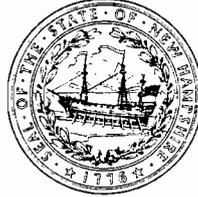


ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

FIS 13 185 *Book*  
25

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

August 15, 2013

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

*J. Patton*  
Approved by Fiscal Committee 9/13/13  
Date

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord NH 03301

REQUESTED ACTION

*Retroactive*

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to **retroactively** amend a grant award received from the Federal Bureau of Justice Statistics, National Criminal History Improvement Program, in the amount of \$129,580, approved by the Fiscal Committee on November 8, 2012, FIS #12-320 and the Governor and Council on December 5, 2012, item # 29, by extending the end date only from June 30, 2013 to September 30, 2014 effective upon approvals of the Fiscal Committee and the Governor and Council through September 30, 2014. 100% Federal Funds, no additional funds to be added.

2. Upon approval of paragraph number one, authorize the Department of Justice to **retroactively** amend Governor and Council item #29, approved on December 5, 2012, by extending the end date only, from the original end date of September 30, 2013, to a new end date of September 30, 2014, of a sub grant with the NH Department of Safety in the amount of \$129,450 to be utilized to enhance the criminal history records system at the Department of Safety, effective upon Governor and Council approval. This Grant is 100% Federal Funding. No additional funds to be added.

Funds are available in account #02-20-20-201510-2909-072-500576, entitled "NCHIP."

EXPLANATION

This request is retroactive because the required federal approval for extension of this grant award was received by the Department of Justice on August 8, 2013 and this is the first opportunity to present this request to the Fiscal Committee and the Governor and Council for consideration.

Governor and Council approved the awarding of funds to the NH Department of Safety from the Federal Fiscal Year 2012 National Criminal History Records Improvement (NCHIP) award from the Bureau of Justice Statistics, U.S. Department of Justice, with an end date of September 30, 2013. The NCHIP program is designed to assist States with the improvement of criminal history records and the interchange of criminal justice data between justice agencies. New Hampshire has previously used this funding to assist in the development of our statewide criminal justice information system, known as J-ONE and to support Protective Order file efforts at the Courts.

The sub grant awarded to the Department of Safety is being used for improvements to the criminal history records systems. In 2011, the NH Department of Safety interfaced the state Central Criminal History (CCH) with the state Automated Fingerprint Identification System (AFIS) systems and discovered an incompatibility in the two systems. This incompatibility created an additional manual step in the processing of fingerprint records at the Department of Safety which slowed down the overall work process. This funding helped create an automated "work around" for that issue. In addition, as of this year, the FBI is no longer accepting inked fingerprint cards. A large number of law enforcement agencies still produce and submit inked fingerprint cards, which require the Department of Safety to convert them to AFIS digital format before forwarding to the FBI. Given the new FBI requirement and the number of agencies still submitting inked fingerprint cards throughout New Hampshire, and absent this funding to implement the "work around," the workload at the Department of Safety Criminal History Records Unit will increase and productivity will decrease.

The Department of Justice is seeking additional time for this project to allow the Department of Safety vendor to fully complete the project. It is anticipated that this project should be fully completed prior to September 30, 2014.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster  
Attorney General

JAF/teb  
#937769



US DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

## GRANT ADJUSTMENT NOTICE

### Grantee Information

<b>Grantee Name:</b>	New Hampshire Department of Justice	<b>Project Period:</b>	10/01/2012 - 09/30/2014	<b>GAN Number:</b>	003
<b>Grantee Address:</b>	33 CAPITOL STREET CONCORD, 03301	<b>Program Office:</b>	BJ5	<b>Date:</b>	08/09/2013
<b>Grantee DUNS Number:</b>	80-859-1127	<b>Grant Manager:</b>	Allina Lee		
<b>Grantee EIN:</b>	02-6000618	<b>Application Number(s):</b>	2012-30119-NH-RU		
<b>Vendor #:</b>	026002618	<b>Award Number:</b>	2012-RU-BX-K003		
<b>Project Title:</b>	2012 New Hampshire NCHIP Project	<b>Award Amount:</b>	\$129,580.00		

### Change Project Period

<b>Current Grant Period:</b>	Month: 11      Day: 30	<b>New Grant Period:</b>	Month: 23      Day: 29
<b>Project Start Date:</b>	10/01/2012	<b>*New Project Start Date:</b>	10/01/2012
<b>Project End Date:</b>	09/30/2013	<b>*New Project End Date:</b>	09/30/2014

#### \*Required Justification for Change Project Period:

The State of New Hampshire is respectfully requesting a one-year no-cost extension on these NCHIP funds. Please see the attached letterhead request for additional information. Your assistance is greatly appreciated. Thank you.

#### Attachments:

Filename:	User:	Timestamp:
NCHIP GAN 8-2-13 Timeline.docx	StateNH	08/07/2013 1:51 PM
NCHIP GAN Extension Letter 8-2-13.docx	RFaretra5	08/02/2013 8:38 AM

Print

#### Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	08/09/2013 12:01 PM
Submitted	PO - Grant Manager	StateNH	08/07/2013 1:51 PM
Change Requested	PO - Grant Manager	boutilia	08/07/2013 8:22 AM

Tim, Please provide a project period timeline to complete the request and resubmit the GAN. The request sounds reasonable based on the justification provided but a revised timeline is required. Thanks, Allina

Change Requested	EXTERNAL - External User	boutilia	08/07/2013 8:22 AM
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Tim, Please provide a project period timeline to complete the request and resubmit the GAN. The request sounds reasonable based on the justification provided but a revised timeline is required. Thanks, Allina

Submitted	PO - Grant Manager	RFaretra5	08/02/2013 8:39 AM
Draft	EXTERNAL - External User	RFaretra5	08/02/2013 8:36 AM

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name: Department of Safety		Vendor No.: 177878B001
Program Name: AFIS Equipment		Amount: \$ 129,450.00
Grant Start Date: 12/5/2012	State Grant Number: 2012RU01	
Grant End Date: 9/30/2014	Federal Grant Number: 2012-RU-BX-K003	
Appropriation No.: 02-20-20-201510-2909-072-50057E		
Head of Agency	Project Director	Fiscal Officer
John J. Barthelmes Commissioner 33 Hazen Drive Concord, NH 03305 271-2791	Jeffrey Kellett Chief Administrator  271-2791	John T. Beardmore Director of Administration  271-2589
Federal Grant Name:	Bureau of Justice Statistics	
Federal Agency:	United States Department of Justice	
Bureau/Office:	Office of Justice Programs	
CFDA Number:	16.554	
Purpose of Grant:	Purchase of AFIS Technology Grant Period End Date Extension	
Financial Requirements:	See signed Program Conditions and Guidelines.	
Match Requirements:	20% match requirement Match must be spent on program allowable activities.	
Reporting Requirements:	Monthly or quarterly Financial reports Annual performance report and audit Adherence to State and Federal guidelines and conditions	
Approval	Program Agency	NH Department of Justice
Name	John J. Barthelmes	Rosemary Faretra
Title	Commissioner	Director of Administration
Date		
All terms of this grant award are not valid unless signed by both authorized parties.		

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

*Gov. Council  
12-5-12  
#29*

MICHAEL A. DELANEY  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

September 28, 2012

Representative Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency Governor John H. Lynch  
And the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to accept and expend a grant in the amount of \$129,580 from the Federal Bureau of Justice Statistics, federal fiscal year 2012 National Criminal History Improvement Program, to be utilized to improve the functioning of the criminal justice system, effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. This grant is 100% federal funding.

Funds are to be budgeted in a new account, #02-20-20-201510-2909, Department of Justice, Grants Administration, entitled "NCHIP," as follows:

<u>Class</u>	<u>Description</u>	<u>Amount</u>
041-500801	Audit Fund Set Aside	\$ 130
072-500576	Grants	\$129,450
Source of Funds		
000-400961	Federal Funds Revenue Source	\$129,580

Per OMB circular A-87 Indirect costs are not allowable on pass through funding.

2. Authorize the Department of Justice to enter into a sub grant with the NH Department of Safety in the amount of \$129,450 to be utilized to enhance the criminal history records system at the Department of Safety, effective the date of Governor and Council approval through September 30, 2013. This grant is 100% federal funding.

These funds are available in account 02-20-20-201510-2909-072-500576, entitled "NCHIP" as follows:

<u>Class</u>	<u>Description</u>	<u>Amount</u>
072-500576	Grants to other State agencies – Fed.	\$129,450

EXPLANATION

This request is to accept the Federal Fiscal Year 2012 National Criminal History Records Improvement (NCHIP) award from the Bureau of Justice Statistics, U.S. Department of Justice, and to enter into a single sub grant with the NH Department of Safety. The NCHIP program is designed to assist States with the improvement of criminal history records and the interchange of criminal justice data between justice agencies. New Hampshire has previously used this funding to assist in the development of our statewide criminal justice information system, known as J-ONE and to support Protective Order file efforts at the Courts.

The sub grant awarded to the Department of Safety will assist with improvements to the criminal history records systems. In 2011, the NH Department of Safety interfaced the state Central Criminal History (CCH) with the state Automated Fingerprint Identification System (AFIS) systems and discovered an incompatibility in the two systems. This incompatibility created an additional manual step in the processing of fingerprint records at the Department of Safety which slowed down the overall work process. This funding will create an automated "work around" for that issue. In addition, as of this year, the FBI is no longer accepting inked fingerprint cards. A large number of law enforcement agencies still produce and submit inked fingerprint cards, which requires that the Department of Safety convert them to AFIS digital format before forwarding them to the FBI. Absent this funding to implement the "work around," the workload at the Department of Safety Criminal History Records Unit will increase and productivity will decrease as a result of both this new FBI requirement and the number of agencies still submitting inked fingerprint cards throughout New Hampshire.

This funding was not budgeted in FY 2012-2013 as it is a discretionary grant program that is only applied for when a specific project meeting the criteria outlined in the grant program is identified. The State of New Hampshire did not submit an application for this funding last year, nor was one anticipated in advance for this year. The timing and the need for this application was based on the recent changes made by the FBI. Funding has been included in the FY 2014-2015 biennial budget.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney  
Attorney General



Department of Justice  
Office of Justice Programs  
Bureau of Justice Statistics

Cooperative Agreement

PAGE 1 OF 6

1. RECIPIENT NAME AND ADDRESS (including Zip Code) New Hampshire Department of Justice 33 Capitol Street Concord, NH 03301		4. AWARD NUMBER: 2012-RU-BX-X003					
		5. PROJECT PERIOD: FROM 10/01/2012 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2012 TO 09/30/2013					
1A. GRANTEE IRS/VENDOR NO. 026002618		6. AWARD DATE 08/09/2012	7. ACTION Initial				
		8. SUPPLEMENT NUMBER 00					
		9. PREVIOUS AWARD AMOUNT	\$ 0				
3. PROJECT TITLE 2012 New Hampshire NCHIP Project		10. AMOUNT OF THIS AWARD	\$ 129,580				
		11. TOTAL AWARD	\$ 129,580				
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).							
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3732 (BJIS - general)							
15. METHOD OF PAYMENT GPRS							
AGENCY APPROVAL		GRANTEE ACCEPTANCE					
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL James P. Lynch, Ph.D. Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Rosemary Faretra Director of Administration					
17. SIGNATURE OF APPROVING OFFICIAL <i>JPL</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Rosemary Faretra</i>	19A. DATE 8-31-12				
20. ACCOUNTING CLASSIFICATION CODES		21. LRURGT0005					
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT
X	B	RU	50	00	00		129580

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name: Department of Safety		Vendor No.: 177878
Program Name: AFIS Equipment		Amount: \$ 129,450.00
Grant Start Date: 10/17/2012	State Grant Number: 2012RU01	
Grant End Date: 9/30/2013	Federal Grant Number: 2012-RU-BX-K003	
Appropriation No.: 02-20-20-201510-2909-072-500576		
Head of Agency:	Project Director	Fiscal Officer
John J. Barthelmes Commissioner 33 Hazen Drive Concord, NH 03305 271-2791	Jeffrey Kellett Chief Administrator  271-2791	John T. Beardmore Director of Administration  271-2589
Federal Grant Name:	Bureau of Justice Statistics	
Federal Agency:	United States Department of Justice	
Bureau/Office:	Office of Justice Programs	
CFDA Number:	16.554	
Purpose of Grant:	Purchase of AFIS Technology	
Financial Requirements:	See signed Program Conditions and Guidelines.	
Match Requirements:	20% match requirement Match must be spent on program allowable activities.	
Reporting Requirements:	Monthly or quarterly Financial reports Annual performance report and audit Adherence to State and Federal guidelines and conditions	
Approval	Program Agency	NH Department of Justice
Name	John J. Barthelmes	Rosemary Faretra
Title	Commissioner	Director of Administration
Date		
All terms of this grant award are not valid unless signed by both authorized parties.		

