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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Jeffrey A. Meyers
Commissioner

Lisa M. Morris
Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
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www.dhhs.nh.gov

APPROVED BY FISCAL COMMITTEE

October 7, 2019

NOV 08 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court, and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend federal funds in the amount of \$300,000 from the Center for Disease Control (CDC) to fund the New Hampshire Maternal Mortality Program effective upon-date of approval by the Fiscal Committee and Governor and Council through June 30, 2021, and further authorize the funds to be allocated as follows. Grant funds awarded for periods after SFY 2021 will be included in future operating budgets. 100% Federal Funds.

05-95-90-902010-3487 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF COMMUNITY AND HEALTH SERVICES, MATERNAL MORTALITY

SFY 2020

Class/Account	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-400146	Federal Funds	\$0	\$150,000	\$150,000
Total Revenue		\$0	\$150,000	\$150,000

020-500200	Current Expense	\$0	\$7,900	\$7,900
037-500173	Technology-Hardware	\$0	\$2,000	\$2,000
038-500175	Technology-Software	\$0	\$1,000	\$1,000
039-500188	Telecommunications	\$0	\$1,000	\$1,000
041-500801	Audit Cost Set Aside	\$0	\$150	\$150
070-500707	In State Travel Reimbursement	\$0	\$1,740	\$1,740
080-500717	Out-of-State Travel Reimb	\$0	\$6,872	\$6,872
102-500731	Contracts for Program Services	\$0	\$129,338	\$129,338
Total Expenses		\$0	\$150,000	\$150,000

SFY 2021

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038-500175	Technology-Software	\$0	\$200	\$200
039-500188	Telecommunications	\$0	\$1,000	\$1,000
041-500801	Audit Cost Set Aside	\$0	\$150	\$150
070-500707	In State Travel Reimbursement	\$0	\$1,740	\$1,740
080-500717	Out-of-State Travel Reimb	\$0	\$6,872	\$6,872
102-500731	Contracts for Program Services	\$0	\$131,938	\$131,938
Total Expenses		\$0	\$150,000	\$150,000

EXPLANATION

The New Hampshire Maternal Mortality Review Program's function is to review any death of a woman during pregnancy or within one year following pregnancy. The goal of the Maternal Mortality Review Committee is to reduce maternal mortality and morbidity in New Hampshire. The multidisciplinary Maternal Mortality Review Committee reviews these cases and makes recommendations based on each reviewed maternal death. These recommendations may be for patients/family, providers, facilities or systems and communities. These recommendations are put forth in order to improve the lives of our future pregnant women and their families. The potential actions based on the committee's recommendations are directly related to this new funding. The total grant award is \$150,000 each year for five years.

Funds are budgeted as follows:

Class 020 – Current Expenses will be used to print provider and public educational materials related to reducing maternal mortality and morbidity, and to purchase general office supplies needed to support the grant objectives.

Class 037 – Technology-Hardware – To purchase a laptop that will be designated for site visits that are made to collect relevant information on maternal cases.

Class 038 – Technology-Software – needed for the purchase of a license for Tableau for Maternal Mortality Program. This will be beneficial to the presentation and dissemination of data.

Class 039 – Telecommunications – To pay for telecommunication and telephone conferencing.

Class 041 - Audit costs per State requirements.

Class 070 – In State Travel Reimbursement will be used to pay for travel to meetings and trainings, site visits, technical assistance, etc.

Class 080 – Out-of-State Travel Reimbursement will be used to pay for travel for the Program Coordinator (or designee) and up to two other program representatives to attend up to two reverse site visits per year.

Class 102 – Contracts for Program Services – To contract with a vendor to provide services to support the program.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

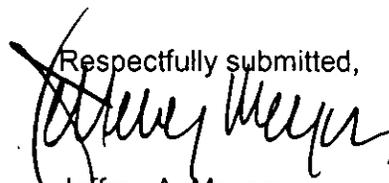
These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal Funds from the Center for Disease Control and Prevention (CDC) to fund the New Hampshire Maternal Mortality Review Program. Attached is the Notice of Grant Award and award history. Notice of these funds was received on July 30, 2019. They were not added to the operating budget because these are new funds recently granted to the State and were not anticipated at the time the budget was developed.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner

AWARD HISTORY
NH MATERNAL MORTALITY PROGRAM
NU58DP006693-01-00

A	NH Maternal Mortality Program NU58DP006693-01-00	
B	Award Ending 09/29/2020	150,000
C	Expended through 6/30/19	-
D	Unobligated Balance Unable to Spend	<u>-</u>
E	Award Balance 7/1/19	\$ 150,000
F	SFY 20 Appropriation **	-
G	Balance Forward	<u>-</u>
H	Available to Accept in SFY 20	150,000
I	Amount Requested this Action	<u><u>150,000</u></u>

** SFY 20 Appropriation

	010-090-TBD	Current	OYR	Total	This Action	Revised Budget
J	NH MATERNAL MORTALITY PROGRAM	-	-	-	150,000	150,000

1. DATE ISSUED MM/DD/YYYY 07/30/2019		1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 93.478 - Preventing Maternal Deaths: Supporting Maternal Mortality Review Committees			
3. ASSISTANCE TYPE Cooperative Agreement			
4. GRANT NO. 1 NUS8DP006893-01-00 Formerly		5. TYPE OF AWARD Other	
4a. FAIN NUS8DP006893		5a. ACTION TYPE New	
6. PROJECT PERIOD From 09/30/2019		Through 09/29/2024	
7. BUDGET PERIOD From 09/30/2019		Through 09/29/2020	
8. TITLE OF PROJECT (OR PROGRAM) NH Maternal Mortality Program			

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention
CDC Office of Financial Resources

2939 Brandywine Road
Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)
Public Health Service Act, as amended, Section 301(a) and Section
317K, 42 U.S.C. 241(a); 42 U.S.C. 247b-12

9a. GRANTEE NAME AND ADDRESS HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 Pleasant St -DUP Concord, NH 03301-3852		9b. GRANTEE PROJECT DIRECTOR Ann Collins 29 Hazen Dr Concord, NH 03301-6504 Phone: 603-271-4532	
10a. GRANTEE AUTHORIZING OFFICIAL Ms. Rhonda Siegel 29 Hazen Drive Attn: Business Office Representative Concord, NH 03301		10b. FEDERAL PROJECT OFFICER Mr. Charles Sutton 1600 Clifton Rd NE Atlanta, GA 30329-4018 Phone: 770.488.6218	

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 150,000.00	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages 27,778.00		c. Less Cumulative Prior Award(s) This Budget Period 0.00	
b. Fringe Benefits 19,648.00		d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 150,000.00	
c. Total Personnel Costs 47,424.00		13. Total Federal Funds Awarded to Date for Project Period 150,000.00	
d. Equipment 0.00		14. RECOMMENDED FUTURE SUPPORT	
e. Supplies 11,900.00		(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel 8,812.00		YEAR TOTAL DIRECT COSTS YEAR TOTAL DIRECT COSTS	
g. Construction 0.00		a. 2 d. 5	
h. Other 0.00		b. 3 e. 6	
i. Contractual 88,278.00		c. 4 f. 7	
j. TOTAL DIRECT COSTS 136,214.00		15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
k. INDIRECT COSTS 13,786.00		a. DEDUCTION	
l. TOTAL APPROVED BUDGET 150,000.00		b. ADDITIONAL COSTS	
m. Federal Share 150,000.00		c. MATCHING	
n. Non-Federal Share 0.00		d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDOING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation.	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, award principles and such requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from this grant payment system.	

REMARKS (Other Terms and Conditions Attached) Yes No

GRANTS MANAGEMENT OFFICIAL:

Stephanie Latham, Team Lead, Grants Management Officer
2939 Flowers Rd. South
TV-2
Atlanta, GA 30333
Phone: 770.488.2917

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000818B3	18b. EIN 026000618	19. DUNS 011040545	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 9-9390C2X	b. 19NUS8DP006893	c. DP	d. \$180,000.00	e. 75-19-0948
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 2	DATE ISSUED 07/30/2019
GRANT NO. 1 NU58DP006693-01-00	

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

New Hampshire Dept of Health and Human Services

1 NU58DP006693-01-00

1. T&C NH

2. summary statements NH

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CDC-RFA-DP19-1908, entitled Preventing Maternal Deaths: Supporting Maternal Mortality Review Committees, and application dated May 8, 2019, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NOA).

Approved Funding: Funding in the amount of \$150,000 is approved for the Year 1 budget period, which is September 30, 2019 through September 29, 2020. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Financial Assistance Mechanism: Cooperative Agreement

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

To ensure the success of the cooperative agreement CDC program will provide technical assistance and opportunities for sharing between MMRCs (funded and not funded through this NOFO).

Technical Assistance:

- Implementation of and data entry into MMRIA
- Identification of pregnancy-associated deaths
- Comprehensive, efficient, and effective abstraction of deaths
- Data quality improvement
- Data analysis of MMRC data, including analyzing aggregated MMRIA data to identify common opportunities for prevention
- Committee discussion facilitation and decision making
- Effective data use and dissemination
- Program evaluation and performance measurement

Information Sharing between MMRCs (funded and not funded through this NOFO):

- Through MMRC profiles and MMRC-developed products disseminated by CDC and

- partner organizations
- CDC will disseminate regular ongoing email communication to all recipients that will include information about conferences, current literature, and other relevant resources and events
 - CDC will host distance-based topic-driven learning events to assist MMRCs with problem-solving areas of concern that arise during performance of program activities
 - Networking and information sharing will occur during the in-person CDC-hosted annual reverse site visit

Objective Review Statement Response Requirement: The review comments on the strengths and weaknesses of the proposal are provided as part of this award. A response to the weaknesses in these statements must be submitted to and approved, in writing, by the Grants Management Specialist/Grants Management Officer (GMS/GMO) noted in the CDC Staff Contacts section of this NOA, no later than 30 days from the budget period start date. Failure to submit the required information by the due date, October 30, 2019, will cause delay in programmatic progress and will adversely affect the future funding of this project.

Budget Revision Requirement: By October 30, 2019 the recipient must submit a revised budget with a narrative justification based on the approved funding. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date. The budget should address the following:

1. Please provide all required elements for the proposed consultants.
2. Please provide sole source justification for contract selection
3. Please advise how many in-state trips are being proposed.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

FUNDING RESTRICTIONS AND LIMITATIONS

Restrictions that must be considered while planning the programs and writing the budget are:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed, unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.

In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability

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Indirect Costs: Indirect costs are approved based on the recipient's approved Cost Allocation Plan dated August 13, 2019

Information System (FAPIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Rhonda Latimer, Grants Management Officer/Specialist
Centers for Disease Control and Prevention
Chronic Diseases and Birth Defects Services Branch
2939 Flowers Rd. S
Chamblee, GA 30341
Email: ITO1@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as

sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a newly established subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application. All award funds must be tracked and reported separately.

The grant document number identified on the bottom of Page 1 of the Notice of Award must be known in order to draw down funds.

CDC Staff Contacts

Grants Management Specialist: The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards.

GMS Contact:

Rhonda Latimer, Grants Management Specialist
Centers for Disease Control and Prevention
Chronic Disease and Birth Defects
2939 Flowers Road, MS V-2
Atlanta GA 30341
Telephone: 770-488-1647
Email: ITO1@cdc.gov

Program/Project Officer: The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements, as well as contributing to the effort of the award under cooperative agreements.

Programmatic Contact:

Charles Buxton, Project Officer
Centers for Disease Control and Prevention
National Center for Chronic Disease Prevention
Division of Reproductive Health
Chamblee Building 107, Room 2136
Atlanta Ga 30341
Telephone: 770-488-6218
Email: ZPL1@cdc.gov

Grants Management Officer: The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards. The GMO is the only official authorized to obligate federal funds and is responsible for signing the NOA, including revisions to the NOA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization. GMO contact information is located on Page 1 of this NOA.