

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 14-C)
For Legislators and Legislative Employees



Type or Print all Information Clearly:

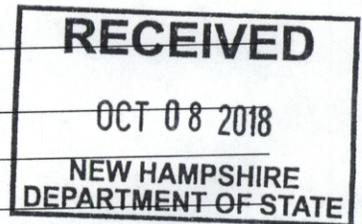
Name: Paul C Smith Work Phone No.: 603-271-2548
Work Address: 107 N Main St Concord NH 03301
Office/Appointment/Employment held: House Clerk

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium, expense reimbursement, ticket or free admission to a political, charitable, or ceremonial event, or meals or beverages consumed at a meeting or event, the purpose of which is to discuss official business, with a value greater than \$50.

Source of Expense Reimbursement, Honorarium, Ticket or Free Admission, or Meals and/or Beverages:

If the source is an Individual:

Name of Source:
Post Office Address:
Occupation:
Principal Place of Business:



If the source is a Corporation or other Entity:

Name of Corporation or Entity: American Society of Legislative Clerks & Secretaries/Staff Assoc. of NCSL
Name of Person Representing the Corporation/Entity: Holly South, staff liaison
Work Address of Person Representing the Corporation/Entity: 7700 East First Place Denver CO 80230

I am reporting:

[X] An Expense Reimbursement with value over \$50.00. (For costs that are waived, forgiven, reduced, prepaid, or reimbursed by a third party (other than the General Court) for attendance at a qualified event, pursuant RSA 14-C:2, III.)

Value of Expense Reimbursement: \$757.60 Date Received: 10/1/18 If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate. [ ] Exact [ ] Estimate

\* Recipient of Millie MacEwan Scholarship by ASLCS.

[ ] An Honorarium with value over \$50.00. (For payment from third parties for an appearance, speech, written article or other document, service as a consultant or advisor, or participation in a discussion group or similar activities related to legislative matters, pursuant to RSA 14-C:2, V.)

Value of Honorarium: Date Received: If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate. [ ] Exact [ ] Estimate

[ ] A ticket or free admission to a political, charitable, or ceremonial event with value over \$50.00. (Pursuant to RSA 14-C:4, I.)

[ ] Meals and/or beverages consumed at a meeting or event the purpose of which is to discuss official business with value over \$50.00. (Pursuant to RSA 14-C:4, II.)

TURN OVER TO CONTINUE

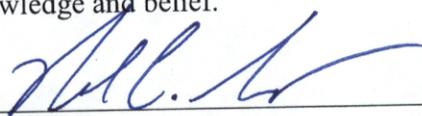
For a report relating to an honorarium or expense reimbursement, you are required to attach a copy of the agenda or an equivalent document which addresses the subjects addressed and the time schedule of all activities at the event. Indicate below the names of the sponsors of activities in cases where they are not indicated on the agenda or equivalent document.

See attached program.

Provide a brief description of the service or event that gave rise to this Honorarium, Expense Reimbursement, ticket or free admission to a political, charitable, or celebratory event, or meals or beverages:

See attached program.

"I have read RSA 14-C and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."



SIGNATURE OF FILER

10/8/18

DATE FILED

**RSA 14-C:7 Penalty.** Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

**Return to:** Secretary of State's Office, State House Room 204, Concord, NH 03301

Please provide the following information about the person filing this report.

**This information will not be made public:**

Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_  
STREET TOWN/CITY ZIP

Mailing Address if different: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## Sunday, Sept. 23

8:00 a.m. - 1:00 p.m.	<b>2020 Mason's Manual Commission</b> <i>Conference Room I</i>
1:00 - 5:30 p.m.	<b>Registration &amp; Information Desk</b> <i>Second Level Foyer</i>
1:00 - 3:00 p.m.	<b>Nominating Committee</b> <i>Conference Room II</i>
3:00 - 5:00 p.m.	<b>Executive Committee</b> <i>Conference Room I</i>
5:00 - 5:45 p.m.	<b>Internal Audit Committee</b> <i>Conference Room I</i>
6:00 - 7:30 p.m.	<b>Welcome Reception</b> <i>Wisconsin Capitol Rotunda</i>
8:30 - 9:00 p.m.	<b>New Member Mixer</b> <i>Room 638</i>
9:00 p.m. - midnight	<b>Hospitality Suite</b> <i>Room 638</i>

