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Virginia M. Barry, Ph.D.
Commissioner of Education
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
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November 27, 2013

Her Excellency Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Education to enter into a contract with Southeastern Regional Education Service Center (SERESC), Bedford, NH (vendor code 154866), to assist the Department in providing technical assistance and support to districts and schools, specifically Title I Priority and Focus Schools, that are implementing the NH College- and Career Ready Standards (NH CCRS) in mathematics and English language arts/literacy. This contract will be in effect from December 4, 2013 or the date of Governor and Council approval, whichever is later, through November 30, 2014, in an amount not to exceed \$149,999.00, pending receipt of Federal funding for FY 15. Source of funds is 66% Federal Funds, 17% General Funds and 17% Other Funds.

Funding is available in these accounts as follows with the authority to adjust encumbrances in each of the State fiscal years if needed and justified.

Accounts	<u>FY 14</u>	<u>FY 15</u>
06-56-56-563010-32610000-102-500731	\$14,600.00	\$10,400.00
06-56-56-563010-21830000-102-500731	\$14,600.00	\$10,400.00
06-56-56-562010-32790000-102-500731	\$25,000.00	\$24,999.00
06-56-56-564510-62040000-073-500575	\$14,600.00	\$10,400.00
06-56-56-561010-60190000-607-509073	<u>\$14,600.00</u>	<u>\$10,400.00</u>
Total	\$83,400.00	\$66,599.00

2. Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein.

Her Excellency Governor Margaret Wood Hassan
and the Honorable Council
November 27, 2013

EXPLANATION

A Request for Proposals was posted, seeking an individual or entity to assist the Department in providing technical assistance and support to districts and schools, specifically Title I Priority and Focus Schools, that are implementing the NH College- and Career Ready Standards (NH CCRS) in mathematics and English language arts/literacy. A successful RFP would include how the following priorities will be implemented for all grade-level educators, especially at the secondary level:

Priority 1: Provide requested technical assistance to Title I Priority and Focus Schools regarding the implementation of the new mathematics and English language arts/literacy standards.

Priority 2: Provide requested professional learning opportunities to Title I Priority and Focus Schools regarding strategies and frameworks that are researched-based to reduce barriers to instruction and increase a student's chance at academic success.

Priority 3: Coordinate with the Department's NH CCRS Network Lead to develop learning paths, blended learning opportunities and materials that can be posted on the NH Network.

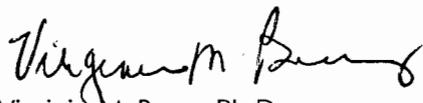
Priority 4: Provide technical assistance to Title I Priority and Focus Schools (as requested) regarding the implementation of the NH State Models for Principal and Teacher Effectiveness and Support Systems in partnership with the Department.

The Department would like to contract with SERESC to implement the four priorities listed above. SERESC has long been a NH leader in providing technical assistance, professional development and support for educational improvement initiatives in schools throughout NH. SERESC's contracted service providers are found in schools throughout NH, providing technical assistance and professional development as consultants, coaches, facilitators and presenters. They have the extensive experience and expertise to successfully carry out the project.

Three proposals were received. They were reviewed and rated by an evaluation team consisting of the Director, Division of Instruction; two Education Consultants, Bureau of Integrated Programs; and the Internal Auditor for the Department. Attached is a rubric for the list of applicants and their scores based on this review. The team recommended this organization.

Should Federal and/or Other Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB:hg:emr

NH College- and Career-Ready Standards and Educator Effectiveness Implementation Support and Technical Assistance

Scoring Rubric

Please add comments as necessary to explain the score provided.

