize to enter into a **retroactive** agreement with JSI Research & Training Institute d/b/a Community Health Institute, Bow, NH, for the coordination of services provided to the NH Alcohol and Other Drug Continuum of Care System, statewide, in an amount not to exceed \$3,400,734. Effective October 1, 2018 through June 30, 2020. **38% Federal, 24% General, 38% Other Funds.**

**New Hampshire Hospital**

#7 Authorize to accept and expend \$10,000 in additional trust fund proceeds for the purpose of increasing support of nursing education. Effective upon G&C approval through June 30, 2019.

**Bureau of Population Health and Community Services**

#7A Authorize the Division of Public Health Services to **retroactively** exercise a renewal option and amend an existing **sole source** contract with Early Learning NH, Concord, NH (originally approved by G&C on 8-24-16, item #14), for the provision of early childhood comprehensive systems activities statewide, by increasing the price by \$20,000 from \$617,175 to \$637,175, and by extending the completion date from September 30, 2018 to September 30, 2019. **100% Federal Funds.**

**DEPARTMENT OF TRANSPORTATION**

#8 Authorize the Bureau of Construction to enter into a **retroactive** contract with Weaver Bros. Construction Co., Inc., Bow, NH, for emergency roadway repair located on NH 118 in Warren, on the basis of a single bid of \$2,343,727.65. (2)Further authorize a contingency in the amount of \$234,372.77 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 28, 2019. **80% Emergency Federal, 20% Private Local Funds.**

#9 Authorize the Bureau of Construction to enter into a contract with CW Sliter and Sons Inc., d/b/a CWS Fence and Guardrail Co., Andover, NH, to install a new guardrail to meet current standards, on the basis of a low bid of \$959,416.40. (2)Further authorize a contingency in the amount of \$47,970.82 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 25, 2019. **100% Federal Funds.**

#10 Authorize the Bureau of Construction to enter into a contract with Austin Construction Inc., d/b/a Stephen Austin Co., Concord, VT, for replacement of the bridge carrying NH 18 over the Lafayette Brook, on the basis of a low bid of \$1,007,031.60. (2)Further authorize a contingency in the amount of \$50,351.58 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through July 26, 2019. **100% General Funds.**

#11 Authorize the Bureau of Construction to enter into a contract with Spears Bros. Building Salvage & Wrecking, Laconia, NH, for demolition of three buildings in Litchfield, on the basis of a low bid of \$115,129. (2)Further authorize a contingency in the amount of \$5,756.45 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through May 31, 2019. **100% Turnpike (Intra-Agency Transfers) Funds.**

#12 Authorize the Bureau of Rail & Transit to enter into an agreement with Alta Planning + Design Inc., Cambridge, MA, for the development of a Statewide Pedestrian and Bicycle Transportation Plan, for an amount not to exceed \$284,230. Effective upon G&C approval through February 28, 2020. **100% Federal Funds.**

#12A Authorize the Bureau of Rail & Transit to accept the gift of a parcel(s) of land in Salem, NH, from Demoulas Super Markets Inc., Black Brook Realty Tuscan Village North LLC, Tuscan Village Residential Holdings LLC, and Dilorenzo Lafayette Ledgewood Real Estate LLC (Grantors) for railroad or other transportation use. Effective upon G&C approval.

#12B Authorize the Bureau of Construction to enter into a contract with Reed & Reed General Contractors, Woolwich, ME, for the replacement of 3 red-list bridges and reconstruction or rehabilitation of 3.5 miles of roadway on NH 16 in Ossipee, on the basis of a low bid of \$16,980,561.32. (2)Further authorize a contingency in the amount of \$849,028.07 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 25, 2021. **17% Federal, 83% Other Funds (SB367 Capital Investment).**

#### **OFFICE OF STRATEGIC INITIATIVES**

#13 Authorize to enter into a memorandum of agreement with the Department of Administrative Services, Concord, NH, to support reduction in energy consumption and costs in the state fleet, in the amount of \$70,000. Effective October 17, 2018 through June 30, 2019. **100% Federal Funds (State Energy Program).**

#### **STATE TREASURY**

#14 Authorize to accept and place on file the quarterly report of the New Hampshire State Treasury for the period ended June 30, 2018.

#15 Authorize the State Treasurer to proceed with the sale and issuance of up to \$100 million of general obligation (“new money”) bonds through a competitive process, negotiated sale, or private placement. Effective upon G&C approval through February 28, 2019. (2)Further authorize the State Treasurer to conduct the sale and issuance of up to \$100 million of general obligation bonds through a competitive process, negotiated sale, or private placement to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bonds. Effective upon G&C approval through February 28, 2019.

