



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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William Cass, P.E.
Assistant Commissioner

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The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
February 12, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer funds in the amount of \$135,000 in State Fiscal Year (SFY) 2019, effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2019. 100% Turnpike Funds.

Funds shall be transferred between various accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2019 as follows:

04-096-096-961017-70220000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
Turnpikes Administration - Support			
Expenses:			
010-500100 Personal Services – Perm	\$2,188,425	\$0	\$2,188,425
017-500147 FT Employees Special Pay	4,440	0	4,440
018-500106 Overtime	155,000	0	155,000
019-500105 Holiday Pay	2,500	0	2,500
020-500200 Current Expense	52,471	0	52,471
022-500255 Rents-Leases Other than State	39,786	0	39,786
023-500291 Heat, Electricity, Water	8,335	0	8,335
024-500225 Maint Other than Bldg-Grnds	90,879	0	90,879
026-500251 Membership Fees	115,000	0	115,000
029-500290 Intra Agency Transfers	2,328,509	0	2,328,509
030-500311 Equipment	110,000	0	110,000
037-500171 Technology Hardware	9,641	0	9,641
038-500175 Technology Software	91,804	0	91,804
039-500188 Telecommunications	66,000	0	66,000
040-500800 Indirect Costs	264,178	0	264,178
046-500463 Eng Consultants Non-Benefits	1,364,514	0	1,364,514
047-500240 Own Forces Maint - Bldg	11,021	0	11,021
048-500226 Contract Maint Bldgs & Grnds	10,000	0	10,000
049-500294 Transfers To Agencies	212,000	0	212,000

050-500109 Personal Services - Temporary	82,887	(15,000)	67,887
060-500601 Benefits	1,435,944	0	1,435,944
066-500543 Continuing Prof Education	23,800	0	23,800
069-500567 Promotional and Marketing Exp	8,000	0	8,000
070-500704 In-State Travel	800	0	800
080-500710 Out of State Travel	9,000	0	9,000
103-500741 Contracts for Operational Svc	194,456	0	194,456
255-500949 Cost of Issuing Bonds	60,000	0	60,000
403-500878 DOT Audit Fees - LBA	110,000	0	110,000
404-500879 Intra-Indirect Costs/ Audit	2,170,317	0	2,170,317
Total	\$11,219,707	\$(15,000)	\$11,204,707
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$11,219,707	\$(15,000)	\$11,204,707

04-096-096-961017-70260000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
Turnpikes Central Operations			
Expenses:			
010-500100 Personal Services – Perm	\$2,114,147	\$0	\$2,114,147
018-500106 Overtime	38,000	0	38,000
019-500105 Holiday Pay	40,000	0	40,000
020-500200 Current Expense	20,000	0	20,000
022-500255 Rents-Leases Other than State	2,320	0	2,320
023-500291 Heat, Electricity, Water	284,312	0	284,312
024-500225 Maint Other than Bldg-Grnds	3,100	0	3,100
030-500311 Equipment	3,000	0	3,000
037-500171 Technology Hardware	1,000	0	1,000
038-500175 Technology Software	500	0	500
039-500188 Telecommunications	25,000	0	25,000
047-500240 Own Forces Maint - Bldg	7,661	0	7,661
048-500226 Contract Maint Bldgs & Grnds	5,825	0	5,825
050-500109 Personal Services - Temporary	1,115,239	(35,000)	1,080,239
060-500601 Benefits	1,438,249	0	1,438,249
070-500704 In-State Travel	2,000	0	2,000
103-500741 Contracts for Operational Svc	11,000	0	11,000
Total	\$5,111,353	\$(35,000)	\$5,076,353
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,111,353	\$(35,000)	\$5,076,353

04-096-096-961017-70270000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
Turnpikes Central Maintenance			
Expenses:			
010-500100 Personal Services – Perm	\$1,103,205	\$0	\$1,103,205
017-500147 FT Employees Special Pay	34,440	0	34,440
018-500106 Overtime	400,000	0	400,000
019-500105 Holiday Pay	8,000	0	8,000
020-500200 Current Expense	1,220,029	0	1,220,029
022-500255 Rents-Leases Other than State	770,500	0	770,500
023-500291 Heat, Electricity, Water	215,574	0	215,574
024-500225 Maint Other than Bldg-Grnds	28,195	0	28,195
030-500311 Equipment	469,790	0	469,790
037-500171 Technology Hardware	580	0	580
038-500175 Technology Software	1,500	0	1,500
039-500188 Telecommunications	29,500	0	29,500
047-500240 Own Forces Maint - Bldg	49,197	0	49,197
048-500226 Contract Maint Bldgs & Grnds	89,725	0	89,725
050-500109 Personal Services - Temporary	70,000	(25,000)	45,000
060-500601 Benefits	878,913	0	878,913
068-500562 Renumeration	3,000	0	3,000
070-500704 In-State Travel	8,000	0	8,000
103-500741 Contracts for Operational Svc	69,484	0	69,484
400-500870 Construction Repair Materials	52,000	0	52,000
Total	\$5,501,632	\$(25,000)	\$5,476,632
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,486,344	\$(25,000)	\$5,461,344
009-403669 Sponsorship Fee	15,288	0	15,288
Total	\$5,501,632	\$(25,000)	\$5,476,632

04-096-096-961017-70310000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
East NH Tpk Blue Star Operations			
Expenses:			
010-500100 Personal Services – Perm	\$1,121,390	\$0	\$1,121,390
018-500106 Overtime	24,000	0	24,000
019-500105 Holiday Pay	35,000	0	35,000
020-500200 Current Expense	18,000	0	18,000
022-500255 Rents-Leases Other than State	1,160	0	1,160
023-500291 Heat, Electricity, Water	274,987	0	274,987

024-500225 Maint Other than Bldg-Grnds	1,550	0	1,550
030-500311 Equipment	2,600	0	2,600
037-500171 Technology Hardware	500	0	500
038-500175 Technology Software	500	0	500
039-500188 Telecommunications	13,700	0	13,700
047-500240 Own Forces Maint - Bldg	6,270	0	6,270
048-500226 Contract Maint Bldgs & Grnds	103,644	0	103,644
050-500109 Personal Services - Temporary	724,074	(25,000)	699,074
060-500601 Benefits	708,219	0	708,219
070-500704 In-State Travel	5,100	0	5,100
103-500741 Contracts for Operational Svc	4,000	0	4,000
	Total	\$(25,000)	\$3,019,694
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$3,044,694	\$(25,000)	\$3,019,694

04-096-096-961017-70320000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
East NH Tpk Blue Star Maintenance			
Expenses:			
010-500100 Personal Services – Perm	\$503,704	\$0	\$503,704
017-500147 FT Employees Special Pay	15,720	0	15,720
018-500106 Overtime	155,000	0	155,000
019-500105 Holiday Pay	5,000	0	5,000
020-500200 Current Expense	571,136	0	571,136
022-500255 Rents-Leases Other than State	358,500	0	358,500
023-500291 Heat, Electricity, Water	122,918	0	122,918
024-500225 Maint Other than Bldg-Grnds	17,646	0	17,646
030-500311 Equipment	318,177	0	318,177
037-500171 Technology Hardware	1,645	0	1,645
038-500175 Technology Software	500	0	500
039-500188 Telecommunications	12,000	0	12,000
047-500240 Own Forces Maint - Bldg	9,139	0	9,139
048-500226 Contract Maint Bldgs & Grnds	105,027	0	105,027
050-500109 Personal Services - Temporary	35,000	(25,000)	10,000
060-500601 Benefits	401,694	0	401,694
068-500562 Renumeration	3,000	0	3,000
070-500704 In-State Travel	3,200	0	3,200
103-500741 Contracts for Operational Svc	35,472	0	35,472
400-500870 Construction Repair Materials	12,931	0	12,931
	Total	\$(25,000)	\$2,662,409

Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,675,440	\$(25,000)	\$2,650,440
009-403669 Sponsorship Fee	11,969	0	11,969
Total	\$2,687,409	\$(25,000)	\$2,662,409

04-096-096-961017-70360000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
East NH Tpk Spaulding Operations			
Expenses:			
010-500100 Personal Services – Perm	\$846,049	\$0	\$846,049
018-500106 Overtime	20,000	0	20,000
019-500105 Holiday Pay	23,000	0	23,000
020-500200 Current Expense	10,000	0	10,000
022-500255 Rents-Leases Other than State	1,160	0	1,160
023-500291 Heat, Electricity, Water	58,255	0	58,255
024-500225 Maint Other than Bldg-Grnds	1,500	0	1,500
030-500311 Equipment	3,000	0	3,000
037-500171 Technology Hardware	500	0	500
038-500175 Technology Software	500	0	500
039-500188 Telecommunications	7,000	0	7,000
047-500240 Own Forces Maint - Bldg	5,074	0	5,074
048-500226 Contract Maint Bldgs & Grnds	8,230	0	8,230
050-500109 Personal Services - Temporary	434,337	(10,000)	424,337
060-500601 Benefits	672,667	0	672,667
070-500704 In-State Travel	3,000	0	3,000
103-500741 Contracts for Operational Svc	3,500	0	3,500
Total	\$2,097,772	\$(10,000)	\$2,087,772
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,097,772	\$(10,000)	\$2,087,772

