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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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Nicholas A.
Toumpas
Commissioner

May 26, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 3:7, II, Laws of 2014 and RSA 14:30-a VI, authorize the Department of Health and Human Services to transfer general funds in the amount of \$140,467, with no net change to Federal revenues in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2015.

From: (Various Accounts):	Account	Amount
Division of Children, Youth & Families	Various	(\$27,779)
Division of Child Support Services	Various	(\$15,706)
Division of Client Services	Various	(\$30,571)
Office of Medicaid Business & Policy	Various	(\$10,727)
Bureau of Elderly & Adult Services	Various	(\$23,262)
Bureau of Developmental Services	Various	(\$669)
New Hampshire Hospital	Various	(\$1,212)
Office of Administration	Various	<u>(\$30,541)</u>
Total Department of Health and Human Services		<u>(\$140,467)</u>
To: (Various Accounts):	Account	Amount
Office of Improvement & Integrity	Various	\$13,483
Office of Information Services	Various	<u>\$126,984</u>
Total Department of Health and Human Services		<u>\$140,467</u>

EXPLANATION

Most of these transfers reflect adjustments to various Benefit class lines to reflect the transfer of positions to the Offices of Information Services and Improvement & Integrity, which were part of the Department Re-design process. There is an increase in some lines and a decrease in others but there is no net change. The Department of Health and Human Services is embarking on an Organization Redesign in an effort to ensure DHHS remains a strong vital organization despite the continued challenging economic times. With the transition to Medicaid Care Management there are functions done in the past that are no longer needed since they have been transferred to the

Managed Care Organizations (MCOs); there are functions that could and should be streamlined and consolidated; there are functions that are not getting done and others than need to be strengthened. The Organization Redesign will be an assessment of the entire organization and this transfer represents realignment of the following.

Information Services- Positions related to management of information technology functions have been located across the Department in the organization of the primary users. Redesign has realigned these functions to report to the Chief Information Officer, with dotted line reporting to the users. This will enable restructuring of the positions to match skill sets with the new roles for supporting the new management structure and to ensure resource and information sharing among the programs.

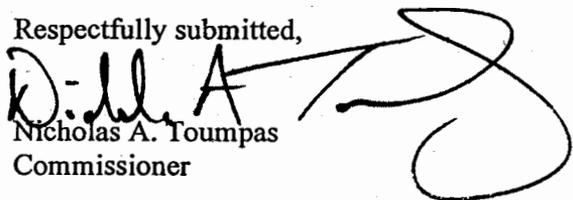
Audit & Review- Financial compliance review functions were generally organized by funding source. The Redesign has realigned the functions to report to the Chief Financial Officer to take advantages of synergisms that exist among the staff. These financial reviews are integral to monitoring of provider billing practices and financial stability. They include tests of the internal controls in provider billing systems, follow-up on findings of outside auditors to ensure the provider is addressing weaknesses, and performing federally mandated sub-recipient site reviews and A-133 audit monitoring.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. **Justification:**
These transfers of appropriations align the budget authorities with the current organization structure.
- B. **Does this transfer involve continuing programs or one-time projects?**
This transfer involves continuing programs.
- C. **Is this transfer required to maintain existing program levels or will it increase the program level?**
This transfer is required to maintain existing program levels.
- D. **Cite any requirements which make this program mandatory.**
The programs of the Department are mandated by various state and federal laws.
- E. **Identify the source of funds on all accounts listed on this transfer.**
See the attached worksheet for the source of funds for all accounts.
- F. **Will there be any effect on revenue if this transfer is not approved?**
The effect on revenue, including Federal participation, as a result of this transfer is detailed in the attached appendix.
- G. **Are funds expected to lapse if this transfer is not approved?**
It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. **Are personnel services involved?**
No positions are being transferred as a result of this request.

