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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION

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May 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

*Retroactive
100% State Park Funds*

REQUESTED ACTION

Authorization is respectfully requested for the Department of Resources and Economic Development, Division of Parks and Recreation to make a one-time **RETROACTIVE** payment to Chuck Theodore d/b/a Rivendell Art Photography (VC #151990), Franconia, NH in the amount of \$6,556.53 for products delivered to Franconia Notch State Park between September 15, 2005 and October 13, 2006. 100% Revolving Funds (State Park Fund)

Funding is available in account titled, Concession Operations – State Parks, as follows:

		<u>FY 2013</u>
03-35-35-351510-37220000-020-500213-35P00222	Current Expenses	\$6,556.53

EXPLANATION

Mr. Theodore, a long-term supplier to the Department for photographic prints, has requested reimbursement for product he claims was delivered to Franconia Notch State Park but never paid. Mr. Theodore has had a variety of challenges over a period of time and has recently revisited his financial records for his business. In his review, he has discovered that he has never been paid for these specific invoices.

The Department has reviewed the documentation provided by Mr. Theodore. We performed an extensive search of our expenditure database and our concession manager has performed a technical review of the original invoices provided by Mr. Theodore. Based upon our review of the documentation, we have come to the same conclusion that Mr. Theodore has not been paid for this product and we feel that Mr. Theodore should be reimbursed.

While the vendor has acknowledged responsibility for his inconsistent record keeping, based upon our long-term relationship Mr. Theodore, we have no indication that he would be acting in bad faith. Therefore, we seek your approval of this retroactive request which will ensure that the Department meets our obligations to treat all of our vendors fairly.

Respectfully submitted,

Concurred,

Philip A. Bryce
Philip A. Bryce
Director

Jeffrey J. Rose
Jeffrey J. Rose
Commissioner

PAB/JJR/lml
attachment



**State of New Hampshire
Department of Resource and Economic Development
Division of Parks and Recreation**

***Listing of Unpaid Invoices – September 15, 2005 to October 13, 2006
Per Chuck Theodore d/b/a Rivendell Art Photography***

Invoice #	Date	Amount	Park
5318	10/12/2006	\$ 173.10	Flume
5317	10/13/2006	\$ 19.90	Flume
5314	10/11/2006	\$ 26.00	Flume
5313	10/11/2006	\$ 62.30	Flume
5312	10/10/2006	\$ 40.00	Flume
5311	10/9/2006	\$ 58.00	Cannon
5307	10/5/2006	\$ 174.24	Flume
5306	10/5/2006	\$ 262.10	Cannon
5305	10/4/2006	\$ 354.50	Flume
5304	10/4/2006	\$ 166.70	Flume
5302	10/4/2006	\$ 105.50	Cannon
5301	10/3/2006	\$ 217.00	Flume
5300	10/4/2006	\$ 105.00	Cannon
		\$ 1,764.34	
5288	9/30/2006	\$ 1,111.60	Cannon
5261	9/29/2006	\$ 288.50	Flume
5260	9/26/2006	\$ 39.00	Flume
5259	9/25/2006	\$ 848.85	Flume
5258	9/19/2006	\$ 40.00	Flume
5257	9/19/2006	\$ 171.80	Flume
5256	9/8/2006	\$ 324.80	Flume
		\$ 2,824.55	
5296	8/25/2006	\$ 174.75	Flume
5144	8/25/2006	\$ 299.66	Flume
5133	8/11/2006	\$ 222.76	Cannon
5132	8/11/2006	\$ 187.42	Flume
5120	8/4/2006	\$ 142.00	Flume
5119	8/4/2006	\$ 182.00	Flume
		\$ 1,208.59	
4690	9/15/2005	\$ 308.75	Flume
4688	9/15/2005	\$ 303.30	Flume
4689	9/15/2005	\$ 147.00	Flume
		\$ 759.05	
		\$ 6,556.53	