#### **OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

#15A Authorize to enter into a contract with the Council on Licensure, Enforcement and Regulation, Nicholasville, KY, to provide licensing research analysis and subsequently provide recommendations, in an amount not to exceed \$125,015. Effective upon G&C approval through April 30, 2020. **100% Federal Funds.**

#### **INSURANCE DEPARTMENT**

#16 Authorize to enter into a **retroactive sole source** contract amendment with Freedman Healthcare LLC, Newton, MA (originally approved by G&C on 9-13-17, item #44), for the provision of consulting services, by increasing the amount by \$14,150 from \$91,289 to \$105,439, and by extending the end date from September 30, 2018 to December 30, 2018. **100% Federal Funds.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#17 Authorize to make a **retroactive** payment to Congruity in the amount of \$3,480 for on-site hard drive shredding services. **100% Federal Funds.**

#### **DEPARTMENT OF CORRECTIONS**

#18 Authorize to make a one-time **retroactive** salary payment to Probation Parole Officer I, Samuel Derven, in the amount of \$3,936.87 for the period of September 1, 2017 through June 7, 2018 with current State fiscal year funds. **100% General Funds.**

#19 Authorize to make a one-time **retroactive** salary payment to Corrections Officer Frank Crabtree, in the amount of \$1,303.60 for the period of March 7, 2018 through June 7, 2018 with current State fiscal year funds. **100% General Funds.**

#20 Authorize to make a one-time **retroactive** salary payment to Corrections Officer Leonard Mitchell, in the amount of \$1,187.68 for the period of April 13, 2018 through June 7, 2018 with current State fiscal year funds. **100% General Funds.**

#21 Authorize to make a one-time **retroactive** salary payment to Pharmacist Iphigenia Daukipulos, in the amount of \$5,119.22 for the period of April 13, 2018 through June 21, 2018 with current State fiscal year funds. **100% General Funds.**

#22 Authorize to enter into a **retroactive sole source** contract with Academy Computer Services Inc., Stoneham, MA, for the provision of Correctional Law Library Services, in the amount of \$21,996. Effective upon G&C approval for the period of July 1, 2018 through June 30, 2019, with the option to renew for two additional period of up to one year each. **100% Offender Funds.**

#### **DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#23 Authorize the Division of Parks and Recreation, Cannon Mountain to enter into a **retroactive sole source** contract with Royal Electric Company Inc., Woodsville, NH, to complete the electrical supply installation for the new Summit Station Ski Patrol building at Cannon Mountain and Franconia Notch State Park, in the amount of \$16,155. Effective September 25, 2018 through November 23, 2018. **100% Cannon Capital Funds.**

#24 Authorize the Division of Parks and Recreation, Cannon Mountain to enter into a **sole source** contract with Royal Electric Company Inc., Woodsville, NH, to complete the Fiber Optic Backbone Installation of Tram Valley Station, Park Headquarters, Notchview Lodge, Peabody Lodge and Brookside Learning Center at Cannon Mountain and Franconia Notch State Park, in the amount of \$177,776. Effective upon G&C approval through November 16, 2018. **100% Cannon Capital Funds.**

#24A Authorize to amend the terms of the Lease and Operating Agreement with the Sunapee Difference LLC, Broomfield, CO (originally approved by G&C on 6-10-98, item #50), to add Change of Control language, to accept land and to provide for the expansion of the Mount Sunapee State Park, and to establish the Mount Sunapee Advisory Commission. Effective upon G&C approval.

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#25 Authorize to amend a loan agreement with the City of Franklin, NH (originally approved by G&C on 12-20-17, item #66), by increasing the amount by \$100,000 from \$250,000 to \$350,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#26 Authorize to enter into a contract with Nelson Analytical LLC, Manchester, NH, to provide sampling containers and laboratory analytical services, in the total amount of \$565,000. Effective upon G&C approval through June 30, 2021. **35% MtBE Remediation, 65% Drinking Water and Groundwater Trust Funds.**

#27 Authorize to enter into **sole source** contracts with Woodrow B. Thompson of Wayne, ME, and J. Dykstra Eusden Jr. of South Paris, ME, for surficial and bedrock geologic mapping services, in the amount of \$32,593. Effective upon G&C approval through September 14, 2019. **100% Federal Funds.**

#28 Authorize a Clean Water State Revolving Fund loan agreement with the Town of Henniker in the amount not to exceed \$30,000 to finance the Wastewater System Asset Management Program Project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#29 Authorize to enter into an agreement with Schnabel Engineering LLC, West Chester, PA, to provide engineering services for the preparation of a Supplemental Watershed Plan and Environmental Evaluation for the Baker River Site 8 Flood Control Dam in Dorchester, in an amount not to exceed \$349,933.22. Effective upon G&C approval through March 31, 2020. **100% Federal Funds.**

#30 Authorize to execute a **sole source** amendment to a contract with GZA GeoEnvironmental Inc., Bedford, NH (originally approved by G&C on 8-26-15, item #61), for additional cleanup activities at two Superfund sites, by increasing the amount by \$249,500 from \$3,330,000 to \$3,579,500. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

#31 Authorize the NH Department of Transportation's request to perform work on the Piscataqua River in Portsmouth.

