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STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
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Denis Goulet
Commissioner

January 4, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Information Technology to pay retroactive membership fees to the National Association of State Technology Directors (NASTD), 1776 Avenue of the States, Lexington, Kentucky, 40511, Vendor #299673, in the amount of \$4,500.00 to provide technical, professional networking and resources to State information technology directors for the period beginning January 1, 2019 and concluding December 31, 2019, upon approval from the Governor and Executive Council. Source of funds: 100% Other Funds (The Agency Class 027 used to reimburse DoIT is 36% General Funds and 64% Other)

Funding is available in the following account for FY19:

CAT#-DEPT#-AGENCY#-ACTIVITY#-ACCTG UNIT#- DEPT NAME-AGENCY NAME-ACCTG UNIT NAME CLASS CODE-ACCOUNT CODE - OBJ (ACCOUNT) DESC	JOB #	FY 2019
01-03-03-030010-77030000- Central IT Services and Ops 026-500251 - Membership Fees	03030000	\$4,500
TOTAL		\$4,500

EXPLANATION

This NASTD membership is retroactive because the invoice was received late in November and since this vendor is new to the State of NH the vendor needed to file with the State. NASTD is the premiere technical professional network and resource for state information technology professionals and an effective advocate for information technology policies at all levels of government. NASTD is comprised of information technology professionals from the fifty states. State members are senior officials who have statewide, executive-level responsibility for information resource management. Associate members include other state officials and federal, local, and international government officials who are involved in information resource management. NASTD's mission is committed to

advancing the effective use of information technology (IT) to facilitate operational efficiencies in state government. Its vision is to be recognized as the trusted resource that enables our membership to implement strategies through operational excellence.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?**

NASTD was founded in 1978 and has been an affiliate of The Council of State Governments since 1980. This is the initial membership for the Department of Information Technology.

- 2. Is there any other organization which provides the same or similar benefits which your agency belongs to?**

To our knowledge, there is no other organization that is geared specifically for state information technology directors. States face unique challenges in managing their information technology that would not be addressed in a commercially oriented organization.

- 3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**

Every state has membership in NASTD. The Department of Information Technology is the only New Hampshire state agency that will hold a membership. State membership is open to full-time employees of state agencies or departments having primary responsibility for the provision and/or management of the state's technology resources.

- 4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)**

Membership dues for any state, regardless of size or population, is \$4,500 per year.

- 5. What benefit does the state receive from participating in this membership?**

NASTD is a member-driven organization whose purpose is to advance and promote the effective use of information technology and services to improve the operation of state government.

NASTD represents information technology professionals from the 50 states, divided into four regions, and the private sector. State members provide and manage state government information technology services and facilities for state agencies and other public entities, often including hospitals, prisons, colleges and universities. These members also play a strategic role in planning and shaping state government technology

infrastructures and policies. Through extensive networking and shared documents, data and experience, NASTD membership gives state IT professionals a significant advantage as they tackle the challenges of today's technology world.

Benefits include:

- opportunities to gain insight on next generation technologies and services, network with other state IT professionals, exchange information on best practices and develop relationships with key industry contacts
- access to members-only website content, including online communities, discussion forums, resource libraries and member directories/profiles
- two complimentary registrations per member state to the regional seminar and the Annual Conference and Technology Showcase
- discounted registration fees for NASTD events

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

Knowledge transfer and collaborative research characterizes the focus of the NASTD organization. The following resources and tools are included in the membership cost:

- **access to members-only website content:** online communities, member directories, resource libraries, discussion groups, seminar and conference presentations, archived webinars and more.
- **two electronic newsletters:** eMonitor, a weekly news digest of regulatory and policy issues affecting all levels of government IT and Gateway, offering updates on association events, members and activities.
- **opportunities to participate in regional conference calls, committees and serve as an elected regional or national officer.**

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

The membership is not required to receive any federal grants or required in order to receive or participate in licensing or certification exams.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. Attendance at seminars and the annual conference is optional.

2019 East Region Seminar Registration for NASTD State Member
State Registration Prepaid (Limit 2)

FULL seminar INCLUSIONS:

- Attendance to all sessions, Tuesday and Wednesday

- Meals and networking breaks
 - Breakfast - Tuesday through Thursday
 - Lunch - Tuesday and Wednesday
 - Networking Breaks - Tuesday and Wednesday
 - Peer-to-Peer Receptions - Monday and Tuesday evening
 - NASTD Dinner - Wednesday evening

2019 Annual Conference and Technology Showcase

State Registration Prepaid (Limit 2)

- Attendance to all sessions – 3 days
- Meals and networking breaks
 - Networking Breakfast each day
 - Networking Lunch each day
 - Networking Breaks each day
 - Peer-to-Peer Receptions – each evening
 - NASTD Dinner – Monday and Wednesday evening
- If needed, access to NASTD travel reimbursement program (airfare or ground travel and conference hotel rooms); the annual reimbursement maximum is \$4,050 per state

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

State membership is open to all state departments or agencies having primary responsibility for providing IT resources for other state agencies and/or institutions. The membership is held in the name of the state which designates one IT manager as the voting member and billing contact. For The State of New Hampshire, the voting member will be the Deputy Commissioner for DoIT, with a designate identified for continuity purposes. Each state's IT organization may register an unlimited number of IT professionals working within its organization to receive membership privileges. At a minimum, our DoIT Directors and CISO will be registered with membership privileges.

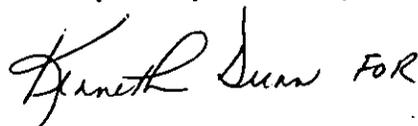
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

The NASTD membership would be an invaluable resource to DoIT. We would benefit from the multitude of resources available from the organization, most of which are available over the phone or through the web. Given the vast number of publications, interactive forums, and advocacy activities, our NASTD membership would be a highly cost effective tool for keeping up with changes in the fast-paced information technology environment.

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The Department of Information Technology respectfully requests approval of this professional membership request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denis Goulet FOR". The signature is written in a cursive style with a large initial "D".

Denis Goulet
Commissioner

DG/ik
DoIT ID # 2019-062
RID # 39825



National Association of State Technology Directors
Technology Professionals Serving State Government

Invoice

Date	Invoice #
11/27/2018	300000088

National Association of State Technology Directors
 1776 Avenue of the States
 Lexington, KY 40511
 www.nastd.org

Bill To
State of NEW HAMPSHIRE 27 Hazen Drive Concord, NH 03301 United States
Department of Information Technology

Member Information
Kenneth Dunn State of NEW HAMPSHIRE 27 Hazen Drive Concord, NH 03301 United States
Department of Information Technology

PO	Terms	Due Date
	Due in 60 days	1/26/2019

Membership expires: 12/31/2019

Date	Description	Amount
11/27/2018	NASTD State Membership Dues	\$4,500.00
	Total	\$4,500.00
	Balance Due	\$4,500.00

If you are paying by Check, please mail your Check to:
 National Association of State Technology Directors
1776 Avenue of the States
 Lexington, KY 40511

For questions concerning this invoice, contact Pam Johnson, pjohnson@csg.org