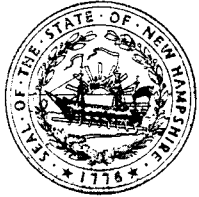


68 DM



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

November 9, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI, the Department of Safety, Office of the Commissioner, requests authorization to amend Fiscal Item #FIS 15-132 approved on August 26, 2015 and Item #80 approved by Governor and Council on September 16, 2015 by changing the end date from December 31, 2015 to a new end date of June 30, 2017 to align it with the 2016-2017 biennium, as well as adjusting the funding to align with the federally approved budget balance of \$870,733.00. This amendment is necessary due to having no appropriation during the continuing resolution. Once the State Budget was approved, the appropriation was added to the appropriation approved in the Fiscal Item noted above, causing an excess of funding in this account. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding source: 100% Federal Funds.

2. Pursuant to RSA 124:15, authorize the Department of Safety, Office of the Commissioner, to amend Fiscal Item #FIS 15-132 approved on August 26, 2015 and Item #80 approved by Governor and Council on September 16, 2015 by changing the end date from December 31, 2015 to a new end date of June 30, 2017 to continue class 046, consultant positions for the purpose of providing program required, communications-related data collection, surveying, outreach to local communities, documentation, technical guidance, education, assessment and reporting out to NTIA and class 050, part-time personnel to provide administrative support as well as database creation and maintenance as approved by the SLIGP Grant Program. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding Source: 100% Federal Funds.

Funds are to be budgeted in the following account:

02-23-23-231010-88960000 Dept. of Safety Office of the Commissioner Broadband Grant

Class	Description	Current SFY 2016 Adjusted Authorized	Requested Action	Revised SFY 2016 Adjusted Authorized
000-403560	Federal Funds	1,342,594.20	(471,861.00)	870,733.20
	Total Revenue	1,342,594.20	(471,861.00)	870,733.20
018-500106	Overtime	65,293.00	(7,942.00)	57,351.00
020-500200	Current Expenses	14,281.00	(12,600.00)	1,681.00
021-502668	Food Institutions	17,170.20	(511.00)	16,659.20
022-500255	Rents-Leases	13,608.00	(12,408.00)	1,200.00
038-500177	Software License/Maint. Mainframe/Network	10,882.00	(4,939.00)	5,943.00
040-500800	Indirect Costs	86,613.00	(28,261.00)	58,352.00

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
November 9, 2015
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041-500801	Audit Fund Set Aside	1,609.00	(738.00)	871.00
046-500464	Consultants	671,100.00	(310,470.00)	360,630.00
050-500109	Personal Services - Temp/Appointed	247,698.00	(41,718.00)	205,980.00
060-500602	Benefits	158,128.00	(51,919.00)	106,209.00
070-500704	In-State Travel Reimbursement	6,238.00	(4,957.00)	1,281.00
080-500710	Out-of-State Travel Reimbursement	49,974.00	4,602.00	54,576.00
	Total Expenses	1,342,594.20	(471,861.00)	870,733.20

Explanation

This request to reduce the allocations represents the remaining federal share of the State and Local Implementation Program (SLIGP) funding approved by the Fiscal Committee (Item #FIS 15-132, 08/26/15), and Governor and Council (Item #80, 9/16/15). This federal grant requires a state match equivalent to 25% of federal funds or 20% of the budget. The match requirement may be met utilizing cash match, in-kind match, or a combination thereof. This requirement will be met using a currently budgeted, non-federal, personnel line. The SLIGP grant is the initial funding mechanism trend to the Nationwide Public Safety Broadband Network Requirements and Administration by First Responder Network Authority Legislation passed by Congress and signed into law February 22, 2012. It establishes the First Responder Network Authority (FirstNet), tasked with the establishment and operation of a single, nationwide Public Safety Broadband Network (PSBN). PSBN operates in the 700 MHz radio spectrum which consists of the existing 700 MHz Public Safety broadband allocation and adds the 700 MHz "D-Block" allocation. This SLIGP grant is phased and phase one is to include this State Grant Program whereas NTIA will release up to \$135 million nationally, by formula, in State grant funds to assist regional, State, tribal, and local governments:

- To plan for a single, nationwide public safety broadband network
- To identify and plan the most effective way to utilize and integrate the infrastructure, equipment, and other architecture associated with network.

