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FIS 19 001



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

December 14, 2018

The Honorable Mary Jane Wallner; Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Approved by Fiscal Committee Date

Requested Action

1. Pursuant to RSA 9:16-a, II, authorize the Department of Safety, Division of State Police, to transfer funds in the amount of \$5,850.00 and establish a new expenditure class code within Commercial Enforcement, as outlined below. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2019. Funding source: 72% Highway Funds/28% General Funds.

02-023-023-234015-23050000 Dept. of Safety – Division of State Police – Commercial Enforcement

Class	Description	SFY19 Current Adjusted Authorized	Requested Action	Revised SFY19 Adjusted Authorized
010-500100	Personal Services	\$3,245,670.00	\$0.00	\$3,245,670.00
018-500106	Overtime	\$45,000.00	\$0.00	\$45,000.00
019-500109	Holiday Pay	\$40,000.00	\$0.00	\$40,000.00
020-500200	Current Expenses	\$71,387.58	\$0.00	\$71,387.58
022-500255	Rents-Leases Other Than State	\$3,994.00	\$0.00	\$3,994.00
023-500291	Heat Electricity Water	\$15,282.00	\$0.00	\$15,282.00
024-500225	Maint Other Than Build/Grm	\$75,038.10	\$0.00	\$75,038.10
028-582814	Transfers to General Services	\$0.00	\$5,850.00	\$5,850.00
030-500331	Equipment	\$730,455.57	\$0.00	\$730,455.57
039-500191	Telecommunications	\$50,994.00	\$0.00	\$50,994.00
047-500226	Own Forces Maint Build-Gmd	\$9,486.57	\$0.00	\$9,486.57
060-500601	Benefits	\$1,814,469.00	\$0.00	\$1,814,469.00
066-500543	Employee Training	\$2,841.00	\$0.00	\$2,841.00
070-500704	In State Travel Reimb	\$238,094.40	(\$5,850.00)	\$232,244.40
080-500710	Out of State Travel	\$4,255.00	\$0.00	\$4,255.00
103-502664	Contracts for Op Services	\$69,625.31	\$0.00	\$69,625.31
Totals		\$6,416,592.53	\$0.00	\$6,416,592.53

2. Pursuant to RSA 9:16-a, II, authorize the Department of Safety, Division of State Police, to transfer funds in the amount of \$1,950.00 and establish a new expenditure class code within MCSAP Grant, as outlined below. Effective upon Fiscal

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
December 14, 2018
Page 2 of 3

Committee and Governor and Council approvals through June 30, 2019. Funding source: 86.15% Federal Funds/13.85% Highway Funds.

02-023-023-234015-31060000 Dept. of Safety – Division of State Police – MCSAP Grant

Class	Description	SFY19 Current Adjusted Authorized	Requested Action	Revised SFY19 Adjusted Authorized
000-403914	Federal Funds	(\$1,249,709.53)	\$0.00	(\$1,249,709.53)
010-500100	Personal Services	\$523,361.00	\$0.00	\$523,361.00
018-500106	Overtime	\$90,000.00	\$0.00	\$90,000.00
019-500109	Holiday Pay	\$20,000.00	\$0.00	\$20,000.00
020-500200	Current Expenses	\$30,567.65	\$0.00	\$30,567.65
022-500255	Rents-Leases Other Than State	\$7,700.00	(\$1,950.00)	\$5,750.00
023-500291	Heat Electicity Water	\$2,563.00	\$0.00	\$2,563.00
024-500225	Maint Other Than Build/Grn	\$30,000.00	\$0.00	\$30,000.00
026-500251	Organizational Dues	\$10,300.00	\$0.00	\$10,300.00
028-582814	Transfers to General Services	\$0.00	\$1,950.00	\$1,950.00
030-500331	Equipment	\$177,443.60	\$0.00	\$177,443.60
037-500173	Technology - Hardware	\$3,248.00	\$0.00	\$3,248.00
038-500177	Technology - Software	\$20,000.00	\$0.00	\$20,000.00
039-500191	Telecommunications	\$17,640.00	\$0.00	\$17,640.00
040-500800	Indirect Costs	\$98,433.00	\$0.00	\$98,433.00
041-500801	Audit Fund Set Aside	\$1,057.00	\$0.00	\$1,057.00
050-500109	Personal Serv - Temp	\$56,200.00	\$0.00	\$56,200.00
057-500531	Books Periodicals Subscrip	\$3,500.00	\$0.00	\$3,500.00
060-500601	Benefits	\$272,998.00	\$0.00	\$272,998.00
070-500704	In State Travel Reimb	\$25,660.00	\$0.00	\$25,660.00
080-500710	Out of State Travel	\$17,200.00	\$0.00	\$17,200.00
103-502664	Contracts for Op Services	\$45,000.00	\$0.00	\$45,000.00
	Totals	\$1,452,871.25	\$0.00	\$1,452,871.25

Explanation

This transfer is necessary to align expenditures with a planned Troop G office move. Division of State Police's Troop G currently occupies office space that was built within the NH State Police hanger. This current office space is obsolete and will require significant investment to update to meet current programmatic, technological, and health and safety needs. The Department of Safety identified existing space within the 23 Hazen Drive facility that better meets the programmatic needs of Troop G. Currently, the Department of Safety, Division of Motor Vehicles occupies 100% of the space at 23 Hazen Drive from the Department of Administrative Services. Class 028, Transfers to General Services, is needed in the Commercial

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
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December 14, 2018
Page 3 of 3

Enforcement and MCSAP Grant accounting units to ensure that payments to the Department of Administrative Services can be properly allocated between the Division of Motor Vehicles and the Division of State Police. Funds are available in Class 070, In State Travel Reimb, in Commercial Enforcement because the price per gallon budgeted is less than the actual amounts paid so far this fiscal year. Funds are available in Class 022, Rents-Leases Other Than State, in MCSAP Grant because this accounting unit will no longer be making rent payments towards their former location.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does the transfer involve continuing programs or one-time projects? *The transfer involves continuing programs.*

Is this transfer required to maintain the existing program level or will it increase the program level? *This transfer is required to maintain existing program levels.*

Cite any requirements which make this program mandatory. *RSA 21-P.*

Identify the source of funds on all accounts listed on this transfer. *The source of funds in Commercial Enforcement is 72% Highway Funds, 28% General Funds and in MCSAP Grant the source is 86.15% Federal Funds, 13.85% Highway Funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *There will be no effect on revenue.*

Are funds expected to lapse if this transfer is not approved? *If this transfer is not approved, the funds will lapse and the expenses associated with Troop G's new location will not be appropriately paid.*

Are personnel services involved? *No.*

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety