

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
December 2, 2015 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Reading and Pledge of Allegiance led by Councilor Van Ostern
- Music by Cellist Nathaniel Lanthrop of Symphony NH introduced by Executive Director Eric Valliere

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The Governor and Executive Council on motion of Councilor Kenney, seconded by Councilor Pappas, accepted the minutes of November 18, 2015.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the November 18, 2015 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council accepted the following resignations:

Board of Nursing

(Public Member)

Kathleen Ferguson, Windham

Effective: December 2, 2015

CONFIRMATIONS

The Governor and Council confirmed the following:

Assessing Standards Board - RSA 21-J:14-a

(Nom. by NHAAO- assessing official of a city)

Richard A. Vincent, Hill

Succeeding: Robert J. Gagne, Manchester

Effective: December 2, 2015

Term: September 19, 2017

Connecticut River Atlantic Salmon Compact - RSA 213-A

Duncan McInnes, Merrimack

Reappointment

Effective: December 2, 2015

Term: June 20, 2018

Director of the Division of Program Support for the Department of Education - RSA 21-N:3

Scott J. Mantie, Sanbornton

Succeeding: Judith Fillion, Concord (retired)

Salary: Grade GG; maximum step- \$96,149.85

Effective: December 2, 2015

Term: November 8, 2019

New Hampshire Land and Community Heritage Authority - RSA 227-M:4

(Natural Resources)

Harold Janeway, Webster

Reappointment

Effective: December 2, 2015

Term: September 6, 2019

Director - Division of Marketing, Merchandising, and Warehousing for the State Liquor Commission - RSA 176:8
Nicole Brassard Jordan, Manchester Effective: December 2, 2015
Succeeding: Richard Gerrish, Weare Term: October 15, 2019
Salary: Grade GG; step 3- \$86, 652.44

Manufactured Housing Installation Standards Board - RSA 205-D:2
(Owner/ Operator- 100 or fewer lots)
Gary Francoeur, Hudson Effective: December 2, 2015
Reappointment Term: October 3, 2018

Milk Sanitation Board - RSA 184 – **Councilor Wheeler voted NO.**
(Milk Producer)
Martha C. Crete, Boscawen Effective: December 2, 2015
Reappointment Term: November 1, 2017

Milk Sanitation Board - RSA 184 – **Councilor Wheeler voted NO.**
(Milk Producer)
Bethany L. Hodge, Hinsdale Effective: December 2, 2015
Reappointment Term: October 11, 2021

Milk Sanitation Board - RSA 184 – **Councilor Wheeler voted NO.**
(Milk Plant Licensee)
Bonnie Hurley, Colebrook Effective: December 2, 2015
Succeeding: Nancy Hirsberg, Wolfeboro Term: November 1, 2019

New Motor Vehicle Arbitration Board - RSA 357-D
(Rep. Consumers)
Robert F. Hamel, Manchester Effective: December 2, 2015
Reappointment Term: October 16, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46
(County Government)
Rodney A. Bouchard, Alstead Effective: December 2, 2015
Reappointment Term: October 18, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46
(Municipal Government)
Robert D. Ciandella, New Castle Effective: December 2, 2015
Reappointment Term: October 18, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46
(Industry)
Ingo F. Roemer, Dover Effective: December 2, 2015
Reappointment Term: November 9, 2018

Waste Management Council - RSA 21:O:9
(Municipal Official)
Stephen R. Crean, Goffstown Effective: December 2, 2015
Reappointment Term: September 7, 2019

NOMINATION & CONFIRMATION

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, voted to nominate and confirm the following:

Commissioner of the Department of Transportation – RSA 21-L

Victoria Sheehan, Nashua

Reappointment

Salary Grade: LL - \$123,278

Effective: December 3, 2015

Term: December 3, 2019

NOMINATIONS

The Governor placed into nomination the following:

Air Resources Council - RSA 21-O

(Fuel Oils Industry)

David G. Collins, Bow

Reappointment

Effective: Upon Confirmation

Term: September 6, 2019

Air Resources Council - RSA 21-O

(Natural Gas Industry)

Mark Lambert, Bedford

Reappointment

Effective: Upon Confirmation

Term: October 4, 2019

State Conservation Committee - RSA 432:10

(Cheshire/Sullivan)

Peter T. Throop, Keene

Reappointment

Effective: Upon Confirmation

Term: August 1, 2017

Director of the Division of Educational Improvement for the Department of Education - RSA 21-N:3

Heather Gage, Merrimack

Reappointment

Salary: Grade GG; Maximum- \$96,149.85

Effective: Upon Confirmation

Term: December 11, 2019

Board of Home Inspectors - RSA 310-A:186

(Home Inspector)

Robert J. Gray, Windham

Reappointment

Effective: December 18, 2015

Term: December 18, 2020

State Commission for Human Rights - RSA 354-A:4

Sheryl L. Shirley, Holderness

Reappointment

Effective: Upon Confirmation

Term: November 1, 2020

Physical Therapy Governing Board - RSA 328-F

(Physical Therapy Assistant)

Joseph V. Shanley Jr., Nottingham

Reappointment

Effective: January 8, 2016

Term: January 8, 2019

Public Employee Labor Relations Board - RSA 273-A:2

(alternate member representing Labor)

Glenn Brackett, Northwood

Reappointment

Effective: Upon Confirmation

Term: December 6, 2021

Public Water Access Advisory Board - RSA 233-A

(Public Member)

Gary L. Clark, Merrimack

Reappointment

Effective: Upon Confirmation

Term: October 27, 2018

Director of Administration for the Department of Safety - RSA 21-P
Steven R. Lavoie, Allenstown
Succeeding: Elizabeth A. Bielecki, Bedford (resigned)
Salary: Grade HH; maximum step- \$104,729.35

Effective: Upon Confirmation
Term: March 31, 2018

Volunteer New Hampshire Board of Directors - RSA 19-H
Steven D. Epstein, Concord
Succeeding: Richard McIntire, Bow

Effective: Upon Confirmation
Term: May 20, 2018

CONSENT CALENDAR AGENDA

#1 MOP 150, I, B (1): Expenditure Approvals

NEW HAMPSHIRE LIQUOR COMMISSION

#A. Authorized with Councilor Van Ostern recusing himself, to enter Christina M. Demers into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in the course entitled MBA-700 Strategic Management, for the period of December 14, 2015 through February 28, 2016, and to pay said costs in the amount of \$1,881. **100% Liquor Funds.**

STATE TREASURY

#B. Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$130,304 and the State Treasurer to issue checks in the amount of \$130,304.20 to the rightful owners of abandoned or unclaimed funds.

DEPARTMENT OF TRANSPORTATION

#C. Authorized to continue membership and participation with the International Bridge, Tunnel and Turnpike Association, Washington, DC, in the amount of \$29,725 for calendar year 2016 and in the estimated of \$31,000 for calendar year 2017. Effective upon G&C approval. **100% Turnpike Funds.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#D. Authorized the Division of Parks and Recreation, Cannon Mountain to enter into memberships with the companies as detailed in letter dated November 10, 2015, for a total amount of \$40,654.28 for the 2015/2016 ski season. Effective upon G&C approval through June 30, 2016. **100% Ski Area Funds.**

FISH AND GAME DEPARTMENT

#E. Authorized to pay the Association of Fish and Wildlife Agencies, Washington, DC, \$24,125 annual membership dues. Effective upon G&C approval through June 30, 2016. **100% