



The State of New Hampshire  
DEPARTMENT OF ENVIRONMENTAL SERVICES

MAY 20 '19 PM 1:38 DAS

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Robert R. Scott, Commissioner

May 10, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services to award a Tank Maintenance and Inspection Grant to the Barrington Oaks Cooperative, Inc., (Vendor Code #275938-B001) Nottingham, NH, in the amount of \$8,000 purpose of performing drinking water tank inspection and maintenance, effective upon Governor and Council approval through December 31, 2019. 100% Federal Funds.

Funding is available in the account as follows.

|  |                |
|--|----------------|
| 03-44-44-441018-4718-072-500574                                    | <u>FY 2019</u> |
| Dept. Environmental Services, DWSRF Administration, Grants Federal | \$8,000        |

EXPLANATION

This grant award, while less than \$10,000 threshold, requires G&C approval as the Barrington Oaks Cooperative has already received funds in excess of the threshold for this fiscal year.

NHDES is offering Tank Inspection Grants to assist community water systems to conduct a condition assessment on the water system's storage tank. The grant is open to all New Hampshire active community water systems that have tanks are less than 20,000 gallons. Many of these tanks have been buried underground for the past 30-40 years and have never been inspected, or taken out of service for a proper cleaning. This grant will allow applicants to create a funding strategy to either extend the life of the tank or replace the tank depending on which option is more cost effective.

Proposals that are submitted are evaluated and ranked based on criteria such as age of tank, size of the tank, population served and whether the system had received grants in the past. Based on the available federal funding, NHDES determined that it could offer grants to any eligible project until all funds are exhausted.

This agreement has been approved by the Attorney General's Office as to form, substance and execution. We respectfully request your approval.

Robert R. Scott, Commissioner

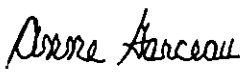

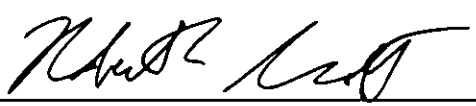
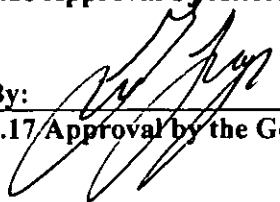
Subject: Barrington Oaks Cooperative, Inc.

## GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

### GENERAL PROVISIONS

#### 1. Identification.

|  |   |   |  |
|--|---|---|--|
| <b>1.1 State Agency Name</b><br>NH Department of Environmental Services  |   | <b>1.2 State Agency Address</b><br>29 Hazen Drive, Concord, NH 03301  |  |
| <b>1.3 Grantee Name</b><br>Barrington Oaks Cooperative, Inc.   |   | <b>1.4 Grantee Address</b><br>P.O. Box, Nottingham, NH 03291  |  |
| <b>1.5 Effective Date</b><br>Upon Governor and Council's Approval  | <b>1.6 Completion Date</b><br>December 31, 2019 | <b>1.7 Audit Date</b><br>N/A  | <b>1.8 Grant Limitation</b><br>\$8,000 |
| <b>1.9 Grant Officer for State Agency</b><br>Luis Adorno, Drinking Water & Groundwater Bureau,<br>NH Department of Environmental Services  |   | <b>1.10 State Agency. Telephone Number</b><br>603-271-2472  |  |
| <b>1.11 Grantee Signature</b><br>   |   | <b>1.12 Name &amp; Title of Grantee Signor</b><br>ANNE GARCEAU PRESIDENT  |  |
| <b>1.13 Acknowledgment:</b> State of <u>New Hampshire</u> , County of <u>Stafford</u><br><br>On <u>3/21/19</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12. |   |   |  |
| <b>1.13.1 Signature of Notary Public or Justice of the Peace</b><br>[SEAL]   |   | <br>SANDRA R. SNOW<br>Justice of the Peace - New Hampshire<br>My Commission Expires July 27, 2023 |  |
| <b>1.13.2 Name &amp; Title of Notary Public or Justice of the Peace</b><br>Sandra R. Snow<br>3 Gold Finch Rd, Barrington, NH 03825   |   |   |  |
| <b>1.14 State Agency Signature(s)</b><br>   |   | <b>1.15 Name/Title of State Agency Signor(s)</b><br>Robert R. Scott, Commissioner<br>NH Department of Environmental Services  |  |
| <b>1.16 Approval by Attorney General (Form, Substance and Execution)</b><br><br>By:  On: <u>5/17/19</u>   |   |   |  |
| <b>1.17 Approval by the Governor and Executive Council</b><br><br>By: _____ On: _____  |   |   |  |

2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as the "Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as the "Completion Date").

5. **GRANT AMOUNT: LIMITATION ON AMOUNT: PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities, which shall impose any obligations, or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grantee officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grantee Officer, and his/her decision on any dispute, shall be final.

9. **DATA: RETENTION OF DATA: ACCESS.**

9.1 As used in this Agreement, the word data shall mean all information and things developed or obtained during the performance of, or acquired or developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OR AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT: REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or

11.1.2 failure to submit any report required hereunder; or

11.1.3 failure to maintain, or permit access to, the records required hereunder; or

11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the grant amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

12. **TERMINATION.**

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall, in no

Grantee Initials *ah*  
Date: 3-31-2014

event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4 Notwithstanding anything in this Agreement to the contrary, either the State or except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member or employee of the Grantee and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workers' compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee of Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this Agreement.

17. INSURANCE AND BOND.

17.1 The Grantee shall, at its sole expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation of modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New

Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Grantee Initials GH  
Date 3-21-2019

EXHIBIT A  
SCOPE OF SERVICES

Barrington Oaks Cooperative, Inc.

The Barrington Oaks Cooperative, Inc. will use these funds for cleaning and inspection of potable water storage tank(s) for the water system. Specifically, the following task(s), as described in the application submitted to DES, will be accomplished:

1. Clean and inspect the storage tank(s). The following is a typical scope of work to be performed for each tank:
  - The water system owner will have the water level in the tank drawn down and the interior accessible.
  - Provisions for continuation of water service will be in place prior to the tank which is intended for inspection being taken offline.
  - Treatment for any primary contaminant must function with the provisional arrangement and continue to provide water which meets drinking water standards.
  - The interior floor and walls of the tank will be cleaned by a pressure washer to remove all sediment, silt, etc. The water used in the washing activity shall be potable water. The residual material shall be removed from the tank and properly disposed of.
  - An ultrasonic gage and pit gauge will be used to provide an evaluation of the structural condition of the tank and any potential corrosion.
  - Any coating present will be evaluated for condition.
  - After the work has been completed the tank will be disinfected in accordance with AWWA C652.
  - Prior to returning to service the inspected tank shall be properly sealed and a bacteria test showing an absence of bacteria shall be obtained from the subject tank.

*Deliverable:* Submit a report summarizing the findings of the inspection to DES.

**Invitation for DES participation in meetings is a requirement.** Progress report forms must be completed by grant recipients or their subcontractor and submitted to NHDES every three months, beginning with the first full 3 month quarter after grant approval from the Commissioner.

EXHIBIT B  
BUDGET & PAYMENT METHOD

All services shall be performed to the satisfaction of the DES before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of associated invoices. **If invoice is less than initial estimate only the amount on the invoice will be paid.**

The Project budget is as follows:

Grantee Initials AN  
Date 3-21-2019

| <b>Task Number/Description</b>        | <b>Tank Inspection Grant</b> |
|---------------------------------------|------------------------------|
| 1. Cleaning and Inspection of Tank(s) | \$8,000                      |
| <b>TOTAL</b>                          | <b>\$8,000</b>               |

EXHIBIT C  
SPECIAL PROVISIONS

Subparagraph 17.1.2 of the General Provisions shall be modified to read Subparagraph 17 of the General Provisions shall be reduced for comprehensive general liability insurance claims of bodily injury, death or property damage, in the amounts of not less than \$1,000,000 per claim and per incident.

Changes to the Scope of Services or reallocation of grant funds require NHDES approval in advance. Payments will be made based on submitted invoices. Work must be completed and request for reimbursement must be made by the completion date listed on the grant agreement (section 1.6).

Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

Grantee Initials DA  
Date 3-21-2014

**Certificate of Vote of Authorization**

**WATER SYSTEM NAME**

**Address, Town, NH Zip**

I, Anna Garceau - President, (NAME/TITLE) of the  
Barrington Oaks Cooperative, Inc., (WATER SYSTEM) do hereby certify  
that at a special meeting held on March 21, 2019, (DATE)

the Stock Members & Board (governing body) voted to enter into a grant  
agreement with the NH Department Environmental Services to fund asset management  
and financial planning initiatives through a matching grant program.

