



APP 10/19 am 10:24 DAS

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OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE
 121 South Fruit Street
 Concord, New Hampshire 03301
 Telephone 603-271-6766 · Fax 603-271-0597

Joseph G. Shoemaker
 Technical Division Director

Peter D. Danles
 Executive Director

Sheri Walsh
 Health Division Director

April 10, 2019

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

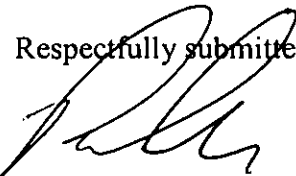
Authorize the Office of Professional Licensure and Certification to renew our membership with the Council of Licensure, Enforcement and Regulation (CLEAR), vendor number 171859, Nicholasville, KY, in the amount of \$4,715 effective upon Governor and Council approval, for the period July 1, 2019 through June 30, 2020. 100% Other funds.

Funds to support this request are in the following account in State FY 2019:

01-21-21-212010-240500000 Division of Technical Professions	<u>FY 2020</u>
026 – 500251 ORGANIZATIONAL DUES	4,715.00

EXPLANATION

The Office of Professional Licensure and Certification wishes to continue its membership with the Council on Licensure, Enforcement & Regulation (CLEAR), which provides access to resources, webinars, seminars, educational programs and information for those involved with professional and occupational regulation.

Respectfully submitted,

 Peter D. Danles
 Executive Director

Listed below are answers to questions which may be of assistance for The Governor and Council in considering the approval of organization dues and membership submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* CLEAR began over 30 years ago; the OPLC has been a member since 2018.
2. *Is there any other organization which provides the same or similar benefits which you agency belongs to?* No
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* Almost all 50 states, as well as numerous international countries, states and provinces have CLEAR memberships. The OPLC is the only NH state agency that is a member of CLEAR.
4. *How is the dues structure established?* CLEAR charges states based on the number of regulated entities the agency oversees.
5. *What benefit does the state receive from participating in membership?* Membership in CLEAR provides access to regulatory resources, publications and discounts on registration to many training and conference events. The Online Board Member Training includes unlimited access of the agency's over 300 board members to the following online training: Foundations of Occupational and Professional Regulation; Roles and Responsibilities of a Board Member; Administrative Rulemaking; Professional Discipline; and Assessing Competence.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* Yes, training materials are included.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* Membership in CLEAR is not required in order to receive federal grants or to participate in examinations.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* No travel is included with this membership fee.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* The staff of the OPLC, specifically Directors, Board Administrators, and Board Members would be involved in CLEAR should the Governor and Executive Council approve membership.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* CLEAR is an excellent resource regarding best practices in licensing, as well as best practices in professional regulatory investigation and administration in a regulatory agency. OPLC would lose the benefit of this networking opportunity which includes interstate and international connections.

Invoice



**Council on Licensure,
Enforcement & Regulation**
Promoting Regulatory Excellence

Council on Licensure, Enforcement and Regulation
108 Wind Haven Drive, Suite A
Nicholasville, KY 40356

RECEIVED
APR 06 2019
OPLC-ADMINISTRATION

INVOICE

Invoice number: 20396
Issued: 03 Apr 2019

Bill to:
Peter Danles
peter.danles@oplc.nh.gov
State of NH - OPLC

Item	Amount
Membership renewal. Level: Agency responsible for 20+ Regulated Entities/Professions. Renew to 01 Jul 2020 (#20396)	\$2,865.00
Registration for "CLEAR Online Board Member Training: Introduction to Regulatory Governance" (Virtual training - at your desktop!), Agency Subscription (annual) - Unlimited Use - CLEAR Members (#20948)	\$1,850.00
Total: \$4,715.00 USD	
Balance Due: \$4,715.00 USD	

Payment Options

Mail: If paying by check, please mail remittance to CLEAR - 108 Wind Haven Dr., Ste. A, Nicholasville, KY 40356

Billing inquiries should be directed to tmartin@clearhq.org.

PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL ADDRESS. Visit our Staff Contact page for further guidance on where to direct all other inquiries.