



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

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December 13, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 144:31, Laws of 2013, Transfer Among Accounts and Classes, authorize the Department of Administrative Services to transfer funds in and among accounting units in the amount of \$423,783 and to create two new expenditure classes. The transfers are made up of \$290,395 in general funds, \$89,234 in transfer funds, \$41,491 in other funds, and \$2,662 in federal funds. The adjustments are summarized below and detailed on the attached worksheets. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2014. **Funding Source: 68.52% General Funds, 21.06% Transfer Funds, 9.79% Other Funds, and .63% Federal Funds.**

SFY 2014

<u>Division</u>	<u>Account</u>	<u>Amount</u>
Office of the Commissioner	Various	\$ 40,200
Division of Accounting Services	13100000	\$105,000
Bureau Plant & Property Maintenance	Various	\$225,953
Financial Data Management	13700000	\$ 45,000
GAL Certification Board	77700000	\$ 130
Risk Management Unit	29010000	\$ 7,500
Total Department of Administrative Services		<u>\$423,783</u>

EXPLANATION

These transfers reflect adjustments to various expense accounts to address projected expenses in the Department. Expenditure patterns for the first five months of SFY 2014 have been analyzed and taken into consideration when projecting expenditures for the remainder of the fiscal year. Based upon this review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfer are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

- A. *Justification:* The transfer consists of various payroll related transfers to cover deficits in class 018, overtime, and classes 050, part-time salaries, and 059, temporary full-time salaries due to permanent full time positions being vacant throughout the Department as well as budget estimates in areas being lower than anticipated; funds are available to cover these deficits in class 010, full-time salaries due to the vacant positions. Other areas requiring transfers are higher than anticipated expenditures for class 020, current expenses; class 030, equipment; class 039 telecommunications; these deficits are being offset by reducing classes 047, 048, and 103, contracted and non-contracted maintenance; class 023, heat, electricity, and water; and classes 070 and 080, in-state and out-of-state travel, due to lower than anticipated expenses. It also establishes two new overtime expenditures lines, one in Accounting Unit 13100000, Bureau of Accounting, and the other in Accounting Unit 29010000, Risk Management Unit. These areas had not budgeted overtime but due to vacancies and special projects there is a need for these expenditure lines.
- B. *Does this transfer involve continuing programs or one-time projects?* This transfer involves continuing programs;
- C. *Is this transfer required to maintain existing program levels or will it increase the program level?* This transfer is required to maintain existing program levels;
- D. *Cite any requirements which make this program mandatory.* The programs for the Department are mandated by various state and federal laws;
- E. *Identify the source of funds on all accounts listed on this transfer.* See the attached worksheet for the source of funds for all accounts;
- F. *Will there be any effect on revenue if this transfer is not approved?* There is no anticipated effect on revenue as a result of this transfer;

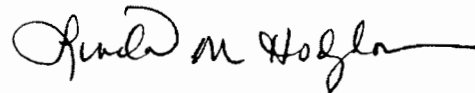
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- G. *Are funds expected to lapse if this transfer is not approved?* It is anticipated that some funds will lapse whether this transfer is approved or not;
- H. *Are personnel services involved?* No positions are being transferred as a result of this request. Transfer of funds into classes 050, part-time salaries, and 059, temporary full-time salaries is to support existing budgeted positions and not for the creation of any new positions.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,



