

JR 37

New Hampshire
 Department of Agriculture,
 Markets & Food

Shawn N. Jasper, Commissioner

October 30, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Agriculture, Markets & Food, Division of Regulatory Services (DAMF) to budget and expend balance forward from the Organic Process – Handlers Certification Account funds in the amount of \$1,653 for the purposes of funding anticipated deficits in the Fiscal Year 2019 budget effective upon Governor and Executive Council approval through June 30, 2019. **100% Agency Income.**

Funding to be budgeted as follows:

Organic Process-Handlers Account					
02-18-18-181010-26080000					
Fiscal Year 2019					
Class	Account	Description	Current Budget	Requested Action	Adjusted Budget
009	407590	Agency Income	(\$12,468)	(\$1,653)	(\$14,121)
		Total Revenue	(\$12,468)	(\$1,653)	(\$14,121)
020	500200	Current Expenses	1,600	-0-	1,600
026	500251	Membership Fees	1,500	-0-	1,500
050	500109	Part-time Salaries	7,750	1,538	9,288
060	500601	Benefits	593	115	708
070	500704	In-state Travel	525	-0-	525
080	500717	Out-of-state Travel	500	-0-	500
		Totals	\$12,468	\$1,653	\$14,121

EXPLANATION

The Department of Agriculture, Markets & Food, Division of Regulatory Services (DAMF) receives other funds for the Organic Process – Handlers Certification Fund through certification of farmer's organic farm and through certification inspections. Staff must travel to perform inspections, attend conferences and training sessions to keep up on the current requirements, developments, trends, rules, regulations, phone charges, print jobs, mailings and other necessary items to coordinate regulatory programs effectively with the federal government and other states.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 2 of 2

DAMF is an accredited certifying agent for the USDA's National Organic Program. Certifying agents are required to demonstrate expertise and ability to ensure that they comply with and implement the requirements of the Act and the regulations.

The following appropriation authority is being requested for Fiscal Year 2019:

Class 050 – Part-time Salaries – FY 19 \$1,538.00. These funds for part-time salaries are for existing part-time employees to perform inspections of the organic products.

Class 060 – Benefits – FY 19 \$115.00. These funds are for benefits for part-time staff employees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shawn N. Jasper". The signature is written in a cursive, flowing style.

Shawn N. Jasper
Commissioner

FISCAL SITUATION – October 26, 2018

02-18-18-181010-26080000 – Organic Process – Handlers Certification Account

Balance Forward – July 1, 2018	\$1,653.27
Estimated Revenue - FY 2019	<u>12,468.00</u>
Total Funds Available – FY 2019	\$14,121.27
Current Budget - FY 2019	<u>\$12,468.00</u>
Funds in Excess of Budget	\$1,653.00
Amount Reserved if Appropriation Request is Approved	<u>\$.27</u>
Additional Appropriation Request - FY 2019	<u>\$1,653.00</u>