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STATE OF NEW HAMPSHIRE
 DEPARTMENT of NATURAL and CULTURAL RESOURCES
 DIVISION of HISTORICAL RESOURCES
 19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

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October 8, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Natural and Cultural Resources respectfully requests permission to award a Conservation License Plate (Moose Plate) Grant to the Town of Fitzwilliam (VC #177388) for steeple repairs at the Fitzwilliam Town Hall in the amount of \$10,000 effective upon Governor and Executive Council approval through September 30, 2020. **100% Agency Income**

Funding is available as follows:

	<u>FY 2019</u>
03-35-35-350010-34000000	
Office of the Commissioner	\$10,000
054-500527 Trust Fund Expenditures	

EXPLANATION

Pursuant to RSA 261:97-c, Conservation Number Plate Funds are used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Fitzwilliam Town Hall was built circa 1817 as a meetinghouse and taken over for town government functions in 1858 and has served this purpose since. The building was listed to the National Register of Historic Places in 1976. Grant funding will help repair the deteriorated steeple and clock tower.

Respectfully submitted,

(rsu)

Sarah L. Stewart

Sarah L. Stewart
 Commissioner

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Town of Fitzwilliam (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval – September 30, 2020 [2 years to complete]
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. ~~If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.~~

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). ~~Payment of the final 50% will be made upon receipt and approval of the final report documentation.~~
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually ~~for the duration of the grant which summarizes progress on the project.~~ The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah Stewart 10/11/18
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

Elizabeth Muzzey 10/8/18
Elizabeth Muzzey, Director SHPO Date

GRANTEE

Name Town of Fitzwilliam

Address Po Box 725

Fitzwilliam NH 03447

Debbie Tamm 9/25/18
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF

The foregoing statement was acknowledged before me this 25th day of Sept 2018

Jane R. Wright 10/21/2020
Signature of Notary Public Commission Expires

Approved as to form, substance and execution:

Jill Keenan 10/15/18
Office of Attorney General Date

RECEIVED
SEP 28 2018

Encumber

CO	10	P. Lvl	03500	
Vendor #	177388	Remit	Inv #	
PO #		Ln#	\$	
AU	34000000	Acct	500 580	
Activity		Acct Cat	J	
Signature	<i>E. Murphy</i>		Date	10 / 8 / 18

CERTIFICATE FOR MUNICIPALITIES

I (insert name) Heidi Wood, of (insert Municipality name) Fitzwilliam do hereby certify to the following assertions:

1. I am a duly elected and acting Clerk/Secretary for the Municipality documented above, which is in the State of New Hampshire
2. I maintain and have custody of, and am familiar with, the minute books of the Municipality:
3. I am duly authorized to issue certificates with respect to the contents of such books:
4. The following are true, accurate and complete copies of the resolutions adopted during an official meeting of the Municipality. Said meeting was held in accordance with the laws and by-laws of the State, upon the following date (insert meeting date) 9/24/18.

RESOLVED: That this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources providing for the performance by this Municipality of certain services as documented within the foregoing grant application, and that the official listed, (document the title of the official authorizing the grant, and document the name of the individual filling that position) Debbie Favreau, on behalf of this Municipality, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish the same.

RESOLVED: That the signature of the above authorized party or parties of this Municipality, when affixed to any instrument of document described in, or contemplated by, these resolution, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby:

5. The foregoing resolutions have not been revoked, annulled, or amended in any manner what so ever, and remain in full force and effect as of the date hereof;
6. The following person or persons have been duly elected to, and now occupy, the Office or Offices indicated:

Municipality Mayor: _____
Municipality Clerk: Heidi Wood
Municipality Treasurer: Donna Hill

IN WITNESS WHEREOF: As the Clerk/Secretary of this municipality, I sign below upon this date (insert date of signing) 9/25/18

Clerk/Secretary (signature) [Signature]
In the State and County of: (State and County names) NH / Cheshire County

NOTARY STATEMENT: As Notary Public and/or Justice of the Peace, REGISTERED IN THE STATE OF: New Hampshire, County of: Cheshire

UPON THIS DATE (insert full date) 9/25/18 appeared before me (print full name of notary) Heidi Wood the undersigned officer personally appeared (Insert officers JANE WRIGHT name) Heidi Wood who acknowledged him/herself to be (Insert the name of municipality) Fitzwilliam and that being authorized to do so, he/she executed the foregoing instrument for the purposes therein contained, by signing by him/herself in the name of the Municipality

In witness whereof I hereunto set my hand and official seal. (provide signature, seal and expiration of commission) [Signature]

10/21/2020



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Fitzwilliam PO Box 725 Fitzwilliam, NH 03447	Member Number: 172	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2018	7/1/2019	Each Occurrence	\$ 1,000,000
			General Aggregate	\$ 2,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
<input type="checkbox"/> Workers' Compensation & Employers' Liability			<input type="checkbox"/> Statutory	
			Each Accident	
			Disease - Each Employee	
			Disease - Policy Limit	
<input type="checkbox"/> Property (Special Risk Includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Relative to the Special Use Permit- the certificate holder is named as Additional Covered Party, but only to the extent liability is based solely on the negligence or wrongful acts of the member, its employees, agents, officials or volunteers. This coverage does not extend to others. Any liability resulting from the negligence or wrongful acts of the Additional Covered Party, or their employees, agents, contractors, members, officers, directors or affiliates is not covered.

