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John
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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
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JOHN J. BARTHELMES
COMMISSIONER

January 18, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

Retroactive

Requested Action

Authorize the Department of Safety, Division of State Police to make a one-time **retroactive** payment to William R. Haynes, for hours worked from March 8, 2011 through September 28, 2011 in the amount of \$2,624.90 for both salaries and benefits using SFY 2013 funds for services provided in SFY 2011 and SFY 2012, effective upon Governor and Council approval. Funding source: 100% Agency Income.

Funds are available in the SFY 2013 operating budget as follows:

02-23-23-234010-54120000	Department of Safety	Division of State Police	Detective Bureau
010-500100	Personal Services	\$1,941.58	
018-500106	Overtime	75.93	
019-500105	Holiday	39.62	
060-500606	Benefits	<u>567.77</u>	
Total		\$2,624.90	

Explanation

This item is **retroactive** as a result of an administrative error while processing William Haynes' promotion to Lieutenant. His increment date was incorrectly adjusted. At the time of William Haynes' promotion on August 20, 2010, his increment date was incorrectly adjusted to March 8, 2012 when it should have remained March 8, 2011. A subsequent personnel event revealed the oversight.

Respectfully submitted,

John Barthelmes
Commissioner of Safety