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Frank Edelblut
Commissioner of Education

Paul K. Leather
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

August 29, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Education, Division of Career Technology and Adult Education, Bureau of Disability Determination Service (DDS) to enter into a contract with Carole E. Bibeau, MD, MS, Norwich, VT, (vendor code 280728), in an amount not to exceed \$176,400.00, to conduct disability determination decisions, effective upon Governor and Council approval through June 30, 2019. 100% Federal Funds.

Funds to support this request are available in the account titled Disability Determination Services as follows;

	<u>FY 2018</u>	<u>FY 2019</u>
06-56-56-565010-25500000-046-500462	\$82,800	\$93,600
Consultants		

Explanation

The Division is in need of consultants to evaluate medical evidence and to determine its adequacy for making disability decisions. The Department prepared and published a Request for Proposal (RFP) in the Concord Monitor, Union Leader and Valley News for the period of March 31, 2017 through April 2, 2017, and posted on the Department website. We received and selected 10 proposals. The Department needs more consultants. We placed an ad in the NH Medical Society Newsletter and received one response from Carole E. Bibeau, MD, MS. We selected Dr. Bibeau through an interview process with Lisa Beck, DDS Administrator, Anne Prehemo, Professional Relations Officer and Dr. MacEachran, Chief Medical Consultant. A copy of Dr. Bibeau's curriculum vitae is attached.

The consultant prepares an assessment of the individual's functional limitations imposed by the impairment(s). They also provide consultation in the development of internal forms, reviewing the quality of examination reports of independent vendors who provide reports to the Division concerning clients, and provide consultation to the Division in service delivery. The consultant does not perform examinations or ever meet the disability applicant.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
August 29, 2017 Page Two

The DDS serves under the Division of Career Technology and Adult Learning. Forty-two percent of Vocational Rehabilitation clients are social security beneficiaries preparing for employment and potentially decreasing reliance on public benefits. Vocational Rehabilitation serves people with disabilities by providing services that lead to gaining and retaining employment.

In the event that Federal Funds no longer become available, General Funds will not be requested to support this program.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

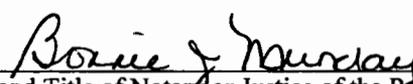
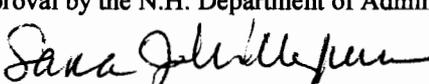
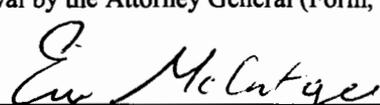
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NH Department of Education, DDS		1.2 State Agency Address 21 S. Fruit St., Suite 30, Concord, NH 03301	
1.3 Contractor Name Carole E. Bibeau, MD, MS		1.4 Contractor Address 21 Huntley Street Norwich, VT 05055	
1.5 Contractor Phone Number 802-649-2513	1.6 Account Number 565010-2550-046-500462	1.7 Completion Date June 30, 2019	1.8 Price Limitation \$176,400.00
1.9 Contracting Officer for State Agency Paul K. Leather, Deputy Commissioner of Education		1.10 State Agency Telephone Number 603-271-7301	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Carole E. Bibeau, MD, MS	
1.13 Acknowledgement: State of <u>Vermont</u> , County of <u>Windsor</u> On <u>August 2, 2017</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace [Seal] 			
1.13.2 Name and Title of Notary or Justice of the Peace			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory FRANK EDELBLUT, COMMISSIONER OF EDUCATION	
Date: <u>9-19-17</u>			
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By:  Director, On: <u>9-21-17</u>			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By:  On: <u>10/2/17</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Exhibit A

Scope of the Work:

Per Federal Regulation 20 CFR 404.1 620 provides that: "The State will provide...consultant services...sufficient to ensure that disability determinations are made accurately and promptly." In the role of Medical/Psychological Consultant, the contractor shall:

- Apply medical specialty knowledge in evaluation of disability cases for all age ranges.
- Review and analyzes medical evidence to determine impairment severity and remaining physical and mental functional capacity,
- Prepares a detailed written medical analysis of the facts of the disability case including the total effect of the impairment(s), including those that are not severe.
- Recommends the need for medical tests, evaluations or consultative examinations in the fields of medicine, psychology, psychiatry or other specialties.
- Consults with internal and external professionals or contacts providers, including physicians and psychologists, to address highly complex issues or to resolve conflicts in evidence.
- May assist examiners in medical training to ensure uniform understanding of instructions containing medical content, as well as assisting in complex case development.
- Protects and safeguards confidential and sensitive personal and medical information in accordance with federal and state mandates.
- Minimum required attendance for applicants without DDS experience is three (3) days per week. Consultants with adequate training have the ability to work a more flexible schedule.
- Any reduction in available work on a given day, the State may suspend work for that day.
- Attend required training.
- Maintain a valid and unrestricted license to practice in the State of NH.
- When delivering services under an approved contract the contractor shall work under the direct supervision of the Chief Medical or Psychological Consultant as appropriate in coordination with the DDS Administrator.