04-096-096-961017-70370000	Current Budget FY 2019	Requested Change	Revised Budget FY 2019
East NH Tpk Spaulding Maintenance			
Expenses:			
010-500100 Personal Services – Perm	\$612,073	\$0	\$612,073
017-500147 FT Employees Special Pay	23,280	0	23,280
018-500106 Overtime	170,000	35,000	205,000
019-500105 Holiday Pay	8,000	0	8,000
020-500200 Current Expense	457,915	80,000	537,915
022-500255 Rents-Leases Other than State	207,000	20,000	227,000

023-500291 Heat, Electricity, Water	147,091	0	147,091
024-500225 Maint Other than Bldg-Grnds	23,175	0	23,175
030-500311 Equipment	269,172	0	269,172
037-500171 Technology Hardware	1,040	0	1,040
038-500175 Technology Software	500	0	500
039-500188 Telecommunications	17,000	0	17,000
047-500240 Own Forces Maint - Bldg	8,304	0	8,304
048-500226 Contract Maint Bldgs & Grnds	114,395	0	114,395
050-500109 Personal Services - Temporary	35,600	0	35,600
060-500601 Benefits	403,216	0	403,216
068-500562 Renumeration	3,000	0	3,000
070-500704 In-State Travel	4,000	0	4,000
103-500741 Contracts for Operational Svc	34,762	0	34,762
400-500870 Construction Repair Materials	75,203	0	75,203
Total	\$2,614,726	\$135,000	\$2,749,726
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,589,276	\$135,000	\$2,724,276
009-403669 Sponsorship Fee	25,450	0	25,450
Total	\$2,614,726	\$135,000	\$2,749,726

EXPLANATION

The Department requests authorization to transfer budgeted funds among several classes in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Administration (7022) 100% Turnpike Funds

Class 050 Decrease Personal Services - Temporary by \$15,000. Spending will be managed to accommodate this request.

Central Operations (7026) 100% Turnpike Funds

Class 050 Decrease Personal Services - Temporary by \$35,000. Spending will be managed to accommodate this request.

Central Maintenance (7027) 99.72% Turnpike Funds, .28% Agency Income

Class 050 Decrease Personal Services - Temporary by \$25,000. Spending will be managed to accommodate this request.

East NH Tpk Blue Star Operations (7031) 100% Turnpike Funds

Class 050 Decrease Personal Services - Temporary by \$25,000. Spending will be managed to accommodate this request.

East NH Tpk Blue Star Maintenance (7032) 99.55% Turnpike Funds, .45% Agency Income

Class 050 Decrease Personal Services - Temporary by \$25,000. Spending will be managed to accommodate this request.

East NH Tpk Spaulding Operations (7036) 100% Turnpike Funds

Class 050 Decrease Personal Services - Temporary by \$10,000. Spending will be managed to accommodate this request.

East NH Tpk Spaulding Maintenance (7037) 99.07% Turnpike Funds, .93% Agency Income

Class 018 Increase Overtime by \$35,000. Additional funds are needed to support anticipated winter maintenance efforts.

Class 020 Increase Current Expense by \$80,000. Additional funds are needed to support anticipated winter maintenance efforts.

Class 022 Increase Rents - Lease Other than State by \$20,000. Additional funds are needed to support anticipated winter maintenance efforts.

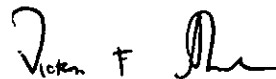
For budgeting purposes, the Department estimates winter maintenance over a three-year average. However, for the fiscal year 2019 budget, Spaulding Maintenance Overtime, Current (winter maintenance salt/sand supplies), and Rental Expenses (plow truck rental) were based on estimated expenditures, increasing the three-year average to include the cost of maintaining additional lane miles which Turnpikes began maintaining after the budget was requested.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
No requirements cited.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
The transfer does not result in any new positions.

It is respectfully requested that this resolution be approved.

Sincerely,



Victoria F. Sheehan
Commissioner