



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
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FIS 18 200

JOHN J. BARTHELME
COMMISSIONER

August 30, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor-Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee Date

Requested Action

1. Pursuant to RSA 9:16-c, authorize the Department of Safety, Office of Highway Safety, to establish a class 046 and transfer \$40,000.00 within the account entitled "NHTSA Grants" for the purpose of paying consultants conducting an impaired driving assessment on behalf of the National Highway Traffic Safety Administration (NHTSA). Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2019. Funding source: 100% Federal Funds.
2. Pursuant to RSA 124:15 and contingent upon approval of requested action #1, authorize the Department of Safety, Office of Highway Safety, to hire six temporary consultants for the purpose of conducting an impaired driving assessment on behalf of the National Highway Traffic Safety Administration (NHTSA). Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2019. Funding source: 100% Federal Funds.

Funds are budgeted in the following account

02-23-23-231010-75410000 Dept. of Safety – Office of Commissioner – NHTSA Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted Authorized SFY19</u>	<u>Requested Action</u>	<u>Revised Appropriation SFY19</u>
000-403787	Federal Funds	\$ (8,032,795.86)	\$ 0.00	\$ (8,032,795.86)
010-500100	Personal Services	127,091.00	0.00	127,091.00
018-500106	Overtime	10,000.00	0.00	10,000.00
020-500200	Current Expenses	892,924.54	(40,000.00)	852,924.54
021-500211	Food Institutions	70,000.00	0.00	70,000.00
022-500248	Rents-Leases other than State	5,565.00	0.00	5,565.00
026-500251	Organizational Dues	205.00	0.00	205.00
030-500300	Equipment New/Replacement	500.00	0.00	500.00
040-500800	Indirect Costs	97,085.23	0.00	97,085.23
041-500801	Audit Fund Set Aside	8,833.14	0.00	8,833.14
046-500464	Consultants	0.00	40,000.00	40,000.00
050-500109	Personal Services-Temp/Appoin	102,158.46	0.00	102,158.46
060-500602	Benefits	87,609.88	0.00	87,609.88
066-500719	Employee Training	15,000.00	0.00	15,000.00
070-500700	In State Travel Reimburse	28,818.91	0.00	28,818.91
072-500574	Grants Federal	5,095,208.90	0.00	5,095,208.90

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080-500710	Out of State Travel Reimburse	107,177.24	0.00	107,177.24
102-500731	Contract for Program Services	1,384,618.56	0.00	1,384,618.56
		<u>\$ 8,032,795.86</u>	<u>\$ 0.00</u>	<u>\$ 8,032,795.86</u>

Explanation

NHTSA encourages the Office of Highway Safety to conduct an impaired driving assessment to use as a resource during the State's strategic planning process to develop the Highway Safety Plan. The assessment is expected to be used in making program improvements and enhancements and in assessing legislative priorities, as well as to provide recommendations for additional training for impairment-related programs and to evaluate those programs to determine funding priorities. During assessments, the role of NHTSA is one of facilitation, making sure the assessment is properly planned and delivered as expected. NHTSA's Impaired Driving Division and the New Hampshire Office of Highway Safety will work together to plan and implement this State-requested assessment to minimize the potential of crashes and the resulting injuries and deaths associated with impaired driving on New Hampshire roads.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* It involves a one-time project.
- 2) *Is this transfer required to maintain existing program level, or will it increase the program level?* This transfer is needed to maintain the existing program level.
- 3) *Cite any requirements which make this program mandatory.* Although this impaired driving assessment is not a requirement, it will allow the Office of Highway Safety to determine if impaired driving programs or projects are being conducted in compliance with NHTSA's required Uniform Guidelines for State Highway Safety Programs.
- 4) *Identify the source of funds on all accounts listed on this transfer.* These are federal funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no impact on revenue; however, it will allow Highway Safety to pay with the correct appropriations in the correct class.
- 6) *Are funds expected to lapse if this transfer is not approved?* No.
- 7) *Are personnel services involved?* This involves the personal services of six temporary consultants.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 12, 1981.

- 1) *List of personnel involved:* Six temporary consultants from the National Highway Traffic Safety Administration
- 2) *Nature, Need, and Duration:* The Office of Highway Safety is having an impaired driving assessment conducted by NHTSA for the federal fiscal year 2019. The National Highway Traffic Safety Administration's Impaired Driving Assessment Program provides technical assistance to state highway safety offices and other state agencies. The assessment process examines significant components of states' impaired driving highway safety programs. A combination of requirements, such as data, enforcement, public information, education, and program management is necessary to achieve significant, lasting improvements in those programs. The technical assessment process is intended to be open, collegial, constructive, and non-punitive. The duration of the assessment will be one week.

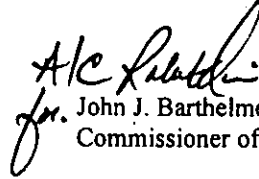
) *Relationship to existing agency programs:* The consultants are from the federal funding source.
- 4) *Has a similar program been requested of the legislature and denied?* No.

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- 5) *Why wasn't funding included in the agency's budget request?* It was not anticipated that the Office of Highway Safety would receive these funds at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* Funding must be utilized for the impaired driving assessment.
- 7) *Estimate the funds required to continue this position:* These consultants will no longer be needed once the assessment of the impaired driving programs has been completed.

Respectfully submitted,


John J. Barthelme
Commissioner of Safety