



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 120  
Concord, New Hampshire 03301  
[Office@das.nh.gov](mailto:Office@das.nh.gov)

189 m.c.

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
(603) 271-3204

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Deputy Commissioner  
(603) 271-2059

May 27, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

*sole source.*

Authorize the Department of Administrative Services, Division of Plant and Property, to retroactively pay an invoice in the amount of \$6,845.17 to Integrated Security & Communications (Vendor No. 217029) for security system installation and servicing. The payment will be processed upon Governor and Council approval. 100% Transfers from Other Agencies.

Funds are available in the following Department of Administrative Services, Division of Plant and Property:

01-14-14-141510-20300000 DES/HHS Bldg 27-29 Hazen 048-500226 Contractual Maint. FY2020 \$ 6,845.17

### EXPLANATION

This request is **retroactive** because a purchase order was not issued prior to the contractor being given authorization to perform the services. In addition, the item comes before Governor and Council because it is a third invoice for this vendor this fiscal year which brings the cumulative annual total over the \$10,000 threshold. The item was also **sole source**. Earlier work to the building's card access system went to bid and Integrated was the low bidder. When additional work needed to be done to secure core switching and network gear, we selected Integrated Security and Communications because they had done the earlier work for which they were low bidder.

Because of this and a similar item on today's agenda, we have reviewed with relevant staff the requirements around purchase orders and the RQ10 process as well the MOP requirements that require items that are cumulatively more than \$10,000 to go through the Governor and Council process.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner

**Integrated Security & Communications**

Phone: (732) 506-9300  
 102B Rike Drive  
 Millstone, NJ 08535-8544



**Invoice**

Number: **22978**

Date: **1/29/2020**

Source: **SO No. 30954**

**Bill-To**

**Attn: DAS. General Services**  
**State of New Hampshire Admin Hazen**  
**29 Capital Street**  
**Room 408**  
**Concord, NH 03275 USA**

**Ship-To**

State of New Hampshire Admin Hazen  
 29 Hazen Drive (loading docks)  
 DAS: GEN SVS  
 Concord, NH 03275 USA

Acct. No.	Customer PO	Reference	Terms
6051	signed proposal 18074		Net 30

100% Billing for ISC Project 2930\_Proposal 18074

GENERAL SCOPE: 3rd Floor IT Add

Qty.	Item ID	Description	UOM	Ea. Price	Total
1	HON-PW6K1R2	PW-Series Two Reader Module	EA	\$658.50	\$658.50
2	HON-92042081000	DR4208 - DigiReader with Increased Read Range (HID Compatible), indoor use only	EA	\$345.40	\$690.81
2	GRI-180-12-B	Recessed Steel Door Contact w/Wire Leads, 3/4" Diameter, Closed Loop, Brown	EA	\$3.92	\$7.84
2	VON-6400 US32D	Electric Strike 12 or 24VDC Satin Stainless Steel	EA	\$524.00	\$1,048.00
1	ALT-AL600ULACM	Power Supply-Charger, 8 Fused Relay Outputs, 12/24VDC @ 6A, FAI, 115VAC, BC400 Enclosure	EA	\$299.30	\$299.30
2	POW-PS1270	Battery, 12V 7AH	EA	\$17.86	\$35.72
1.00	ISC-MISC-HARDWARE	Miscellaneous Hardware and Cable	EA	\$305.00	\$305.00
28.00	ISC-LABOR-TECH-2	Technician Labor Rate	HR	\$125.00	\$3,500.00
1.00	ISC-LABOR-PM-2	Project Manager Labor Rate	HR	\$140.00	\$140.00
2.00	ISC-RSE	HON-CK-IS310WH White Request to Exit Sensors	EA	\$65.00	\$130.00

Item Total: \$6,815.17  
 Freight: \$30.00

**Total Amount Due: \$6,845.17**