An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

All Accounts	Account		General Funds Only		Net	FF/OTH	Account To
	From	To	From	To			
Division of Children, Youth & Families	Various		(\$27,779)	\$0	(\$27,779)	\$ (14,958)	Various
Division of Child Support Services	Various		(\$15,706)	\$0	(\$15,706)	(\$30,488)	Various
Division of Client Services	Various		(\$30,571)	\$0	(\$30,571)	(\$91,713)	Various
Office of Medicaid Business & Policy	Various		(\$10,727)	\$0	(\$10,727)	(\$10,727)	Various
Bureau of Elderly & Adult Services	Various		(\$23,262)	\$0	(\$23,262)	(\$20,241)	Various
Bureau of Developmental Services	Various		(\$669)	\$0	(\$669)	(\$669)	Various
New Hampshire Hospital	Various		(\$1,212)	\$0	(\$1,212)	(\$624)	Various
Office of Administration	Various		(\$30,541)	\$0	(\$30,541)	(\$19,527)	Various
Office of Improvement & Integrity	Various		\$0	\$13,483	\$13,483	\$ 12,571	Various
Office of Information Services	Various		\$0	\$126,984	\$126,984	\$ 176,376	Various
Total Department of Health and Human Services			(\$140,467)	\$140,467	\$0	\$0	
				Net Federal Funds		(\$0)	\$0
				Net Other Funds		\$0	\$0

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Fund	Agcy	Org	Clia	Clia	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund by Agency	GF Amount	SIT	FF	OF	GF	FF	OF	SOF	GF	T
4 LAWSON ACCOUNTING FORMAT																			
5 COMPANY NA ACCOUNTING CLASS ACCOUNT																			
6 DIVISION FOR CHILDREN, YOUTH AND FAMILIES																			
7 Directors Office																			
8	010	042	29560000	000	408043	Federal Funds	\$ (14,957)												
9	010	042	29560000	000	408043	Other Funds	\$ -												
10	010	042	29560000	000	408043	General Funds	\$ (21,779)	\$ (21,779)											
11	010	042	29560000	000	408043	General Funds	\$ (42,736)	\$ (42,736)											
12	Total Revenue																		
13	010	042	29560000	060	500604	Benefits	\$ (27,779)	\$ (27,779)	\$ (27,779)	\$ (14,958)	\$ (27,779)				35%		0%		65%
14	Total Expense																		
15	010	042	29560000	060	500604	Benefits	\$ (42,736)	\$ (42,736)	\$ (27,779)	\$ (14,958)	\$ (27,779)								
16	Total Expense																		
17	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
18																			
19 DIVISION OF CHILD SUPPORT SERVICES																			
20 Child Support Services																			
21	010	042	79290000	000	403955	Federal Funds	\$ (30,488)												
22	010	042	79290000	000	403955	General Funds	\$ (15,706)	\$ (15,706)											
23	010	042	79290000	000	403955	General Funds	\$ (46,194)	\$ (46,194)											
24	Total Revenue																		
25	010	042	79290000	060	500604	Benefits	\$ (46,193)	\$ (46,193)											
26	010	042	79290000	060	500604	Benefits	\$ (46,193)	\$ (46,193)											
27	Total Expense																		
28	010	042	79290000	060	500604	Benefits	\$ (122,284)	\$ (122,284)											
29	Total Expense																		
30	TOTAL DIVISION OF CHILD SUPPORT SERVICES																		
31	DIVISION OF CLIENT SERVICES																		
32																			
33	Field Operations																		
34	010	045	79930000	000	403959	Federal Funds	\$ (91,713)												
35	010	045	79930000	000	403959	General Funds	\$ (30,571)	\$ (30,571)											
36	Total Revenue																		
37	010	045	79930000	060	500604	Benefits	\$ (122,284)	\$ (122,284)											
38	010	045	79930000	060	500604	Benefits	\$ (122,284)	\$ (122,284)											
39	Total Expense																		
40	TOTAL DIVISION OF CLIENT SERVICES																		
41																			
42	OFFICE OF MEDICAID & BUSINESS POLICY																		
43																			
44	Medicaid Administration																		
45	010	047	79370000	000	403951	Federal Funds	\$ (10,727)												
46	010	047	79370000	000	403951	Other Funds	\$ -												
47	010	047	79370000	000	403951	Other Funds	\$ (10,727)	\$ (10,727)											
48	010	047	79370000	000	403951	Other Funds	\$ (21,454)	\$ (21,454)											
49	Total Revenue																		
50	010	047	79370000	060	500604	Benefits	\$ (10,727)	\$ (10,727)											
51	010	047	79370000	060	500604	Benefits	\$ (21,454)	\$ (21,454)											
52	Total Expense																		
53	010	047	79370000	060	500604	Benefits	\$ (21,454)	\$ (21,454)											
54	TOTAL OFFICE OF MEDICAID & BUSINESS POLICY																		
55	BUREAU OF ELDERLY & ADULT SERVICES																		
56																			
57	Adm on Aging																		
58	010	048	78720000	000	404596	Federal Funds	\$ (6,041)												
59	010	048	78720000	000	404596	Other Funds	\$ -												
60	010	048	78720000	000	404596	Other Funds	\$ (6,062)	\$ (6,062)											
61	010	048	78720000	000	404596	Other Funds	\$ (15,103)	\$ (15,103)											
62	Total Revenue																		
63	010	048	78720000	060	500604	Benefits	\$ (15,103)	\$ (15,103)											
64	010	048	78720000	060	500604	Benefits	\$ (15,103)	\$ (15,103)											
65	Total Expense																		
66	010	048	78720000	060	500604	Benefits	\$ (7,794)	\$ (7,794)											
67	010	048	78720000	060	500604	Benefits	\$ -												
68	010	048	78720000	060	500604	Benefits	\$ (7,794)	\$ (7,794)											
69	010	048	78720000	060	500604	Benefits	\$ (15,588)	\$ (15,588)											
70	Total Revenue																		
71	010	048	78720000	060	500604	Benefits	\$ (7,794)	\$ (7,794)											
72	010	048	78720000	060	500604	Benefits	\$ (15,588)	\$ (15,588)											
73	010	048	78720000	060	500604	Benefits	\$ (15,588)	\$ (15,588)											
74	Total Expense																		
75	010	048	78720000	060	500604	Benefits	\$ (7,794)	\$ (7,794)											