Linda M. Hodgdon
Commissioner

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1400	10420000	COMMISSIONER-ADMINISTRATION	010-500100	PERSONAL SERVICES PERM CLAS	\$ 44,538.00	\$	\$ 44,538
1400	10420000	COMMISSIONER-ADMINISTRATION	011-500102	PERSONAL SERVICES UNCLASSIF	\$ 195,920	\$ 25,000	\$ 220,920
1400	10420000	COMMISSIONER-ADMINISTRATION	018-500106	OVERTIME	\$ 900	\$	\$ 900
1400	10420000	COMMISSIONER-ADMINISTRATION	020-500200	CURRENT EXPENSES	\$ 3,000	\$	\$ 3,000
1400	10420000	COMMISSIONER-ADMINISTRATION	039-500188	TELECOMMUNICATIONS	\$ 1,200	\$	\$ 1,200
1400	10420000	COMMISSIONER-ADMINISTRATION	060-500602	BENEFITS	\$ 120,480	\$	\$ 120,480
1400	10420000	COMMISSIONER-ADMINISTRATION	066-500543	EMPLOYEE TRAINING	\$ 175	\$	\$ 175
1400	10420000	COMMISSIONER-ADMINISTRATION	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 925	\$	\$ 925
1400	10420000	COMMISSIONER-ADMINISTRATION	080-500710	OUT OF STATE TRAVEL REIMB	\$ 500	\$	\$ 500
		TOTAL			\$ 367,638	\$ 25,000	\$ 392,638
		REVENUES					
		Total General Funds	010-000010		\$ 367,638	\$ 25,000	\$ 392,638
1400	13500000	BUDGET OFFICE	010-500100	PERSONAL SERVICES PERM CLAS	\$ 700,555	\$ (12,200)	\$ 688,355
1400	13500000	BUDGET OFFICE	011-500102	PERSONAL SERVICES UNCLASSIF	\$ 104,964	\$	\$ 104,964
1400	13500000	BUDGET OFFICE	018-500106	OVERTIME	\$ 20,000	\$ (3,000)	\$ 17,000
1400	13500000	BUDGET OFFICE	020-500200	CURRENT EXPENSES	\$ 11,500	\$ (1,000)	\$ 10,500
1400	13500000	BUDGET OFFICE	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 250	\$	\$ 250
1400	13500000	BUDGET OFFICE	039-500188	TELECOMMUNICATIONS	\$ 6,025	\$	\$ 6,025
1400	13500000	BUDGET OFFICE	060-500602	BENEFITS	\$ 361,458	\$	\$ 361,458
1400	13500000	BUDGET OFFICE	066-500543	EMPLOYEE TRAINING	\$ 100	\$	\$ 100
1400	13500000	BUDGET OFFICE	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 600	\$	\$ 600
1400	13500000	BUDGET OFFICE	080-500710	OUT OF STATE TRAVEL REIMB	\$ 600	\$	\$ 600
		TOTAL			\$ 1,206,052	\$ (16,200)	\$ 1,189,852
		REVENUES					
		Total General Funds	010-000010		\$ 1,206,052	\$ (16,200)	\$ 1,189,852
1400	13600000	BUSINESS OFFICE	010-500100	PERSONAL SERVICES PERM CLAS	\$ 217,939	\$	\$ 217,939
1400	13600000	BUSINESS OFFICE	018-500106	OVERTIME	\$ 1	\$ 3,000	\$ 3,001
1400	13600000	BUSINESS OFFICE	020-500200	CURRENT EXPENSES	\$ 2,000	\$	\$ 2,000
1400	13600000	BUSINESS OFFICE	022-500255	RENTS-LEASES OTHER THAN STA	\$ 2,000	\$	\$ 2,000
1400	13600000	BUSINESS OFFICE	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 100	\$	\$ 100
1400	13600000	BUSINESS OFFICE	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 100	\$	\$ 100
1400	13600000	BUSINESS OFFICE	035-583514	SHARED SERVICES SUPPORT	\$ 69,996	\$	\$ 69,996
1400	13600000	BUSINESS OFFICE	039-500188	TELECOMMUNICATIONS	\$ 2,450	\$	\$ 2,450
1400	13600000	BUSINESS OFFICE	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 1	\$ 12,200	\$ 12,201
1400	13600000	BUSINESS OFFICE	060-500602	BENEFITS	\$ 101,259	\$	\$ 101,259
1400	13600000	BUSINESS OFFICE	066-500543	EMPLOYEE TRAINING	\$ 1	\$	\$ 1
1400	13600000	BUSINESS OFFICE	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 1	\$	\$ 1
1400	13600000	BUSINESS OFFICE	080-500710	OUT OF STATE TRAVEL REIMB	\$ 1	\$	\$ 1

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
		TOTAL			\$ 395,849	\$ 15,200	\$ 411,049
		REVENUES					
		Total General Funds					
1400	86230000	OFFICE OF COST CONTAINMENT	010-000010		\$ 395,849	\$ 15,200	\$ 411,049
1400	86230000	OFFICE OF COST CONTAINMENT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 307,208		\$ 307,208
1400	86230000	OFFICE OF COST CONTAINMENT	020-500200	CURRENT EXPENSES	\$ 51,000	\$ (2,285)	\$ 48,715
1400	86230000	OFFICE OF COST CONTAINMENT	022-500255	RENTS-LEASES OTHER THAN STA	\$ 1		\$ 1
1400	86230000	OFFICE OF COST CONTAINMENT	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 1,600		\$ 1,600
1400	86230000	OFFICE OF COST CONTAINMENT	039-500188	TELECOMMUNICATIONS	\$ 2,708		\$ 2,708
1400	86230000	OFFICE OF COST CONTAINMENT	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 45,000		\$ 45,000
1400	86230000	OFFICE OF COST CONTAINMENT	060-500602	BENEFITS	\$ 227,377		\$ 227,377
1400	86230000	OFFICE OF COST CONTAINMENT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 5,700		\$ 5,700
		TOTAL			\$ 640,594	\$ (2,285)	\$ 638,309
		REVENUES					
		Total General Funds					
		TOTAL 1400	010-000010		\$ 640,594	\$ (2,285)	\$ 638,309
1405	13100000	BUREAU OF ACCOUNTING	010-500100	PERSONAL SERVICES PERM CLAS	\$ 643,666	\$ (105,000)	\$ 538,666
1405	13100000	BUREAU OF ACCOUNTING	018-500106	OVERTIME	\$ -	\$ 60,000	\$ 60,000
1405	13100000	BUREAU OF ACCOUNTING	020-500200	CURRENT EXPENSES	\$ 5,000	\$ 5,000	\$ 10,000
1405	13100000	BUREAU OF ACCOUNTING	039-500188	TELECOMMUNICATIONS	\$ 5,175		\$ 5,175
1405	13100000	BUREAU OF ACCOUNTING	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 26,000	\$ 40,000	\$ 66,000
1405	13100000	BUREAU OF ACCOUNTING	060-500602	BENEFITS	\$ 334,316		\$ 334,316
1405	13100000	BUREAU OF ACCOUNTING	066-500543	EMPLOYEE TRAINING	\$ 100		\$ 100
1405	13100000	BUREAU OF ACCOUNTING	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 50		\$ 50
		TOTAL			\$ 1,014,307	\$ -	\$ 1,014,307
		REVENUES					
		Total General Funds					
		TOTAL 1405	010-000010		\$ 1,014,307	\$ -	\$ 1,014,307
1410	10440000	PERSONNEL ADMIN - SUPPORT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 906,009		
1410	10440000	PERSONNEL ADMIN - SUPPORT	011-500102	PERSONAL SERVICES UNCLASSIF	\$ 94,112		\$ 94,112
1410	10440000	PERSONNEL ADMIN - SUPPORT	012-500128	PERSONAL SERVICES UNCLASSIF	\$ 66,765		\$ 66,765
1410	10440000	PERSONNEL ADMIN - SUPPORT	018-500106	OVERTIME	\$ 200		\$ 200
1410	10440000	PERSONNEL ADMIN - SUPPORT	020-500200	CURRENT EXPENSES	\$ 9,500	\$ (651)	\$ 8,849
1410	10440000	PERSONNEL ADMIN - SUPPORT	022-500255	RENTS-LEASES OTHER THAN STA	\$ 7,154		\$ 7,154
1410	10440000	PERSONNEL ADMIN - SUPPORT	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 225		\$ 225
1410	10440000	PERSONNEL ADMIN - SUPPORT	026-500251	ORGANIZATIONAL DUES	\$ 4,000		\$ 4,000
1410	10440000	PERSONNEL ADMIN - SUPPORT	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 250		\$ 250
1410	10440000	PERSONNEL ADMIN - SUPPORT	039-500188	TELECOMMUNICATIONS	\$ 10,000		\$ 10,000
1410	10440000	PERSONNEL ADMIN - SUPPORT	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 52,000		\$ 52,000
1410	10440000	PERSONNEL ADMIN - SUPPORT	060-500602	BENEFITS	\$ 568,232		\$ 568,232

