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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of FORESTS and LANDS

172 PEMBROKE ROAD CONCORD, NEW HAMPSHIRE 03301
PHONE: (603) 271-2214 FAX: (603) 271-6488 WWW.NHDFL.ORG

June 24, 2019

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to MOP 1102 (L), authorize the Department of Natural and Cultural Resources, Division of Forests and Lands, to allow Director Brad Simpkins to travel over 300 miles one way in a state vehicle to Presque Isle, Maine to attend the Northeast-Midwest State Foresters Alliance 2019 Summer Meeting from July 14 to July 18, 2019 upon Governor and Executive Council approval. 100% Federal Funds

EXPLANATION

Requesting permission for Director Brad Simpkins to travel to Presque Isle, ME for the Northeast-Midwest State Foresters Alliance 2019 Summer Meeting. Director Simpkins serves on the Executive Committee of this organization. The purpose of this annual meeting is to discuss forestry issues affecting the 20 Northeastern & Midwestern states plus the District of Columbia.

We are requesting that Brad Simpkins be allowed to drive FL-1 instead of flying, 380 miles each way. The total cost for flying would be \$1,113 versus \$120 for driving, resulting in a savings of \$993. Please see attached Form A-24 and expense worksheet.

Respectfully submitted,

Sarah L. Stewart
Commissioner

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: 6-24-19

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Natural and Cultural Resources requests permission

for 1 employees or their designees to travel to Presque Isle, ME

for 5 days of out-of-state travel status from July 14, 2019 to July 18, 2019

Conference/Workshop/Seminar Title

Northeast-Midwest State Foresters Alliance Summer Meeting

Purpose of Travel

Attend the Northeast-Midwest State Foresters Alliance Summer Meeting. This is the summer meeting representing the state forestry agencies of the 20 Northeastern & Midwestern states plus the District of Columbia. Director Simpkins serves on the Executive Committee. This year's topics will include: Forest Action Plan required under federal law to be updated in 2020, Forest Stewardship Modernization, and reports/updates from various committees and partners.

Attendees and their Titles

1. Brad Simpkins – Director, Division of Forests and Lands
2. _____

Fiscal Information – Summary

<u>Objt</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ <u>4,500.00</u>
0711	Per Diem	\$ _____	Amount Expended to date	\$ <u>0.00</u>
0712	Meals	\$ _____	Available Balance	\$ <u>4,500.00</u>
0713	Hotel	\$ _____	Amount requested this authorization	\$ <u>120.00</u>
0714	Mileage	\$ _____	Estimated Balance Available	\$ <u>4,380.00</u>
0715	Operation State Car	\$ <u>100.00</u>		
0717	Miscellaneous	\$ <u>20.00</u>	Appropriation Code <u>010 - 351010 - 35290000 - 5000715</u>	
0719	Registration Fees	\$ _____	Source of Funds <u>100% Federal Funds</u>	
	Total	\$ <u>120.00</u>		

Authorized Signature 

Driving

Travel from Concord, NH to Presque Isle, ME
Total 380 Miles - 760 miles round trip
Average Travel Time: 6hr 14min one-way

Flying

Flying out of Manchester Airport to Bangor Airport
Average Travel time: 4hr 25min
Bangor Airport to Presque Isle ME
Average Travel time: 2hr 30min

1 person

	Drive	Fly
Flight		1063
Rental Car		
Hotel		
Parking		50
Meals		
Registration		
Tolls	20	
Gas	100	
Total	120	1113
Difference	993	

M &IE Rate	Breakfast	Lunch	Dinner	Incidentals



NORTHEAST-MIDWEST
STATE FORESTERS
ALLIANCE

Summer Meeting Agenda

July 15 - 18, 2019 | Presque Isle, ME | Northern Maine Community College

Conference Call Number: 206-462-5569 Passcode: 4129 26 3099 <https://chime.iaws/4129263099>

Meeting attire is business casual, field clothes for Wednesday's field tour.