The Water System further authorized the Anna Garceau - President (NAME/TITLE) to  
execute any documents which may be necessary to effectuate this grant agreement.

IN WITNESS WHEREOF, I have hereunto set my hand as Anna Garceau  
(TITLE) of President, (WATER SYSTEM NAME) the 21 day  
of March 2019. Barrington Oaks Cooperative, Inc.

Signature Anna Garceau

STATE OF NEW HAMPSHIRE County of Stafford

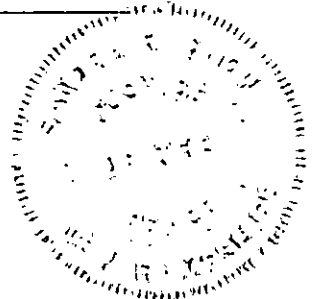
On this 21<sup>st</sup> day of March, 2019 ~~2012~~, before me, Sandra R Snow (Notary Justice of the Peace)

~~Public~~) the undersigned Officer, personally appeared. Anna Garceau, who  
acknowledged <sup>her</sup> ~~himself~~ to be the President (TITLE) of Barrington Oaks Coop Inc  
(WATER SYSTEM NAME), being authorized so to do, execute the foregoing instrument  
for the purpose therein contained.

In witness thereof, I have set my hand and official seal.

Notary Public Sandra R Snow My commission expires: \_\_\_\_\_  
Justice of the Peace

**SANDRA R. SNOW**  
Justice of the Peace - New Hampshire  
My Commission Expires July 27, 2023



# State of New Hampshire

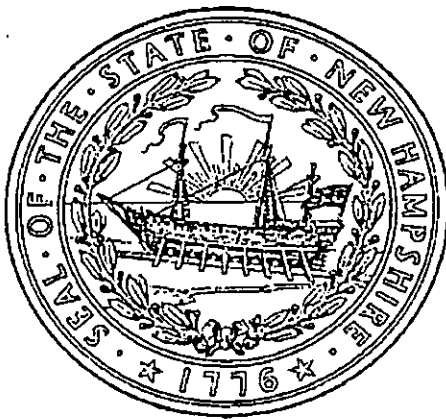
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that BARRINGTON OAKS COOPERATIVE, INC. is a New Hampshire Consumer Cooperative registered to transact business in New Hampshire on September 18, 2001. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 387000

Certificate Number: 0004443350



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 14th day of March A.D. 2019.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |                                      |  |  |               |
|---|--------------------------------------|--|--|---------------|
| <b>PRODUCER</b><br>IMMANUEL Insurance Agy- SAN<br>PO Box 300 3 Brittany Lane<br>Barrington, NH 03825-0300<br>IMMANUEL Ins Agy Inc & | 603-335-4300                         |  | <b>CONTACT NAME:</b> IMMANUEL Ins Agy Inc &<br><b>PHONE (A/C, No, Ext):</b> 603-335-4300<br><b>FAX (A/C, No):</b> 603-822-7101<br><b>E-MAIL ADDRESS:</b> david@immanuelins.com |               |
|   | <b>INSURER(S) AFFORDING COVERAGE</b> |  |  | <b>NAIC #</b> |
| <b>INSURED</b><br>Barrington Oaks Coop Inc.<br>Anne Garceau, President<br>5 Barrington Oaks<br>Barrington, NH 03825                 |                                      |  | <b>INSURER A:</b> Preferred Mutual 15024<br><b>INSURER B:</b><br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b>                              |               |

### COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER     | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-----------|----------|-------------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |           |          | CPP 0170 55 99 68 | 03/01/2019              | 03/01/2020              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMPPOP AGG \$ 2,000,000 |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY  |           |          |                   |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
|          | <input type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$  |           |          |                   |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$   |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br><input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           |          |                   |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Department of Environmental Services is an additional insured in regards to General liability.

### CERTIFICATE HOLDER CANCELLATION

|   |  |
|---|--|
| Department of Environmental Services<br>29 Hazen Drive<br>Concord, NH 03302 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br><i>Brian Jacobsen</i> |
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