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1410	10440000	PERSONNEL ADMIN - SUPPORT	066-500543	EMPLOYEE TRAINING	\$ 100		\$ 100
1410	10440000	PERSONNEL ADMIN - SUPPORT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 400		\$ 400
1410	10440000	PERSONNEL ADMIN - SUPPORT	080-500710	OUT OF STATE TRAVEL REIMB	\$ 50		\$ 50
1410	10440000	PERSONNEL ADMIN - SUPPORT	103-500735	CONTRACTS FOR OP SERVICES	\$ 50		\$ 50
		TOTAL			\$ 1,719,047	\$ (651)	\$ 1,718,396
		REVENUES					
		Total General Funds	010-000010		\$ 1,466,831	\$ (553)	\$ 1,466,278
		Total Other Funds	009-407017		\$ 252,216	\$ (98)	\$ 252,118
		TOTAL REVENUES			\$ 1,719,047		\$ 1,718,396
		TOTAL 1410			\$ 1,719,047	\$ (651)	\$ 1,718,396
1415	14400000	PLANT - PROPERTY ADMINISTRATN	010-500100	PERSONAL SERVICES PERM CLAS	\$ 188,734		\$ 188,734
1415	14400000	PLANT - PROPERTY ADMINISTRATN	011-500102	PERSONAL SERVICES UNCLASSIF	\$ 100,491	\$ (65,000)	\$ 35,491
1415	14400000	PLANT - PROPERTY ADMINISTRATN	020-500200	CURRENT EXPENSES	\$ 1,225		\$ 1,225
1415	14400000	PLANT - PROPERTY ADMINISTRATN	022-500255	RENTS-LEASES OTHER THAN STA	\$ 1		\$ 1
1415	14400000	PLANT - PROPERTY ADMINISTRATN	037-500165	TECHNOLOGY-HARDWARE	\$ 1		\$ 1
1415	14400000	PLANT - PROPERTY ADMINISTRATN	038-500175	TECHNOLOGY-SOFTWARE	\$ 1		\$ 1
1415	14400000	PLANT - PROPERTY ADMINISTRATN	039-500188	TELECOMMUNICATIONS	\$ 1,800		\$ 1,800
1415	14400000	PLANT - PROPERTY ADMINISTRATN	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 12,000		\$ 12,000
1415	14400000	PLANT - PROPERTY ADMINISTRATN	060-500602	BENEFITS	\$ 152,011		\$ 152,011
1415	14400000	PLANT - PROPERTY ADMINISTRATN	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 1,020		\$ 1,020
1415	14400000	PLANT - PROPERTY ADMINISTRATN	080-500710	OUT OF STATE TRAVEL REIMB	\$ 1		\$ 1
		TOTAL			\$ 457,285	\$ (65,000)	\$ 392,285
		REVENUES					
		Total General Funds	010-000010		\$ 457,285	\$ (65,000)	\$ 392,285
1415	20300000	HEALTH - HUMAN SVCS BLDG	010-500100	PERSONAL SERVICES PERM CLAS	\$ 342,397		\$ 342,397
1415	20300000	HEALTH - HUMAN SVCS BLDG	018-500106	OVERTIME	\$ 34,122		\$ 34,122
1415	20300000	HEALTH - HUMAN SVCS BLDG	020-500200	CURRENT EXPENSES	\$ 68,211	\$ 20,000	\$ 88,211
1415	20300000	HEALTH - HUMAN SVCS BLDG	022-500255	RENTS-LEASES OTHER THAN STA	\$ 1,200		\$ 1,200
1415	20300000	HEALTH - HUMAN SVCS BLDG	023-500210	HEAT ELECTRICITY WATER	\$ 1,859,154	\$ (20,000)	\$ 1,839,154
1415	20300000	HEALTH - HUMAN SVCS BLDG	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 31,006		\$ 31,006
1415	20300000	HEALTH - HUMAN SVCS BLDG	037-500165	TECHNOLOGY-HARDWARE	\$ 2,500		\$ 2,500
1415	20300000	HEALTH - HUMAN SVCS BLDG	039-500188	TELECOMMUNICATIONS	\$ 7,570		\$ 7,570
1415	20300000	HEALTH - HUMAN SVCS BLDG	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 13,427		\$ 13,427
1415	20300000	HEALTH - HUMAN SVCS BLDG	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 527,747		\$ 527,747
1415	20300000	HEALTH - HUMAN SVCS BLDG	060-500602	BENEFITS	\$ 243,747		\$ 243,747
1415	20300000	HEALTH - HUMAN SVCS BLDG	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 251		\$ 251
1415	20300000	HEALTH - HUMAN SVCS BLDG	103-500736	CONTRACTS FOR OP SERVICES	\$ 201,255		\$ 201,255
1415	20300000	HEALTH - HUMAN SVCS BLDG	200-509200	BUILDING USE ALLOWANCE	\$ 978,886		\$ 978,886
		TOTAL			\$ 4,311,472	\$ -	\$ 4,311,472

