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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF COMMUNITY BASED CARE SERVICES

*BUREAU OF DRUG AND ALCOHOL SERVICES*

Nicholas A. Toumpas  
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-6100 1-800-804-0909  
FAX: 603-271-6105 TDD Access: 1-800-735-2964

Diane Langley, Director  
Sheri Rockburn, Director

May 22, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

100% Federal

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Drug and Alcohol Services, to make a one-time payment from State Fiscal Year 2015 funds for annual membership dues to the National Association of State Alcohol and Drug Abuse Directors, Inc., (Vendor #170327 B001), 1025 Connecticut Avenue, NW, Suite 605, Washington, DC 20036, in the amount of \$10,900.00 for the period July 1, 2014 through June 30, 2015, effective July 1, 2014, or the date of Governor and Council approval, whichever is later. Funds are available in the following account.

05-95-49-491510-29900000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIV OF COMM BASED CARE SVC, BUREAU OF DRUG & ALCOHOL SVCS, CLINICAL SERVICES

Fiscal Year	Class/Object	Class Title	Job Number	Total Amount
SFY 2015	026-500251	Organizational Dues	49155365	\$10,900.00

**EXPLANATION**

This association of state agencies is specifically designed to respond to the special interests and needs of state alcohol and drug authorities. The Association provides a forum for the discussion and planning on emerging and significant alcohol and drug related policy issues.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
  - A. The Association was originally incorporated in 1972 to serve State Drug Agency Directors, and then in 1978 the membership was expanded to include State Alcoholism Agency Directors. The Bureau of Drug and Alcohol Services has been a member of the Association since 1972.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
  - A. NASADAD is unique in that they are charged by Substance Abuse Mental Health Services Administration with helping states adopt evidence based practices and developing Information Technology systems to support states in being able to demonstrate the effectiveness of programming, including meeting the Federal National Outcome Measurement Systems requirements and facilitating communication/collaboration among states relative to these issues.
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?
  - A. The National Association of State Alcohol and Drug Abuse Directors is constituted to provide an authoritative, coordinated and unified voice for all states and US territories to respond to, and offer advice to the Substance Abuse and Mental Health Services Administration relative to the Substance Abuse Prevention and Treatment block grant. All 50 States and Territories belong to the Association. The Bureau of Drug and Alcohol Services is the Single State Agency for New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
  - A. The dues were established when NASADAD was founded. The bylaws established a dues structure that includes "tiers" based on State size (population). This structure has not been changed since NASADAD was founded. The bylaws and policies and procedures guide processes that govern any dues increases.
5. What benefit does the state receive from participating in this membership?
  - A. Membership offers several benefits including but not limited to the following:
    - i. Technical assistance to states in meeting evolving requirements for the Federal Substance Abuse Block Grant.
    - ii. Facilitates National Treatment Network with all states dedicated to the promotion of effective, socially responsive programs, and evidence and research based practices to expand and improve the publicly funded substance abuse treatment system in each state.

- iii. Facilitates Woman Services Network with all states dedicated to the development and promotion of evidence-based practice that addresses the unique alcohol and other drug prevention, treatment, and recovery service needs of women and their families throughout their lifespan and assists the state agency in compliance with the federal Substance Abuse Treatment Block Grant set aside for women services.
  - iv. Facilitates the National Prevention Network with all states dedicated to comprehensive and effective services to reduce the incidence and prevalence of problems associated with alcohol, tobacco, and other drugs and to promote well-being and health. Members of the Network are focused on optimizing State alcohol, tobacco, and other drug and other human service systems to enhance and support national, State, and local prevention services. National Prevention Network is a critical partner in development, dissemination, and implementation of prevention policy.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
- A. Training and educational/research materials are included in the cost of membership. Examples include
- i. Monthly Policy Forum Conference calls with all states,
  - ii. Several Policy Issue Briefs are issued annually, some examples include:
    - 1. An Inventory of Alcohol and Other Drug Cost Offset Studies for State Substance Abuse Agencies
    - 2. Use of Buprenorphine and Implications for State AOD Systems
    - 3. Current Research on Alcohol Policy and State Alcohol and Other Drug (AOD) Systems
    - 4. Guidance to States; Treatment Standards for Women with Substance Abuse Orders
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
- A. No, membership is not required however technical assistance is provided to assist in meeting the evolving requirements for the Federal Substance Abuse Block Grant. Staff from the Bureau of Drug and Alcohol Services participate in webinars facilitated by NASADAD for this purpose. New Hampshire Substance Abuse Block Grant is approximately \$6.7 million for FFY-2013 which is approximately 50% of funds for substance abuse services in New Hampshire.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
- A. NASADAD hosts an annual meeting the basic purpose of which is to foster and support the development of effective and efficient State alcohol and other drug abuse prevention and treatment programs throughout the country. Meeting locations change annually the cost of which is relatively low (\$400 for three days), however cost does not include transportation and sleeping accommodations.

