



MARGARET WOOD HASSAN  
GOVERNOR

**STATE OF NEW HAMPSHIRE**  
**OFFICE OF ENERGY AND PLANNING**  
107 Pleasant Street, Johnson Hall  
Concord, NH 03301-3834  
Telephone: (603) 271-2155  
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October 13, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend grant funds in the amount of \$54,212.00 from the Federal Emergency Management Agency (FEMA) for the Cooperating Technical Partners Program/Map Modernization Management Support (MMMS), effective October 29, 2014 upon Governor and Council approval through September 30, 2015.

100% Federal Funds (FEMA MMMS)

<b>01-02-02-024010-40610000 FY 2015 Map Modernization Mgmt Support</b>				
<b>Source of Funds</b>				
<b>Class</b>	<b>Description</b>	<b>Current Appropriation w/FY14 Balance Forward</b>	<b>Increase (Decrease)</b>	<b>Modified Budget</b>
000-400885	Federal Funds	32,050.92	54,212.00	86,262.92
<b>Totals</b>		32,050.92	54,212.00	86,262.92

<b>Class</b>	<b>Description</b>	<b>Current Appropriation w/FY14 Balance Forward</b>	<b>Increase (Decrease)</b>	<b>Modified Budget</b>
020-500200	Current Expenses	612.35	0.00	612.35
041-500801	Audit Fund Set Aside	13.50	55.00	68.50
070-500704	In-State Travel Reimbursement	750.66	0.00	750.66
080-500710	Out-of-State Travel Reimbursement	2,240.53	0.00	2,240.53
103-502664	Contracts for Operational Services	28,433.88	54,157.00	82,590.88
<b>Totals</b>		32,050.92	54,212.00	86,262.92

## EXPLANATION

Since 2002, the Office of Energy and Planning (OEP) has been responsible for administering New Hampshire's Map Modernization Program. Each year, FEMA invites state coordinating offices and other approved partners to apply for competitive funds to assist with its planned mapping initiatives for the year. OEP applied for and was subsequently awarded this grant on September 14, 2014. OEP and UNH Complex Systems Research Center are both Cooperating Technical Partners with FEMA and were successful in jointly applying for this grant to revise the state's Business Plan, which is required by FEMA to document the state's flood hazard mapping needs and to give recommendation to FEMA regarding future flood risk projects within the state. The grant will also be used in maintaining flood hazard datasets and coordinating on efforts to acquire high resolution topographic data, which will both ultimately improve floodplain management and reduce flood risk across the state.

OEP did not anticipate at the time the FY14/15 budget was developed that it would receive these funds, and is therefore requesting that these funds be added to its budget now.

Funds are requested for the following purposes:

Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 103 - Contracts for Operational Services	To revise the state's Business Plan, maintain flood hazard datasets, and coordinate on efforts to acquire topographic data to assist in local floodplain management

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this request.

Respectfully submitted,



Meredith A. Hatfield  
Director

JG/BS

Enclosure

FISCAL SITUATION  
 Federal Emergency Management Act MMMS  
 010-002-4061-000  
 FY 2015

10/13/14

<u>Funding Information</u>	<u>Grant Award</u>	<u>Grant Period</u>	<u>Fed Award Amount</u>	<u>Expended thru FY14</u>	<u>Funding Authorization Remaining</u>	<u>Date of Notification</u>
Cooperating Tech Partners (MMMS 14)	EMB-2013-CA-0954	9/13/13-3/14/15	55,000.00	5,534.58	49,465.42	09/27/13
<b>Cooperating Tech Partners (MMMS 15)</b>	<b>EMB-2014-CA-00278-S01</b>	<b>10/1/14-9/30/15</b>	<b>62,008.00</b>	<b>0.00</b>	<b>62,008.00</b>	<b>09/27/13</b>
<b>Total</b>			<b>117,008.00</b>	<b>5,534.58</b>	<b>111,473.42</b>	
less: FY15 Budget Authorization					0.00	
less: FY15 Bal Forward					32,050.92	
Available for Budgeting					79,422.50	
<b>Requested Action</b>					<b>54,212.00</b>	
Balance to be Budgeted at a later time					25,210.50	



