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ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

## State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

July 5, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### Requested Action

Authorize the Department of Safety, Office of Highway Safety to retroactively pay the Governors Highway Safety Association (VC# 170334-R001), 660 North Capitol Street, NW, Suite 220, Washington, DC, the amount of \$4,521.00 for annual dues. Effective upon Governor and Council approval for the period of July 1, 2020, through June 30, 2021. Funding Source: 52.80% Federal Funds, 47.20% Highway Funds.

Funds are available in the SFY2021 operating budget from the following account:

02-23-23-231015-75460000	Dept. of Safety – Office of the Commissioner – Highway Safety Administration	<u>SFY 2021</u>
026-500251	Organizational Dues – Membership Fees	\$4,521.00

### Explanation

This request is retroactive because it was inadvertently overlooked this spring during the transition to electronic submission and processing. The payment of these dues will allow the Office of Highway Safety to retain voting privileges. Dues must be paid prior to commencement of the annual meeting held on August 29 through September 2, 2020 in Pittsburgh, PA. GHSA members are state Highway Safety Offices that develop and implement state-level highway safety programs.

The mission of the Office of Highway Safety is to “reduce traffic accidents and deaths, injuries and property damage resulting therefrom” and to coordinate highway safety programs utilizing federal funds provided to the state to accelerate highway traffic safety programs and activities. As a result of the Highway Safety Act of 1966 that established highway safety offices in each state, the District of Columbia, and U.S. territories, the Governors Highway Safety Association (GHSA) was incorporated in 1974 to develop and improve methods of highway safety program administration. GHSA aids Highway Safety Offices in the development of policies consistent with state needs and goals to study problems connected with highway safety; develops technical, administrative, and educational highway safety standards; cooperates with other agencies in the consideration and solution of highway safety problems; and develops better ways and means of adequately informing community leaders and the public of the magnitude and costs of highway crashes and corrective measures to reduce those crashes. GHSA is organized exclusively for administrative, educational, and scientific purposes. No activities of GHSA shall be dedicated to the “carrying on of propaganda, or otherwise attempting to influence legislation” nor does GHSA “participate in, or intervene in any political campaign on behalf of any candidate for public office”. GHSA is not a lobbying organization.

Membership in GHSA consists of the Governor’s Highway Safety Representative/Coordinator (or duly designated alternate). Whenever the Representative/Coordinator ceases to hold that position, his/her membership shall terminate and be filled by his/her successor to the position.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The Governors Highway Safety Association was incorporated in 1974. The Office of Highway Safety has been a member of the Association since its inception.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No, the Office of Highway Safety does not belong to any other organization providing the same/similar benefits.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* There are 55 states and territories that belong to GHSA. The Office of Highway Safety is the sole New Hampshire state agency belonging to GHSA.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* Annual dues are based on a flat fee in addition to a proportional formula based on state population.
5. *What benefit does the state receive from participating in this membership?* The purpose for which the Association is organized and for which it shall be perpetuated is: to develop and improve methods of highway safety program administration, particularly in response to the Highway Safety Act of 1966 and amendments thereto; to assist the members of the Association in a) implementing the Governor's state highway safety programs; b) aiding Governors in the development of policies consistent with the needs and goals of the several states; and c) informing Governors of actions needed at national, state and local levels to develop and to implement strategic highway safety programs; to study all problems connected with highway safety; to cooperate with other agencies and organizations in the consideration and solution of highway safety problems; to develop better ways and means of adequately informing community leaders and the public as to the magnitude and costs of highway accidents and as to corrective measures and to inform Congress and the Administration of the policy concerns of State Highway Safety Offices.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* Throughout the year GHSA hosts conference calls and web-based trainings to educate members regarding management reviews, funding requirements, reporting, equipment inventory, etc. Membership dues cover costs associated with all trainings.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* There is no travel included in the membership fee.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)* The Coordinator/Governor's Representative of the Office of Highway Safety is directly involved with GHSA and is a voting member representing the State.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* If New Hampshire was not a member of GHSA, the State would not have a voice or an avenue through which to impact the development or administration of programs being considered by the federal government, which could negatively impact the state.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety



# INVOICE

Friday, May 1, 2020  
 Invoice No: 2812  
 Member ID: 33  
 Contact ID: 6601

**Bill To:**

New Hampshire Office of Highway Safety  
 Attn: William Haynes  
 33 Hazen Drive, Room 109A  
 Concord, NH 03305

**Remit Payment To:**

Governors Highway Safety Association  
 660 North Capitol Street, NW  
 Suite 220  
 Washington, DC 20001-1642  
 (Federal ID# 521021004)

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Membership Renewal Member Type: SHSO - New Hampshire thru: 6/30/2021	\$4,521.00	1	\$4,521.00

**TERMS: Due Upon Receipt**

**Subtotal** \$4,521.00  
**Sales Tax** \$0.00  
**Prior Payments** \$0.00  
**TOTAL DUE** \$4,521.00

**Notes:**

Organization Name: New Hampshire Office of Highway Safety  
 Primary Member Name: William Haynes  
 Organization ID: 33  
 Member Type: SHSO - New Hampshire  
 Membership Expiration Date: 6/30/2021  
 Membership Cost: \$4,521.00

**Payable to Governors Highway Safety Association (GHSA)**

- All major credit cards accepted.
- ACH or EFT: ABA #044000804 Account #8902010599903
- Bank Wire: ABA #021000089 Account #40611172 (for further credit to Account #959114543)