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STATE OF NEW HAMPSHIRE  
 OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

121 South Fruit Street  
 Concord, N.H. 03301-2412

Telephone 603-271-3800 · Fax 603-271-0597

LINDSEY B. COURTNEY  
 Interim Executive Director

HALLIE A. PENTHENY  
 Director of Finance



February 6, 2020

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Office of Professional Licensure and Certification, Division of Technical Professions, to **retroactively** pay the National Council of Examiners for Engineering and Surveying (NCEES), (VC#171333), Clemson, South Carolina, in the amount of \$9,100, for membership dues and the preparation and scoring of the engineering and land surveying examinations, for the period of January 1, 2020 through December 31, 2021, upon Governor and Council approval. 100% Agency Income.

Funds to support this request in account Division of Technical Professions, are as follows:

	<b><u>FY 2020</u></b>
01-21-21-212010-240500000-026-500251 Organizational Dues Land Surveyors	<b>\$2,600</b>
01-21-21-212010-240500000-026-500251 Organizational Dues Engineers	<b><u>\$6,500</u></b>
<b>TOTAL</b>	<b>\$9,100</b>

**EXPLANATION**

This item is retroactive as the invoice from NCEES was received January 21, 2020 for the period beginning January 1st. Historically NCEES calendar year's dues have been billed at the end of January.

Listed below are answers to questions that may be of assistance for the Governor and Council in considering the approval of organization dues and membership submissions:

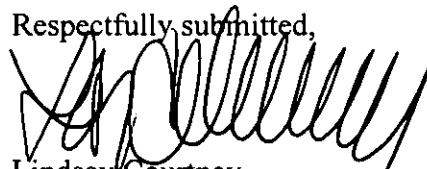
1. *How long has this organization been in existence and how long has this agency been a member of this organization?* NCEES has been in existence since 1920 and the OPLC has been a member for decades.
2. *Is there any other organization which provides the same or similar benefits that your agency belongs to?* No.
3. *How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?* Fifty states, the District of Columbia, Puerto Rico, Guam, Northern Mariana Islands, and the US Virgin Islands have memberships with NCEES. The OPLC is the only New Hampshire state agency that is a member of NCEES.
4. *How is the dues structure established?* NCEES charges states a standard membership fee, based upon the number of licenses.
5. *What benefit does the state receive from participating in membership?* Membership in NCEES is required in order to obtain access to the Professional Engineers as well as the Land Surveyors examinations. The State also receives updated information concerning the major areas of professional practice. The New Hampshire Board Chair or their proxy hold voting rights on NCEES bylaws and model laws.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail:* No training materials are included; NCEES develops, administers, and scores the examinations used for engineering and land surveying licensure in the US.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain:* Membership in NCEES is required in order to obtain access to the engineering and surveying examinations. Passage of these exams is required for licensure in New Hampshire.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Travel and accommodations for the Board Chair and Board Administrator to the Annual Meeting, Regional Meeting, and Board Chairs Meeting and Board Administrators meetings are all included in the annual membership fee. At these meetings, model laws are reviewed and voted on, benchmarking and best practices are discussed with other states, training takes place and new processes and procedures are adopted.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* The members of the Board of Professional Engineers and Land Surveyors are members of NCEES. The staff of the OPLC, Technical Division, interfaces with NCEES regarding administration of examinations.

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10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* If the OPLC does not belong to NCEES, the State will be unable to administer examinations for licensure to Land Surveyors and Professional Engineers. If the Boards do not have access to the national exams, the Boards will be unable to carry out the legislatively mandated examinations as required pursuant to RSA 310-A: 66 and 310-A: 17. New Hampshire will also not have input and voting rights regarding model laws.

Respectfully submitted,



Lindsey Courtney  
Interim Executive Director



# NCEES

advancing licensure for  
engineers and surveyors

280 Seneca Creek Road  
Seneca SC 29678  
864-654-6824

## Invoice

Date 1/21/2020  
Invoice # 1831  
Due Date 2/20/2020  
Memo  
Customer ID NHB002

Bill To		Ship To		
NH Board Licensure Land Surv Anna Philbrook Building 121 South Fruit Street Concord NH 03301		NH Board Licensure Land Surv Anna Philbrook Building 121 South Fruit Street Concord NH 03301		
Customer PO No.	SHIP VIA	TERMS	Order Date	
2020 Member Board Fee		Net 30		
Part Number	Quantity	Description	Unit Price	Amount
Member Boards Fee	1	Member Board Fee	2,600.00	2,600.00

**RECEIVED**  
JAN 29 2023  
OPLC-ADMINISTRATION

Please Remit To:

NCEES  
PO Box 1686  
Clemson, SC 29633-1686

Total \$2,600.00

No returns after 30 days. Shipping charges are non-refundable.



# NCEES

advancing licensure for  
engineers and surveyors

280 Seneca Creek Road  
Seneca SC 29678  
864-654-6824

## Invoice

Date 1/21/2020  
Invoice # 1830  
Due Date 2/20/2020  
Memo  
Customer ID NHB001

Bill To		Ship To		
NH Bd of Prof Engineers Anna Philbrook Building 121 South Fruit Street Concord NH 03301		NH Bd of Prof Engineers Anna Philbrook Building 121 South Fruit Street Concord NH 03301		
Customer PO No	SHIP VIA	TERMS	Order Date	
2020 Member Board Fee		Net 30		
Part Number	Quantity	Description	Unit Price	Amount
Member Boards Fee	1	Member Board Fee	6,500.00	6,500.00
<p><b>RECEIVED</b></p> <p>JAN 29 2020</p> <p>OPLC-ADMINISTRATION</p>				

Please Remit To:

NCEES  
PO Box 1686  
Clemson, SC 29633-1686

Total \$6,500.00

No returns after 30 days. Shipping charges are non-refundable.