CERTIFICATE HOLDER:	<input checked="" type="checkbox"/>	Additional Covered Party	<input type="checkbox"/>	Loss Payee	Primex ³ - NH Public Risk Management Exchange
State of New Hampshire- DNCR Division of Parks and Recreation 172 Pembroke Rd Concord, NH 03301					By: <i>Tammy Denver</i>
					Date: 9/26/2018 tdenver@nhprimex.org
					Please direct inquires to: Primex ³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax



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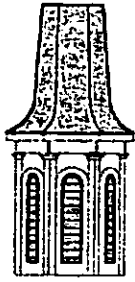
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
<input type="checkbox"/> General Liability (Occurrence Form) <input type="checkbox"/> Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence	
			General Aggregate	
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
			Aggregate	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	7/1/2018	7/1/2019	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease - Each Employee	\$2,000,000
			Disease - Policy Limit	
<input type="checkbox"/> Property (Special Risk Includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex ³ - NH Public Risk Management Exchange
			By: <i>Tammy Downer</i>
			Date: 9/26/2018 tdenver@nhprimex.org
State of New Hampshire- DNCR Division of Parks and Recreation 172 Pembroke Rd Concord, NH 03301			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax



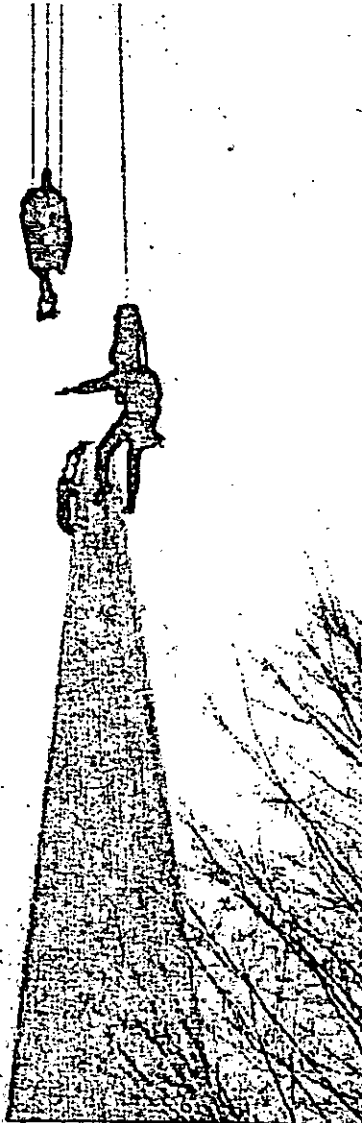
Southgate Steeplejacks

Steeple Building and Steeple Restoration



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Dedicated to preserving New England's landmark steeples for future generations.



Steeplejacks at work.

Quality:

We, at Southgate Steeplejacks, have seen that since steeples are difficult to inspect, sloppy work is often found. Our quality standards remain high whether the work can be inspected or not. We can photo document work we do if you wish. Certain projects can be economically performed in our shop during the winter months.

Qualifications:

In addition to restoring many steeples in New England, we have had thirteen restoration contracts at the Vermont State House, most recently to the top of the dome.

Conduct:

All workers are gentlemen and conduct themselves as such. The job site is kept safe, clean and secure.

Consultations:

We can examine and assess the condition of your steeple, and provide specifications for future repair and maintenance.

Roofing:

We offer all types of metal roofing, including; standing seam, block soldered copper or lead coated copper and slate.

Exterior Repair:

A fully equipped wood-shop allows us to easily duplicate wood components as needed.

Painting:

Total removal of old paint (using our own process), a thorough cleaning and the use of oil based primer with a penetrant additive make all the difference. We use top quality alkyd products. We also use lead safe practices!

Structural:

We can identify and repair any and all structural problems.

Contact us

(802) 839-6099

Southgate Steeplejacks
279 Websterville Road,
Barre, VT 05641

jay@southgatesteeplejacks.com



The crew of Southgate Steeplejacks

COSTS

PHASE 1	labor	mats	total
Mobilization	10000	0	10000
Deployment incl scaffolding	5000	0	5000
Dumpster fees	900	0	900
Rig steeple for removal	6000	0	6000
Crane fees	3500	0	3500
Remove steeple	3000	0	3000
Remove/dispose belfry ceiling structure	2000	0	2000
Build ground scaffolding	5000	400	5400
Dismantle steeple using lead safe methods	8000	300	8300
Remove woodwork from belfry using lead safe methods	3000	400	3400
Dismantle Scaffolding	3000	0	3000
Belfry Post repair allowance	0-5000	0-2000	0-7000
Secure belfry against weather	600	200	800
Ship steeple back to shop, store inside, demobilize	6000	0	6000
			\$64,300.00

TOTAL PHASE 1

\$64,300

PHASE 2 Winter 2018-2019

	labor	matls	total
Design, Drawings	16000	0	16000
Restore timberframe (including plywood)	12000	4500	16500
Engineering fees	8000	0	8000
Dry-fitting	1000	0	1000
New belfry ceiling structure	6000	1900	7900
Lighter framing build-out for roofs/trim etc	7000	1500	8500
Install all copper roofing	43000	10000	53000
Install spire shingles	9000	4800	13800
Weathervane restoration	4000	500	4500
All architectural millwork incl priming	52000	14000	66000
4 belfry walls assembled	9000	1400	10400
All exterior trim onto lanterns, incl new sash	20000	500	20500
Finish Paint	12000	2500	14500
Pack for shipment	4000	400	4400
			\$245,000.00

TOTAL PHASE 2 \$245,000

PHASE 3 SPRING EARLY SUMMER 2019

Ship Parts to site	3000	0	3000
Prep building for steeple	2000	0	2000
Labor to install belfry walls, belfry ceiling, lanterns, spire, vane	7000	0	7000
Crane fees	3500	0	3500
Final Punchlist, clean up, depart	9000	0	9000
			\$24,500.00

Total Phase 3 \$24,500

PHASE 1=64,300
PHASE 2= \$245,000
PHASE 3= \$24,500

TOTAL 3 PHASES \$333,800