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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION
172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856
PHONE: (603) 271-3556 FAX: (603) 271-3553 E-MAIL: nhparks@dred.state.nh.us
WEB: www.nhstateparks.org

November 17, 2014

Her Excellency Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 216-A:3-o, authorize the Department of Resources and Economic Development, Division of Parks and Recreation, to accept a \$10,000 donation from The Burton D. Morgan Foundation under its President's Initiative Grant program. The donation is to be used for the care and maintenance of Winslow State Park in memory of Dolly Conron, a longtime and dedicated employee at the park.

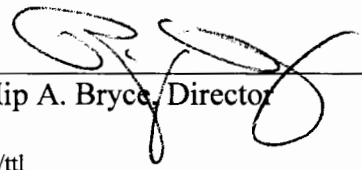
EXPLANATION

The donation is given in memory of Dolly Conron who passed away on July 1, 2013. She was a longtime and dedicated attendant at the toll booth at Winslow State Park. She loved her role at the Park having served there with joy and distinction for many years.

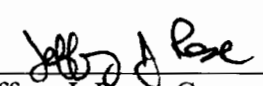
The Division has an established procedure for the receiving, tracking, expending and reporting of gifts and donations. The donation will be deposited to an account specific to Winslow State Park and will be used for the stated purpose, as defined by The Burton D. Morgan Foundation.

Respectfully submitted,

Concurred,



Philip A. Bryce, Director
PAB/ttl



Jeffrey J. Rose, Commissioner

The
Burton D. Morgan
Foundation

Committed to the Free Enterprise System®

May 23, 2014

Jeffrey Rose, Commissioner
New Hampshire Division of Parks and Recreation
172 Pembroke Rd
PO Box 1856
Concord, NH 03302-1856

RE: Grant No. 4427

Dear Mr. Rose:

It gives me great pleasure to inform you that The Burton D. Morgan Foundation has awarded the New Hampshire Division of Parks and Recreation a special President's Initiative Grant in the amount of \$10,000. This grant is to be used for the care and maintenance of Winslow State Park. Enclosed is the check for payment of the grant.

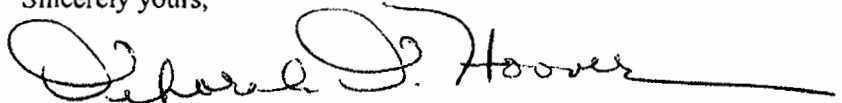
Please sign and date the letter in the space below and return one signed copy of this letter to us as an agreement that your organization will use the grant for the stated purpose and that the grant will not be used to fulfill a pledge previously made by me, by my family members, or by any other individual or foundation. **You may keep the other signed copy for your files.** You also agree to notify the Foundation promptly of any change in your organization's tax status, in the circumstances described in your certification to us, or in your organizing documents.

The Foundation expects the New Hampshire Division of Parks and Recreation to submit a brief report by June 1, 2015, explaining how the grant funds were used.

Please note that grantees may not reproduce The Burton D. Morgan Foundation logo without prior approval. All requests for permission to use the logo should be referred to Gina Dotson at 330-655-1369 or gdotson@bdmorganfdn.org.

Best wishes for continuing success. Please let us know if you have any questions regarding this grant.

Sincerely yours,



Deborah D. Hoover
President & CEO

DDH/gmd
Enclosure

cc: Kevin Donovan
NH Division of Parks

The
**Burton D. Morgan
Foundation**

Committed to the Free Enterprise System

22 Aurora Street
Hudson, OH 44236

Morgan Bank, N.A.
Hudson, OH 44236
56-270/412

9512

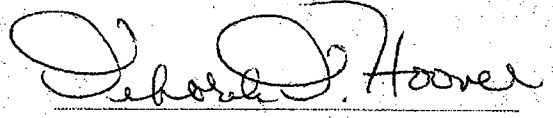
5/23/2014

PAY TO THE NH Division of Parks and Recreation
ORDER OF

\$ **10,000.00

Ten Thousand and 00/100*****

DOLLARS



MEMO

Memo

[REDACTED]

THE BURTON D. MORGAN FOUNDATION

9512

NH Division of Parks and Recreation

5/23/2014

Date Type Reference

Original Amt.
10,000.00

Balance Due
10,000.00

Discount

Payment
10,000.00

Check Amount

10,000.00

Morgan Bank Checkin Memo

10,000.00

**SNH-DRED-PARKS
TRACKING OF GIFT FUNDS
RSA 216-A:3-o
010-035-3515-3344**

Parks will secure the documentation relating to the nature of the gift and provide to Accounts Receivable (Karen / Shelley) in the Business Office.
Only Gifts considered to be significant will be tracked. Miscellaneous funds received or left in iron rangers will not and will be deposited as Park Revenue in Acctg Unit 3702.

Receipt of Gift

- Elaine to receive check if over the counter or in mail.
- Cash Reports to be reviewed for significant gifts.
- Copies to be forwarded to Parks and Business Office.
- Donations to be recorded in 010-035-3510-3344-xxxxxxActivity codes to be used to indicate location.
- Parks to keep record of Individual Donations for recognition purposes.

Files and Reporting

- Business Office to establish a Gift Paper File. Also, Excel Worksheet will be used to track overall Receipt and Disbursements by Project.
- Quarterly report sent to Parks showing activity and balance of each gift.
- Lawson reports can also be accessed.

Expenditures

- Parks to provide Expense Budget. Funds are Non-Lapsing and Continually Appropriated
- Budgets can be adjusted.
- Parks to communicate with Karen as to anticipated purpose of expenditures.
- Normal purchasing procedures are to be followed.

216-A:3-o State Park Gifts and Donations; Account Established. –

I. Notwithstanding any other provision of law to the contrary, individual gifts and donations not exceeding \$2,500 in value in a fiscal year may be received by the division of parks and recreation without the approval of the governor or the governor and council. Individual gifts and donations exceeding \$2,500 in value in a fiscal year may be received by the division of parks and recreation with the approval of the governor and council.

II. There is established an account within the division of parks and recreation to be known as the state parks gifts and donations account. Moneys in the state park gifts and donations account are nonlapsing and continually appropriated to the division of parks and recreation. All gifts and donations to the division of parks and recreation shall be deposited in this account, except gifts and donations made to the division in support of a specific program that has an established dedicated account which shall be deposited into the appropriate dedicated account and expended in accordance with the purpose of the dedicated account.

Source. 2012, 179:4, eff. June 11, 2012.