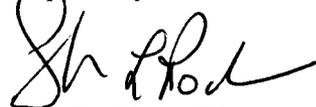
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)
- A. The Bureau has four representatives acting in various capacities:
- i. New Hampshire's Single State Agency director is Joseph Harding, Director of the Bureau of Drug and Alcohol Services;
  - ii. Valerie Morgan, Administrator I, represents the State in the National Prevention Network;
  - iii. Jaime Powers, Administrator I, represents the State in the National Treatment Network; and
  - iv. Linda Parker, Program Specialist IV, represents the State in the Womam Services Network.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
- A. Should Governor and Executive Council not approve this Request, opportunities to promote and preserve New Hampshire's interests relative to the block grant funding, and the changing requirements to secure that funding would be eliminated. New Hampshire would not be able to participate in an ongoing dialogue facilitated by the National Association of State Alcohol and Drug Abuse Directors with the Federal agency that administers the block grant. In the development of other related Federal policies, New Hampshire would not receive issues briefs recommending best practices and emerging trends developed and distributed by this organization, that benefits the State and its treatment and prevention services providers.

Area Served: statewide.

Source of Funds: 100% Federal Funds from the Substance Abuse and Mental Health Services Administration, Substance Abuse Prevention and Treatment Block Grant.

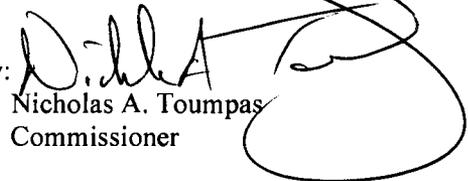
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Sheri Rockburn, Director  
Division of Community Based Care

Approved by:



Nicholas A. Toumpas  
Commissioner

SR/lc



National Association of State Alcohol and Drug Abuse Directors, Inc.

President  
Mark Stringer  
Missouri

May 12, 2014

First Vice President  
Theodora Binion  
Illinois

Joseph Harding, Director  
Office of Alcohol and Drug Abuse Policy  
Health & Human Services  
105 Pleasant Street  
Concord, NH 03301



Vice President  
for Internal Affairs  
Barbara Cimaglio  
Vermont

Dear Mr. Harding:

Vice President  
for Treatment  
David Felt  
Utah

Thank you for being an important member of the National Association of State Alcohol and Drug Abuse Directors (NASADAD). We appreciate your active support and participation, especially during this tough economic time.

Vice President  
for Prevention  
Kimberly Fornero  
Illinois

We are enclosing the invoice for your State Agency Annual Dues for Fiscal Year 2015 (see below for a new option where States may also add a prepayment for their 2015 Annual Meeting registration). NASADAD dues were first established when the Association was originally incorporated in 1971. A population-based dues structure was developed and included in NASADAD's Policies and Procedures.

