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The State of New Hampshire
Insurance Department

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Roger A. Sevigny
Commissioner

Alexander K. Feldvebel
Deputy Commissioner

July 13, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The New Hampshire Insurance Department requests authorization to enter into an Educational Tuition Agreement and to pay costs not to exceed \$2,577.50.

INSTITUTION:	The University of New Hampshire, Peter T. Paul College of Business and Economics
COURSES:	New Product Development, September 30, 2015 to December 9, 2015
EMPLOYEE:	Danielle Kronk Barrick Communications Director
DISTRIBUTION CODE:	Funds to be encumbered from the following account: 02-24-24-24010-25200000-066-500544 Employee Training / Educational Training (Tuition)
TOTAL COURSE COST:	\$2,577.50
STATE SHARE:	\$2,577.50 Agency Income
SOURCE OF FUNDS:	Insurance Department Administrative Assessment

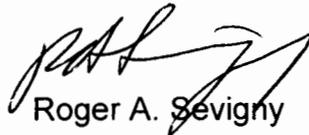
EXPLANATION

This employee was recently hired by the Insurance Department to serve as our Communications Director with the understanding that she would complete her Masters of Business Administration degree and that the Department would seek approval to reimburse her for the cost of completing the remaining course work. The broader understanding of business and finance that would accrue from the completion of the MBA degree is very important to the success of the Communications Director role. Insurance regulation is a field that requires Department staff to have a facility with complex business, finance and economic concepts. The Communications Director needs to be adequately schooled in these concepts in order to effectively and accurately communicate insurance regulatory information to the public.

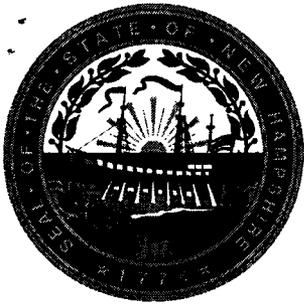
The course "New Product Development" is as part of the employee's Project Management specialization. This course, along with Project Management and Business Planning and Program Management provide extensive training in the various aspects of project management, which is a skill that the employee uses daily in her position as Communications Director. She oversees a wide range of projects, including large research endeavors involving multiple contractors, the full redesign of the NH Insurance Department website, as well as myriad of internal communication efforts. All are directly aligned with improving NH residents' access to information and services.

The employee will be attending these courses on her own personal time. A fully executed tuition agreement is attached.

Respectfully submitted,



Roger A. Sevigny



STATE OF NEW HAMPSHIRE

EDUCATIONAL TUITION AGREEMENT

AGREEMENT dated this 8th day of July 2015 by and through the New Hampshire Insurance Department (hereinafter referred to as the "State") and, Danielle Kronk Barrick (hereinafter referred to as the "Recipient")

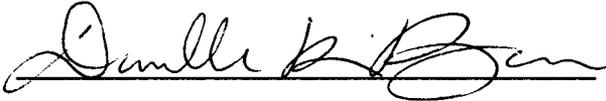
The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay "per approval by Governor and Council" to the named institution(s) the sum \$2,557.50 which monies shall be used for the sole purpose of enrolling the Recipient in: New Product Development, said course is being offered by University of New Hampshire's Peter T. Paul College of Business and Economics. New Product Development shall commence on September 30, 2015, and will terminate on December 9, 2015..
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete and achieve a passing grade in course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, within 60 days from the date the course was to terminate, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the course(s) named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for the period of twelve (12) months.
5. Should the Recipient breach any of the conditions set forth in paragraphs 3 and 4, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to this Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hand on the date first above written.

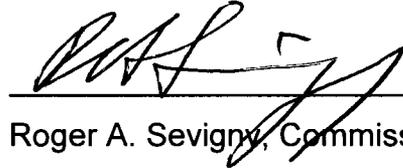
RECIPIENT

THE STATE OF NEW HAMPSHIRE



Danielle Kronk Barrick

BY:



Roger A. Sevigny, Commissioner

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

On this the 8TH day of, July, 2015,
before me, Sarah Prescott, the undersigned officer,
personally appeared, Danielle Kronk Barrick / Roger Sevigny, known to me (or
satisfactorily proven) to be the person whose name is subscribed to the within instrument and
acknowledged that she/he executed the same for the purposes herein contained.

In witness whereof, I hereunto set my hand and official seal



(Signature of notarial officer)

(Seal if any)

Justice of the Peace, State of New Hampshire

My commission expires June 10, 2020