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Jeffrey A. Meyers  
Commissioner

Trinidad L. Tellez  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER  
OFFICE OF HEALTH EQUITY

97 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-3986 1-800-852-3345 Ext. 3986  
Fax: 603-271-0824 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 30, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, New Revenues for Youth Mentoring, authorize the Department of Health and Human Services, Human Services Division to accept and expend federal funds in the amount of \$75,000 from the Administration of Children and Families, effective upon approval by the Governor and Council through September 30, 2020, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

**05-95-042-422010-79220000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, HHS HUMAN SERVICE DIV, OFFICE OF HEALTH EQUITY**

Class/ Object	Class Title	FY19 Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
SFY 19				
000-408181	Federal Funds	\$ 1,836,340.00	\$ 75,000.00	\$ 1,911,340.00
Class 010	Personal Services Perm	\$ 237,654.00		\$ 237,654.00
Class 020	Current Expenses	\$ 1,000.00		\$ 1,000.00
Class 021	Food Institutions	\$ 102.00		\$ 102.00
Class 022	Rents - Leases other than State	\$ 1.00		\$ 1.00
Class 026	Organizational Dues	\$ 270.00		\$ 270.00
Class 030	Equipment	\$ 1,082.00		\$ 1,082.00
Class 039	Telecommunications	\$ 40.00		\$ 40.00
Class 041	Audit Fund Set Aside	\$ 1,827.00		\$ 1,827.00
Class 042	Additional Fringe Benefits	\$ 16,313.00		\$ 16,313.00
Class 049	Transfer to Other State Agency	\$ 240,000.00		\$ 240,000.00
Class 060	Benefits	\$ 128,051.00		\$ 128,051.00
Class 066	Employee Training	\$ 2,000.00		\$ 2,000.00
Class 070	In-State Travel Reimbursement	\$ 4,000.00		\$ 4,000.00
Class 080	Out of State Travel Reimb.	\$ 4,000.00		\$ 4,000.00
Class 102	Contracts for Program Services	\$ 1,200,000.00	\$ 75,000.00	\$ 1,275,000.00
Total		\$ 1,836,340.00	\$ 75,000.00	\$ 1,911,340.00

**EXPLANATION**

This request is being made to accept the new grant funds for Youth Mentoring available for SFY 2019 and SFY2020 to administer Refugee Social Service in accordance with Section 412 (E) (5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522). These funds are discretionary, with no General Funds match required. The notice of additional funds awarded was received in September 2018.

Funds are being budgeted in Class 102 (Contracts for Program Services) for Youth Mentoring Services.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Administration for Children & Families, Refugee Social Service Program.

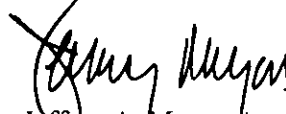
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program

Respectfully submitted,



Trinidad L. Tellez  
Director

Approved by:



Jeffery A. Meyers  
Commissioner

**Administration of Children and Families - Youth Mentoring**

**Available Balance Carried Forward**

**Additional Available from Liquidations**

Available Award Balance	<u>                    -</u>
New Award	75,000
Available To Accept	<u>                    75,000</u>
Amount Requested This Action	<u>                    75,000</u>

<b>SFY 19 Appropriations:</b>					
	<b>2019 Budget</b>	<b>Balance Forwarded</b>	<b>Total</b>	<b>This Action</b>	<b>Revised Budget</b>

10-042-4220-79220000	1,836,340	-	1,836,340	75,000	1,911,340
Revenue	1,836,340	-	1,836,340	75,000	1,911,340
Expense	1,836,340	-	1,836,340	75,000	1,911,340



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Grants Management, Division of Mandatory Grants  
330 C Street, S.W. Washington, DC 20201

September 20, 2018

HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF  
Office of Minority Health and Refugee Affairs  
129 Pleasant St  
Concord, NH 03301-3852

Re: Notice of Award  
Refugee Social Services Program  
FY 2018

Dear Grantee:

The amount indicated below is being awarded for Fiscal Year 2018 for the Refugee Social Services Program in accordance with Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522):

Appropriation Number	Common Accounting Number (CAN)	Grant Document Number (GDN)	This Grant Award	Cumulative Fiscal Year Amount
75-1820-1503	2018G99RSF8	1801NHRSOC		\$569,068.00
Youth Mentoring (CAN G99RSF8)			\$75,000.00	\$75,000.00
Entity Identification Number (EIN): 102600061883 Catalog of Federal Domestic Assistance (CFDA) Number: 93.566			Total Funds Available FY: 2018	\$644,068.00

The following are important deadlines and due dates for this award. Any funds not obligated or liquidated by the applicable dates shown below will be recouped by this agency:

- Project Period: Start: 10/01/2017 End: 09/30/2019
- Funds Obligation Deadline: 09/30/2019
- Funds Liquidation Deadline: 09/30/2020
- Quarterly Financial Reports Due: 30 days following each fiscal quarter
- Final Financial Report Due: 09/30/2020

With the acceptance of this award, you agree to administer this grant in compliance with all applicable Federal statutes, regulations and policies, including the Terms and Conditions for this program. In addition, you agree to comply with the Cash Management Improvement Act (31 CFR Part 205) requiring that you limit the amount and timing of your requests to draw Federal funds to the minimum amount necessary to meet actual and immediate program needs and requirements.

A copy of the General Terms and Conditions governing mandatory grant programs and additional program-specific requirements for this program are available at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

Grant funds are made available through the HHS Payment Management System (PMS). Please direct questions as follows:

- Payments: Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (<http://www.dpm.psc.gov>) or to the PMS Help Desk at (877) 614-5533.
- Program requirements: Iulia Kramer at [iulia.kramer@acf.hhs.gov](mailto:iulia.kramer@acf.hhs.gov) or (202) 401-5686.
- Financial reporting: Manolo Salgueiro at [manolo.salgueiro@acf.hhs.gov](mailto:manolo.salgueiro@acf.hhs.gov) or (202) 690-5811

Sincerely,

Mausami Kothari  
Grants Officer,  
Division of Mandatory Grants