A	B	C	D	E	F	G	H	I	J	K	L	M		N	O	P	Q	R	S	T	
												FF	GF								
1	Fund	Agcy	Org	Clia	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	\$/I	FF	GF	Transfer Amount OF	GF	FF	OF	SOF	GF		
76	NURSING HOME AUDITORS																				
77	010	048	86320000	000	404675	Federal Funds	\$ (6,406)														
78	010	048	86320000			Other Funds	\$														
79	010	048	86320000			General Funds	\$ (6,406)	\$ (6,406)													
80	010	048	86320000				\$ (12,812)	\$ (12,812)													
81	010	048	86320000	060	500604	Benefits	\$ (12,812)	\$ (12,812)		\$ (6,406)	\$ (6,406)										
82	010	048	86320000				\$ (12,812)	\$ (12,812)													
83	Total Expense																				
84																					
85																					
86	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES																				
87																					
88	BUREAU OF DEVELOPMENTAL SERVICES																				
89																					
90	MEDICAID COMPLIANCE																				
91	010	093	71670000	000	403795	Federal Funds	\$ (669)														
92	010	093	71670000			Other Funds	\$														
93	010	093	71670000			General Funds	\$ (669)	\$ (669)													
94	010	093	71670000				\$ (1,338)	\$ (1,338)													
95	010	093	71670000	060	500604	Benefits	\$ (1,338)	\$ (1,338)		\$ (669)	\$ (669)										
96	010	093	71670000				\$ (1,338)	\$ (1,338)													
97	Total Expense																				
98																					
99	TOTAL BUREAU OF DEVELOPMENTAL SERVICES																				
100																					
101	NEW HAMPSHIRE HOSPITAL																				
102																					
103	ADMINISTRATION																				
104	010	094	84000000	000	404444	Federal Funds	\$ (624)														
105	010	094	84000000			Other Funds	\$														
106	010	094	84000000			General Funds	\$ (1,212)	\$ (1,212)													
107	010	094	84000000				\$ (1,836)	\$ (1,836)													
108	010	094	84000000	060	500604	Benefits	\$ (1,836)	\$ (1,836)		\$ (1,212)	\$ (1,212)										
109	010	094	84000000				\$ (1,836)	\$ (1,836)													
110	Total Expense																				
111																					
112	TOTAL OF NEW HAMPSHIRE HOSPITAL																				
113																					
114	OFFICE OF ADMINISTRATION																				
115																					
116	DHHS DISTRICT OFFICE																				
117	010	095	56870000	000	404717	Federal Funds	\$ (19,527)														
118	010	095	56870000			Other Funds	\$														
119	010	095	56870000			General Funds	\$ (30,541)	\$ (30,541)													
120	010	095	56870000				\$ (50,068)	\$ (50,068)													
121	010	095	56870000	060	500604	Benefits	\$ (50,068)	\$ (50,068)		\$ (30,541)	\$ (30,541)										
122	010	095	56870000				\$ (50,068)	\$ (50,068)													
123	Total Expense																				
124																					
125	TOTAL OFFICE OF ADMINISTRATION																				
126																					
127	OFFICE OF IMPROVEMENT AND INTEGRITY																				
128																					
129	OFFICE OF IMPROVEMENT AND INTEGRITY																				
130	010	095	79350000	000	404460	Federal Funds	\$ 12,571														
131	010	095	79350000			Other Funds	\$														
132	010	095	79350000			General Funds	\$ 13,483	\$ 13,483													
133	010	095	79350000				\$ 26,054	\$ 26,054													
134	010	095	79350000	060	500604	Benefits	\$ 26,054	\$ 26,054		\$ 13,483	\$ 13,483										
135	010	095	79350000				\$ 26,054	\$ 26,054													
136	010	095	79350000				\$ 26,054	\$ 26,054													
137	Total Expense																				
138																					
139	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY																				
140																					
141	OFFICE OF INFORMATION SERVICES																				
142																					
143	INFORMATION SERVICES																				
144	010	095	59520000	000	408519	Federal Funds	\$ 176,376														
145	010	095	59520000			Other Funds	\$														
146	010	095	59520000			General Funds	\$ 126,964	\$ 126,964													
147	Total Revenue																				

