

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
7th Settlement Brewery, Dover, New Hampshire
August 26, 2015 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Councilor Van Ostern offered a prayer and led the Pledge of Allegiance.

Today's pre-meeting ceremonial items included:

- Citation for Rollinsford Police Department Officer of the Year, Scott Stephens
- Citation for retiring Barrington Police Chief, Richard Conway
- Citation for retiring Dover School Board member, Doris Grady
- Citation for retiring Dover Fire and Rescue Chief, Richard Driscoll

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The Governor and Executive Council on motion of Councilor Pappas, seconded by Councilor Sununu, accepted the minutes of August 5, 2015.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the August 5, 2015 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council accepted the following resignations:

State Committee on Aging

(Carroll County)

Kathryn C. Cauble, Freedom

Effective: Upon Acceptance

Electricians' Board

(Public Member)

Patricia A. Tormey, Derry

Effective: August 31, 2015

Juvenile Parole Board

(Alternate Member)

Edward B. Boyle, Manchester

Effective: July 1, 2015

Director of Operations at the Department of Transportation

William P. Janelle, Madbury

Effective: September 3, 2015

CONFIRMATIONS

The Governor and Council confirmed the following:

Board of Acupuncture Licensing - RSA 328-G

(Acupuncturist)

Alice G. Meattay, Dover

Reappointment

Effective: September 8, 2015

Term: September 8, 2018

Board of Professional Engineers - RSA 310-A:3

Marc W. Morin, Bow
Succeeding: Thomas M. Bowen, Manchester

Effective: August 26, 2015
Term: August 21, 2020

Higher Education Commission - RSA 21-N:8-a
(Representing the NH College and University Council)

Michael E. Diffily, Nashua
Reappointment

Effective: August 26, 2015
Term: June 30, 2020

Lakes Management Advisory Committee - RSA 483-A
(Member of the Fish and Game Commission)

Frederick C. Clews Jr., Hampton
Reappointment

Effective: August 26, 2015
Term: August 22, 2018

Personnel Appeals Board - RSA 21-I:45

David M. Goldstein (r), Dover
Reappointment

Effective: August 26, 2015
Term: June 2, 2018

Board of Psychologists - RSA 329-B:3

(Psychologist)
Roger L. Peterson, Spofford
Reappointment

Effective: August 26, 2015
Term: July 1, 2018

Board of Psychologists - RSA 329-B:3

(Psychologist)
Susan G. Vonderheide, Nashua
Reappointment

Effective: August 26, 2015
Term: July 1, 2018

University System of New Hampshire Board of Trustees - RSA 187-A

Wallace Stevens, Exeter
Succeeding: John H. Lynch, Hopkinton

Effective: August 26, 2015
Term: June 30, 2017

Worker's Compensation Advisory Council – RSA 21-A

(Labor)
William J. McQuillen, Portsmouth
Reappointment

Effective: August 26, 2015
Term: June 13, 2018

NOMINATIONS

The Governor placed into nomination the following:

Adult Parole Board - RSA 651-A:3

Joseph P. Nadeau, Durham
Vacancy (new appointment per 2015 Chapter Law 194)

Effective: Upon Confirmation
Term: 5 years from confirmation

Assessing Standards Board - RSA 21-J:14-a

(Nom. by NH Association of Assessing Officials- At-Large)
Robert J. Gagne, Manchester
Succeeding: Martha Noel, Goffstown (moving to town with pop. 3,000+)

Effective: September 19, 2015
Term: September 19, 2017

Assessing Standards Board - RSA 21-J:14-a

(Public Member)
Leonard Gerzon, Amherst
Reappointment

Effective: September 19, 2015
Term: September 19, 2017

Assessing Standards Board - RSA 21-J:14-a
(Nom. by NH Association of Assessing Officials - assessing official of a town with a population of less than 3,000)
Loren J. Martin, Concord Effective: September 19, 2015
Succeeding: Todd Haywood, Bow Term: September 19, 2017

Assessing Standards Board - RSA 21-J:14-a
(Nom. by NH Association of Assessing Officials - assessing official of a city)
Rosann Maurice-Lentz, Portsmouth Effective: September 19, 2015
Succeeding: Robert J. Gagne, Manchester (moving to at-large representative) Term: September 19, 2017

Assessing Standards Board - RSA 21-J:14-a
(Municipal Official from a Town with a population of more than 3,000)
Gary E. Nichols, Newport Effective: Upon Confirmation
Vacancy Term: July 14, 2016

Assessing Standards Board - RSA 21-J:14-a
(Nom. by NH Association of Assessing Officials- assessing official of town with population of more than 3,000)
Martha Noel, Goffstown Effective: September 19, 2015
Succeeding: Joseph W. Lessard, Jr., Salem Term: September 19, 2017

Assessing Standards Board - RSA 21-J:14-a
(Municipal Official from a Town with a population of less than 3,000)
Eric G. Stohl, Colebrook Effective: September 17, 2015
Reappointment Term: September 17, 2017

Board of Chiropractic Examiners - RSA 316-A
Lisa M. Lanzara-Bazzani, Nashua Effective: Upon Confirmation
Reappointment Term: August 24, 2020

Board of Chiropractic Examiners - RSA 316-A
Keith J. Zimmermann, Hooksett Effective: Upon Confirmation
Reappointment Term: August 24, 2020

Current Use Advisory Board - RSA 79-A
(Forest Landowner)
Susan P. Bryant-Kimball, Sandwich Effective: Upon Confirmation
Reappointment Term: September 9, 2017

State Board of Fire Control - RSA 153:2
(Chief of Municipal Fire Dept.)
Daniel L. Andrus, Bow Effective: Upon Confirmation
Reappointment Term: July 8, 2020

Fire Standards and Training Commission - RSA 21-P:25
(NH State Fireman's Assoc.)
Jeremy B. Thibeault, Etna Effective: Upon Confirmation
Reappointment Term: August 1, 2018

Board of Foresters - RSA 310-A:100
(Private Forester)
Jacob P. Bronnenberg, Loudon Effective: Upon Confirmation
Succeeding: Thomas Hahn, Asland (term limited) Term: August 22, 2020

<u>Health Services Planning and Review Board</u> - RSA 151-C:3 Robert S. Woodward, Lee Reappointment	Effective: Upon Confirmation Term: September 4, 2018
<u>Board of Hearing Care Providers</u> - RSA 137-F:3 (Hearing Aid Dealer) Patricia Jabre, Portsmouth Succeeding: Cheryl Kenney, Campton (term limited)	Effective: Upon Confirmation Term: April 23, 2016
<u>Higher Education Commission</u> - RSA 21-N:8-a (Representing Rivier College) Nominated by: NH College and University Council Paula Marie Buley, Nashua Reappointment	Effective: Upon Confirmation Term: June 30, 2020
<u>NH Housing Finance Authority</u> - RSA 204-C (Real Estate- Selling or Renting) Mary Beth Rudolph, Madbury Reappointment	Effective: Upon Confirmation Term: July 1, 2020
<u>State Commission for Human Rights</u> - RSA 354-A:4 Jacqueline H. Davis, Auburn Succeeding: William E. Brennan, Bedford (resigned)	Effective: Upon Confirmation Term: November 1, 2018
<u>Board of Natural Scientists</u> - RSA 310-A:81 (Soil Scientist) James H. Long, Lee Succeeding: Nancy B. Rendall, Gilmanton (term limited)	Effective: Upon Confirmation Term: June 30, 2020
<u>Real Estate Appraisers Board</u> - RSA 310-B:4 (Certified General Appraiser) George S. Lamprey, Center Harbor Reappointment	Effective: Upon Confirmation Term: August 12, 2018
<u>Residential Ratepayers Advisory Board</u> - RSA 363:28-a (Represents Interests of Residents of Low-Income Housing) Richard P. Weaver, Gilford Reappointment	Effective: Upon Confirmation Term: October 14, 2017
<u>Rivers Management Advisory Committee</u> - RSA 483:8 (Represents NH Municipal Association) Frederick J. McNeill, Manchester Reappointment	Effective: Upon Confirmation Term: November 16, 2017
<u>Commissioner of the Department of Transportation</u> - RSA 21-L Victoria Sheehan, Nashua Succeeding: Christopher D. Clement, Sr., Durham (resigned) Salary: Grade LL- \$123,278	Effective: Upon Confirmation Term: December 3, 2015

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

STATE TREASURY

#A. Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$128,417 and the State Treasurer to issue checks in the amount of \$128,416.56 to the rightful owners of abandoned or unclaimed funds.

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#B. Authorized the Division of Parks and Recreation to renew membership for The Flume Gorge and Cannon Mountain with the White Mountain Attractions Association, Woodstock, NH, in the amount of \$8,500 for the first portion of FY 2016. Effective upon G&C approval through December 31, 2015. **50% Park, 50% Ski Area Funds.**

NEW HAMPSHIRE BOARD OF NURSING

#C. Authorized to pay annual dues to the National Council of State Boards of Nursing, Chicago, IL, in the amount of \$6,000 for the Board's participation in the National Licensing Compact Administrators. Effective October 1, 2015 through September 30, 2016. **100% General Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#A. Authorized the Division of Parks and Recreation to accept a tool trailer and trail tools valued at approximately \$3,590 from the Appalachian Mountain Club's NH Chapter for use by the Division's Volunteer Program statewide and for specific tools, to be used at Miller State Park in Peterborough, NH.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

#B. Authorized to accept donations from contributors in the amount of \$4,578.12 during the period of April 1, 2015 through June 30, 2015, and deposit into the NH Hospital Resident Benefit Fund.

NEW HAMPSHIRE VETERANS HOME

#C. Authorized to accept non-monetary donations totaling \$4,766 received during the period of April 1, 2015 to June 30, 2015 as a result of contributions.

NEW HAMPSHIRE VETERANS HOME

#D. Authorized to accept monies totaling \$28,818.31 received during the period of April 1, 2015 to June 30, 2015 as a result of fundraising drives from various organizations and from personal contributions.

#3 **MOP 150, I, B (3): Reports and Findings**

JOINT BOARD OF LICENSURE AND CERTIFICATION

#A. Authorized to accept and place on file the Fiscal Year 2014 and 2015 biennial report.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#B. Authorized to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with the Mary Hitchcock Memorial Hospital and Dartmouth-Hitchcock Clinic, Lebanon, NH.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#C. Authorized to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with Kimball Union Academy, Plainfield, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERAL'S DEPARTMENT

#A. Authorized the nomination of Captain Matthew D. Valentino, Manchester, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#B. Authorized the nomination of Captain Andrew D. Moisan, Hampton, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#C. Councilor Van Ostern requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized the nomination of Colonel Laurie M. Farris, Andover, MA, for promotion to the rank of Brigadier General, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#D. Councilor Van Ostern requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Kenney, authorized the nomination of Colonel Thomas F. Spencer, York, ME, for promotion to the rank of Brigadier General, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#E. Authorized the nomination of Lieutenant Colonel John C. Greenan, Quechee, VT, for promotion to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

DEPARTMENT OF JUSTICE

#F. Authorized to appoint Michelle C. Heaton, as an Assistant Attorney General at a salary of \$61,000. Effective September 15, 2015 to January 1, 2019.

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Family Assistance

#A. Authorized to amend an existing agreement with the University of NH, Durham, NH, (originally approved by G&C on 1-28-15, item #8, in the amount of \$1,036,856), for the provision of nutrition education and obesity prevention by adjusting budget line items to meet program needs. Effective upon G&C approval through September 30, 2015. No Additional Funding. **100% Federal Funds.**

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

Office of Medicaid Business and Policy

#6 Authorized to amend into a **sole source** agreement with JSI Research & Training Institute Inc., d/b/a Community Health Institute, Bow, NH (originally approved by G&C on 6-19-13, item #135), to include provisions for Rapid Assessment of Young Adults, Root Cause Analysis, Strategic Planning, Evaluation Alignment and Media Messaging, by increasing the total price by \$1,020,000 from \$1,001,449 to an amount not to exceed \$2,021,449. Effective upon G&C approval through the original end date of December 31, 2015. **74.35% Federal, 25.65% General Funds.**

#6A Authorized the Bureau of Drug and Alcohol Services to enter into a memorandum of agreement with the NH Department of Safety, Division of Fire Standards and Training, Bureau of Emergency Medical Services, Concord, NH, to provide training, in an amount not to exceed \$58,202.50. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

Bureau of Human Resource Management

#7 Authorized to process an increment for Marilee Nihan, as the Deputy Commissioner, increasing her pay from LG KK 4 \$113,836.92 to LG KK MAX \$119,766.84. Effective September 4, 2015. **67.3% General, 36.7% Federal Funds.**

#8 Authorized to make a **retroactive** one-time payment from SFY 2016 funds to Marcella Bobinsky, Executive Project Manager, Division of Public Health, in the amount of \$2,127.13 to compensate for wages that were not paid for SFY 2015. **50% General, 50% Federal Funds.**

Bureau of Facilities and Assets Management

#9 Authorized to enter into a **sole source** amendment to a lease with Riverside Properties of Nashua Inc., Nashua, NH (originally approved by G&C on 10-21-09, item #56), for continued occupation by the Southern District Office, by increasing the price in the amount of \$615,000 to \$3,915,462 from \$3,300,462 and by extending the end date from August 31, 2015 to August 31, 2016. **60% General, 40% Federal Funds.**

Bureau of Community Based Military Programs

#10 Authorized to enter into a **sole source** amendment to an agreement with Dare Mighty Things LLC, Portsmouth, NH (originally approved by G&C on 4-8-15, item #28), to include a provision to expand the team of lead trainers, customize curriculum with a clinical focus, and provide accreditation for course materials, by increasing the price by \$69,593 from \$232,146.19 to an amount not to exceed \$301,739.19. Effective upon G&C approval through the original end date of June 30, 2016. **100% Federal Funds.**

Division of Family Assistance

#11 Authorized to enter into **sole source** agreements with the vendors as detailed in letter dated July 27, 2015, for the provision of community based services and antipoverty programs through the Community Services Block Grant, in an amount not to exceed \$3,371,406. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

Bureau of Homeless and Housing Services

#12 Authorized to enter into **retroactive** agreements with the vendors as detailed in letter dated July 16, 2015, for State Grant-in-Aid Funds program, in an amount not to exceed \$5,759,549. Effective July 1, 2015 through June 30, 2017. **100% General Funds.**

Division of Public Health Services

#13 Authorized to enter into a **retroactive** agreement with the vendors as detailed in letter dated July 20, 2015, for the provision of home visiting services to expectant women and newly parenting individuals in an amount not to exceed \$666,090. Effective July 1, 2015 through June 30, 2016. **100% Federal Funds.**

#14 Authorized to add Foundation Medical Partners Inc., Nashua, NH, to a list of licensed medical providers, with the ability to expand to include additional licensed medical providers to provide necessary outpatient visits labs, and diagnostic tests, and outpatient procedures for clients enrolled in the NH Ryan White CARE Program. No maximum client or service volume is guaranteed. Accordingly, the price limitation among all agreements is \$100,000. Effective upon G&C approval through June 30, 2016. **100% Other Funds.**

#15 Authorized to exercise a renewal option and amend a contract with Trustees of Dartmouth College, Hanover, NH, (originally approved by G&C on 9-4-13, item #56), to provide infectious disease medical epidemiologists support, by increasing the price by \$392,009 from \$438,610 to an amount not to exceed \$830,619, and by extending the completion date from August 31, 2015 to June 30, 2017. **85.38% Federal, 14.62% General Funds.**

Bureau of Elderly & Adult Services

#16 Authorized to accept and expend Planning and Demonstration Grant for Testing Experience and Functional Tools in Community-Based Long Term Services and Supports federal funds from the Centers for Medicare and Medicaid Services in the amount of \$57,408. Effective **retroactive** to July 1, 2015 through December 31, 2015. **100% Federal Funds.**

Bureau of Drug and Alcohol Services

#17 Authorized to enter into **sole source** amendments to existing agreements with multiple vendors as detailed in letter dated July 27, 2015, (originally approved by G&C on 6-20-12, items # 96, 97, 99-110, 112), to increase the scope of work to improve current services and to expand capacity for new services for substance use disorder treatment and recovery services statewide, by increasing the price by \$280,000 in the aggregate from \$26,663,129 to an amount not to exceed \$26,943,129. Effective upon G&C approval through the September 30, 2015. There is no change to the completion date of December 31, 2015 for the remaining scope of work in the agreement. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#18 Authorized the Bureau of Planning and Community Assistance to enter into agreements with the Towns of Ossipee and Bradford, to provide funding and services under the National Historic Covered Bridge Preservation Program and the State Aid Bridge Program through a local project administration (municipally-managed) process, in the total amount of \$1,753,300. Effective upon G&C approval through June 30, 2017. **80% Federal, 16% State Aid Bridge, 4% Local Match Funds.**

#19 Authorized the Bureau of Finance and Contracts to **retroactively** pay Benjamin Gelinas, Automotive Technician, \$1,290.08 for prior year position labor grade reallocation with current fiscal year funds. **3.7% Intra Agency Transfer, 2.0% Agency Income, 94.3% Highway Funds.**

#20 Authorized the Bureau of Finance and Contracts to **retroactively** pay Brian Howard, Automotive Technician, \$1,042.05 for prior year position labor grade reallocation with current fiscal year funds. **3.7% Intra Agency Transfer, 2.0% Agency Income, 94.3% Highway Funds.**

#21 Authorized the Bureau of Finance and Contracts to **retroactively** pay Jeremy Minery, Automotive Technician, \$1,094.59 for prior year position labor grade reallocation with current fiscal year funds. **3.7% Intra Agency Transfer, 2.0% Agency Income, 94.3% Highway Funds.**

#22 Authorized the Bureau of Right of Way to pay property owners \$160,354 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period of June 26, 2015 through July 29, 2015.

#23 Authorized the Bureau of Right of Way to quitclaim whatever interest the State of NH may have in a 1.17 +/- acres parcel of land located on the westerly side of Harris Road in the Town of Windham to the Estate of Joseph Jarosky Jr., Joanne Morrison, Executor. Effective upon G&C approval. No Cost Transaction.

#24 Authorized the Bureau of Right of Way to sell a 2,050 +/- square foot parcel of State owned land located on the northerly side of US Route 302 in the Town of Littleton to Michael Bijolle for \$14,100 which includes a \$1,100 Administrative Fee, with the condition that Michael Bijolle agrees to formally deed to the Department his access rights to US Route 302 for his abutting parcel as shown on Littleton Tax Map 77, Lot 11. Effective upon G&C approval. Originally purchased with 75% Federal, 25% Highway Funds.

#25 Authorized the Bureau of Aeronautics to award a grant to the City of Manchester to remove obstructions by constructing a roadway and airport service road outside of the Runway Object Free Area at the Manchester-Boston Regional Airport, in the amount of \$3,743,636.50. Effective upon G&C approval through August 31, 2019. **90% Federal, 5% General, 5% Local Funds.**

#26 Authorized the Bureau of Environment to pay the Department of Environmental Services Aquatic Resource Mitigation Fund \$113,760 as documented in E-mail correspondence/ARM fund calculator from DES. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#27 Authorized to accept and place on file the Bureau of Mechanical Services' Equipment Acquisition Plan for Fiscal Year 2016. Effective upon G&C approval.

#28 Authorized the Bureau of Bridge Design to enter into an Interstate Bridge Agreement with the State of Vermont to allow the Department to bill Vermont for costs associated with the rehabilitation of the bridge (NH Br. NO 132/062) carrying NH Route 123 over the Connecticut River between Walpole, NH and Westminster, VT. Effective upon G&C approval, and continuing through engineering design, construction, inspection, and final acceptance of the completed project, in accordance with the Department's 10-year Transportation Improvement Plan. **92% NH, 8% VT Funds.**

#29 Authorized the Bureau of Construction to enter into a contract with D.L. King & Associates Inc., Nashua, NH, for a new fueling facility at the Littleton Shed, on the basis of a single bid of \$559,840. Effective upon G&C approval through November 20, 2015, unless extended by the Department in accordance with the Standard Specifications. (2)Further authorized a contingency in the amount of \$27,992 for payment of latent conditions, which may appear during the construction of the project. **100% Capital Budget Funds.**

#30 Authorized the Bureau of Bridge Design to enter into an agreement with Vanasse Hangen Brustlin Inc., to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, for an amount not to exceed \$291,531.41. Effective upon G&C approval through December 31, 2016. **100% Turnpike Funds.**

#31 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with SKillings & Sons Inc., Amherst, NH, for a 6-inch drilled well and pump on the property of Danielle Reynolds, Plaistow, NH, in the amount of \$20,965. Effective upon G&C approval through June 24, 2016. **100% Highway Funds.**

#32 Authorized the Bureau of Construction to enter into a contract with Delucca Fence Company Inc., Methuen, MA, for replacement of approximately 14,000 linear feet of rail at 8 locations in Dover and Bedford, on the basis of a low bid of \$511,891.75. Effective upon G&C approval through October 23, 2015. **100% Turnpike Funds.**

#32A Authorized the Bureau of Construction to enter into a contract with Alvin J. Coleman & Son Inc., Conway, NH, for emergency roadway repairs on NH 135 in Lancaster, on the basis of a low bid of \$845,451.05. (2)Further authorized payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 13, 2015. **100% Betterment Funds.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Governor and Council acted as follows:

#33 Authorized to award a grant to the City of Keene, NH, in the amount of \$255,000 on behalf of Keene Housing, to support rehabilitation of the men's emergency shelter situated at 139 Roxbury Street, Keene, NH. Effective August 26, 2015 through June 30, 2017. **100% Federal Funds.**

#34 Authorized to award a grant to the County of Merrimack, Boscawen, NH, in the amount of \$300,000, on behalf of Second Start, to fund building improvements at its main building known as the Garrison facility, Concord, NH. Effective August 26, 2015 through June 30, 2017. **100% Federal Funds.**

#35 Authorized to award a grant to the City of Somersworth, NH, in the amount of \$500,000 on behalf of the Somersworth Housing Authority, to fund energy improvements to the Albert J. Nadeau Homes development. Effective August 26, 2015 through June 30, 2017. **100% Federal Funds.**

DEPARTMENT OF INFORMATION TECHNOLOGY

#36 The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, authorized, for the benefit of the Department of Safety, to enter into a contract with NIIT Technologies, Atlanta, GA, for technical support services, support and maintenance to the Justice One software and network applications in the amount of \$650,000. Effective upon GC approval through June 30, 2018. **100% Other (Agency Class 27) Funds: the agency Class 27 used by DOS to reimburse DOIT for this contract is 100% DOS Highway Federal Funds.**

STATE TREASURY

The Governor and Council acted as follows:

#37 Authorized to accept and place on file the quarterly report for the period ended June 30, 2015.

#38 Authorized to enter into a contract with Bank of New York Mellon Trust Company of Boston, MA, for bond paying agent, trustees, registration services, and arbitrage rebate calculation services, in an amount estimated not to exceed \$100,000. Effective October 1, 2015 through October 31, 2017.

DEPARTMENT OF REVENUE ADMINISTRATION

The Governor and Council acted as follows:

#39 Authorized to place Ms. Barbara Beelle at Step 1 (NH First equivalent Step 2) for the position of Multi Entity Tax Auditor, unclassified salary grade cc, earning \$59,393.13 annually. Effective upon G&C approval. **100% General Funds.**

#40 Authorized to exercise a **retroactive** option to renew an existing contract with Premiere Credit of North America LLC, Indianapolis, IN (originally approved by G&C on 8-14-13, item #15), to perform debt collection services for debts for the Department. Premiere Credit of North America LLC is working on a percentage rate of recovery basis. As a first placement debt collector in the debt collection process, Premiere Credit LLC will retain 18% from any funds that are recovered without litigation, as a second payment debt collector in the collection process, Premiere Credit LLC will retain 23% of funds collected without litigation; if litigation is required and approved by the Department, Premiere Credit LLC shall retain 35%.

#40A Authorized to **retroactively** enter into a contract renewal option with Robert Half International, Manchester, NH (originally approved by G&C on 9-17-14, item #44), for temporary data entry services, in the amount of \$70,000. Effective July 1, 2015 through June 30, 2016. **100% General Funds.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#41 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Van Ostern, authorized to budget and expend \$86,381 from the Soil Conservation Funds for the purposes of funding anticipated deficits in the Fiscal Year 2016 budget. Effective upon G&C approval through June 30, 2016. **100% Agency Income.**

INSURANCE DEPARTMENT

#42 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into a contract with Compass Health Analytics Inc., Portland, ME, to assist the Department in its development and execution of market conduct examinations to verify that health care insurance premiums are accurately developed based on filed and approved rates in compliance with requirements, in the amount of \$65,000. Effective upon G&C approval through April 30, 2016. **100% Federal Funds.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

The Governor and Council acted as follows:

#43 Authorized to extend the positions as detailed in letter dated August 11, 2015, in a temporary status for one year, with an estimated fiscal impact to SFY 2016-2017 in the amount of \$245,101.33. **100% Federal Funds.**

#44 Authorized to sell the NHES property located at 10 West Street, Concord, NH, to Riverbend Community Mental Health Inc., for \$1,300,001 plus an additional \$1,100 administrative fee. Effective upon G&C approval.

#45 Authorized to enter into a lease agreement with Brady Sullivan Properties d/b/a Brady Sullivan Keene Properties LLC, Manchester, NH, for rental of 4,960 square feet of office space, Keene, NH, in an amount not to exceed \$883,800 or \$88,380 annually. Effective September 1, 2015 with occupancy and rental payments commencing two months later (providing time for fit-up) on November 1, 2015 and expiring October 31, 2025. **100% Federal Funds.**

NEW HAMPSHIRE LIQUOR COMMISSION

The Governor and Council acted as follows:

#46 Authorized to temporarily increase the Department's fleet by one vehicle by allowing the Liquor Commission to receive a seized vehicle from the US Marshal Service at no cost to the State for used in undercover operations including alcohol and tobacco and compliance checks. Effective upon G&C approval.

#47 Authorized to make a **retroactive** payment for prior year lease payments to North Side Realty Trust c/o MEG Companies, Boston, MA, in the amount of \$58,401.53. Effective upon G&C approval. **100% Liquor Funds.**

#48 Authorized to grant an annual salary increment to James M. Wilson, Director, Division of Enforcement and Licensing, unclassified position #9U574 in the amount of \$4,748.58 from salary group GG, Step 4 \$91,401.26 to salary group GG, maximum step \$96,149.84. Effective September 17, 2015. **100% Liquor Funds.**

PUBLIC UTILITIES COMMISSION

#49 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to budget and expend the prior year balance forward funds in the Safety Division's Gas Pipeline Carriers accounting unit, in the amount of \$15,000 to fund travel and training required by the US Department of Transportation's Pipeline & Hazardous Materials Safety Administration. Effective upon G&C approval through December 31, 2015. **100% Other Funds.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#50 Authorized the Division of Parks and Recreation, Bureau of Historic Sites, to enter into a **sole source** contract with Gray & Pape Inc., Providence, RI, in the amount of \$13,620 for a Phase IB Archeological Survey for Livermore Falls State Forest. Effective upon G&C approval through December 31, 2015. **100% Agency Income.**

#51 Authorized the Division of Forests and Lands to budget and expend \$65,000 from the Mountain Top Tower Fund for the purposes of funding a projected deficit as a result of unanticipated costs for emergency repairs at Belknap Mountain State Forest Communication Site and for future unanticipated damage from catastrophic weather events at any of DRED's 20 communication sites. Effective upon G&C approval through June 30, 2016. **100% Other Funds (Agency Income).**

#52 Authorized with Councilor Sununu recusing himself, to implement the Cannon Mountain Aerial Tramway & Ski Area capital improvement projects to be funded by the Cannon Mountain Capital Improvement Fund in the amount of \$625,000. Effective upon G&C approval.

#53 Authorized with Councilor Sununu recusing himself, the Division of Parks and Recreation, Cannon Mountain to enter into a **sole source** contract with Glen Builders Inc., North Conway, NH, for the labor and materials required for the Echo Lake Shoreline Protection Project at Cannon Mountain and Franconia Notch State Park, in the amount of \$49,385. Effective upon G&C approval through September 14, 2015. **100% Capital Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#54 Authorized to enter into a contract with Boulanger Consulting, Littleton, NH, to conduct boundary line maintenance and Differential Global Positioning System data collection and documentation, for Connecticut Lakes Natural & Wildlife Management Area, Pittsburg, for \$20,650. Effective upon G&C approval through June 30, 2016. **25% Wildlife Habitat, 75% Federal Funds.**

#55 Authorized to enter into an agreement with the Town of Alstead, NH, to complete the *Lower Warren Brook Restoration Project*, in the amount of \$35,000. Effective upon G&C approval through September 30, 2016. **100% Other (Fisheries Habitat) Funds.**

#56 Authorized to accept and expend \$50,776 in federal funds from the US Fish and Wildlife Service, for the purpose of modifying the Department's fish ladder at Cocheco Falls dam on the Cocheco River in Dover in order to improve passage of fish up river of the dam. **100% Federal Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#57 Authorized to enter into a contract with the Rowley Agency, Concord, NH, to purchase property insurance coverage for the Winnepesaukee River Basin Program for a total cost not to exceed \$35,498. Effective September 1, 2015 through September 1, 2016. **100% WRBP Funds.**

#58 Authorized to enter into **sole source** contract amendments with the vendors as detailed in letter dated July 31, 2015 (originally approved by G&C on 7-10-13, item #76), for environmental spill response, cleanup and tank removals at petroleum sites, by increasing each contract amount by \$200,000 from \$940,000 to \$1,140,000. Effective upon G&C approval through June 30, 2017. **100% MTBE Settlement Funds.**

#59 Authorized to **retroactively** enter into a **sole source** Joint Funding Agreement with the US Geological Survey, Pembroke, NH, for streamflow gaging, in the amount of \$181,550. Effective July 1, 2015 through June 30, 2016. **67% General, 33% Interagency Funds.**

#60 Authorized to enter into a **retroactive** contract with Weston Solutions Inc., Concord, NH, to perform site investigations, Brownfields assessments, cleanup planning, design and remediation services at contaminated sites and CERCLA sites maintenance, in the amount of \$5,028,000. Effective July 1, 2015 through June 30, 2019. **48.5% Federal, 12% Other (Hazardous Waste Cleanup, Oil Pollutions Control, and Gasoline Remediation & Elimination Ethers), 38% General, 1.5% Capital Funds.**

#61 Authorized to enter into a **retroactive** contract with GZA GeoEnvironmental Inc., Bedford, NH, to perform site investigations, Brownfields assessments, cleanup planning and remediation services at contaminated sites, CERCLA sites and Brownfields sites, in the amount of \$2,555,000. Effective July 1, 2015 through June 30, 2019. **69% Federal, 9% General, 18% Other, 4% Capital (General) Funds.**

#62 Authorized to enter into a contract with Weston & Sampson Engineers Inc., Portsmouth, NH, to perform site investigations, cleanup planning and remediation services at MtBE-contaminated sites, in the amount of \$2,000,000. Effective upon G&C approval through June 30, 2019. **100% MtBE Settlement Funds.**

#63 Authorized a loan agreement with the Conway Village Fire District, Conway, NH, in the amount not to exceed \$640,950 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#64 Authorized the City of Portsmouth's request to perform work on the Piscataqua River in Portsmouth.

#65 Authorized Susan Von Hemert's request to perform work on the Bellamy River in Dover.

#66 Authorized NH Fish & Game Department's request to perform work on Pine River Pond in Ossipee.

DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#67 Authorized to enter into a **sole source** contract with the NH College and University Council, Concord, NH, to expand professional development opportunities and improve teacher quality for secondary teachers and counselors regarding academic rigor and promotion of science, technology, engineering, and mathematics studies, to promote high school student career and college-readiness through participation in a rigorous high school curriculum; and to encourage enrollment in post-secondary STEM studies, in the amount of \$131,924. Effective October 1, 2015 through September 30, 2016, with an option to renew for up to one additional fiscal year. **100% Other Funds.**

#68 Authorized to **retroactively** accept and expend \$96,500 from the School Wide Framework Transformation funds from the US Department of Education through the SWIFT Center at the University of Kansas Center for Research Inc., to substantially improve the achievement of students in NH public schools. Effective July 1, 2015 through December 31, 2015. **100% Other Funds.**

#69 Authorized the Division of Educational Improvement to enter into a contract with New England Center for School Evaluation and Improvement LLC, Hancock, NH, to provide technical assistance to the Bureau of Accountability and Assessment in the area of school approval, in an amount not to exceed \$68,000. Effective upon G&C approval through June 30, 2016, with the option to renewal for up to one additional year. **100% Federal Funds.**

#70 Authorized the Division of Career Technology and Adult Learning to grant funds to Ascentria Community Services formerly known as Lutheran Community Services, Concord, NH, to provide English as a Second Language classes to refugees in the Concord community, in an amount not to exceed \$141,612. Effective upon G&C approval through June 30, 2016. **35% Federal, 65% General Funds.**

#71 Authorized the Division of Career Technology and Adult Learning to **retroactively** grant funds to Second Start, Concord, NH, to provide basic adult education/English as a Second Language and high school equivalency test preparation services on their premises, Concord, NH, but will also be available at the Merrimack County House of Corrections and in students' homes, in an amount not to exceed \$686,861. Effective July 1, 2015 through June 30, 2016. **35% Federal, 65% General Funds.**

#72 Authorized the Division of Career Technology and Adult Learning to **retroactively** grant funds to the Nashua Adult Learning Center, Nashua, NH, to provide adult basic education (ABE)/English as a Second Language, English Language/Civics Education classes and training for volunteers to work one-on-one with undereducated adults coordinated from the Nashua Adult Learning Center, the Learning Center Annex in Nashua and in students' homes, in an amount not to exceed \$816,272. Effective July 1, 2015 through June 30, 2016. **35% Federal, 65% General Funds.**

NEW HAMPSHIRE LOTTERY COMMISSION

#73 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to **retroactively** pay Fiscal Year 2016 membership dues in the amount of \$16,000 to the North American Association of State and Provincial Lotteries. Effective July 1, 2015 through June 30, 2016. **100% Lottery Funds.**

DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#74 Authorized to **retroactively** pay an invoice from SFY 2015 with SFY 2016 funds in the amount of \$20,000 to The Ogontz Group Ltd, Virginia Beach, VA, for NH State Troopers to attend SWAT Advance Tactics training. Effective upon G&C approval. **100% Federal Funds.**

#75 Authorized the Division of Homeland Security and Emergency Management to pay annual membership dues for two years, for which the first year is being paid **retroactively**, to the National Emergency Management Association, Lexington, KY, in an amount not to exceed \$7,000. Effective July 1, 2015 through June 30, 2017. **100% Agency Income.**

#76 Authorized the Division of Emergency Services, Communications, and Management to **retroactively** pay Arthur Durette the amount of \$1,633.50 for accumulated annual leave during SFY2015, with SFY2016 funds. Effective upon G&C approval **100% Revolving Funds.**

#77 Authorized the Division of Motor Vehicles to pay annual membership dues to the American Association of Motor Vehicle Administrators, Arlington, VA, in an amount not to exceed \$14,700. (2)Further authorized to pay **sole source** fees to the American Association of Motor Vehicle Administrators, Arlington, VA, in an amount not to exceed \$264,000 for Commercial Driver License Information System transactions and for Programs & Technology and Network Services. Effective October 1, 2015 through September 30, 2017. **100% Agency Income.**

#78 Authorized the Division of Motor Vehicles to pay **sole source**, for continued National Motor Vehicle Title Information System annual service and support to the American Association of Motor Vehicle Administrators, Arlington, VA, in an amount not to exceed \$39,968. Effective October 1, 2015 through September 30, 2017. **100% Agency Income.**

#79 Authorized the Division of State Police to enter into a **sole source** contract with ESCAL Institute of Advanced Technologies d/b/a SANS Institute, Bethesda, MD, for the provision of cyber security training, in the amount of \$22,490. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

#80 Authorized the permit application of Long Bay Homeowners Association II located on Lake Winnepesaukee in Laconia, NH, for a Congregate Mooring Field of 25 moorings.

#81 Authorized the permit application of Bourbon Beach Association located on Newfound Lake in Alexandria, NH, for a Congregate Mooring Field of 5 moorings.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#82 Authorized an annual salary increase for Lisa M. Pollard, Director, Procurement and Support Services, in the amount of \$5,177.54 to a new annual salary of \$99,552.25 from \$94,374.71. Ms. Pollard is an unclassified employee and becomes eligible for a salary increase on September 29, 2015.

#83 **TABLED** – The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Sununu, and with Councilor Pappas voting **no**, voted to **table** the request to accept and place on file the list of vendors that agencies have contracted with for the period of April 1, 2015 through June 30, 2015.

#84 Authorized to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approved by the Director of the Division of Personnel, during the period of August 26, 2015 to July 22, 2016 (anticipated extended year end closing date) for transfers related to fiscal year 2016 and to report transfers made as soon as practical after each quarter or the year end closing date. (2)Further authorized to make transfers form the Benefit Adjustment Fund to agency benefit accounts, for the period of August 26, 2015 to July 22, 2016 (anticipated extended year end closing date) for transfers related to fiscal year 2016 and to report transfers made as soon as practical after each quarter or the year end closing date.

#85 Authorized the Division of Personnel’s request for waiver of classification decisions.

#86 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Neil H. Daniels Inc., d/b/a Daniels Construction, Ascutney, VT, for the River Wall Repairs at 11 and 17 Water Street, Claremont, NH, for a total price not to exceed \$139,000. (2)Further authorized the amount of \$12,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, Capital Clerk for oversight and engineering services provided, bringing the total to \$151,000. Effective upon G&C approval through November 25, 2015. **100% Capital – General Funds.**

#87 Authorized the Bureau of Purchase and Property to enter into a contract with New Horizons Computer Learning Centers d/b/a NH New Hampshire LLC, Nashua, NH, for the provision of professional technical training services, in the amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2018, with the option to extend for an additional two year period.

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LATE ITEM

DEPARTMENT OF TRANSPORTATION

- A. Authorized to enter into an agreement totaling \$2,100,000 with the Town of Conway and the Conway Village Fire District to provide funding and services under the Federal Resurfacing Program and State Aid Highway Program through a local project administration process to reconstruct NH 16. Effective upon G&C approval through June 30, 2018. **43% Federal, 14% State Aid Highway, 43% Local Match Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday September 16, 2015, at the Pease International Tradeport, Portsmouth, New Hampshire.

Honorable Board then Adjourned at 11:40 a.m.