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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

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William L. Wrenn
Commissioner

Robin H. Maddaus
Director

October 3, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

Retractive

REQUESTED ACTION

The NH Department of Corrections respectfully requests, pursuant to RSA 94:2 and RSA 94:1-a, III, that the Governor and Executive Council authorize the Department to **retroactively** increase the salary of Paula L. Mattis, Non-Medical Director, Division of Medical and Psychiatric Services, position # 9U296 (unclassified position at labor grade HH) to establish up to a \$1,000.00 differential above a subordinate classified employee from the same division, effective July 7, 2017 at the annual salary of \$118,894.40 which is \$9,933.08 above labor grade HH maximum step on the salary chart. 100% General Funds

EXPLANATION

RSA 94:1-a, III. States, in pertinent part, that

...any official whose salary upon placement in the new salary range is less than that of a subordinate classified employee shall be placed at the next higher step in range above said classified employee and shall be entitled to any increase provided for herein until the maximum provided herein is reached. However, in the event that the maximum of the unclassified position is less than the salary of said subordinate classified employee, the Governor and Executive Council is authorized to increase the maximum of the unclassified position in an amount to provide a differential of not more than \$1,000.00.

This request is **retroactive** to the review date of the subordinate's classified wage with the discovery of the classified salary exceeding their official's unclassified salary. The subordinate that reports to the Non-Medical Director is currently filled by a classified employee who is compensated at Pay Scale N130, Labor Grade 34, Step 6, an amount of \$117,894.40 and exceeds the top step of the Unclassified Labor Grade, HH position. The NH Department of Corrections is seeking approval from the Governor and Executive Council to compensate the unclassified position of up to \$1,000.00 per year above the classified positions per the provisions of RSA 94:1-a, III.

Respectfully Submitted,

William L. Wrenn
Commissioner