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
		REVENUES					
		Total General Funds	010-000010		\$ -		\$ -
		Transfer Other Agencies	various		\$ 4,311,472		\$ 4,311,472
		TOTAL REVENUES			\$ 4,311,472	\$ -	\$ 4,311,472
1415	20420000	FACILITIES - ASSETS MANAGEMENT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 601,071		\$ 601,071
1415	20420000	FACILITIES - ASSETS MANAGEMENT	012-500128	PERSONAL SERVICES UNCLASSIF	\$ 152,827		\$ 152,827
1415	20420000	FACILITIES - ASSETS MANAGEMENT	018-500106	OVERTIME	\$ 23,000		\$ 23,000
1415	20420000	FACILITIES - ASSETS MANAGEMENT	020-500200	CURRENT EXPENSES	\$ 246,364		\$ 246,364
1415	20420000	FACILITIES - ASSETS MANAGEMENT	022-500255	RENTS-LEASES OTHER THAN STA	\$ 5,000		\$ 5,000
1415	20420000	FACILITIES - ASSETS MANAGEMENT	023-500210	HEAT ELECTRICITY WATER	\$ 1,762,115		\$ 1,762,115
1415	20420000	FACILITIES - ASSETS MANAGEMENT	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 62,880		\$ 62,880
1415	20420000	FACILITIES - ASSETS MANAGEMENT	035-583514	SHARED SERVICES SUPPORT	\$ 13,457		\$ 13,457
1415	20420000	FACILITIES - ASSETS MANAGEMENT	039-500188	TELECOMMUNICATIONS	\$ 23,800		\$ 23,800
1415	20420000	FACILITIES - ASSETS MANAGEMENT	042-500620	ADDITIONAL FRINGE BENEFITS	\$ 90,360		\$ 90,360
1415	20420000	FACILITIES - ASSETS MANAGEMENT	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 85,000		\$ 85,000
1415	20420000	FACILITIES - ASSETS MANAGEMENT	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 1,249,569	\$ (50,000)	\$ 1,199,569
1415	20420000	FACILITIES - ASSETS MANAGEMENT	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 243,650	\$ 50,000	\$ 293,650
1415	20420000	FACILITIES - ASSETS MANAGEMENT	060-500602	BENEFITS	\$ 538,145		\$ 538,145
1415	20420000	FACILITIES - ASSETS MANAGEMENT	068-500562	REMUNERATION	\$ 12,692		\$ 12,692
1415	20420000	FACILITIES - ASSETS MANAGEMENT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 4,500		\$ 4,500
1415	20420000	FACILITIES - ASSETS MANAGEMENT	103-500736	CONTRACTS FOR OP SERVICES	\$ 37,600		\$ 37,600
		TOTAL			\$ 5,152,030	\$ -	\$ 5,152,030
		REVENUES					
		Total General Funds	010-000010		\$ -		\$ -
		Transfer Other Agencies	various		\$ 5,152,030		\$ 5,152,030
		TOTAL REVENUES			\$ 5,152,030	\$ -	\$ 5,152,030
1415	20910000	PUBLIC WORKS BUREAU	010-500100	PERSONAL SERVICES PERM CLAS	\$ 1,383,132	\$ (75,550)	\$ 1,307,582
1415	20910000	PUBLIC WORKS BUREAU	018-500106	OVERTIME	\$ 30,813		\$ 30,813
1415	20910000	PUBLIC WORKS BUREAU	020-500200	CURRENT EXPENSES	\$ 34,210		\$ 34,210
1415	20910000	PUBLIC WORKS BUREAU	022-500255	RENTS-LEASES OTHER THAN STA	\$ 1,412	\$ 150	\$ 1,562
1415	20910000	PUBLIC WORKS BUREAU	025-506467	STATE OWNED EQUIPMENT USAGE	\$ 33,652		\$ 33,652
1415	20910000	PUBLIC WORKS BUREAU	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 1		\$ 1
1415	20910000	PUBLIC WORKS BUREAU	037-500165	TECHNOLOGY-HARDWARE	\$ 1,566		\$ 1,566
1415	20910000	PUBLIC WORKS BUREAU	038-500175	TECHNOLOGY-SOFTWARE	\$ 3,451		\$ 3,451
1415	20910000	PUBLIC WORKS BUREAU	039-500188	TELECOMMUNICATIONS	\$ 14,556		\$ 14,556
1415	20910000	PUBLIC WORKS BUREAU	049-500294	TRANSFER TO OTHER STATE AGE	\$ 33,952		\$ 33,952
1415	20910000	PUBLIC WORKS BUREAU	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 100,101	\$ 57,200	\$ 157,301
1415	20910000	PUBLIC WORKS BUREAU	059-500117	TEMP FULL TIME	\$ 91,499	\$ 18,200	\$ 109,699
1415	20910000	PUBLIC WORKS BUREAU	060-500602	BENEFITS	\$ 766,893		\$ 766,893