	Account	Amount
From: (Various Accounts):		
Division of Children, Youth & Families	Various	(\$27,779)
Division of Child Support Services	Various	(\$15,706)
Division of Client Services	Various	(\$30,571)
Office of Medicaid Business & Policy	Various	(\$10,727)
Bureau of Elderly & Adult Services	Various	(\$23,262)
Bureau of Developmental Services	Various	(\$669)
New Hampshire Hospital	Various	(\$1,212)
Office of Administration	Various	(\$30,541)
Office of Improvement & Integrity	Various	\$0
Office of Information Services	Various	\$0
Total Department of Health and Human Services		(\$140,467)
To: (Various Accounts):		
Division of Children, Youth & Families	Various	\$0
Division of Child Support Services	Various	\$0
Division of Client Services	Various	\$0
Office of Medicaid Business & Policy	Various	\$0
Bureau of Elderly & Adult Services	Various	\$0
Bureau of Developmental Services	Various	\$0
New Hampshire Hospital	Various	\$0
Office of Administration	Various	\$0
Office of Improvement & Integrity	Various	\$13,483
Office of Information Services	Various	\$126,984
Total Department of Health and Human Services		\$140,467

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2015
BENEFITS**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

05-95-042-421010-29560000

Director's Office

Funding in this Accounting Unit represents costs associated with the operation of the Office of the Director along with other administrative support staff. Funds are available in benefits due to staff changes during the current biennium. Source of funds: 35% Federal (various federal programs through cost allocation); 65% General Funds.

DIVISION OF CHILD SUPPORT SERVICES

05-95-042-427010-79290000

Child Support Services

Funding in this organization represents the costs associated with the operation of the Division of Child Support Services. Funds are available in Benefits (class 060) due to staff changes during the current biennium. Source of Funds: 34% General, 66% Federal.