Contractor Initials CB
Date 8-2-17

Exhibit B

Payment Terms

In consideration of the services to be performed by the contractor, the State agrees to pay Contractor in accordance with the hourly rate payment schedule provided below, commencing on date of G & C approval through June 30, 2019.

	<u>FY 2018</u>	<u>FY 2019</u>
Hourly Rate=	\$75.00	\$75.00

There is not a set amount of scheduled hours.

Limitation on Price: This contract will not exceed \$176,400

Billable DDS work hours is time spent on DDS claims as identified in Exhibit A. Lunchtime and any time not spent performing actual DDS work is to be excluded.

Source of Funding:

Funding for this contract is 100% Federal Funds from the Account Titled Disability Determination Services as follows:

	<u>FY 2018</u>	<u>FY 2019</u>
06-56-56-565010-25500000-046-500462 Consultant	\$82,800.00	\$93,600.00

Method of Payment:

Consultants will submit an invoice to Cheryl Hobart for payment twice per month for work performed from the 1st of a month thru the 15th and the second invoice for the 16th through the end of the month.

Contractor Initials **CB**
Date 8-2-2017

Exhibit C

Provisions

The Contract is subject to suspension or termination on the grounds of misfeasance, malfeasance or nonfeasance.

Any reduction in available work on a given day, the State may suspend work for the day.

The number of hours of work performed weekly is an "as needed" basis.

Conflict of Interest:

Upon assignment of a new case, Contractor shall make reasonable and diligent efforts to obtain and review relevant documents to determine if any potential conflicts of interest exist in the case. Consultant will recuse him/herself if a conflict exists.

Insurance:

Authorize the Department of Education to amend Section 14.1.1 by waiving general liability insurance.

Termination

This agreement may be terminated by the DOE for cause immediately upon notice to the Contractor. This agreement may be terminated at any time by either party without cause. In the event that the Contractor fails to comply with case processing time, mandated security compliance, case consultant or case assessment policies, the Contract may be terminated by the DOE immediately upon notice to the Contractor.

Contractor Initials CB
Date 8-2-2017

CURRICULUM VITAE

May 3, 2017

Carole E. Bibeau MD, MS

ADDRESS: Office:

Home:

Personal email:

EDUCATION:

<u>DATE</u>	<u>INSTITUTION</u>	<u>DEGREE</u>
May 1999	University of Vermont College of Medicine* Burlington, VT	MD
November 1988	Tufts University Sackler School of Graduate Biomedical Sciences Boston, MA	MS (ABD)
June 1984	Dartmouth College Hanover, NH	AB

*Larner College of Medicine at the University of Vermont as of September 2016

POSTDOCTORAL TRAINING:

<u>DATE</u>	<u>SPECIALTY</u>	<u>INSTITUTION</u>
June 1999 - June 2002	Residency in Primary Care Internal Medicine	Dartmouth-Hitchcock Medical Center Lebanon, NH

LICENSURE AND CERTIFICATION:

<u>DATE</u>	<u>LICENSURE/CERTIFICATION</u>
June 1997	United States Medical Licensing Exam Step I
August 1998	United States Medical Licensing Exam Step II
June 2000	United States Medical Licensing Exam Step III
June 1997	Advanced Cardiac Life Support; recertification June 2000, June 2002
June 1999	Basic Life Support; current recertification May 2015 - May 2017
July 2002	New Hampshire Medical License #11651, active
July 2002	Federal DEA #BB7846314, active
August 2002	Certified, American Board of Internal Medicine Recertified December 2012
September 2002	Vermont Medical License #0420010457, active

ACADEMIC APPOINTMENTS:

<u>DATE</u>	<u>ACADEMIC TITLE</u>	<u>INSTITUTION</u>
January 2, 2008	Assistant Professor of Medicine	Dartmouth Medical School** Hanover, NH
July 28, 2003	Clinical Instructor of Medicine	Dartmouth Medical School Hanover, NH
2002 - 2003	Adjunct Assistant Professor of Medicine	Dartmouth Medical School Hanover, NH

**Geisel School of Medicine at Dartmouth as of April 2012

HOSPITAL APPOINTMENTS:

<u>DATE</u>	<u>HOSPITAL TITLE</u>	<u>INSTITUTION</u>
2002 - 2003	Staff Physician	Cottage Hospital Woodsville, NH
July 28, 2003	Staff Physician	Mary Hitchcock Memorial Hospital Lebanon, NH