#32 Authorize Kimberly A. Wesson Revocable Trust's request to perform work on Little Bay in Dover.

#### **DEPARTMENT OF EDUCATION**

#33 Authorize the Bureau of Vocational Rehabilitation to enter into a contract with Granite State Independent Living, Concord, NH, to provide independent living services, in an amount not to exceed \$176,212.88. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#34 Authorize the Bureau of Special Education to enter into a contract with Creative Educational Consulting LLC, Hollis, NH, to provide technical assistance to districts regarding the implementation of the NH Preschool Outcome Measurement System, in an amount not to exceed \$160,000. Effective upon G&C approval through June 30, 2020. **100% Federal Funds.**

#35 Authorize the Bureau of Adult Education to enter into a contract with Aztec Software, Springfield, NJ, to provide licenses for online adult education digital technology software to expand NH adult education program capacity and meet technology requirements under the Workforce Innovation and Opportunity Act of 2014, in an amount not to exceed \$29,925. Effective upon G&C approval through June 30, 2021, with an option to renew for two additional years through June 30, 2023. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

#36 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Newport for the purchase and installation of a generator at the community's Emergency Operations Center and for the relocation of communications equipment for a total amount of \$38,015. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#37 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Newton, for the purchase and installation of equipment to support the community's Emergency Operations Center, for a total amount of \$35,527. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#38 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Milton to purchase an all-hazards emergency response trailer for a total amount of \$10,000. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#39 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Cornish to purchase an emergency management trailer and associated equipment for a total amount of \$17,184. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#40 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Hampstead to and install equipment to improve emergency communication capabilities for a total amount of \$25,000. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#41 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Conway to update Local Hazard Mitigation Plans for a total amount of \$9,999.75. Effective upon G&C approval through January 30, 2021. **100% Federal Funds.**

#42 Authorize the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Jackson to purchase and install a generator, associated transfer switch, and concrete pad for the community's Secondary Emergency Operations Center for a total amount of \$5,000. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#### **DEPARTMENT OF JUSTICE**

#42A Authorize to enter into a **sole source** contract with Dr. Margaret Greenwald, Hallowell, ME, as a substitute Associate Medical Examiner, for a total not to exceed \$10,000 to aid the Office of the Chief Medical Examiner for the period of December 3-7, 2018. Effective upon G&C approval through January 31, 2019. **100% General Funds.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

#43 Authorize the State Suggestion and Extraordinary Service Award Evaluation Committee to award a net sum of \$1,000 to Edward A. Sargent from the Adjutant General's Department. Effective upon G&C approval.

#44 Authorize the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#45 Authorize the Bureau of Court Facilities to enter into an amendment with DCC Development Corporation, Hampton, NH (originally approved by G&C on 10-26-16, item #98), for courtroom and office space for the 10<sup>th</sup> Circuit – District Division – Seabrook comprised of approximately 4,873 square feet, by increasing the price by \$19,443 from \$154,020 to \$173,463, and by extending the completion date from October 31, 2018 to January 31, 2019. **100% Transfer Funds (transfer from AOC, Rent from Other Agencies).**

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#### **TABLED ITEMS**

##### **DEPARTMENT OF TRANSPORTATION** *(Tabled at G&C Meeting 10/3/18)*

#17 **TABLED** – The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Prescott, and with Councilors Volinsky and Pappas voting **no, tabled** the request of the Bureau of Operations to accept and expend revenue in the amount of \$106,250 from the NH Department of Environmental Services for the NH Clean Diesel Emissions Reduction Program. Effective upon G&C approval through March 31, 2019. **100% Agency Income (Federal DERA) Funds. Fiscal Committee approved.**

##### **THE ADJUTANT GENERALS DEPARTMENT** *(Tabled at G&C Meeting 10/3/18)*

#36 **TABLED** – The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Prescott voted to **table** the request to enter into a contract with Titan Electric Inc., Manchester, NH, for the purpose of providing upgrades to the photo-voltaic system at the Milford Readiness Center, Milford, NH, in the amount of \$34,500. Effective upon G&C approval through December 31, 2018. **50% General, 50% Federal Funds.**