

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF ADMINISTRATION**

121 South Fruit Street  
 Concord, N.H. 03301-2412

Telephone 603-271-3800 · Fax 603-271-0597

LINDSEY B. COURTNEY  
 Interim Executive Director

HALLIE A. PENTHENY  
 Director of Finance



May 6, 2020

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Office of Professional Licensure and Certification, Division of Health Professions, to pay annual dues to the National Council of State Boards of Nursing (NCSBN), Chicago, IL, Vendor Number 168797, in the amount of \$6,000.00 for participation in the National Licensing Compact Administrators (NLCA) between October 1, 2020, and September 30, 2021, effective upon Governor and Council approval. 100% Agency Income.

Funds are anticipated to be available in the following account for Fiscal Year 2021, upon the continued appropriation of funds in the future operating budget:

<b>01-21-21-212010-240600000 Division of Health Professions</b>	<b><u>FY 2021</u></b>
<b>026 – 500251 ORGANIZATIONAL DUES</b>	<b>6,000.00</b>

**EXPLANATION**

The Board of Nursing is statutorily required, pursuant to RSA 326-B:46, to participate in the Nursing Compact Licensure Administrators (NCLA) as a compact state. NCSBN is the only entity that provides access to participation in NLCA membership. Licenses issued by compact states, including New Hampshire, are portable between participating states. If New Hampshire did not participate in NCLA, New Hampshire could not be a compact state; access to licensed nurses could decrease statewide.

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Further, New Hampshire would not benefit from the public protection features associated with NCLA's licensing database, NURSYS.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L. Courtney". The signature is written in a cursive, flowing style.

Lindsey B. Courtney  
Interim Executive Director

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Listed below are answers to questions that may be of assistance to the Governor and Council in considering the approval of organization dues and membership submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* Nurse Compact Licensure Administrators (NCLA) was first implemented in Texas, Utah, and Wisconsin in January 2000. The New Hampshire Board of Nursing joined NCLA in January 2006.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No.
3. *How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?* NCLA currently has 32 member boards.  
Membership consists of the Boards of Nursing in: Arizona, Arkansas, Colorado, Delaware, Georgia, Florida, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Mexico, North Carolina, North Dakota, Oklahoma, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia, West Virginia, Wisconsin and Wyoming. Eight additional states have pending legislation. The Board of Nursing, through OPLC, is the only New Hampshire state agency that is a member.
4. *How is the dues structure established?* Standard fee for all participating states.
5. *What benefit does the state receive from participating in membership?* As the collective voice of nursing regulation in the United States, NCLA's work encompasses:
  - Ensuring and encouraging cooperation of member states to hold each member state and nurse accountable;
  - Promoting uniformity in regulation of nursing practice;
  - Promoting uniform licensure requirements for nurses through the NLC (nursing licensure compact) framework policy and procedures that are created and approved by NLC members;
  - Providing greater mobility for nurses and elimination of duplication, redundancy and cost associated with application for multiple state licenses;
  - Serving as a forum for information exchange and problem solving for members regarding nurse licensee discipline for the 1.6 million nurses licensed within the compact states;
  - Serving as a forum for information exchange and problem solving for members regarding nurse licensee discipline for the 1.6 million nurses within the license compact states;
  - Allowing Boards of Nursing that are NLC member states to "flag" licensees who are under investigation under the NLC Nursys system. The "flag" is viewable in the database by all other NLC states and is a public protection feature which alerts boards of high risk individuals; and
  - Providing opportunities for collaboration among its members and other nursing and health care organizations, particularly in times of disaster. Hospital and hospital associations across the nation support the NLC because of this particular membership benefit.

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6. *Are training or educational/research materials included in the membership? If so, is the cost included?* Materials are provided and are included in the cost.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain:* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Yes; NCLA meets annually for a Delegate Assembly at locations within the U.S. There is also a mid-year conference at a location on the East Coast. These two conferences are attended by the Board Administrator who administratively supports the New Hampshire Board of Nursing. There is an annual Operations Conference in Chicago, IL which is attended by two staff members who administratively support the New Hampshire Board of Nursing.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* Staff who administratively support the Board of Nursing, as well as the members of the Board of Nursing, are involved with this organization. The Board Members and the Board Administrator are voting members of NCLA. The Board Administrator can also serve as a committee member or officer in NCLA.
10. *Explain in detail any negative impact to the State if the OPLC did not belong to this organization.* If New Hampshire did not participate in NCLA, New Hampshire could not be a compact state as required by statute and access to licensed nurses could decrease statewide. Further, New Hampshire would not benefit from the public protection features associated with NCLA's licensing database, NURSYS.

30050

**NCSBN**  
 (NATIONAL COUNCIL OF STATE BOARDS OF NURSING, INC)  
 111 E. WACKER DRIVE, SUITE 2900  
 CHICAGO IL 60601-4277  
 312.525.3600

Invoice	DATE	NUMBER
	4/29/2020	30050

**Billing Address**  
 New Hampshire Board of Nursing  
 Office of Professional Licensure &  
 Certification  
 121 South Fruit Street, Suite 102  
 Concord, NH 03301

**Service Address**  
 New Hampshire Board of Nursing

FY21 eNLC DUES 10/1/20 - 9/30/21

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Charge Date	Charge Code	Description	Fixed Charge	Quantity	Unit Price	Amount	Sales Tax
4/29/2020	eNLC	OCT 1, 2020 - SEPT 30, 2021	\$6,000.00	0.00	0.000000	\$6,000.00	

Payment Terms: Net 30 Days      Sales Tax: \$0.00  
 Total: \$6,000.00

Customer ID NH ENLC      Invoice ID 30050  
 Customer Name New Hampshire Board of Nursing      Invoice Date 4/29/2020

Charge Date	Charge Code	Description	Fixed Charge	Quantity	Unit Price	Amount	Sales Tax
4/29/2020	eNLC	OCT 1, 2020 - SEPT 30, 2021	\$6,000.00	0.00	0.000000	\$6,000.00	

Payment Terms: Net 30 Days      Total: \$6,000.00  
 FY21 eNLC DUES 10/1/20-9/30/21