MAJOR COMMITTEE ASSIGNMENTS AND CONSULTATIONS:**Institutional:**

<u>YEAR</u>	<u>COMMITTEE</u>	<u>ROLE</u>	<u>INSTITUTION</u>
Fall 2010	GME Internal Review Committee for the Department of Psychiatry Residency Program	Member	Dartmouth-Hitchcock Medical Center
Summer 2014 to early 2015	Search Committee for Section Chief of General Internal Medicine	Member	Dartmouth-Hitchcock Medical Center

MEMBERSHIP, OFFICE & COMMITTEE ASSIGNMENTS IN PROFESSIONAL SOCIETIES:

<u>DATE</u>	<u>SOCIETY</u>	<u>ROLE</u>
1999 - present	American College of Physicians	Member

AWARDS AND HONORS:

<u>DATE</u>	<u>AWARD NAME</u>
April 1995	B. Albert Ring Award, Department of Anatomy and Neurobiology, University of Vermont College of Medicine
April 1996	Phorplus Wasserman 1951 Prize for excellence in the basic sciences, University of Vermont College of Medicine
April 1997	Alpha Omega Alpha Medical Honor Society, University of Vermont College of Medicine
May 1999	Laura Weed Award in Internal Medicine, University of Vermont College of Medicine
September 2001	Second Prize, Associates' Abstract Contest, NH Chapter of ACP/ASIM Annual Meeting
March 2009	DHMC Department of Medicine Teaching Award
Spring 2009	Nominated for Dartmouth Medical School Distinguished Small Group Leader Award

Other Activities: Section of General Internal Medicine clinical and administrative activities

Member of physician group caring for patients at Hanover Terrace Healthcare, 2004 – October 2015

GIM Faculty Search Committee member, 2005 – 2006

Gold Team Leader, January 2006 – February 2010

Co-Chair, Team Restructuring Work Group, March – May 2009

Co-Leader, Heater Road Planning Group, summer 2011 – spring 2012

Team Leader, quality improvement project on hypertension 2013 (Heater Road GIM team)

Reviewer for DH Knowledge Map E-consult and E-referral program, March 2015 – present

Physician Leader, quality improvement project on POLST documentation, January 2016 – present

Interviewer for MD and associate provider searches for Heater Road Clinic positions, 2015 – 2016

TEACHING EXPERIENCE/CURRENT TEACHING RESPONSIBILITIES:**Dartmouth Medical School/Geisel School of Medicine at Dartmouth:**

<u>DATE</u>	<u>TEACHING</u>
2003 - 2013	On Doctoring: Small group facilitator 2003 - 2007, 2008 - 2010 Clinic preceptor, 2007 - 2008 and 2010 - 2013
2003 - present	Preceptor, GAM rotation—average 2-4 times yearly; one student in 2010-11

Dartmouth-Hitchcock Medical Center:

<u>DATE</u>	<u>TEACHING</u>
2003 - 2009	GIM Outpatient Resident Clinic Preceptor—average three times/month Ward attending, Hospital Medicine Service—average four-six weeks/year
2003 - 2008	Facilitator, OPD Curriculum—two sessions/year
Fall 2006 - present	Facilitator, Primary Care Track Didactic session on Hyperlipidemia
Fall 2009, 2010	Faculty Preceptor, BOM rotation, Section of General Internal Medicine
Summer 2015 - present	Faculty Preceptor, Primary Care Track Internal Medicine Residents --clinic precepting on outpatient block: August 2015, January 2016, February 2016, August 2016, February 2017
Fall 2016 - present	--continuity clinic precepting of two residents at clinic site, average one session/month

BIBLIOGRAPHY:**Journal Articles:****Original Articles:**

1. Bibeau, C.E. and Morrow, P.L. 1997. Drug related deaths in Vermont, 1992-1996. *Medical Examiner Issues* 8 (1-2): 2-8.
2. Bibeau, C.E., Tobet, S.A., Anthony, E.L.P., Carroll, R.S., Baum, M.J., and King, J.C. 1991. Vaginal stimulation of ferrets induces release of luteinizing hormone-releasing hormone. *J. Neuroendocrinology* 3: 29-36.

Abstracts:**Presented at National Meetings:**

1. King, J.C., Tobet, S.A., Anthony, E.L.P., Bibeau, C.E., Carroll, R.S., and Baum, M.J. Dynamic changes in the LHRH neuronal system following vaginal stimulation of the female ferret. Abstract presented at the 70th Annual Meeting of The Endocrine Society, New Orleans, LA, June 1988.