

New Hampshire
 Department of Agriculture,
 Markets & Food

Lorraine S. Merrill, Commissioner

November 27, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI the New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) respectfully requests authorization to accept and expend grant funds from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) in the amount of \$224,025.35 for the period of Fiscal Committee and Governor and Council approval through June 30, 2015. 100% Federal Funds.

Funding is available in account, Spec Crop Block Grant, as follows with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified.

Funds to be budgeted into account as follows:

02-18-18-185010-88890000 SPEC CROP BLK GRANT #12-25-B-1684

OBJECT

| <u>CLASS</u> | <u>ACCOUNT</u> | <u>FY2014</u> | <u>FY 2015</u> | <u>TOTAL</u> |
|----------------|----------------------|-------------------|-------------------|-------------------|
| 040-500800 | Indirect costs | \$ 11,100.00 | \$ 11,101.00 | \$ 22,201.00 |
| 041-500801 | Audit Fund Set aside | 101.00 | 101.00 | 202.00 |
| 072-500575 | Grants Federal | <u>100,811.00</u> | <u>100,811.35</u> | <u>201,622.35</u> |
| | Total | \$112,012.00 | \$112,013.35 | \$224,025.35 |
| <u>Revenue</u> | | | | |
| 000-403801 | Federal Funds | \$112,012.00 | \$112,013.35 | \$224,025.35 |

EXPLANATION

The New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) has been awarded a grant from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) Specialty Crop Block Grant Program to fund nine specific projects. The projects were solicited through the RFP process and submitted for review by USDA, Agricultural Marketing Service as part of a New Hampshire state application. USDA, AMS approved the NH State Plan and all of the included projects.

The funds from this grant will be utilized as follows:

Object Class – 040 – Indirect Cost \$22,201.00. Funds budgeted at the 10% maximum allowed by USDA AMS, for both indirect and audit costs.

Object Class – 041 – Audit Set Aside \$202.00. Funds budgeted covering the required rate.

Object Class – 072 – Grants \$201,622.35. Funds for conducting agricultural specialty crop program projects as approved by USDA, AMS.

In the event that these Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



LSM

Lorraine S. Merrill
Commissioner

**United States Department of Agriculture
Agricultural Marketing Service
AGREEMENT FACE SHEET**

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|---|---|--|
| 1. Accounting Code: 13132501DB62FVDCS100RFV01NH | 2. Vendor I.D. (EIN): 02-6000618 | 3. DUNS Number: 176836583 |
| 4. Agreement Number: 12-25-B-1684 | Amendment Number: | 5. Type of Instrument: Grant |
| 7. Title of Agreement: New Hampshire Department of Agriculture, Markets and Food Specialty Crop Block Grant Program – Farm Bill Activities. | | 6. CFDA Number: 10.170 |
| 8. Objective: To solely enhance the competitiveness of New Hampshire specialty crops. | | |
| 9. Statement of Work: This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Grantee in the manner and subject to the conditions provided in the Specialty Crop Block Grant Program – Farm Bill Terms and Conditions attached hereto and made a part of this agreement. | | |
| 10. Legal Authority: Section 101 of the Specialty Crops Competitiveness Act of 2004 (7 U.S.C. 1621 note) of Public Law 108–465; amended by Section 10109 of the Food, Conservation, and Energy Act of 2008, Public Law 110–246; 7 CFR Part 1291 (published March 27, 2009; 74 FR 13313); and Section 713 of Title VII (General Provisions) of Division A of Public Law 108-7. | | |
| 11. Federal Agency (Name and Address): Specialty Crop Block Grant Program – Farm Bill Agricultural Marketing Service United States Department of Agriculture Washington, DC 20250 | | 12. Grantee: New Hampshire Department of Agriculture, Markets and Food Concord, NH 03302 |
| 13. Federal Agency Project Manager: Trista Etzig, Project Manager Telephone: (202) 690-4942 Email: Trista.Etzig@ams.usda.gov | | 14. Grantee Project Coordinator: Gail McWilliam-Jellie, Director Telephone: (603) 271-3788 Email: gail.mcwilliam.jellie@agr.nh.gov |
| 15. Period of Performance: 9/30/2013 through 9/29/2016 | 16. Federal Agency Funding Amount: \$224,025.35 | Non-Federal Matching Amount: N/A |

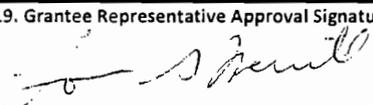
PROVISIONS

This Grant Award incorporates the following:

- The Approved State Plan, Approved Award Budget, and any amendments thereto – incorporated by reference
- \$575.93 is reallocated to the State Agency and shall be expended on projects in the referenced State plan. The reallocated amount is reflected in block 16. Federal Agency Funding Amount. The State Agency shall submit to the Federal Agency a Request for Grant Amendment if the reallocated funding results in a change of scope or objectives of any project; a budget change that equals or exceeds 20% of any project's total budget, and/or an extension of the grant period not to exceed three calendar years in accordance with the prior approval requirement in the Specialty Crop Block Grant Program-Farm Bill Terms and Conditions (3/2013).
- The State Agency will complete activities outlined in the approved State plan hereby entitled New Hampshire Department of Agriculture, Markets and Food Fiscal Year 2013 Specialty Crop Block Grant Program – Farm Bill Application dated, 7/8/2013
- Specialty Crop Block Grant Program – Farm Bill Terms and Conditions (3/2013) – incorporated by reference and can be found at: <http://www.ams.usda.gov/AMSV1.0/getfile?dDocName=STELPRDC5103128>
- 7 CFR Part 3015, 7 CFR Part 3016, 7 CFR Part 3019, and 7 CFR 3052 – incorporated by reference
- Grant funds received under this award shall supplement the expenditure of State funds in support of specialty crops grown in that State, rather than replace State funds.
- The obligation of funds may be terminated without further cause unless the grantee commences the timely drawdown of funds; initial drawdown must be made within the first year of the grant period.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

This agreement, subject to the provisions above, shall constitute an obligation of funds on behalf of the Government, unless amended or terminated by mutual consent of the parties in writing, or terminated by either party upon 60 days notice in writing.

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|---|---|
| 17. Federal Agency Representative Approval:  Digitally signed by CHARLES PARROTT DN: cn=US, o=U.S. Government, ou=Department of Agriculture, cn=CHARLES PARROTT 0.9.2342.19200300.100.1.1=12001006002278 Date: 2013.09.13 12:00:35 -04'00' Deputy Administrator Agricultural Marketing Service | 18. Grantee Representative Approval (Please Print): Name: <i>Lorraine S. Merrill</i> Title: <i>Commissioner</i> |
| | 19. Grantee Representative Approval Signature:  |

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0581-0248. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0581-0248), Washington, DC 20503.

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