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Form #A-24 (08/30/95)

# REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: July 9, 2018

## TO THE HONORABLE GOVERNOR & COUNCIL:

The Banking Department requests permission for 1 employee(s) or their designee(s) to travel to Tampa, Florida for 5 days of out of state travel status from Monday, August 13, 2018 to Friday, August 17, 2018

### Conference/Workshop/Seminar Title

Examination Issues Forum

### Purpose of Travel

Training

A request is being made, per Admin Rule 1102(H), for Denise St. Pierre to receive a **\$360.30** Cash Advance to cover anticipated expenses while in Tampa, FL.

Estimated Costs – Meals/Hotel/Mileage/Misc. – 360.30

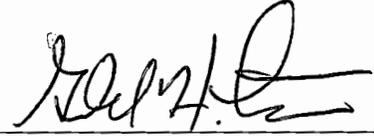
The above travel costs will be paid from agency income, examination fees – 100% Other

### Attendees and their Titles

Denise St. Pierre, Bank Examiner

<u>Obj</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
500710	Common Carriers	\$ 56.00	Appropriation for Travel	\$ 60,000.00
500711	Per Diem in Lieu	\$	Amount Expended to Date	\$ 0.00
500712	Meals	\$ 220.50	Available Balance	\$ 59,595.20
500713	Hotels	\$	Amount Requested for this Authorization	\$ 360.30
500714	Mileage	\$ 21.80	Estimated Balance Available	\$ 59,234.90
500715	Operation State Vehicle	\$		
500717	Miscellaneous	\$ 62.00	Appropriation Code 010-072-20460000-080	
500719	Registration Fee	\$	Source of Funds: 100 % Other – Examination Fee	
	Total	\$ 360.30		

Authorized Signature



Gerald H. Little  
Commissioner

### Fiscal Information - Summary

Information included below is provided to give a complete breakdown for the total expected costs of the trip.

Common Carriers – Taxi	\$	56.00
Meals - 5 Days at \$49.00 - 75% for first and last day	\$	220.50
Hotel -	\$	
Mileage - Mileage to and from airport	\$	21.80
Miscellaneous Expenses – Parking and Maid Tip	\$	62.00
<b>Total</b>	\$	<u>360.30</u>