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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF FAMILY ASSISTANCE

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9474 1-800-852-3345 Ext. 9474
FAX: 603-271-4637 TDD Access: 1-800-735-2964

Nicholas A. Toumpas
Commissioner

Terry R. Smith
Director

November 19, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

37% Federal funds
63% General funds

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Family Assistance to make a one-time payment to renew agency membership in the American Public Human Services Association (formerly known as the American Public Welfare Association, APWA), Washington, DC (vondor 168677 B001) for the period January 1, 2014 through December 31, 2014, in the amount of \$14,242.00. Funds are available as follows:

05-95-45-450010-6125 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, DIRECTOR'S OFFICE

Fiscal Year	Class/Object	Job #	Class Title	Amount
2013	026-500251	45000003	Memberships	\$13,070.00

05-95-95-950010-5676 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: COMMISSIONER, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS

Fiscal Year	Class/Object	Job #	Class Title	Amount
2013	026-500251	95010000	Memberships	\$1,172.00

TOTAL \$14,242.00

EXPLANATION

American Public Human Services Association membership dues for the period January 1 through December 31, 2014 are \$14,242.00. Membership is renewed on an annual basis.

Participation in the American Public Human Services Association benefits the State of New Hampshire. Approval of this request will enable the State to continue its participation in the Association. The Association is a national bipartisan information and advocacy group representing the needs of human social services. The work of the Association supports the entire range of programs administered by the New Hampshire Department of Health and Human Services. The Association is a reliable and invaluable source of timely and accurate information on federal programs, federal funding, future directions, and interpretation of proposed laws and rules.

The Association represents the State before Congress and federal agencies on matters of concern to New Hampshire. With the many changes to federal programs being passed by Congress each year, it is increasingly important to have current information about those changes, their consequences and the potential impact on each state, including our own. The most accurate and readily available information of this type is necessary for the efficient administration of our programs.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

APHSA is a bipartisan, nonprofit organization representing appointed state and local health and human service agency commissioners. APHSA was founded in 1930 as the American Public Welfare Association and changed its name to APHSA in 1997. The New Hampshire Department of Health and Human Services has been a member since 1990 and the NH Department of Health and Welfare was a member in the years prior to that.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?

No

3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?

Agencies from all 50 states are members as well as the District of Columbia and US territories. The Department is the sole New Hampshire agency belonging to the Association. All Divisions and Offices benefit from this membership.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

APHSA's dues based on population were reset for 2012 to reflect 2010 census data. The invoice for 2014 includes a 2.5% increase approved by the APHSA board.

5. What benefit does the state receive from participating in this membership?

APHSA is the only association of the nation's top government human service executives from all 50 states, the District of Columbia, and the territories—and their key state program managers, plus hundreds of county-level directors of human services throughout the nation—for the exchange of knowledge, data, best practices, policy review and development, networking and advocacy.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. Included in the cost are educational/research materials the Department receives including, but are not limited to, *This Week in Washington*, Legislative Summaries, Policy Papers, Testimonies, E-mail Alerts and Technical Assistance.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

None

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

The State would lose its source of timely information on potential and actual changes to federal legislation.

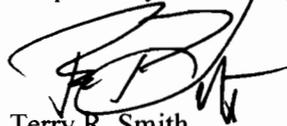
Should Governor and Council determine to deny this request, the Department of Health and Human Services would need to devote scarce resources to the development and maintenance of multiple sources for information it relies upon for the efficient management of its programs. Continuation of membership in the American Public Human Services Association is the most efficient means for procuring needed information.

Area served: statewide.

Source of funds: 37% Federal Funds; 63% General Funds.

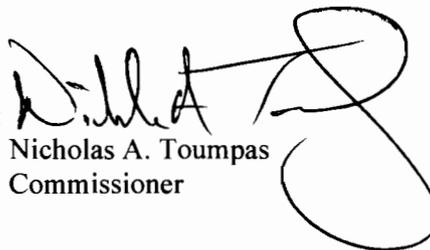
In the event that the federal funds become no longer available, general funds will not be requested to support this membership.

Respectfully submitted,



Terry R. Smith
Director

Approved by:



Nicholas A. Toumpas
Commissioner

APHSA

American Public Human Services Association
TODAY'S EXPERTISE FOR TOMORROW'S SOLUTIONS

November 4, 2013

Invoice # 20131018-201439
Federal I.D: 36-2166948/D.U.N.S: 07-480-9344

Nicholas Toumpas
Commissioner
NH Department of Health and Human Services
129 Pleasant Street
State Office Park South
Concord, NH 03301-3852

APHSA Annual Membership Renewal Notice Please Pay by (12/31/2013)

Renewal Period January 1, 2014 – December 31, 2014

PLEASE INCLUDE A COPY OF THIS INVOICE WITH ALL PAYMENTS

Please pay the amount below to renew your annual membership with APHSA.
Please notify us of any changes in your agency contact information by calling Melody Jeter at (202) 682-0100 ext. 292
or send an e-mail to memberservices@aphsa.org.

APHSA Member ID: 26565

Invoice # 20131018-201439

State Agency Membership Dues	\$14,242.00
Children and Family Services Assessment	\$0.00
TANF Assessment	\$0.00
Child Care Assessment	\$0.00
SNAP Assessment	\$0.00
NAPIPM Assessment	\$0.00
Total Amount Due:	\$14,242.00

Make checks payable to APHSA and reference APHSA member ID on all payments.

Credit Card Payment: MC AMEX VISA Credit Card No. _____

Expiration Date: _____ Name as it appears on credit card: _____

Telephone No: _____ Fax: _____ E-mail: _____

THANK YOU FOR YOUR PAYMENT!

American Public Human Services Association, 1133 Nineteenth Street, NW • Suite 400 • Washington, DC 20036
Tel: (202) 682-0100 • Fax: (202) 204-0071 • www.aphsa.org



