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Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
FAX 603-271-1953  
Citizens Services Line 1-800-339-9900

January 3, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to enter into a MOA with the NH Fire Academy, Department of Safety (Vendor Code 177878), in an amount not to exceed \$10,190 to provide funding for the implementation of exam days necessary for program certifications, effective upon Governor & Council approval for the period of February 28, 2019 through June 30, 2019. 100% Federal Funds.

Funds to support this request are available in the account entitled CTE Vocational Education-Federal as follows:

	<u>FY19</u>
06-56-56-565010-60320000-049-584923 Transfers to Other State Agencies	\$10,190.00

**EXPLANATION**

The Carl D. Perkins Career and Technical Education Act of 2006 requires that sub-recipients set performance and accountability measures in several areas, one of which is Technical Skills Assessments. In order to support the requirement relative to Technical Skills Assessments, the New Hampshire Department of Education (NHDOE) seeks to issue funding to the New Hampshire Fire Academy (NHFA) for the implementation of exam days necessary to complete assessments leading to certifications such as CPR and Standard First Aid, Wildland Firefighter 1, Hazardous Materials Awareness and Operations, and Firefighter 1. Pro-board certifications are recognized nationally and include: Wildland Firefighter 1, Hazardous Materials Awareness and Operations, and Firefighter 1.

NHFA will utilize the funds to provide partial salary and benefits for Firefighter personnel as well as necessary supplies to conduct the assessments.

In the event that Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Frank Edelblut  
Commissioner of Education

**AGREEMENT FOR SERVICES**  
**BETWEEN**  
**THE NEW HAMPSHIRE FIRE ACADEMY**

**33 Hazen Drive, Concord, NH**

**AND**

**THE NEW HAMPSHIRE DEPARTMENT OF EDUCATION**

**101 Pleasant Street, Concord, NH**

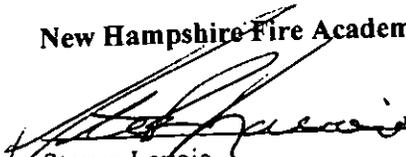
With the reauthorization of the Carl D. Perkins Career and Technical Education Act of 2006, the performance measures and accountability requirements for sub-recipients were revised. Each of the secondary and postsecondary sub-recipients developed a new set of performance measures that require a significant increase in time and effort to collect, and use data to address the new measures. One area of reporting, Technical Skills Assessments, involves multiple measures of assessments with associated costs.

To support the requirement relative to Technical Skills Assessments, the New Hampshire Department of Education (NHDOE) will issue funding to the New Hampshire Fire Academy (NHFA) for the implementation of exam days necessary to complete assessments leading to certifications in: CPR and Standard First Aid, Wildland Firefighter 1, Hazardous Materials Awareness and Operations, and Firefighter 1. Pro-board certifications are recognized nationally and include: Wildland Firefighter 1, Hazardous Materials Awareness and Operations, and Firefighter 1. The amount will be consistent with 1) two exam days per academic year @ \$2,280.00 each; 2) two burn days per academic year for exterior burns @ \$1,375.00 each; and, 3) two burn days per academic year for interior burns @ \$1,440.00 each. The total amount will not exceed \$10,190.00 for State Fiscal Year 2019; federal funding available through the Carl D. Perkins Education Act of 2006, State Leadership funding.

NHFA will utilize these funds for partial salary and benefits for Firefighter personnel as well as necessary supplies to conduct the assessments. The NHFA employee responsible for the invoicing will also submit a report identifying aggregate numbers of students who took the exam and of those, the number of students who passed by high school location. Timely submission of the invoice and data is expected prior to July 1, 2019.

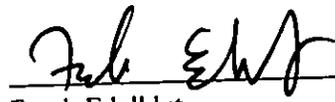
The performance period for this Agreement is February 28, 2019 through June 30, 2019

**New Hampshire Fire Academy**

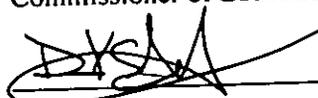
  
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Steven Lavoie  
Director of Administration  
NH Department of Safety

1/15/19  
Date

**New Hampshire Department of Education**

  
\_\_\_\_\_  
Frank Edelblut  
Commissioner of Education

1/22/19  
Date

  
\_\_\_\_\_  
Richard Sala  
Attorney

1/22/2019  
Date

Exhibit B

**Estimated Budget: Limitation on Price: Payment**

I. **Estimated Budget:**

2 exams days per academic year (\$2,280 each)	\$4,560
2 burn days per academic year for exterior burns (\$1,375 each)	\$2,750
<u>2 burn days per academic year for interior burns (\$1,440 each)</u>	<u>\$2,880</u>
Total	\$10,190

II. **Limitation on Price:**

This MOA will not exceed \$10,190.

III. Funds to support this request are available in the account entitled CTE Vocational – Federal as follows:

	<u>FY19</u>
06-56-56-565010-60320000-049-584923 Transfers to Other State Agencies	\$10,190

IV. **Method of Payment:**

Invoice will be submitted upon completion of MOA deliverables.

All invoices and reports shall be forwarded to:

Carrie Gorman  
New Hampshire Department of Education  
Career Development Bureau  
21 South Fruit Street, Suite 20  
Concord, NH 03301