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1415	20910000	PUBLIC WORKS BUREAU	066-500543	EMPLOYEE TRAINING	\$ 1	\$	\$ 1
1415	20910000	PUBLIC WORKS BUREAU	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 5,612	\$ (1,205)	\$ 4,407
1415	20910000	PUBLIC WORKS BUREAU	080-500712	OUT OF STATE TRAVEL REIMB	\$ 1	\$ 390	\$ 391
1415	20910000	PUBLIC WORKS BUREAU	080-500714	OUT OF STATE TRAVEL REIMB	\$ -	\$ 300	\$ 300
1415	20910000	PUBLIC WORKS BUREAU	080-500719	OUT OF STATE TRAVEL REIMB	\$ -	\$ 515	\$ 515
1415	20910000	PUBLIC WORKS BUREAU	103-500736	CONTRACTS FOR OP SERVICES	\$ 6,500	\$	\$ 6,500
		TOTAL			\$ 2,507,352	\$ -	\$ 2,507,352
		REVENUES					
		Total General Funds	010-000010		\$ 1,814,304		\$ 1,814,304
		Total Agency Income	009-402065		\$ 693,048		\$ 693,048
		TOTAL REVENUES			\$ 2,507,352	\$ -	\$ 2,507,352
1415	20970000	SPAULDING HALL	010-500100	PERSONAL SERVICES PERM CLAS	\$ 47,583	\$	\$ 47,583
1415	20970000	SPAULDING HALL	018-500106	OVERTIME	\$ 2,000	\$ 7,000	\$ 9,000
1415	20970000	SPAULDING HALL	020-500200	CURRENT EXPENSES	\$ 4,010	\$ 5,000	\$ 9,010
1415	20970000	SPAULDING HALL	022-500255	RENTS-LEASES OTHER THAN STA	\$ 100	\$	\$ 100
1415	20970000	SPAULDING HALL	023-500210	HEAT ELECTRICITY WATER	\$ 56,719	\$	\$ 56,719
1415	20970000	SPAULDING HALL	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 1,522	\$	\$ 1,522
1415	20970000	SPAULDING HALL	039-500188	TELECOMMUNICATIONS	\$ 450	\$	\$ 450
1415	20970000	SPAULDING HALL	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 23,693	\$ (5,000)	\$ 18,693
1415	20970000	SPAULDING HALL	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 40,148	\$ (7,000)	\$ 33,148
1415	20970000	SPAULDING HALL	060-500602	BENEFITS	\$ 44,215	\$	\$ 44,215
1415	20970000	SPAULDING HALL	103-500736	CONTRACTS FOR OP SERVICES	\$ 5,050	\$	\$ 5,050
1415	20970000	SPAULDING HALL	200-509200	BUILDING USE ALLOWANCE	\$ 51,975	\$	\$ 51,975
		TOTAL			\$ 277,465	\$ -	\$ 277,465
		REVENUES					
		Total General Funds	010-000010		\$ -	\$ -	\$ -
		Transfer Other Agencies	001-482826		\$ 277,465	\$ -	\$ 277,465
		TOTAL REVENUES			\$ 277,465	\$ -	\$ 277,465
1415	21670000	OLD MILL #1	010-500100	PERSONAL SERVICES PERM CLAS	\$ 71,977	\$	\$ 71,977
1415	21670000	OLD MILL #1	018-500106	OVERTIME	\$ 1,500	\$ 1,000	\$ 2,500
1415	21670000	OLD MILL #1	020-500200	CURRENT EXPENSES	\$ 9,530	\$	\$ 9,530
1415	21670000	OLD MILL #1	022-500255	RENTS-LEASES OTHER THAN STA	\$ 113	\$	\$ 113
1415	21670000	OLD MILL #1	023-500210	HEAT ELECTRICITY WATER	\$ 51,311	\$	\$ 51,311
1415	21670000	OLD MILL #1	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 10,152	\$	\$ 10,152
1415	21670000	OLD MILL #1	039-500188	TELECOMMUNICATIONS	\$ 141	\$	\$ 141
1415	21670000	OLD MILL #1	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 1,200	\$	\$ 1,200
1415	21670000	OLD MILL #1	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 17,174	\$	\$ 17,174
1415	21670000	OLD MILL #1	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 12,103	\$ (1,000)	\$ 11,103
1415	21670000	OLD MILL #1	060-500602	BENEFITS	\$ 56,862	\$	\$ 56,862