Immediate  
Past President  
Flo Stein  
North Carolina

Secretary  
Anne Hoesel  
North Dakota

In this challenging and complex environment, NASADAD is working harder than ever to educate decision makers about our top priorities. The Administration and Congress must understand the benefits of addiction treatment, prevention and recovery, along with the important role of State substance abuse agencies

Treasurer  
Cathy Skippen  
Idaho

**Public Policy:** Year after year, feedback from the Public Policy Inquiry affirms the value of NASADAD membership. The ongoing communications serve as daily reminders of the essential services, support, and leadership provided by the Association. NASADAD staff members strive on your behalf for tangible gains on Capitol Hill, around the agencies, and with our public and private partners.

Regional Directors

Joseph Harding, NH  
Region I

Arlene Gonzalez-Sanchez, NY  
Region II

Barbara Tennis, PA  
Region III

Alexandra Price, GA  
Region IV

Kevin Moore, IN  
Region V

Schelle Head-Dunham, MD, LA  
Region VI

Cathy Stone, IA  
Region VII

Anne Hoesel, ND  
Region VIII

Corey Nelson, AZ  
Region IX

Cathy Skippen, ID  
Region X

**Research and Program Applications:** The Research and Program Applications Division is another critical component of NASADAD. An important tool the Division uses is a "States-Helping-States" approach to timely technical assistance. For example, NASADAD staff work directly with State members to craft inquiries that are sent to their colleagues in order to learn about and share best practices and "lessons learned." The Division also generates reports on cutting edge issues such as service delivery for returning veterans and their families, tobacco cessation, women's services, and others.

Executive Director  
Robert L. Morrison

**Prevention:** NASADAD's work on substance abuse prevention represents another vital aspect of the Association's portfolio as the nation revisits the value of prevention and wellness. From underage drinking to prevention research, the Association's leadership on substance abuse prevention is critical.

**Fact Sheet on the Benefits of Membership:** We have attached an information sheet for your State Budget Office or Legislature, entitled "NASADAD Membership: Services and Benefits." We hope this is helpful. We also ~~stand~~ ready to adjust this document to meet State specific needs.

**Recent NASADAD Meetings and Events:** In addition, we have included as an attachment the most recent edition of NASADAD's Quarterly Meetings Report to show the type of outreach and collaboration NASADAD conducts on a regular basis.

**New Option – Pre-payment for 2015 Annual Meeting Registration:** A number of States have indicated the desire to streamline payments to the Association. In particular, a number of members asked NASADAD to create an option where members could include with their dues a pre-payment for the 2015 Annual Meeting registration. Members could include registration payments for State directors, National Prevention Network members (NPNs) and National Treatment Network members (NTNs).

Please contact the NASADAD Finance Department with this new option and any other questions as you move forward with your budgeting process. The contact person is Mr. Hollis McMullen, NASADAD's Director of Finance, at (202) 293-0090 x4868 or email [hmcullen@nasadad.org](mailto:hmcullen@nasadad.org), regarding the dues for FY 2015.

I look forward to seeing you during the course of the NASADAD/NTN/NPN Annual Meeting June 3-5, 2014 at the Double Tree Hilton Omaha in Omaha, Nebraska.

Sincerely,



Mark Stringer  
President  
NASADAD

National Association of State  
 Alcohol and Drug Abuse Directors, Inc.  
 1025 Connecticut Avenue, NW - Suite 605  
 Washington, DC 20036

(202) 293-0090  
 FAX: (202) 293-1250  
 EMAIL: dcoffice@nasadad.org

# INVOICE

NO. 8929-52

DATE May 12, 2014

**SOLD TO**

Joseph Harding, Director  
 Office of Alcohol and Drug Abuse Policy  
 Health & Human Services  
 105 Pleasant Street  
 Concord, NH 03301

**SHIPPED TO**

OUR ORDER NO.

YOUR ORDER NO.

SALESPERSON

TERMS

SHIPPED VIA

Ppd. Or Coll.

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QUANTITY

DESCRIPTION

PRICE

AMOUNT

ANNUAL DUES FOR NASADAD

FY: July 1, 2014 - June 30, 2015

\$10,900

\$ 10,900

FEDERAL ID NUMBER: 52-0983141

Please return the yellow copy of this invoice with your payment.  
 Thank you.