Monday | July 15

(Travel Day)

- | | |
|------------------------|----------------------------------|
| 8:30 a.m. - 4:30 p.m. | Executive Committee |
| 6:00 p.m. - 8:30 p.m. | Welcome Reception at Hampton Inn |
| 8:30 p.m. - 11:30 p.m. | Hospitality Suite Open |

Tuesday | July 16

- | | |
|------------------------|--|
| 6:30 a.m. - 7:30 a.m. | Breakfast at Hampton Inn |
| 7:30 a.m. | Load Bus/Vans to NMCC |
| 8:00 a.m. - 8:10 a.m. | Welcome and Introductions |
| 8:10 a.m. - 8:30 a.m. | Welcome to Maine |
| 8:30 a.m. - 12:00 p.m. | Committee Reports and Issues <ul style="list-style-type: none">• Urban and Community Forestry• Public Land Management• Forest Utilization• Forest Resource Planning |
| 12:00 p.m. - 1:00 p.m. | Lunch |
| 1:00 p.m. - 2:00 p.m. | Committee Reports and Issues - cont'd <ul style="list-style-type: none">• Forest Legacy• Forest Health• Forest Fire Supervisors• Cooperative Forest Management |
| 2:00 p.m. - 2:50 p.m. | Forest Stewardship Modernization |
| 2:50 p.m. - 3:00 p.m. | Partner Update |
| 3:00 p.m. - 3:30 p.m. | Break |
| 3:30 p.m. - 5:30 p.m. | Business Session (State Foresters, Committee Chairs, and Staff Only) <ul style="list-style-type: none">• Treasurer's report• Approval of fall meeting minutes |



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Tuesday | July 16 - cont'd

3:30 p.m. - 5:30 p.m.

- Business Session - cont'd
- NMSFA treasurer nomination
 - NASF treasurer nomination
 - Committee advisors
 - Fall 2019 meeting
 - Summer meeting 2020
 - Fall meeting 2020
 - Other business

5:30 p.m. - 11:30 p.m.

Adjourn - dinner on your own - hospitality suite open

Wednesday | July 17

6:30 a.m. - 7:30 a.m.

Breakfast at Hampton Inn

7:30 a.m.

Load Bus/Vans to NMCC

8:00 a.m. - 9:00 a.m.

- U.S. Forest Service Reports
- S&PF
 - NFS
 - NRS/FPL
 - WO

9:00 a.m. - 9:30 a.m.

Regional Reports

9:30 a.m. - 9:40 a.m.

Partner Update

9:40 a.m. - 10:00 a.m.

Break

10:00 a.m. - 11:15 a.m.

- NASF Report
- Review NASF shared stewardship draft document
 - Performance measures update
 - Update on forest health funding
 - Forest Action Plans update

11:15 a.m.

Break for Field Tour and Load Bus

11:30 a.m.

Depart Hotel



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Wednesday | July 17 - cont'd

11:30 a.m. - 5:00 p.m.	Field Tour of Outcome-based Forestry in Northern Maine
5:00 p.m.	Return to Hotel
6:00 p.m.	Banquet in Presque Isle
8:30 p.m. - 11:30 p.m.	Hospitality Suite Open

Thursday | July 18

6:30 a.m. - 7:30 a.m.	Breakfast at Hampton Inn
7:30 a.m.	Load Bus/Vans to NMCC
8:00 a.m. - 9:00 a.m.	Partnership Assessment
9:00 a.m. - 10:00 a.m.	LSR Guidelines and FY20 RFP
10:00 a.m. - 10:30 a.m.	Break
10:30 a.m. - 11:00 a.m.	Stewardship Modernization - cont'd
11:00 a.m. - 12:00 p.m.	NMSFA Projects Update <ul style="list-style-type: none">• Websites• U&CF Communications Grant• GNA Publication
12:00 p.m.	Adjourn
12:30 p.m. - 2:30 p.m.	Executive Committee