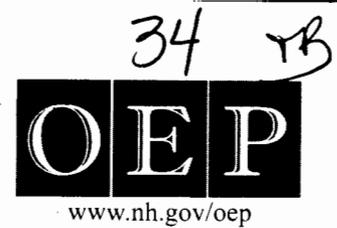




MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615



November 18, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend grant funds in the amount of \$38,125.00 from the Federal Emergency Management Agency (FEMA) for the Cooperating Technical Partners Program/Map Modernization Management Support (MMMS), effective December 2, 2015 upon Governor and Council approval through September 30, 2016.

100% Federal Funds (FEMA MMMS)

01-02-02-024010-40610000 FY 2016 Map Modernization Mgmt Support				
Source of Funds				
Class	Description	Current Appropriation w/FY15 Balance Forward	Increase (Decrease)	Modified Budget
000-400885	Federal Funds	31,626.96	38,125.00	69,751.96
Totals		31,626.96	38,125.00	69,751.96

Class	Description	Current Appropriation w/FY15 Balance Forward	Increase (Decrease)	Modified Budget
020-500200	Current Expenses	600.91	0.00	600.91
041-500801	Audit Fund Set Aside	64.90	39.00	103.90
070-500704	In-State Travel Reimbursement	506.26	0.00	506.26
080-500710	Out-of-State Travel Reimbursement	2,240.53	0.00	2,240.53
103-502664	Contracts for Operational Services	28,214.36	38,086.00	66,300.36
Totals		31,626.96	38,125.00	69,751.96

EXPLANATION

Since 2002, the Office of Energy and Planning (OEP) has been responsible for administering New Hampshire's Map Modernization Program. Each year, FEMA invites state coordinating offices and other approved partners to apply for competitive funds to assist with its planned mapping initiatives for the year. OEP applied for and was subsequently awarded this grant on September 23, 2015. OEP and UNH Earth Systems Research Center are both Cooperating Technical Partners with FEMA and were successful in jointly applying for this grant to revise the state's Business Plan, which is required by FEMA to document the state's flood hazard mapping needs and to give recommendations to FEMA regarding future flood risk projects within the state. The grant will also be used to maintain flood hazard datasets and coordinate on efforts to acquire high resolution topographic data, which will both ultimately improve floodplain management and reduce flood risk across the state.

OEP did not anticipate at the time the FY16/17 budget was developed that it would receive these funds, and is therefore requesting that these funds be added to its budget now.

Funds are requested for the following purposes:

Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 103 - Contracts for Operational Services	To revise the state's Business Plan, maintain flood hazard datasets, and coordinate on efforts to acquire topographic data to assist in local floodplain management

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this request.

Respectfully submitted,



Meredith A. Hatfield
Director

JG/BS

Enclosure

Obligating Document for Award/Amendment

1a. AGREEMENT NO. 2. 3. RECIPIENT NO. 4. TYPE OF ACTION 5. CONTROL NO.
 EMW-2015-CA-00172-S01 AMENDMENT026000618L B215233N
 NO. AWARD

6. RECIPIENT NAME AND ADDRESS
 Executive Office State of New Hampshire
 107 Pleasant St Johnson Hall
 Concord, NH, 03301

7. ISSUING FEMA OFFICE AND ADDRESS
 Grant Operations
 99 High Street
 Boston, MA 02110
 POC: 1-877-336-2734

8. PAYMENT OFFICE AND ADDRESS
 Grant Operations
 99 High Street
 Boston, MA 02110

9. NAME OF RECIPIENT PROJECT OFFICER
 Jennifer Gilbert

PHONE NO. (603) 271-1762

10. NAME OF FEMA PROJECT COORDINATOR
 John Grace
 Phone: 617-832-4715
 E-mail: John.Grace@fema.dhs.gov

11. EFFECTIVE DATE OF THIS ACTION
 10/01/2015

12. METHOD OF PAYMENT
 PARS

13. ASSISTANCE ARRANGEMENT
 Cost Reimbursement

14. PERFORMANCE PERIOD
 From: 10/01/2015 To: 09/30/2016
 Budget Period
 10/01/2015 09/30/2016

15. DESCRIPTION OF ACTION
 a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Cooperating Technical Partners	97.045	2015-44-H112-R012- -4101-D:B215233N \$ 40,538.00	\$0.00	\$40,538.00	\$40,538.00	\$1,786.00
TOTALS			\$0.00	\$40,538.00	\$40,538.00	\$1,786.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
 N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)
 Cooperating Technical Partners recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN
 This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
 N/A DATE N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
 LYNN WRIGHT , Assistance Officer DATE 09/23/2015

FISCAL SITUATION
 Federal Emergency Management Act MMMS
 010-002-4061-000
 FY 2016

11/18/15

<u>Funding Information</u>	<u>Grant Award</u>	<u>Grant Period</u>	<u>Fed Award Amount</u>	<u>Expended thru FY15</u>	<u>Funding Authorization Remaining</u>	<u>Date of Notification</u>
Cooperating Tech Partners (MMMS 15)	EMB-2014-CA-00278-S01	10/01/14-09/30/15	62,008.00	32,793.26	29,214.74	09/18/14
Cooperating Tech Partners (MMMS 16)	EMW-2015-CA-00172-S01	10/01/15-09/30/16	40,538.00	0.00	40,538.00	09/23/15
Total			102,546.00	32,793.26	69,752.74	
less: FY16 Budget Authorization					0.00	
less: FY15 Bal Forward					31,626.96	
Available for Budgeting					38,125.78	
Requested Action					38,125.78	
Balance to be Budgeted at a later time					0.00	