Requirements at the State level include the State's consultation with FirstNet. The single officer or governmental body is expected to consult with FirstNet during the "open grant phase", which is the planning and implementation phase of this long-range project on several policies including:

- Construction of a Core and RAN build out
- Placement of towers/coverage
- Adequacy of hardening, security, reliability, and resiliency requirements
- Assignment of priority to local users/secondary
- Training needs of local users.

The SLIGP funds will be used to support planning, consultation, and data collection activities related to the establishment of this nationwide public safety broadband (primary data) network. Activities to be completed include defining coverage needs, user requirements, network hardening, resiliency requirements, and data collection. In order to complete the activities detailed above, the State will attend national meetings and conduct statewide stakeholder meetings to provide education and outreach. Data collection will be accomplished through a combination of State-led collection efforts and utilization of independent consultant(s) as required.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) List of personnel involved: Part-time personnel and temporary consultants.
- 2) Nature, Need, and Duration: The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel in the areas of communications data collection, surveying, outreach to local communities, documentation, technical guidance, education, assessment and reporting out to NTIA. Part-time personnel will provide administrative support as well as database creation and maintenance. The part-time positions consist of one Business Systems Analyst I (LG28) who will address the data management and analyze the needs of this grant; one Program Specialist II (LG 21) who will provide administrative support for this project; and one Field Representative II (LG 21) who will address the data collection portion of this grant.

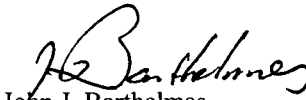
The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
November 9, 2015
Page 3 of 3

- 3) Relationship to existing agency programs: It expands the capacity to achieve missions within the Department of Safety and other projects directly related to communications needs statewide.
- 4) Has a similar program been requested of the legislature and denied? No.
- 5) Why wasn't funding included in the agency's budget request? It was unclear at the time of the SFY 2016-2017 budget that there would be a potential need for part-time personnel to complete these tasks.
- 6) Can portions of the grant funds be utilized? This request is 100% federally funded.
- 7) Estimate the funds required to continue this position(s): The temporary consulting positions are estimated at \$360,630.00. These part-time positions will not be continued beyond the grant.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Department of Safety, Office of the Commissioner
Broadband Grant**

Fiscal Situation: Account 02-23-23-231010-88960000

Federal Funds Awarded:	
FFY 2013 Grant 33-10-S13033 (9/1/2015-8/31/15 and Extended to 2/28/2018)	\$879,887.00
Total Grant Funds Awarded	\$879,887.00
Prior Fiscal Year(s) Actual Expenditures:	
Federal Grant spending State Fiscal Year 2014	(\$2,471.17)
Federal Grant spending State Fiscal Year 2015	(\$6,682.74)
Total Prior Fiscal Year Actual Expenditures	(\$9,153.91)
Net Grant Funds Remaining	\$870,733.09
Excess grant funds available to appropriate	\$870,733.09
This Request	\$870,733.09

FORM CD-451
(REV. 12-14)

U.S. DEPARTMENT OF COMMERCE

GRANT COOPERATIVE AGREEMENT

AMENDMENT TO FINANCIAL ASSISTANCE AWARD

AWARD NUMBER
33-10-S13033

CFDA NO. AND NAME

11.549 - State and Local Implementation Grant Program

PROJECT TITLE

This grant will assist multiple jurisdictions in the State of New Hampshire with the eligible planning activities related to the establishment of a

