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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
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**Denis Goulet**  
 Commissioner

March 20, 2019

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, NH 03301

*Christopher T. Sununu* 4/10/19  
~~Approved by Fiscal Committee~~ Date

**REQUESTED ACTION**

Pursuant to the provisions of RSA 9:16-a, authorize approval to transfer funds in the amount of \$177,801.00 in State Fiscal Year (SFY) 2019 in Other (Class 027) funds in the Department of Information Technology (DoIT). This transfer will have no impact on General Funds or State Revenue. The transfer is summarized below, effective the date of Legislative Fiscal Committee and Governor and Council approval through June 30, 2019. 100% Other (Agency Class 027) Funds; the agency class 027 used by the Department of Transportation (DOT) to reimburse DoIT is 100% Highway Funds.

In SFY19, funds shall be transferred in 01-03-03-030010-76960000, IT for Transportation as follows:

SFY 2019	Budget Category	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
001-482796	Transfer from Other Agencies	\$3,728,606.86	\$0.00	\$3,728,606.86
	<b>Totals</b>	\$3,728,606.86	\$0.00	\$3,728,606.86
<b>Expenditures</b>				
020-500200	Current Expense	\$11,461.48	\$0.00	\$11,461.48
037-500173	Technology-Hardware	\$970,862.76	\$96,575.00	\$1,067,437.76
038-500177	Technology-Software	\$2,214,094.00	\$81,226.00	\$2,295,320.00
039-500188	Telecomm.	\$296,111.00	(\$81,101.00)	\$215,010.00
046-500465	Consultants	\$236,077.62	(\$96,700.00)	\$139,377.62
	<b>Totals</b>	\$3,728,606.86	\$0.00	\$3,728,606.86

### EXPLANATION

The transfer of appropriation reflects adjustments to operating expense accounts to address projected budget shortfalls within the Department of Information Technology. The budget shortfalls are projected in support of the Department of Transportation's ongoing IT requirements.

Additional funds are required in Class 37-Technology Hardware to replace an end of life camera feed server and end of life District Office file servers. In addition, DOT also requires resources to replace iPads for field data collection of DOT assets, the replacement of workstations, end of life TMC field laptop and additional laptops for the replenishment of replacement stock used for new Construction deployments. Additional funds are required in Class 038-Technology Software to purchase MaaS360 licenses for iPhones and iPads, antivirus software, software used for financial reporting and additional funds for a MS Office upgrade.

Additional funds are available in Class 046-Consultants due to budgeted funds not expended due to a delay in Oracle BI implementation. Additional funds are also available in Class 039-Telecommunications due to a new Carrier-Ethernet contract with lower costs.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

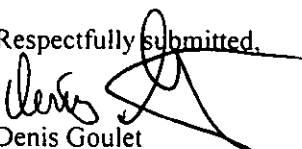
- A. Justification:  
Information technology needs at DoIT have been assessed prior to the submission of this request and it was determined that sufficient surplus exists in Class 046-Consultants and Class 039-Telecommunications to support this request. Additional appropriation is requested in Class 037-Technology Hardware and Class 038-Technology Software in support of DOT's ongoing IT requirements.
- B. Does this transfer involve continuing programs or one-time projects?  
This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level?  
This transfer is required to maintain existing program levels.
- D. Cite any requirements, which make this program mandatory.  
Not applicable.
- E. Identify the source of funds on all accounts listed on this transfer.  
The source of funds for this transfer is 100% Other funds. DoIT does not anticipate any impact on General funds as a result of this fiscal transfer.
- F. Will there be any effect on revenue as a result of this transfer?  
There is no anticipated effect on revenue as a result of this transfer.
- G. Are funds expected to lapse if this transfer is not approved?  
It is anticipated that some funds will lapse whether or not this transfer is approved.
- H. Are personnel services involved?  
Personnel services are not involved.

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The Department of Information Technology has conducted a review of DoIT operations to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,



Denis Goulet  
Commissioner