



State of New Hampshire

SEP 25 '20 PM 1:10 DAS

40 MLL

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 120
Concord, New Hampshire 03301
Office@das.nh.gov

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

Catherine A. Keane
Deputy Commissioner
(603) 271-2059

Division of Public Works
Design and Construction
Project No. 81099R - Contract B

September 9, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1.) Authorize the Division of Public Works Design and Construction to enter into a Contract with J Hutchins, Inc. (VC# 285855), 88 Rogers Lane, Richmond, VT, for a total price not to exceed \$502,600, for the repair and rehabilitation of the main access road to the Northern NH Correctional Facility and to construct drainage improvements to the facility's perimeter roadway in Berlin, NH. This Contract is effective upon the Governor and Council approval through August 20, 2021, unless extended in accordance with the Contract terms. **100% Capital - General Funds.**
- 2.) Further authorize that a contingency in the amount of \$7,712 be approved for unanticipated and/or unforeseen site conditions or additional unanticipated work to complete the project, bringing the total to \$510,312. **100% Capital - General Funds.**
- 3.) Further authorize the amount of \$90,900 be approved for the selection of Contract Alternates 1 and 2 for rehabilitation of the perimeter road and loading dock access improvements at the project, bringing the total to \$601,212. **100% Capital - General Funds.**
- 4.) Further authorize the amount of \$24,702 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC#311152) for engineering services provided, bringing the total to \$625,914. **100% Capital - General Funds.**

Funding is available in account titled NH State Access Road Berlin as follows:

05-046-30-12610000-Access Road Berl - 19-146:1IVE

	<u>SFY21</u>
034-500151 – Pavement Improvements – Contract	\$502,600
034-500151 – Pavement Improvements – Contingency	\$ 7,712
034-500151 – Pavement Improvements – Alternates	\$ 90,900
034-500151 – Pavement Improvements – DPW Fees	<u>\$ 24,702</u>
GRAND TOTAL	\$625,914

EXPLANATION

This project is to rehabilitate the main access road to the Northern NH Correctional Facility and to construct drainage improvements to the perimeter roadway. The main access road rehabilitation includes reclaiming the existing pavement, regrading of the base course and repaving the roadway. Existing stone-stabilized slopes and drainage swales will be reconstructed after underdrains are installed along the edge of the road. The perimeter road will have new underdrain and stone-lined swales installed to redirect and control storm water runoff.

The Contractor has been pre-qualified by the Department of Transportation. The Contract has been approved by the Department of Justice as to form and execution; and the Department of Corrections has verified that the necessary funds are available. Copies of the fully executed Contract are on file at the Secretary of State's office and the Department of Administrative Services, Division of Public Works Design and Construction.

Please find, attached, a copy of the bid tabulation.

Respectfully Submitted,


for Charles M. Arlinghaus,
Commissioner

Department Estimate:	\$625,000
Low Bid:	<u>\$502,600</u>
Under Estimate:	\$122,400



ABC Bid Data

BERLIN
810998
NON-FEDERAL

PROJECT: BERLIN
 STATE PROJECT NUMBER: 810998
 FED. PROJECT NUMBER: NON-FEDERAL
 DATE BIDS OPEN: July 08, 2020, 2:00 PM
 SCOPE OF WORK: NORTHERN NH CORRECTIONAL FACILITY PAVEMENT IMPROVEMENTS
 COMPLETION DATE: August 20, 2021
 LOCATION:

Certified by: _____

Summary of Bidders

Contractor	Bid Amount	Rank
J HUTCHINS INC 88 ROGERS LANE, RICHMOND VT 05477	\$502,600.00 ✓	A
LEE T CORRIGAN LLC 12 WILFRED STREET, GORHAM NH 03581	\$523,134.00	B
GMI ASPHALT LLC 288 LACONIA ROAD, BELMONT NH 03220	\$659,780.00	C
PIKE INDUSTRIES, INC. 3 EASTGATE PARK ROAD, BELMONT NH 03220	\$697,580.00	D