NAME	Significance of Proposal – A narrative detailing the proposed approach for meeting the priorities in 1.0 (see below).	Quality of Services to be Provided – A work plan detailing the key deliverables to be achieved, a timeline of expected delivery and an itemized budget against the priorities in 1.0 (see below).	Content Knowledge, A letter of interest detailing professional and education qualifications and experience as related to the minimum requirements in 4.0 (see below).	Total (Out of 100)
	(40 pts)	(40 pts)	(20 pts)	
Public Consulting Group	38 + 40 + 25 + 30 = 133 Avg. 33.25	38 + 40 + 35 + 32 = 145 Avg. 36.25	20 + 20 + 10 + 15 = 65 Avg. 16.25	85.75
North Country Education Services	32 + 40 + 30 + 35 = 137 Avg. 34.25	32 + 40 + 35 + 33 = 145 Avg. 35	20 + 20 + 10 + 15 = 65 Avg. 16.25	85.5
Southeastern Regional Education Services Center (SERESC)	39 + 40 + 40 + 35 = 154 Avg. 38.5	40 + 40 + 40 + 37 = 157 Avg. 39.25	20 + 20 + 20 + 18 = 78 Avg. 19.5	97.25

The committee members responsible for the review of the proposals include the following individuals: Heather Gage, Kathryn Nichol, Caitlin Davis and Ashley Frame.

The role of the committee members was advisory in nature. They reviewed the submitted information, scored the applications and provided recommendations to the Commissioner of Education. The Commissioner of Education reviews the information provided and makes the final decision to bring forward for G&C approval.

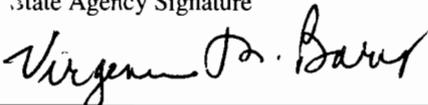
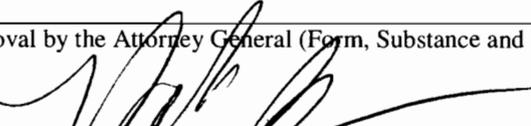
Subject: NH CCRS and Educator Effectiveness Implementation Support and Tech Ass FORM NUMBER P-37 (version 1/09)

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name <u>NH State Department of Education</u>		1.2 State Agency Address <u>101 Pleasant Street, Concord, NH 03301</u>	
1.3 Contractor Name <u>Southeastern Regional Education Service Center, Inc. (SERESC)</u>		1.4 Contractor Address <u>29 Commerce Drive, Bedford, NH 03110</u>	
1.5 Contractor Phone Number <u>603-206-6800</u>	1.6 Account Number <u>see Exhibit B</u>	1.7 Completion Date <u>November 30, 2014</u>	1.8 Price Limitation <u>\$149,999.00</u>
1.9 Contracting Officer for State Agency <u>Heather Gage, Director, Division of Instruction</u>		1.10 State Agency Telephone Number <u>603-271-5992</u>	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory <u>Richard LaSalle, Executive Director</u>	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Hillsborough</u> On <u>11/26/13</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace 			
1.13.2 Name and Title of Notary or Justice of the Peace <u>ABBY COLLINS, Notary Public</u> <u>My Commission Expires September 23, 2014</u>			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory <u>Virginia M. Barry, Ph.D., Commissioner of Education</u>	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By:  On: <u>12/13/13</u>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT A

SCOPE OF SERVICES

Southeastern Regional Education Service Center, Inc. (SERESC) will provide the following services to the New Hampshire Department of Education from December 4, 2013 or the date of Governor and Council approval, whichever is later, through November 30, 2014, pending receipt of Federal Funding for FY 15:

Priority 1: Provide requested technical assistance to Title I Priority and Focus Schools regarding the implementation of the new mathematics and English language arts/literacy standards. This support shall include, but is not limited to, training and technical assistance in the following areas:

- Foundational overview of the new standards
- Instructional shifts of the standards
- "Unpacking" the standards
- Alignment of instructional resources and strategies
- Connecting the new standards to a competency-based learning environment
- Leadership support to assess the teaching and learning of the new standards

Priority 2: Provide requested professional learning opportunities to Title I Priority and Focus Schools regarding strategies and frameworks that are researched-based to reduce barriers to instruction and increase a student's chance at academic success. Specific strategies and frameworks to be offered will include:

- Universal Design for Learning
- Differentiation and personalization of instruction
- Depth of Knowledge
- Multi-Tiered System of Support – Response to Instruction

Priority 3: Coordinate with the Department's NH CCRS Network Lead to develop learning paths, blended learning opportunities and materials that can be posted on the NH Network.

Priority 4: Provide technical assistance to Title I Priority and Focus Schools (as requested) regarding the implementation of the NH State Models for Principal and Teacher Effectiveness and Support Systems in partnership with the Department.



Contractor
Initials

11/26/13
Date

**EXHIBIT B
BUDGET**

Description	Resources	Allocation	Rate	Total
Workshops Costs	Multiple presenters at \$100.00 per hour	Presenters paid by Project Workshop (presentation and development) Workshop Facilities' Rental and Presentation Delivery Fees	180 hours, \$100 per hour \$12,000.00	\$30,000.00
Implementation Guides Development and NH Networks Contributions	\$75.00 per hour	50 hours	50 hours, \$75 per hour	\$3,750.00
Focus and Priority School TA Initial Onsite Intake	\$100 per hour	20 intakes @ 5 hours each = 100 hours	100 hours, \$100 per hour	\$10,000.00
Writes intake and exit plans, Monitors plan implementation	\$75 per hour	20 intakes @ 15 hours each = 300 hours	300 hours, \$75 per hour	\$22,500.00
Plans and runs workshops and meetings; administers applications for services; communicates with participating districts, NH DOE; monitors intake strategies and exit; organizes website and maintains content, conducts surveys, assesses and reports program effectiveness, posts learning paths and links on NH Networks	\$50 per hour	800 hours	800 hours, \$50 per hour	\$40,000.00
Administrative Support	\$25 per hour	400hours	400 hours, \$25 per hour	\$10,000.00
Project Technical Assistance				\$7,500.00
Travel Expenses for Project Coordinator, Lead Consultants, TA Professionals, Presenters	Mileage at .50 per mile, plus accommodations when needed			\$11,138.00
Miscellaneous Supplies				\$4,000.00
Subtotal				\$138,888.00
Indirect Costs at 8%				\$11,111.00
Total				\$149,999.00

Funding Source: Funding is available in these accounts as follows with the authority to adjust encumbrances in each of the State fiscal years if needed and justified. Source of funds is 66% Federal Funds, 17% General Funds and 17 % Other Funds

06-56-56-563010-32610000-102-500731	FY 14: \$14,600.00	FY 15: \$10,400.00
06-56-56-563010-21830000-102-500731	FY 14: \$14,600.00	FY 15: \$10,400.00
06-56-56-562010-32790000-102-500731	FY 14: \$25,000.00	FY 15: \$24,999.00
06-56-56-564510-62040000-073-500575	FY 14: \$14,600.00	FY 15: \$10,400.00
06-56-56-561010-60190000-607-509073	FY 14: \$14,600.00	FY 15: \$10,400.00
Total	\$83,400.00	\$66,599.00

Method of Payment: Payment is to be made monthly on the basis of invoices which are supported by a summary of activities that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred. If otherwise correct and acceptable, payment will be made for 100% of the expenditures listed.

Heather Gage, Director
Division of Instruction
NH Department of Education
101 Pleasant Street
Concord, NH 03301


Contractor
Initials

11/26/13
Date

Exhibit C

Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein.



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ADDENDUM
KEY DELIVERABLES

RFP Priority	Content	Key Deliverables for PD	Key Deliverables for TA	Key Deliverables for Blended Learning
1	Foundational Overview of the Standards	1-Day Workshop for HS ELA, and 1-Day Workshop for HS Math, presented by SERESC Consultants	TA Process Documents, CCRS Implementation Guide	Learning Path on CCRS including this content, if requested
1	Instructional Shifts of the Standards	Also part of the aforementioned workshops	Also part of the aforementioned Documents and Guide	Learning Path on CCRS including this content, if requested
1	Unpacking the Standards	Also part of the aforementioned workshops	Also part of the aforementioned Documents and Guide	Learning Path on CCRS including this content, if requested
1	Alignment of Instructional Resources and Strategies	Also part of the aforementioned workshops	Also part of the aforementioned Documents and Guide	Learning Path specific to this content, if requested
1	Connecting the new standards to competency based learning environment	1-Day Workshop presented by RFP Response Partner "CSSR"	Also part of the aforementioned Documents and Guide	Learning Path specific to this content delivered by RFP Response Partner "CSSR", if requested
1	Leadership support to assess the teaching and learning of the new standards	Included in Priority 4's Leadership Workshop	Also part of the aforementioned Documents and Guide	Learning Path on Principal Effectiveness Model including this content, if requested
2	UDL	1/2 Day Workshop with expert guest consultant Ms. Carol Kosnitsky, 2 times this coming spring	n/a as per RFP	Learning Path specific to this content, if requested


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2	Differentiation and Personalization	1-day Workshop presented by RFP Response Partner "CSSR", 2 times this spring	n/a as per RFP	Learning Path specific to this content, if requested
2	Depth of Knowledge	1/2 Day Workshop with expert guest consultant Ms. Carol Kosnitsky, 2 times this coming spring	n/a as per RFP	Learning Path specific to this content, if requested
2	RTI	1-day workshop, presented by SERESC presenter, 2 times this coming spring	n/a as per RFP	Learning Path specific to this content, if requested
3	n/a	n/a	n/a	Learning Paths delivered on NH Networks for all requested priority 1, 2, and 4 RFP-listed content, if requested
4	Principal and Teacher Effectiveness Model Implementation	1) 2-Day Workshop on 4 Domains of Teacher Effectiveness Model, and 2) 1-Day Workshop on Principal Effectiveness Model and Leadership Training for Observation and Evaluation, presented by SERESC consultants, 2 times this coming spring	TA Plan, Teacher Effectiveness Model Implementation Guide	1) Learning Path specific to Teachers on Teacher Effectiveness Model, if requested 2) Learning Path specific to Administrators on Principal Effectiveness Model, if requested 3) Learning Path to Administrators on how to implement the Teacher Effectiveness Model, if requested


 Contractor
 Initials

11/26/13
 Date

TIMELINE FOR EACH KEY DELIVERABLE

<p>December 4, 2013 or the date of Governor and Council approval, whichever is later</p> <p>*Adjustment by month to the timeframe may be made in consultation with/approval of DOE Administrative Staff, to ensure the deliverables are accomplished.</p>	<p>Workshop Presenters Contacted and Scheduled Implementation Guides Development Team Formed; Schedule Established</p>
<p>January 2014</p>	<p>TA Leadership Team Formed; Consultants Selected and Trained Implementation Guide for CCSS: Development Teacher Effectiveness Model Implementation, for principals: Development and Submission</p>
<p>February 2014</p>	<p>Leaders' Academy (Teacher and Principal Effectiveness, SBAC); 3 days of PD presentations at SERESC 1st Set of 10 TA Requests; Intakes Implementation Guide for CCRS: Development Principal Effectiveness, for principal and Teacher Effectiveness for principals: Development and Submission</p>
<p>March 2014</p>	<p>Instructional Fair (RTI, DoK, UDL, PBL); 3 days of PD presentations at SERESC TA Plans Authored and Presented to DOE and Schools Implementation Guide for CCRS: Submission to NH Networks and SERESC Web Page UDL and DoK Learning Path: Development and Submission</p>
<p>April 2014</p>	<p>Students' Voice (DI and Personalization); 3 days of PD presentation at SERESC TA Monitoring (if requested by schools) Implementation Guide Team Formed for Teacher Effectiveness Model; Schedule established RTI Learning Path: Development and Submission</p>
<p>May 2014</p>	<p>Common Core Implementation (Priority 1 topics); 3 days of PD presentation at SERESC Teacher Effectiveness Model Implementation Guide: Development CCRS Learning Path: Development</p>
<p>June 2014</p>	<p>Literacy Conference; 3 days of PD presentation at SERESC Teacher Effectiveness Model Implementation Guide: Development CCRS Learning Path: Development and Submission</p>
<p>July 2014</p>	<p>Teacher Effectiveness Model Implementation Guide: Development Competency-Based Learning Path: Development and Submission by SERESC</p>


 Contractor
 Initials

11/26/13
 Date

August 2014	Teacher Effectiveness Model Implementation Guide: Submission to NH Networks and SERESC Web Page Blended Learning Path Development Revisions
September 2014	1 day Encore Presentation 2 nd set of 10 TA requests; Onsite school intakes Implementation Guide Revisions Blended Learning Path Development Revisions
October 2014	1 day Encore Presentation TA Plans Authored and Presented to DOE and Schools Implementation Guide Revisions Blended Learning Path Development Revisions
November 2014	1 day Encore Presentation TA Onsite Assistance (if requested by schools) Implementation Guide Revisions Blended Learning Path Development Revisions Writing of Final Reports; to be submitted within 30 days of the completion of the project.

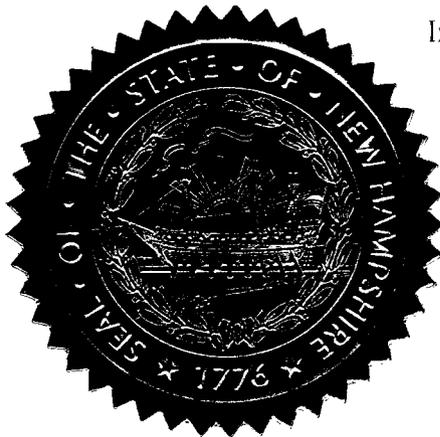

 Contractor
 Initials

11/24/13
 Date

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SOUTHEASTERN REGIONAL EDUCATIONAL SERVICE CENTER is a New Hampshire nonprofit corporation formed August 6, 1974. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 22nd day of October A.D. 2013

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



SERESC

**Southeastern
Regional
Education
Service Center, Inc.**

29 Commerce Drive
Bedford, NH 03110
Phone: (603) 206-6800
Fax: (603) 206-6599
www.seresc.net

RICHARD LASALLE
Executive Director

Inspiring innovation and excellence in education and professional practice.

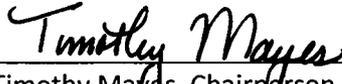
CERTIFICATE OF AUTHORITY

The Board of Directors of the Southeastern Regional Education Service Center, Inc. do hereby certify that Richard LaSalle is the duly appointed Executive Director of the Southeastern Regional Education Service Center, Inc. (SERESC), a New Hampshire Corporation duly existing under the law and having a principal place of business in Bedford, New Hampshire.

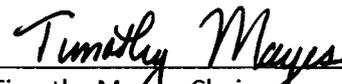
The Board also certifies that Richard LaSalle is authorized by the Board of Directors of the Southeastern Regional Education Service Center, Inc. to sign on behalf of the corporation; all contracts, agreements, documents, application for payment from the NH Governor and Council, state bodies and all other individuals and entities.

The Board further certifies that Richard LaSalle is authorized to execute on behalf of the Corporation, all contracts, agreements and other similar documents.

October 17, 2013
Date


Timothy Mayes, Chairperson
SERESC Board of Directors

The foregoing resolution has not been amended or revoked and remains in full force and effect as of
11/26/13


Timothy Mayes, Chairperson
SERESC Board of Directors

Acknowledgement: State of NH, County of Hillsborough

On 11/26/13, before the undersigned officer, Mr. Timothy Mayes, Chairperson, satisfactorily identified himself and acknowledged that he executed this document in the capacity indicated above.


Signature of Notary Public

ABBY COLLINS, Notary Public
My Commission Expires September 23, 2014
Name, Title and Expiration of Commission

MEMBER SCHOOL DISTRICTS

Auburn • Bedford • Candia • Hampstead • Hooksett • Hudson • Litchfield
Londonderry • Merrimack • Pelham • Timberlane • Windham



*Inspiring innovation and excellence in
education and professional practice.*

SERESC Board of Directors 2013-2014

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SERESC

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RICHARD LaSALLE
Executive Director

SERESC's Mission

Inspiring innovation and excellence in
education and professional practice.