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1415	21670000	OLD MILL #1	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 130		\$ 130
1415	21670000	OLD MILL #1	103-500736	CONTRACTS FOR OP SERVICES	\$ 6,353		\$ 6,353
1415	21670000	OLD MILL #1	200-509200	BUILDING USE ALLOWANCE	\$ 33,500		\$ 33,500
		TOTAL			\$ 272,046	\$ -	\$ 272,046
		REVENUES					
		Total General Funds	010-000010		\$ 272,046	\$ -	\$ 272,046
		Transfer Other Agencies	various		\$ 272,046	\$ -	\$ 272,046
		TOTAL REVENUES			\$ 761,314		\$ 761,314
1415	29500000	GENERAL SERVICES MAINT & GRND	010-500100	PERSONAL SERVICES PERM CLAS	\$ 40,000		\$ 40,000
1415	29500000	GENERAL SERVICES MAINT & GRND	018-500106	OVERTIME	\$ 151,507		\$ 151,507
1415	29500000	GENERAL SERVICES MAINT & GRND	020-500200	CURRENT EXPENSES	\$ 1,543		\$ 1,543
1415	29500000	GENERAL SERVICES MAINT & GRND	022-500255	RENDS-LEASES OTHER THAN STA	\$ 1,023,971		\$ 1,023,971
1415	29500000	GENERAL SERVICES MAINT & GRND	023-500210	HEAT ELECTRICITY WATER	\$ 1,300		\$ 1,300
1415	29500000	GENERAL SERVICES MAINT & GRND	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 26,180	\$ 2,936	\$ 29,116
1415	29500000	GENERAL SERVICES MAINT & GRND	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 16,864		\$ 16,864
1415	29500000	GENERAL SERVICES MAINT & GRND	039-500188	TELECOMMUNICATIONS	\$ 10,931		\$ 10,931
1415	29500000	GENERAL SERVICES MAINT & GRND	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 706,911		\$ 706,911
1415	29500000	GENERAL SERVICES MAINT & GRND	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 268,400		\$ 268,400
1415	29500000	GENERAL SERVICES MAINT & GRND	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 483,013		\$ 483,013
1415	29500000	GENERAL SERVICES MAINT & GRND	060-500602	BENEFITS	\$ 4,038		\$ 4,038
1415	29500000	GENERAL SERVICES MAINT & GRND	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 76,263		\$ 76,263
1415	29500000	GENERAL SERVICES MAINT & GRND	103-500736	CONTRACTS FOR OP SERVICES	\$ 3,572,235	\$ 2,936	\$ 3,575,171
		TOTAL			\$ 3,572,235	\$ 2,936	\$ 3,575,171
		REVENUES					
		Total General Funds	010-000010		\$ 3,546,869	\$ 2,915	\$ 3,549,784
		Transfer Other Agencies	001-482803		\$ 7,930	\$ 7	\$ 7,937
		Transfer Other Agencies	001-482838		\$ 17,436	\$ 14	\$ 17,450
		TOTAL REVENUES			\$ 3,572,235	\$ 2,936	\$ 3,575,171
1415	29980000	DISCOVERY CENTER	020-500200	CURRENT EXPENSES	\$ 2,728	\$ 5,000	\$ 7,728
1415	29980000	DISCOVERY CENTER	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 5,366		\$ 5,366
1415	29980000	DISCOVERY CENTER	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 61,906	\$ (5,000)	\$ 56,906
		TOTAL			\$ 70,000	\$ -	\$ 70,000
		REVENUES					
		Total General Funds	010-000010		\$ 70,000	\$ -	\$ 70,000
1415	34030000	PRINT SHOP OPERATIONS	010-500100	PERSONAL SERVICES PERM CLAS	\$ 397,286		\$ 397,286
1415	34030000	PRINT SHOP OPERATIONS	018-500106	OVERTIME	\$ 6,000		\$ 6,000
1415	34030000	PRINT SHOP OPERATIONS	020-500200	CURRENT EXPENSES	\$ 376,400		\$ 376,400
1415	34030000	PRINT SHOP OPERATIONS	022-500255	RENDS-LEASES OTHER THAN STA	\$ 121,500		\$ 121,500
1415	34030000	PRINT SHOP OPERATIONS	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 62,000		\$ 62,000