## Monday, Sept. 24

8:00 a.m. - 5:00 p.m.	<b>Registration &amp; Information Desk</b> <i>Second Level Foyer</i>
8:00 - 9:15 a.m.	<b>Breakfast</b> <i>Madison Ballroom</i>
8:00 - 9:15 a.m.	<b>New Attendee Orientation</b> <i>University AB</i>
9:30 a.m. - noon	<b>Plenary Session: Managing Energy and Stress During Times of Change</b> <i>Wisconsin Ballroom</i>
noon - 1:30 p.m.	<b>Lunch on Your Own</b>
1:30 - 4:30 p.m.	<b>Afternoon at the Wisconsin State Capitol</b>
1:30 - 1:45 p.m.	<b>Welcome from Wisconsin Legislative Leaders</b> <i>Assembly Chamber, 2nd Floor West Wing</i>
1:45 - 4:30 p.m.	<b>Staff Breakout Sessions (legislative staff only)</b> <ul style="list-style-type: none"> <li>&gt; Principal Clerks and Secretaries <i>413 North</i></li> <li>&gt; Assistant/Deputy Clerks and Secretaries <i>201 Southeast</i></li> <li>&gt; Legislative Operations: Journal Staff <i>Assembly Parlor, 2nd Floor West Wing</i></li> </ul>

- > Legislative Operations: Technology Staff  
*225 Northwest*
- > Legislative Operations: Enrolling and Engrossing Staff  
*330 Southwest*
- > Legislative Operations: Calendar Staff, Bill Status/History and Committee Staff  
*411 South*
- > Administrative and Support Services: Administration, PR, Facilities, Safety and Security Staff  
*Senate Parlor, 2nd Floor South Wing (behind the chambers)*

5:15 - 5:30 p.m.	<b>Transport to Monona Terrace Community and Convention Center</b> <i>Trolleys will load along Wisconsin Ave.</i>
5:30 - 8:30 p.m.	<b>"Rooftop Rendezvous" Cocktail Reception</b> <b>Note:</b> You will need your badge to enter <i>Monona Terrace Community and Convention Center</i>
9 p.m. - midnight	<b>Hospitality Suite</b> <i>Room 638</i>

## Tuesday, Sept. 25

8:00 a.m. - 5:00 p.m.	<b>Registration and Information Desk</b> <i>Second Level Foyer</i>
8:00 - 9:00 a.m.	<b>Breakfast</b> <i>Madison Ballroom</i>
9:00 - 10:30 a.m.	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>&gt; Continuity of Government in the State of Wisconsin <i>Capitol Ballroom A</i></li> <li>&gt; Civic Education: Inspiring the Next Generation of Leaders <i>Capitol Ballroom B</i></li> </ul>
10:30 - 10:45 a.m.	<b>Break</b>
10:45 a.m. - noon	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>&gt; The Amazing ASLCS Race <i>University Room</i></li> <li>&gt; When Work Gets in the Way of Life and Life Gets in the Way of Work <i>Capitol Ballroom B</i></li> </ul>

noon - 2:00 p.m.	<b>ASLCS Lunch and Business Meeting</b> <i>Madison Ballroom</i>
2:00 - 4:30 p.m.	<b>Community Service Project (drop-in)</b> <i>University Room</i>
2:00 - 4:30 p.m.	<b>2020 Mason's Manual Commission Case Law Citations Subcommittee</b> <i>Senate Room B</i>
4:00 - 9:30 p.m.	<b>Optional Tours/Evening on your own</b> <i>Various locations</i>
9:00 - midnight	<b>Hospitality Suite</b> <i>Room 638</i>