Handwritten calculations:

Item 901 = \$428,850.-
 902 = \$43,750.-
 903 = \$30,000.-
 Total Base Bid = \$502,600.- ✓
 Add Alt #1 = 48,550.-
 Add Alt #2 = 42,350.-
 Total this project = \$593,500.-

BUREAU OF PUBLIC WORKS

Award to J. Hutchins, Inc.
 Hold for Negotiation
 Cancel Contract
 User Agency DOC
 Authorized by [Signature]
 Date 07/32/20



ABC Bid Data

BERLIN
81099B
NON-FEDERAL

Item No.	Description	Unit	Quantity	P&E		J HUTCHINS INC 68 ROGERS LANE RICHMOND, VT 05477		LEE T CORRIGAN LLC 12 WILFRED STREET GORHAM, NH 03581	
				Unit Price	Total	Unit Price	Unit Price	Total	
901	MAIN ACCESS ROAD	U	1.00	\$550,000.00	\$550,000.00	\$428,850.00	\$428,850.00	\$465,634.00	\$465,634.00
902	PERIMETER ROAD DRAINAGE	U	1.00	\$45,000.00	\$45,000.00	\$43,750.00	\$43,750.00	\$27,500.00	\$27,500.00
903	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$625,000.00		\$502,600.00		\$523,134.00
81099B ALTERNATES									
ADD ALTERNATE 1									
991	ADD ALTERNATE 1 PERIMETER ACCESS ROAD ROADWAY RECONSTRUCTION	U	1.00	\$50,000.00	\$50,000.00	\$48,550.00	\$48,550.00	\$70,944.00	\$70,944.00
ADD ALTERNATE 2									
992	ADD ALTERNATE 2 LOADING DOCK IMPROVEMENTS	U	1.00	\$26,000.00	\$26,000.00	\$42,350.00	\$42,350.00	\$42,000.00	\$42,000.00
DEDUCT ALTERNATE 3									
993	DEDUCT ALTERNATE 3 MAIN ACCESS ROAD UNDERDRAIN STA 18+40 TO 21+50 LT AND STA 20+78 TO 21+85 RT	U	1.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	(\$8,734.00)	(\$8,734.00)
DEDUCT ALTERNATE 4									
994	DEDUCT ALTERNATE 4 NEW BEEHIVE FRAMES AND GRATES ON EXISTING BASINS IN DITCH LINES	U	1.00	\$8,000.00	\$8,000.00	\$3,500.00	\$3,500.00	(\$4,000.00)	(\$4,000.00)
DEDUCT ALTERNATE 5									
995	DEDUCT ALTERNATE 5 NEW CATCH CB-1 AND ASSOCIATED PIPE NEAR EAST MILAN ROAD INTERSECTION	U	1.00	\$5,000.00	\$5,000.00	\$3,900.00	\$3,900.00	(\$5,500.00)	(\$5,500.00)
Alt. Totals:									
Totals:					\$625,000.00		\$502,600.00		\$523,134.00



ABC Bid Data

BERLIN
81099B
NON-FEDERAL

Item No. Items	Description	Unit	Quantity	PS&E		GMI ASPHALT LLC 288 LACONIA ROAD		PIKE INDUSTRIES, INC. 3 EASTGATE PARK ROAD	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
901	MAIN ACCESS ROAD	U	1.00	\$550,000.00	\$550,000.00	\$584,380.00	\$584,380.00	\$618,650.00	\$618,650.00
902	PERIMETER ROAD DRAINAGE	U	1.00	\$45,000.00	\$45,000.00	\$45,400.00	\$45,400.00	\$48,930.00	\$48,930.00
903	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$825,000.00		\$659,780.00		\$697,580.00