**U.S. Department of Homeland Security  
Grant Programs Directorate**

**GRANT ADJUSTMENT NOTICE**

1. GRANTEE NAME AND ADDRESS (Including Zip Code) New Hampshire Office of Energy and Planning 107 Pleasant Street Concord, NH 03301	3. GRANT NUMBER EMB-2013-CA-0954
	4. ADJUSTMENT NUMBER 1
1A. GRANTEE IRS/VENDOR NUMBER 026000618L	5. DATE 09/23/14
2. PROJECT TITLE FY 2013 Cooperating Technical Partners	6. GRANT MANAGER John Grace

**SECTION I. DEOBLIGATIONS & REOBLIGATIONS**

7. ACCOUNTING CLASSIFICATION CODE  FISCAL YEAR    FUND CODE    BUD. ACT.    OFC.    DIV.REG.    SUB.    MBO	9. PREVIOUS GRANT AWARD AMOUNT    \$    55,000.00
	10. DEOBLIGATION AMOUNT    \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT    \$    55,000.00

**SECTION II. CHANGES**

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: <u>09/15/2013-09/14/2014</u>	TO: <u>09/15/2013-3/14/2015</u>

**SECTION III. OTHER ADJUSTMENTS & INFORMATION**

14  
This grant adjustment notice extends the grant period as indicated above.  
  
The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Paul F. Ford, Acting Regional Administrator	16. SIGNATURE OF AUTHORIZED OFFICIAL 
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**Obligating Document for Award/Amendment**

**1a. AGREEMENT NO.** 2. **3. RECIPIENT NO.** 4. TYPE OF ACTION 5. CONTROL NO.  
 EMW-2014-CA-00278-S01 AMENDMENT026000618L AWARD B214503N  
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**6. RECIPIENT NAME AND ADDRESS**  
 Executive Office State of New Hampshire  
 107 Pleasant St Johnson Hall  
 Concord, NH, 03301

**7. ISSUING FEMA OFFICE AND ADDRESS**  
 Grant Operations  
 99 High Street  
 Boston, MA 02110  
 POC: 1-877-336-2734

**8. PAYMENT OFFICE AND ADDRESS**  
 Grant Operations  
 99 High Street  
 Boston, MA 02110

**9. NAME OF RECIPIENT PROJECT OFFICER**  
 Jennifer Gilbert

**10. NAME OF FEMA PROJECT COORDINATOR**  
 John Grace  
 Phone: 617-832-4715  
 E-mail: John.Grace@fema.dhs.gov

**11. EFFECTIVE DATE OF THIS ACTION**  
 10/01/2014

**12. METHOD OF PAYMENT PARS**

**13. ASSISTANCE ARRANGEMENT**  
 Cost Reimbursement

**14. PERFORMANCE PERIOD**  
**From:** 10/01/2014 **To:** 09/30/2015  
**Budget Period**  
 From: 2014-10-01 To: 2015-09-30  
 00:00:00.0 00:00:00.0

**15. DESCRIPTION OF ACTION**  
 a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE)	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Cooperating Technical Partners	97.045	2014-44-H112-R012- -4101-D:B214503N \$ 62,008.00	\$0.00	\$62,008.00	\$62,008.00	\$5,290.00
<b>TOTALS</b>			<b>\$0.00</b>	<b>\$62,008.00</b>	<b>\$62,008.00</b>	<b>\$5,290.00</b>

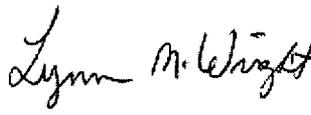
b. To describe changes other than funding data or financial changes, attach schedule and check here.  
 N/A

**16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**  
 Cooperating Technical Partners recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

**16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN**  
 This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

**17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)**  
 Meredith Hatfield, Director **DATE** 10/08/2014

**18. FEMA SIGNATORY OFFICIAL (Name and Title)** **DATE** 09/18/2014

 LYNN WRIGHT, Assistance Officer