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September 10, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education to pay the Council of Chief State School Officers (CCSSO) (vendor code 170715), a 2013-2014 program year enrollment fee in the Implementing the Common Core Standards Collaborative. This membership will be in effect **retroactively** for the period beginning July 1, 2013 through June 30, 2014, in an amount not to exceed \$9,500.00; effective upon Governor and Council approval. Source of funds is 100% Federal Funds.

Funding for this request is available as follows:

06-56-56-563010-21830000-026-500251	<u>FY14</u>
Department of Education, Title II-A	\$9,500.00

EXPLANATION

The request is **retroactive**, as the invoice was not received until after the start of the fiscal year.

The Council of Chief State School Officers (CCSSO) convenes a collaborative of interested states to work within state teams, across states, and with national experts to discuss and share resources and strategies for implementing the College and Career Ready Standards in Mathematics and English Language Arts. The program offers state teams access to coaching and mentorship from former state leaders, access to an online network to share resources, attendance at various meetings, and input into CCSSO's ongoing webinar series and tool development to support implementation.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The collaborative has been functioning for two years. CCSSO has been in existence since 1927, becoming incorporated in 1948. The New Hampshire Department of Education (NH DOE) was able to join this collaborative for free last year due to the generous support of philanthropy partnerships with CCSSO. This would be the second year the NH DOE has participated in the services of the collaborative.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire agency that is a member?

CCSSO membership is composed of every chief state school officer in the United States of America, the District of Columbia, the Department of Defense Education Activity, the Bureau of Indian Affairs, and five U.S. extra-state jurisdictions.

The members of the collaborative for the current program year are: American Samoa, Arkansas, Connecticut, Delaware, the Department of Defense Education Activity (a U.S. civilian agency that oversees schools that serve the children of U.S. service men and women around the world), Georgia, Hawaii, Idaho, Iowa, Kansas, Kentucky, Michigan, Missouri, Nevada, New Jersey, North Carolina, South Carolina, South Dakota, Utah, Washington, and Wisconsin.

NH DOE would be the sole state agency in New Hampshire to be a member of the collaborative.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

Standard fee for all states. CCSSO is able to offer this suite of technical assistance, meetings, and resources to all states at a greatly reduced rate of \$9,500.00 for the program year.

5. What benefit does the state receive from participating in this membership?

The program offers state teams access to coaching and mentorship from former state leaders, access to an online network and attendance at various meetings to share information on promising practices, and input into CCSSO's ongoing webinar series and tool development to support implementation.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. Professional Development is delivered via calls, in-person trainings and webinars. Research materials are disseminated at meetings, via an E-newsletter, and an on-line community containing a resource library of tools.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known, and purposes of membership supported trips.

Yes.

**Supporting Principal Effectiveness in Leading Teacher Evaluation and Supports and Implementation (December 5-6, 2013, Location TBD)** – Up to six individuals, at least one of whom must be a current principal in the state. – this meeting will bring together both the collaborative and the State Consortium on Educator Effectiveness, also led by CCSSO, to focus on policy ideas and concrete supports for a coherent system that support principal leadership.

**Translating New Research in Mathematics Education into Practice (January/February 2014, Washington D.C. Metro Area, Exact Location TBD)** – Two participants to dig deeply into recent published research on mathematics and education and discuss the practical implications of this research for implementation of the standards.

**Communicating the Common Core and Common Assessments (April/May 2014, Location TBD)** – Third annual convening of all state communication directors and standards leads to focus on providing states with professional development on communicating about the standards and assessments. The meeting takes place immediately prior to the State Summit at the same location. **State Summit** – Up to 6 individuals – Two day summit with other states and national leaders to share ideas and learn from new research and innovation on the five major elements of implementation: systems alignment and system change, principal supports, teacher supports, students support and communications and engagement.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization)

The Deputy Commissioner, Director for the Division of Instruction and the Assessment and Accountability Administrator will be directly involved with the organization and part of the state team.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

This membership will expand the Department's capacity to provide current research, technical assistance and support to schools and districts via materials gained from meetings, the e-newsletter, webinars, and an on-line community containing a resource library of tools from national organizations and from more than half of the states in the country.

In the event Federal Funds no longer become available, General Funds will not be requested to support this program.

Respectfully submitted,



Virginia M. Barry, Ph.D.  
Commissioner of Education

VMB:hg:emr



**ENROLLMENT FORM  
REQUEST FOR INVOICE**

The Implementing the Common Core Standards (ICCS) state collaborative will run from  
July 1, 2013 to June 30, 2014.

**The state team lead will be included in all messages about the ICCS program and all meetings.**

Please note that if your state requests to send an additional participant to any of the meetings, the cost will be \$2500 per participant per meeting. Requests for additional participants must be sent to Renata Lewis ([renatal@ccsso.org](mailto:renatal@ccsso.org)) and decisions will be made according to space available.

**General Information – please print**

Name of State Collaborative	Participation Fee	
Implementing the Common Core Standards (ICCS)	\$9,500	
Name of Your Organization	Purchase Order # <i>(only needed if your organization requires)</i>	State
New Hampshire Department of Education		New Hampshire

**Primary Contact for Accounting Office**

Name & Title	Address	
Susan Folsom	101 Pleasant Street   Concord, NH   03301-3494	
Acting Business Administrator		
Phone	Fax	Email
603-271-3428	603-271-1953	Susan.Folsom@doe.nh.gov

**State Team Lead – main point of contact for state team**

Name & Title	Address	
Heather Gage, Director for the Division of Instruction; Chief of Staff	101 Pleasant Street   Concord, NH   03301-3494	
Phone	Fax	Email
501-271-5992	603-271-3830	Heather.Gage@doe.nh.gov

**Additional State Contact – if you choose, a second person may receive all communications**

Name & Title	Email
Paul Leather, Deputy Commissioner	Paul.L Leather@doe.nh.gov

**Please complete the form on page four of this document and either fax to (800) 790-8514 or send the scanned document to Renata Lewis, [renatal@ccsso.org](mailto:renatal@ccsso.org).**