DIVISION OF CLIENT SERVICES (451010)

05-95-045-451010-79930000

Client Svcs – DFA Field Svcs

Funding in this organization represents costs associated with the staff in the district offices providing direct services to the clients of New Hampshire. This transfer decreases Class 060, Benefits. Source of Funds: 75% Federal Funds, 25% General Funds.

OFFICE OF MEDICAID & BUSINESS POLICY

010-95-047-470010-79370000

Medicaid Administration

Funding in this appropriation represents costs associated with the management and operation of Medicaid programs, Medicaid Management Information Systems (MMIS) serving citizens throughout New Hampshire. Funds are available in class 010 to transfer within DHHS, Office of Information Services to fund positions transferred to OIS as part of the Department's re-design initiative. Source of Funds: Class 060 Benefits, 50% Federal, 50% General

BUREAU OF ELDERLY & ADULT SERVICES

05-95-048-481010-78720000

ADMINISTRATION ON AGING

Funding in this organization represents costs associated with administering grants received from the Administration for Community Living. Funds are available in Class 060 (Benefits) to transfer within DHHS, Office of Information Services to fund positions transferred to OIS as part of the Department's re-design initiative. Funds are Source of Funds: 60% General and 40% Federal.

Department of Health and Human Services

Transfer of Funds

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05-95-48-481510-78560000

MEDICAID ADMINISTRATION

Funding in this organization represents costs associated with administration of all Medicaid Services. Funds are available in Class 060 (Benefits) due to vacancies. Source of Funds: 50% General and 50% Federal.

05-95-48-481510-89320000

Nursing Home Auditors

Funding in this organization represents costs associated with the rate setting and auditing for BEAS services. Funds are being transferred to support redesign approvals of staff to Office of Improvement and Integrity (OII). Funding is available in Class 060 (Benefits) to transfer. Source of Funds: 50% General and 50% Federal.

BUREAU OF DEVELOPMENTAL SERVICES

05-95-093-930010-71670000

Medicaid Compliance

Funding in this organization represents costs associated with the unit that issues prior authorizations to Medicaid Providers for Medicaid Waiver services and oversees the Medicaid to Schools Program. Funds are being transferred to support redesign approvals of staff to Office of Improvement and Integrity (OII). Funds are available in Class 060 (Benefits). Source of Funds: 50% General, 50% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-094-940010-84000000

Administration

Funding in this organization represents costs associated with the administration of New Hampshire Hospital. Funds are being transferred to support redesign approvals of staff to Office of Improvement and Integrity (OII). Funds are available in Class 060 (Benefits). Source of Funds - 34% Federal, 66% General.

OFFICE OF IMPROVEMENT AND INTEGRITY

05-95-95-951010-79350000

Office of Improvement and Integrity

Funding in this unit represents costs associated with the audit and review of DHHS financial and medical programs, third party liability and quality assurance programs, Office of Reimbursements and Parental Reimbursement Unit and member and provider fraud. Funds are being transferred to support redesign approvals of staff to Office of Improvement and Integrity (OII). This transfer will fund a projected need in Class (060) Benefits. Source of Funds: 48% Federal Funds (numerous federal programs through cost allocation) and 52% General Funds.

OFFICE OF ADMINISTRATION

05-95-095-953010-56870000

DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are being transferred to support redesign approvals of staff to Office of Improvement and Integrity (OII). Funds are available in class (060) Benefits to support this request. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Class 060: 39% Federal Funds and 61% General Funds.

OFFICE OF INFORMATION SERVICES

05-95-095-9540-59520000

Office of Information Services

Funding in this organization represents costs associated with the Office of Information Services that provides information technology services across the Department of Health and Human Services. Funds are needed in Class 050 (Benefits) due to the transfer of positions into the Office of Information Services from other accounting units within the Department of Health and Human Services. Source of Funds for Class 060: 61% Federal Funds and 39% General Funds.