## Wednesday, Sept. 26

8:00 a.m. - 5:00 p.m.	<b>Information Desk</b> <i>Second Level Foyer</i>
8:30 - 10:30 a.m.	<b>Breakfast &amp; Legislative Expo</b> <i>Madison &amp; Wisconsin Ballrooms</i>
10:30 - noon	<b>Tales from Across the Sea</b> <i>Capitol Ballroom A</i>
noon - 12:30 p.m.	<b>Committee Chair Transition</b> <i>Senate Room AB</i>
noon - 2:00 p.m.	<b>Lunch on Your Own</b>
2:00 - 3:30 p.m.	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>&gt; Workplace Harassment in the #MeToo Era <i>Capitol Ballroom A</i></li> <li>&gt; Cross-Training: Toss Your Team a Life Raft <i>Capitol Ballroom B</i></li> </ul>
3:30 - 3:45 p.m.	<b>Break</b>
3:45 - 5:00 p.m.	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>&gt; You Can't Make This Stuff Up! <i>Capitol Ballroom A</i></li> <li>&gt; Outsourcing Your Inputting <i>Capitol Ballroom B</i></li> </ul>
5:15 - 5:30 p.m.	<b>Transport to Henry Vilas Zoo</b> <i>Buses will load along Wisconsin Ave.</i>
5:30 - 9:00 p.m.	<b>"Night at the Zoo"</b> <i>Henry Vilas Zoo</i>
9:00 p.m. - midnight	<b>Hospitality Suite: Washington Night</b> <i>Room 638</i>

## Thursday, Sept. 27

8:30 a.m. - 4:00 p.m.	<b>Information Desk</b> <i>Second Level Foyer</i>
	<b>Breakfast on Your Own</b>
9:30 - 11:30 a.m.	<b>Plenary Session:</b> <b>Tales from the Labyrinth</b> <i>Madison Ballroom</i>
11:30 a.m. - 1:30 p.m.	<b>Lunch on Your Own</b>
1:30 - 2:15 p.m.	<b>"A" Committees*</b> <ul style="list-style-type: none"><li>&gt; Bylaws and Standing Orders <i>Senate Room AB</i></li><li>&gt; Inside the Legislative Process <i>Conference Room I</i></li><li>&gt; Site Selection <i>Assembly Room</i></li><li>&gt; Technology <i>Conference Room II</i></li></ul>
2:00 - 4:00 p.m.	<b>Snack Break</b> <i>Second Level Foyer</i>
2:15 - 3:00 p.m.	<b>"B" Committees*</b> <ul style="list-style-type: none"><li>&gt; International Communications and Development <i>Senate Room AB</i></li><li>&gt; Legislative Administrator <i>Conference Room I</i></li><li>&gt; Membership and Communication <i>Conference Room II</i></li><li>&gt; Support Staff <i>Assembly Room</i></li></ul>

**\*Note:** You are encouraged to attend committee meetings if you don't currently serve on a committee, or join those still in progress if yours has ended.

## Hospitality Suite Hours

Sunday - Thursday,  
Sept. 23 - 27  
9:00 p.m. - midnight

Room 638

3:00 - 3:45 p.m.	<b>"C" Committees*</b> <ul style="list-style-type: none"><li>&gt; Canadian-American Relations <i>Senate Room AB</i></li><li>&gt; Professional Journal <i>Conference Room I</i></li><li>&gt; Program Development <i>Assembly Room</i></li></ul>
3:45 - 4:30 p.m.	<b>Special Committees*</b> <ul style="list-style-type: none"><li>&gt; Budget and Financial Review <i>Senate Room AB</i></li><li>&gt; Roster <i>Conference Room I</i></li><li>&gt; Strategic Planning <i>Assembly Room</i></li></ul>
6:00 - 7:00 p.m.	<b>President's Reception</b> <i>Capitol Ballroom</i>
7:00 - 11:00 p.m.	<b>State Dinner</b> <i>Madison &amp; Wisconsin Ballrooms</i>
9:00 - midnight	<b>Hospitality Suite</b> <i>Room 638</i>

## Friday, Sept. 28

8:30 - 9:30 a.m.	<b>Breakfast and Business Meeting</b> <i>Madison Ballroom</i>
9:30 a.m. - noon	<b>2018-2019 Executive Committee Meeting</b> <i>Capitol Ballroom A</i>

CELEBRATING  
**75**  
1943-2018  
YEARS!

ASLCS-2018  
MADISON, WISCONSIN

PROFESSIONAL  
DEVELOPMENT  
SEMINAR

POCKET  
AGENDA