

# State of New Hampshire

MARCH 15 AM 8:28 DAS

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

83

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

March 25, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of Purchase and Property, Surplus Distribution Section to accept and expend FFY2015 State Administrative Expense (SAE) funds in the amount of \$94,398 approved by the Department of Agriculture (USDA). Effective upon Governor and Council approval through June 30, 2015. 100% Federal Funds.

Funds will be budgeted in accounting unit 01-14-14-141510-81850000

Class	Description	SFY 15 Adjusted Authorized	Requested Action	Revised SFY 15 Adjusted Authorized
009-404354	Agency Income	(174,598.00)	(94,398.00)	(268,996.00)
	<b>Total Revenue</b>	<b>(\$174,598.00)</b>	<b>(\$94,398.00)</b>	<b>(\$268,996.00)</b>
020	Current Expenses	\$65,850.00	\$79,398.00	\$145,248.00
030	Equipment New/ Replacement	\$102,978.00	15,000.00	\$117,978.00
037	Technology – Hardware	\$2,692.00		\$2,692.00
039	Telecommunications	\$725.00		\$725.00
041	Audit Fund Set Aside	\$200.00		\$200.00
050	Personal Service Temp	\$2,000.00		\$2,000.00
060	Benefits	\$153.00		\$153.00
	<b>Total Expenditures</b>	<b>\$174,598.00</b>	<b>\$94,398.00</b>	<b>\$268,996.00</b>

### EXPLANATION

Federal Government through the Department of Agriculture (USDA) provides funding annually to states through State Administrative Expense fund (SAE) to provide food commodities to eligible schools, child and adult care facilities, and summer feeding programs. The program is administered, warehoused, and distributed by the Department of Administrative Services, Surplus Foods section.

The United States Department of Agriculture (USDA) has authorized a grant in the amount \$219,648 for Federal Fiscal Year 2014 and \$125,864 for Federal Fiscal Year 2015. The

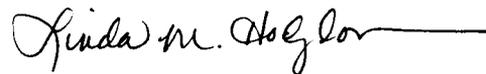
Department of Administrative Services, Surplus Foods section requests the use of these additional appropriation of funds for vehicle maintenance, diesel fuel, and warehouse supplies to distribute food to eligible recipients.

The funds are to be budgeted as follows:

The funds in class 020 Current Expenses will be used to fund the warehousing and distribution of USDA commodities to eligible schools, child and adult care facilities, and summer feeding programs as well as purchase supplies for the annual Advisory Council meeting.

The funds in class 030 Equipment New Replacement will be used to replace security cameras that are no longer operational.

Respectfully submitted,

A handwritten signature in black ink, reading "Linda M. Hodgdon", followed by a horizontal line extending to the right.

Linda M. Hodgdon  
Commissioner

**Department of Administrative Services  
Surplus Distribution Section State Administrative Expense**

**Fiscal Situation: Account 01-14-14-141510-8185**

Federal Funds Awarded:	
FFY 2014 Grant 10/1/13-9/30/14	\$219,648.00
FFY 2015 Grant 10/1/14-9/30/15	\$125,864.00
<b>Total Grant Funds Awarded</b>	<b>\$345,512.00</b>
Less State expenses on FFY 2014 Grant 10/1/13-6/30/14	(\$63,493.36)
Less: SFY 15 State Appropriation including prior year encumbrances:	(\$174,598.00)
<b>Total Grant Funds Obligated</b>	<b>(\$238,091.36)</b>
<b>Net Grant Funds Available</b>	<b>\$107,420.64</b>
<b>This Request</b>	<b>\$94,398.00</b>

Allocation of Child Nutrition State Administrative Expense Funds  
Fiscal Year 2015  
Summary of SAE Allocation

Region	Code	Agency	Nondiscretionary SAE Allocation			Discretionary SAE				Grand Total
			School	CACFP	Subtotal	Admin Review	CACFP	FD	Subtotal	
NERO	991501	CT DOE	1,105,673	404,963	1,510,636	102,026	78,030	0	180,055	1,690,692
NERO	993901	CT DAS	0	0	0	0	0	299,583	299,583	299,583
NERO	2391501	ME DOE	435,787	0	435,787	94,386	0	116,744	211,130	646,917
NERO	2392901	ME DHS	0	267,477	267,477	0	61,723	0	81,723	329,201
NERO	2591501	MA DOE	1,985,080	1,491,787	3,456,867	135,223	206,930	493,148	835,301	4,292,168
NERO	3391501	NH DOE	279,685	127,553	407,238	86,207	45,128	0	131,335	538,573
NERO	3393901	NH DAS	0	0	0	0	0	125,864	125,864	125,864
NERO	3691501	NY DOE	8,084,787	0	8,084,787	261,250	0	0	261,250	8,346,038
NERO	3691701	NY DH	0	5,299,543	5,299,543	0	658,539	0	658,539	5,958,082
NERO	3693901	NY OGS	2,291	0	2,291	0	0	1,597,925	1,597,925	1,600,216
NERO	4491501	RI DOE	376,788	217,503	594,291	83,923	55,796	0	139,720	734,010
NERO	4493903	RI DC	0	0	0	0	0	107,119	107,119	107,119
NERO	5091501	VT AOE	202,515	158,490	381,006	83,123	48,797	82,681	214,601	575,807
<b>NERO Total</b>			<b>12,452,607</b>	<b>7,967,316</b>	<b>20,419,923</b>	<b>846,138</b>	<b>1,164,944</b>	<b>2,823,064</b>	<b>4,824,146</b>	<b>25,244,070</b>