81099B ALTERNATES
ADD ALTERNATE 1

991	ADD ALTERNATE 1 PERIMETER ACCESS ROAD ROADWAY RECONSTRUCTION	U	1.00	\$50,000.00	\$50,000.00	\$34,400.00	\$34,400.00	\$46,500.00	\$46,500.00
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ADD ALTERNATE 2

992	ADD ALTERNATE 2 LOADING DOCK IMPROVEMENTS	U	1.00	\$26,000.00	\$26,000.00	\$29,990.00	\$29,990.00	\$48,000.00	\$48,000.00
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DEDUCT ALTERNATE 3

993	DEDUCT ALTERNATE 3 MAIN ACCESS ROAD UNDERDRAIN STA 18+40 TO 21+50 LT AND STA 20+78 TO 21+65 RT	U	1.00	\$10,000.00	\$10,000.00	(\$9,800.00)	(\$9,800.00)	(\$8,650.00)	(\$8,650.00)
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DEDUCT ALTERNATE 4

994	DEDUCT ALTERNATE 4 NEW BEEHIVE FRAMES AND GRATES ON EXISTING BASINS IN DITCH LINES	U	1.00	\$8,000.00	\$8,000.00	(\$9,050.00)	(\$9,050.00)	(\$18,000.00)	(\$18,000.00)
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DEDUCT ALTERNATE 5

995	DEDUCT ALTERNATE 5 NEW CATCH BASIN AND ASSOCIATED PIPE NEAR EAST MILAN ROAD INTERSECTION	U	1.00	\$5,000.00	\$5,000.00	(\$4,450.00)	(\$4,450.00)	(\$7,000.00)	(\$7,000.00)
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Alt. Totals:									
Totals:					\$825,000.00		\$659,780.00		\$697,580.00



JHUTCHI-01

SHILL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hickok & Boardman, Inc. 346 Shelburne Rd Burlington, VT 05401	CONTACT Robin Faraone NAME:	
	PHONE (A/C, No, Ext): (802) 383-1663	FAX (A/C, No): (802) 658-0541
E-MAIL ADDRESS: rfaraone@hbinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Acadia Insurance Company		31325
INSURED The State of NH, Dept. of Administrative Services, J. Hutchins, any and all sub-contractors employed 7 Hazen Drive Concord, NH 03302	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	
	INSURER G :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

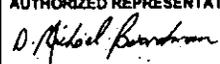
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Installation / Build	X	CIM 5452968	9/10/2020	9/10/2021	see below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
VP Gina Hutchins is Excluded from Workers Comp

Project No. 81099B Berlin Northern NH Correctional Facility Pavement Improvements.

Builder Risk Coverage Limits: \$30,000 at location. Named Insured is The State of New Hampshire, Department of Administrative Services. Waiver of Subrogation applies in favor of The State of New Hampshire, Department of Administrative Services

CERTIFICATE HOLDER **CANCELLATION**

State of New Hampshire Department of Administrative Service JOM Bldg Rm 250 7 Hazen Drive Concord, NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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JHUTCHI-01

RFARAONE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hickok & Boardman, Inc. 346 Shelburne Rd Burlington, VT 05401	CONTACT Robin Faraone NAME:	
	PHONE (A/C, No, Ext): (802) 383-1663	FAX (A/C, No): (802) 658-0541
E-MAIL ADDRESS: rfaraone@hbinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Acadia Insurance Company		31325
INSURED State of New Hampshire, Department of Administrative Services 7 Hazen Drive Concord, NH 03302	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	
	INSURER G :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Owners Protective		OCP 5447946-10	8/13/2020	8/13/2021	see below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
VP Gina Hutchins is Excluded from Workers Comp

Project No. 81099B Berlin Northern NH Correctional Facility Pavement Improvements.

Owners Protective Liability Coverage Limits: \$2,000,000 per occurrence/\$3,000,000 aggregate. Named Insured is The State of New Hampshire, Department of Administrative Services

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Service JOM Bldg Rm 250 7 Hazen Drive Concord, NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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