RECIPIENT NAME

New Hampshire Department of Safety

AMENDMENT NUMBER

4

STREET ADDRESS

33 Hazen Drive

EFFECTIVE DATE

SEP 21 2015

CITY, STATE ZIP

Concord, NH 03305

**EXTEND PERIOD OF PERFORMANCE TO
(IF APPLICABLE)**

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$879,887.00	\$0.00	\$0.00	\$879,887.00
RECIPIENT SHARE OF COST	\$219,973.00	\$0.00	\$0.00	\$219,973.00
TOTAL ESTIMATED COST	\$1,099,860.00	\$0.00	\$0.00	\$1,099,860.00

REASON(S) FOR AMENDMENT

This grant is hereby amended to: (1) acknowledge the receipt and approval of the Phase 2 budget modification submitted August 19, 2015, (2) release the Phase 2 reserve of \$439,944.00 (50% of the federal funds), which was previously established in Special Award Condition #6.

ALL PREVIOUS TERMS AND CONDITIONS REMAIN IN EFFECT.

This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.

SPECIAL AWARD CONDITIONS

LINE ITEM BUDGET

OTHER(S)

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Husai Rahman

DATE

9/18/2015

TYPED NAME, TYPED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

John J. Barthelmes, Commissioner

DATE

9/23/15



State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

*Fiscal # FIS 15-132
 08-26-2015*

July 8, 2015

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

*GC # 80
 09-16-2015*

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

- Pursuant to RSA 14:30-a, VI, the Department of Safety, Office of the Commissioner, requests authorization to accept and expend State and Local Implementation Grant Program funds in the amount of \$870,841.00 from the National Telecommunications and Information Administration (NTIA), US Department of Commerce. Effective upon Fiscal Committee and Governor and Council approvals through December 31, 2015. Funding source: 100% Federal Funds.
- Pursuant to RSA 124:15, authorize the Department of Safety, Office of the Commissioner, to establish class 046, consultant positions for the purpose of providing program required, communications-related data collection, surveying, outreach to local communities, documentation, technical guidance, education, assessment and reporting out to NTIA and class 050, part-time personnel to provide administrative support as well as database creation and maintenance as approved by the SLIGP Grant Program. Effective upon Fiscal Committee and Governor and Council approvals through December 31, 2015. Funding Source: 100% Federal Funds.

Funds are to be budgeted in the following account:

02-23-23-231010-88960000 Dept. of Safety Office of the Commissioner Broadband Grant

Class	Description	Current SFY 2016 Authorized	Requested Action	Revised SFY 2016 Authorized
000-403560	Federal Funds	0.00	(870,841.00)	(870,841.00)
018-500106	Overtime	0.00	32,293.00	32,293.00
020-500200	Current Expenses	0.00	7,081.00	7,081.00
021-502668	Food Institutions	0.00	6,459.00	6,459.00
022-500255	Rents-Leases	0.00	6,804.00	6,804.00
038-500177	Software License/Maint. Mainframe/Network	0.00	5,441.00	5,441.00
040-500800	Indirect Costs	0.00	50,598.00	50,598.00
041-500801	Audit Fund Set Aside	0.00	872.00	872.00
046-500464	Consultants	0.00	335,550.00	335,550.00
050-500109	Personal Services - Temp/Appointed	0.00	247,698.00	247,698.00
060-500602	Benefits	0.00	151,479.00	151,479.00
070-500704	In-State Travel Reimbursement	0.00	3,070.00	3,070.00
080-500710	Out-of-State Travel Reimbursement	0.00	23,496.00	23,496.00
	Total Expenses	0.00	870,841.00	870,841.00

