



DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

July 1, 2015

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (DES) to enter into a SOLE SOURCE agreement with the University of New Hampshire, Office of Sponsored Research (VC #177867-B046), Durham, NH, in the amount of \$9,999.00 to perform laboratory analysis of shellfish samples for Vibrio parahaemolyticus presence and genetic characteristics, effective upon Governor and Council approval through December 31, 2015. 100% General Funds.

Funds to support this request are anticipated to be available in the following account in State FY 2016 upon the availability and continued appropriation of funds in the future operating budget.

03-44-44-442010-15230000-102-0731 FY 2016 \$9,999.00
Dept. Environmental Services, Shellfish Protection Program/Health Tidal Waters, Contracts for Program Services

EXPLANATION

This agreement is SOLE SOURCE because the University of New Hampshire, Department of Natural Resources and the Environment, is the only local laboratory that has the capacity to handle the sampling requirements and the ability to provide the genetic testing needed by the study. In recent years the commercial oyster aquaculture industry in New Hampshire has grown significantly, from two licensed sites in 2010 to 15 licensed sites in 2015. Vibrio parahaemolyticus (Vp) is a naturally-occurring bacteria that is becoming an emerging public health issue for shellfish harvested in the northeastern United States. Some strains of Vp are pathogenic, and consumers of raw shellfish are at the greatest risk for becoming ill, especially in the warmer summer months when the bacteria seems to be more prevalent. In recent years Vibrio-related illness outbreaks have been traced to shellfish harvest areas in Connecticut and Massachusetts, triggering summer harvest closures in those areas in 2012 and 2013. An evaluation of current Vp levels in NH oysters is needed to develop baseline information, assess risk, and inform management strategies to help mitigate the risk to protect shellfish consumers as well as the shellfish industry.

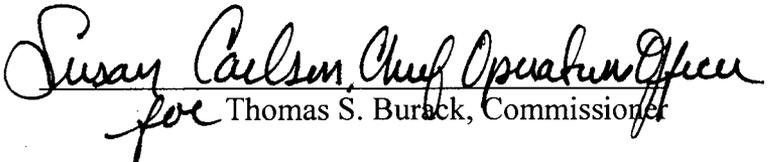
Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council

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This agreement provides funds for University of New Hampshire, Department of Natural Resources and Marine Science (NRMS), to conduct laboratory analyses of oyster samples collected as part of an interagency Vp monitoring program in the summer and fall of 2015. NRMS will provide testing for up to 60 oyster samples collected by the NH Department of Environmental Services. NRMS will analyze samples for Total Vp Most Probable Number (MPN) and for the presence of thermostable direct hemolysin gene (*tdh*) and/or the *tdh*-related hemolysin gene (*trh*), which are regarded as possible indicators of pathogenicity.

Total project costs are budgeted at \$9,999.00. DES will provide funds for all of the project costs through shellfish program general funds. The agreement has been approved by the Office of the Attorney General as to form, execution, and content.

We respectfully request your approval.


for Thomas S. Burack, Commissioner

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, **Department of Environmental Services**

and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Environmental Services**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **12/31/15**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: **2015 DES Shellfish Vibrio Analysis**

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Chris Nash
 Address: NHDES
 222 International Drive, Suite 175
 Pease Tradeport
 Portsmouth, NH 03801
 Phone: 603-559-1509

Campus Project Administrator

Name: Dianne Hall
 Address: University of New Hampshire
 Sponsored Programs Administration
 51 College Rd. Rm 116
 Durham, NH 03824
 Phone: 603-862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Chris Nash
 Address: NHDES
 222 International Drive, Suite 175
 Pease Tradeport
 Portsmouth, NH 03801
 Phone: 603-559-1509

Campus Project Director

Name: Stephen H. Jones
 Address: Natural Resources & Marine Science
 114 James Hall
 Durham, NH 03824
 Phone: 603-862-5124

F. Total State funds in the amount of \$9,999 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share 0 % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. _____ from _____ under CFDA# _____. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

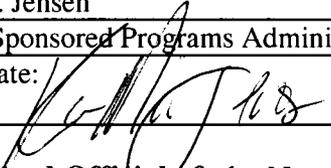
H. State has chosen **not to take** possession of equipment purchased under this Project Agreement.

State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the **University of New Hampshire** and the State of New Hampshire, **Department of Environmental Services** have executed this Project Agreement.

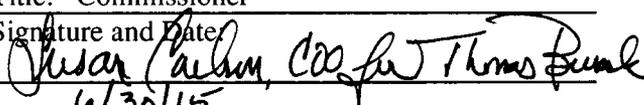
**By An Authorized Official of:
University of New Hampshire**

Name: Karen M. Jensen
Title: Manager, Sponsored Programs Administration
Signature and Date:  6/19/15

**By An Authorized Official of: the New
Hampshire Office of the Attorney General**

Name: Lauren Noelle
Title: Sr. Assistant Attorney General
Signature and Date:  7-6-2015

**By An Authorized Official of:
Department of Transportation**

Name: Thomas S. Burack
Title: Commissioner
Signature and Date:  6/30/15

**By An Authorized Official of: the New
Hampshire Governor & Executive Council**

Name: _____
Title: _____
Signature and Date: _____

EXHIBIT A

- A. **Project Title:** 2015 DES Shellfish Vibrio Analysis
- B. **Project Period:** ^{upon Governor and Council approval} through December 31, 2015
- C. **Objectives:** The objectives of this project are to analyze samples of oyster tissue collected from various sites in the the Little Bay Estuary for the Vibrio parahaemolyticus (total MPN) and for the presence of thermostable direct hemolysin gene (tdh) and/or the tdh-related hemolysin gene (trh), which are regarded as possible indicators of pathogenicity.
- D. **Scope of Work:** NREN will provide testing for up to 60 oyster samples collected by the NH Department of Environmental Services in accordance with a sampling schedule consisting of 10 preselected days/times, during the period of July through October. Six samples will be collected on each of the 10 sampling dates. NREN will analyze up to 60 oyster samples for Total Vp Most Probable Number (MPN) and for the presence of thermostable direct hemolysin gene (tdh) and/or the tdh-related hemolysin gene (trh).
- E. **Deliverables Schedule:** Reports. Campus Project Director shall provide electronic results (Microsoft Excel) on a monthly basis to the State Project Director. Test results should be reported at the end of each month, following a format to be provided by the State. Campus Project Director shall submit a Final Report due on February 1, 2016 (one print copy and an electronic version in PDF format) documenting the results of the project. The Final Report shall include a final budget summary.
- F. **Budget and Invoicing Instructions:** Using standard Campus invoices Campus shall submit requests for payment/invoice on 9/30/15 and 2/1/16. Invoices will be based on actual project expenses incurred during the invoicing period, and shall show current and cumulative expenses by major cost categories. State shall issue payment to Campus within 30 days of receipt.

Budget Items	State Funding	Cost Sharing	Total
1. Salaries & Wages	\$ 3,988	\$ 0	\$ 3,988
2. Employee Fringe Benefits	\$ 635	\$ 0	\$ 635
3. Travel	\$ 0	\$ 0	\$ 0
4. Supplies and Services	\$ 2,612	\$ 0	\$ 2,612
5. Equipment	\$ 0	\$ 0	\$ 0
6. Facilities & Admin Costs	\$ 2,764	\$ 0	\$ 2,764
Subtotals	\$ 9,999	\$ 0	\$ 9,999
In Kind Contribution		\$ 0	\$ 0
Total Project Costs:			\$ 9,999

G. Other:

Funding Credit: An appropriate funding credit statement and logos of NH DES shall appear on all materials intended for public distribution.