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1415	34030000	PRINT SHOP OPERATIONS	028-500292	TRANSFERS TO GENERAL SERVICE	\$ 19,593	\$	\$ 19,593
1415	34030000	PRINT SHOP OPERATIONS	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 800	\$ 20,000	\$ 20,800
1415	34030000	PRINT SHOP OPERATIONS	037-500165	TECHNOLOGY-HARDWARE	\$ 6,250		\$ 6,250
1415	34030000	PRINT SHOP OPERATIONS	038-500175	TECHNOLOGY-SOFTWARE	\$ 6,350		\$ 6,350
1415	34030000	PRINT SHOP OPERATIONS	039-500188	TELECOMMUNICATIONS	\$ 3,800		\$ 3,800
1415	34030000	PRINT SHOP OPERATIONS	042-500620	ADDITIONAL FRINGE BENEFITS	\$ 40,000		\$ 40,000
1415	34030000	PRINT SHOP OPERATIONS	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 43,412	\$ (20,000)	\$ 23,412
1415	34030000	PRINT SHOP OPERATIONS	060-500602	BENEFITS	\$ 237,009		\$ 237,009
1415	34030000	PRINT SHOP OPERATIONS	066-500543	EMPLOYEE TRAINING	\$ 800		\$ 800
1415	34030000	PRINT SHOP OPERATIONS	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 60		\$ 60
1415	34030000	PRINT SHOP OPERATIONS	103-500736	CONTRACTS FOR OP SERVICES	\$ 200		\$ 200
		TOTAL			\$ 1,321,460	\$ -	\$ 1,321,460
		REVENUES					
		Total General Funds	010-000010		\$ -	\$ -	\$ -
		Total Agency Income	009-402186		\$ 1,321,460	\$ -	\$ 1,321,460
		TOTAL REVENUES			\$ 1,321,460	\$ -	\$ 1,321,460
1415	53200000	LAKES REGION CAMPUS	020-500200	CURRENT EXPENSES	\$ 7,050		\$ 7,050
1415	53200000	LAKES REGION CAMPUS	022-500255	RENTS-LEASES OTHER THAN STA	\$ 250		\$ 250
1415	53200000	LAKES REGION CAMPUS	023-500210	HEAT ELECTRICITY WATER	\$ 107,650		\$ 107,650
1415	53200000	LAKES REGION CAMPUS	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 2,000	\$ (1,000)	\$ 1,000
1415	53200000	LAKES REGION CAMPUS	039-500188	TELECOMMUNICATIONS	\$ 2,500		\$ 2,500
1415	53200000	LAKES REGION CAMPUS	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 11,000	\$ (2,000)	\$ 9,000
1415	53200000	LAKES REGION CAMPUS	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 83,883	\$ (3,400)	\$ 80,483
1415	53200000	LAKES REGION CAMPUS	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 25,001	\$ 35,600	\$ 60,601
1415	53200000	LAKES REGION CAMPUS	060-500602	BENEFITS	\$ 1,913		\$ 1,913
1415	53200000	LAKES REGION CAMPUS	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 200		\$ 200
1415	53200000	LAKES REGION CAMPUS	103-500736	CONTRACTS FOR OP SERVICES	\$ 11,200	\$ (5,000)	\$ 6,200
		TOTAL			\$ 252,647	\$ 24,200	\$ 276,847
		REVENUES					
		Total General Funds	010-000010		\$ 252,647	\$ 24,200	\$ 276,847
1415	59640000	DUBE BUILDING	023-500210	HEAT ELECTRICITY WATER	\$ 23,000	\$ (1,900)	\$ 21,100
1415	59640000	DUBE BUILDING	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 4,894	\$ (2,500)	\$ 2,394
1415	59640000	DUBE BUILDING	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 2,500		\$ 2,500
1415	59640000	DUBE BUILDING	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 4,000		\$ 4,000
1415	59640000	DUBE BUILDING	060-500602	BENEFITS	\$ 306		\$ 306
		TOTAL			\$ 34,700	\$ (4,400)	\$ 30,300
		REVENUES					
		Total General Funds	010-000010		\$ 34,700	\$ (4,400)	\$ 30,300

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
1415	59680000	LACONIA COTTAGES	018-500106	OVERTIME	\$ 500		\$ 500
1415	59680000	LACONIA COTTAGES	020-500200	CURRENT EXPENSES	\$ 600		\$ 600
1415	59680000	LACONIA COTTAGES	022-500255	RENTS-LEASES OTHER THAN STA	\$ 150		\$ 150
1415	59680000	LACONIA COTTAGES	023-500210	HEAT ELECTRICITY WATER	\$ 21,598	\$ (1,900)	\$ 19,698
1415	59680000	LACONIA COTTAGES	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 800	\$ (400)	\$ 400
1415	59680000	LACONIA COTTAGES	047-500240	OWN FORCES MAINT BUILD-GRN	\$ 5,000	\$ (2,500)	\$ 2,500
1415	59680000	LACONIA COTTAGES	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 18,600	\$ (15,000)	\$ 3,600
1415	59680000	LACONIA COTTAGES	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 31,500		\$ 31,500
1415	59680000	LACONIA COTTAGES	060-500602	BENEFITS	\$ 2,509		\$ 2,509
1415	59680000	LACONIA COTTAGES	103-500736	CONTRACTS FOR OP SERVICES	\$ 2,900		\$ 2,900
		TOTAL			\$ 84,157	\$ (19,800)	\$ 64,357
		REVENUES					
		Total General Funds	010-000010		\$ 84,157	\$ (19,800)	\$ 64,357
1415	81850000	STATE ADMINISTRATIVE EXPENSE	020-500200	CURRENT EXPENSES	\$ 64,250	\$ 2,662	\$ 66,912
1415	81850000	STATE ADMINISTRATIVE EXPENSE	039-500188	TELECOMMUNICATIONS	\$ 725		\$ 725
1415	81850000	STATE ADMINISTRATIVE EXPENSE	041-500801	AUDIT FUND SET ASIDE	\$ 200		\$ 200
1415	81850000	STATE ADMINISTRATIVE EXPENSE	046-500416	CONSULTANTS	\$ 220,250	\$ (2,662)	\$ 217,588
1415	81850000	STATE ADMINISTRATIVE EXPENSE	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 2,000		\$ 2,000
1415	81850000	STATE ADMINISTRATIVE EXPENSE	060-500602	BENEFITS	\$ 153		\$ 153
		TOTAL			\$ 287,578	\$ -	\$ 287,578
		REVENUES					
		Total General Funds	010-000010		\$ -		\$ -
		Total Federal Funds	010-404354		\$ 287,578	\$ -	\$ 287,578
		TOTAL 1415			\$ 18,530,427	\$ (62,064)	\$ 18,468,363
1420	13700000	FINANCIAL DATA MANAGEMENT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 1,668,622	\$ -	\$ 1,668,622
1420	13700000	FINANCIAL DATA MANAGEMENT	012-500128	PERSONAL SERVICES UNCLASSIF	\$ 94,412	\$ -	\$ 94,412
1420	13700000	FINANCIAL DATA MANAGEMENT	018-500106	OVERTIME	\$ 45,000	\$ 40,000	\$ 85,000
1420	13700000	FINANCIAL DATA MANAGEMENT	020-500200	CURRENT EXPENSES	\$ 3,200	\$ (1,000)	\$ 2,200
1420	13700000	FINANCIAL DATA MANAGEMENT	027-502799	TRANSFERS TO DOIT	\$ 1,672,233		\$ 1,672,233
1420	13700000	FINANCIAL DATA MANAGEMENT	037-500165	TECHNOLOGY-HARDWARE	\$ 33,338		\$ 33,338
1420	13700000	FINANCIAL DATA MANAGEMENT	038-500177	TECHNOLOGY-SOFTWARE	\$ 712,460		\$ 712,460
1420	13700000	FINANCIAL DATA MANAGEMENT	039-500188	TELECOMMUNICATIONS	\$ 15,694	\$ 5,000	\$ 20,694
1420	13700000	FINANCIAL DATA MANAGEMENT	046-500416	CONSULTANTS	\$ 1		\$ 1
1420	13700000	FINANCIAL DATA MANAGEMENT	060-500602	BENEFITS	\$ 790,643		\$ 790,643
1420	13700000	FINANCIAL DATA MANAGEMENT	066-500543	EMPLOYEE TRAINING	\$ 1,000		\$ 1,000
1420	13700000	FINANCIAL DATA MANAGEMENT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 250		\$ 250
1420	13700000	FINANCIAL DATA MANAGEMENT	080-500710	OUT OF STATE TRAVEL REIMB	\$ 6,000	\$ (3,000)	\$ 3,000
		TOTAL			\$ 5,042,853	\$ 41,000	\$ 5,083,853
		REVENUES					