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

July 8, 2015

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Explanation

This request to accept \$870,841.00 represents the remaining federal share of the State and Local Implementation Program (SLIGP) funding approved by the Fiscal Committee (FIS 13-280), and Governor and Council (1/15/14, item #53). This federal grant requires a state match equivalent to 25% of federal funds or 20% of the budget. The match requirement may be met utilizing cash match, in-kind match, or a combination thereof. This requirement will be met using a currently budgeted, non-federal, personnel line. The SLIGP grant is the initial funding mechanism trend to the Nationwide Public Safety Broadband Network Requirements and Administration by First Responder Network Authority Legislation passed by Congress and signed into law February 22, 2012. It establishes the First Responder Network Authority (FirstNet), tasked with the establishment and operation of a single, nationwide Public Safety Broadband Network (PSBN). PSBN operates in the 700 MHz radio spectrum which consists of the existing 700 MHz Public Safety broadband allocation and adds the 700 MHz "D-Block" allocation. This SLIGP grant is phased and phase one is to include this State Grant Program whereas NTIA will release up to \$135 million nationally, by formula, in State grant funds to assist regional, State, tribal, and local governments:

- To plan for a single, nationwide public safety broadband network
- To identify and plan the most effective way to utilize and integrate the infrastructure, equipment, and other architecture associated with network.

Requirements at the State level include the State's consultation with FirstNet. The single officer or governmental body is expected to consult with FirstNet during the "open grant phase", which is the planning and implementation phase of this long-range project on several policies including:

- Construction of a Core and RAN build out
- Placement of towers / coverage
- Adequacy of hardening, security, reliability, and resiliency requirements
- Assignment of priority to local users / secondary
- Training needs of local users.

The SLIGP funds will be used to support planning, consultation, and data collection activities related to the establishment of this nationwide public safety broadband (primary data) network. Activities to be completed include defining coverage needs, user requirements, network hardening, resiliency requirements, and data collection. In order to complete the activities detailed above, the State will attend national meetings and conduct statewide stakeholder meetings to provide education and outreach. Data collection will be accomplished through a combination of State-led collection efforts and utilization of independent consultant(s) as required.

Class 18	These funds will be used for overtime costs associated with evening meetings, project monitoring, and administration of the SLIGP project.
Class 20	These funds will be used for supplies, outreach and education materials, and operating expenses associated with administering the SLIGP project.
Class 21	These funds will be used to cover the cost of food at outreach and education meetings held throughout the state.
Class 22	These funds will be used to cover the cost of meeting rooms for outreach and education meetings to be held throughout the state.
Class 38	These funds will be used to purchase data collection software.
Class 40	These funds will be used to pay state indirect costs.
Class 41	These funds will be used to pay audit fund set aside expenses.
Class 46	These funds will be used to hire consultants, as necessary, to provide data collection, surveying, outreach to local communities, documentation, technical guidance, education, assessment and reporting out to NTIA.
Class 50	These funds will be used to pay the cost of part-time personnel working on the SLIGP Grant project requirements.
Class 60	These funds will be used to pay benefits costs associated with overtime and part-time personnel.
Class 70	These funds will be used to pay the cost of traveling in-state to provide SLIGP outreach and education meetings to be held throughout the state.
Class 80	These funds will be used to pay for the cost of traveling out-of-state to national SLIPG conferences.

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court


Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
July 8, 2015
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The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) *List of personnel involved:* Part-time personnel and temporary consultants.
- 2) *Nature, Need, and Duration:* The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel in the areas of communications data collection, surveying, outreach to local communities, documentation, technical guidance, education, assessment and reporting out to NTIA.
- 3) *Relationship to existing agency programs:* Expands the capacity to achieve missions within the Department of Safety and other projects directly related to communications needs statewide.
- 4) *Has a similar program been requested of the legislature and denied?* No.
- 5) *Why wasn't funding included in the agency's budget request?* It was unclear at the time of the SFY 2014-2015 budget that there would be a potential need for part-time personnel and consultants to complete these tasks. However, funding is included in the pending SFY 2016-2017 budget, which will be adjusted to the appropriate grant level when the SFY 2016-2017 budget is adopted.
- 6) *Can portions of the grant funds be utilized?* This request is 100% federally funded.
- 7) *Estimate the funds required to continue this position(s):* The temporary consulting positions are estimated at \$335,550.00.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety