

STATE OF NEW HAMPSHIRE

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**PUBLIC UTILITIES COMMISSION**

21 S. Fruit St., Suite 10  
Concord, N.H. 03301-2429

November 18, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council

State House  
Concord, NH 03301

Your Excellency and Honorable Councilors:

**REQUESTED ACTION**

Authorize the New Hampshire Public Utilities Commission (NHPUC) to accept and expend \$20,265 in grant funds from the U.S. Department of Transportation - Pipeline and Hazardous Materials Safety Administration (PHMSA) for implementation of new technology to improve the enforcement of the Underground Utility Damage Prevention System effective upon Governor and Council approval through September 30, 2015. 100% Federal Funds.

These federal grant funds are to be budgeted in an existing account entitled State Dmge Prevent Prgm Yr 01 as follows:

<b>Fiscal Year Summary</b>				
02-81-81-810510-74910000 State Dmge Prevent Prgm Yr 01				
<b>Class</b>	<b>Description</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>TOTAL</b>
030-500310	Equipment New Replacement	14,825		14,825
039-500180	Telecommunications	1,288	552	1,840
41-500801	Audit Fund Set Aside	20		20
50-500109	Personnel Services -Part Time Salaries	1,777	850	2,627
60-500601	Benefits	635	318	953
<b>Totals:</b>		18,545	1,720	20,265

<b>Source of Funds</b>				
<b>Class</b>	<b>Description</b>	<b>FY 15</b>		<b>TOTAL</b>
000-407735	State Dmge Prevent Prgm Yr 01	18,545	1,720	20,265
<b>Totals:</b>		18,545	1,720	20,265

## EXPLANATION

The statutory provisions for the Underground Utility Damage Prevention System, commonly referred to as DigSafe, are found in RSA 374:48 through RSA 374:56. The NHPUC, by Order No. 24,347 in Docket DM 04-119, authorized the Safety Division to administer and enforce the DigSafe program. In 2013, Dig Safe Systems, Inc., New Hampshire's one call center, was granted an award by PHMSA for software and hardware upgrades. The upgrades are complete and the NHPUC Safety Division staff can connect to Dig Safe Systems, Inc. and access or update DigSafe information in real time. This grant provides the NHPUC Safety Division with funds to purchase the necessary hardware and mobile internet connections to interface with the one call center while on-site at an excavation location.

The NHPUC requests authorization to accept and expend \$20,265 in PHMSA grant funds for hardware and mobile internet and to budget the funds as follows:

- Class 030-500310 Equipment New Replacement will be used purchase five tablets with the necessary peripherals/accessories needed for field work.
- Class 039-500180 Telecommunication will be used to provide the mobile internet connections and the state's telecommunication charge for the tablets.
- Class 041-500801 Audit Set Aside Fund will be used to cover the 0.1% charge of the \$20,265 awarded in federal grant funds.
- Class 050-500109 Personnel Services – Part Time Salaries will be used to support the portion of salary costs for current staff associated with administering this grant. This will include progress and program evaluation reports. The estimated time required is forty hours in FY 15 and twenty hours in FY 16. No new employees will be hired.
- Class 060-500601 Benefits will be used to cover the benefits costs associated with the time spent on administering this grant..

In the event that Federal funds are no longer available, General Funds will not be requested to support these expenditures.

Your consideration of our request is appreciated.

Respectfully submitted,



Martin P. Honigberg  
Commissioner

**ASSISTANCE AGREEMENT**

1. Award No. DTPH5614GPPS14		2. Modification No.		3. Effective Date 09/22/2014		4. CFDA No. 20.720		
5. Awarded To NEW HAMPSHIRE PUBLIC UTILITIES COMMISSION Attn: Randall Knepper 21 S. Fruit Street Suite 10 Concord NH 03301-2428				5. Sponsoring Office Program Development 1200 New Jersey Avenue, SE E21-321 Washington DC 20590			7. Period of Performance 09/22/2014 through 09/21/2015	
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority 49 U.S.C. 60134 State Damage Prevention Programs			10. Purchase Request or Funding Document No. 956-14-0038			
11. Remittance Address NEW HAMPSHIRE PUBLIC UTILITIES COMMISSION Attn: Randall Knepper 21 S. Fruit Street Suite 10 Concord NH 03301-2428				12. Total Amount Govt. Share: \$20,265.00  Cost Share : \$0.00  Total : \$20,265.00		13. Funds Obligated This action: \$20,265.00  Total : \$20,265.00		
14. Principal Investigator Randall Knepper (603) 271-6026 randy.knepper@puc.nh.gov		15. Program Manager Annmarie Robertson Phone: 317-253-1622 annmarie.robertson@dot.gov			16. Administrator Acquisition Services Division US DOT/PHMSA/PHA-30 1200 New Jersey Avenue, SE E22-317 Washington DC 20590-0001			
17. Submit Payment Requests To US DOT/PHMSA/Financial Operations, AMK-316 P.O. Box 269039 (MMAC) Oklahoma City OK 73126-9039			18. Paying Office US DOT/PHMSA/Financial Operations, AMK-316 P.O. Box 269039 (MMAC) Oklahoma City OK 73126-9039			19. Submit Reports To See Article IX- Reports		
20. Accounting and Appropriation Data 5172314DA0.2014.PSGRT03020.50D0204000.41050								
21. Research Title and/or Description of Project NEW HAMPSHIRE PUBLIC UTILITIES COMMISSION STATE DAMAGE PREVENTION GRANT								
For the Recipient				For the United States of America				
22. Signature of Person Authorized to Sign <i>Randall S Knepper</i>				25. Signature of Grants/Agreements Officer <i>Warren D Osterberg</i>				
23. Name and Title RANDALL S KNEPPER DIRECTOR OF SAFETY NH PUC.		24. Date Signed 9/22/14		26. Name of Officer WARREN OSTERBERG		27. Date Signed 9/23/14		

NAME OF OFFEROR OR CONTRACTOR  
NEW HAMPSHIRE PUBLIC UTILITIES COMMISSION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>New Hampshire Public Utilities Commission State Damage Prevention Grant Obligated Amount: \$20,265.00</p> <p>The total amount of award: \$20,265.00. The obligation for this award is \$20,265.00.</p>				20,265.00