Bur/Div	Acct Unit	Description	Class	Class Description	Current Adjusted Authorized	Amount to Transfer	Revised Adj Authorized
		Total General Funds	010-000010		\$ 5,042,853	\$ 41,000	\$ 5,083,853
		TOTAL 1420			\$ 5,042,853	\$ 41,000	\$ 5,083,853
1425	77700000	GAL CERTIFICATION BOARD	020-500200	CURRENT EXPENSES	\$ 1,900		\$ 1,900
1425	77700000	GAL CERTIFICATION BOARD	030-500311	EQUIPMENT NEW REPLACEMENT	\$ 450		\$ 450
1425	77700000	GAL CERTIFICATION BOARD	037-500165	TECHNOLOGY-HARDWARE	\$ 150		\$ 150
1425	77700000	GAL CERTIFICATION BOARD	038-500177	TECHNOLOGY-SOFTWARE	\$ 200		\$ 200
1425	77700000	GAL CERTIFICATION BOARD	039-500188	TELECOMMUNICATIONS	\$ 480	\$ 130	\$ 610
1425	77700000	GAL CERTIFICATION BOARD	046-500416	CONSULTANTS	\$ 6,000		\$ 6,000
1425	77700000	GAL CERTIFICATION BOARD	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 19,097		\$ 19,097
1425	77700000	GAL CERTIFICATION BOARD	060-500602	BENEFITS	\$ 1,461		\$ 1,461
1425	77700000	GAL CERTIFICATION BOARD	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 500	\$ (130)	\$ 370
		TOTAL			\$ 30,238	\$ -	\$ 30,238
		REVENUES					
		Total General Funds	010-000010		\$ 27,238	\$ -	\$ 27,238
		Total Agency Income	009-403154		\$ 3,000	\$ -	\$ 3,000
		TOTAL REVENUES			\$ 30,238	\$ -	\$ 30,238
		TOTAL 1425			\$ 30,238	\$ -	\$ 30,238
1435	29010000	RISK MANAGEMENT UNIT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 646,590	\$ (7,500)	\$ 639,090
1435	29010000	RISK MANAGEMENT UNIT	018-500106	OVERTIME	\$ -	\$ 7,500	\$ 7,500
1435	29010000	RISK MANAGEMENT UNIT	020-500200	CURRENT EXPENSES	\$ 4,510		\$ 4,510
1435	29010000	RISK MANAGEMENT UNIT	028-500251	ORGANIZATIONAL DUES	\$ 425		\$ 425
1435	29010000	RISK MANAGEMENT UNIT	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 500		\$ 500
1435	29010000	RISK MANAGEMENT UNIT	039-500188	TELECOMMUNICATIONS	\$ 4,300		\$ 4,300
1435	29010000	RISK MANAGEMENT UNIT	060-500602	BENEFITS	\$ 340,696		\$ 340,696
1435	29010000	RISK MANAGEMENT UNIT	066-500543	EMPLOYEE TRAINING	\$ 250		\$ 250
1435	29010000	RISK MANAGEMENT UNIT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 1,000		\$ 1,000
1435	29010000	RISK MANAGEMENT UNIT	080-500710	OUT OF STATE TRAVEL REIMB	\$ 1		\$ 1
1435	29010000	RISK MANAGEMENT UNIT	103-500735	CONTRACTS FOR OP SERVICES	\$ 500		\$ 500
1435	29010000	RISK MANAGEMENT UNIT	210-500756	BONDING INSURANCE	\$ 6,500		\$ 6,500
1435	29010000	RISK MANAGEMENT UNIT	211-500757	CATASTROPHIC CASUALTY INS	\$ 355,000		\$ 355,000
		TOTAL			\$ 1,360,272	\$ -	\$ 1,360,272
		REVENUES					
		Total General Funds	010-000010		\$ 252,526	\$ -	\$ 252,526
		Total Agency Income	009-407017		\$ 1,107,746	\$ -	\$ 1,107,746
		TOTAL REVENUES			\$ 1,360,272	\$ -	\$ 1,360,272
		TOTAL 1435			\$ 1,360,272	\$ -	\$ 1,360,272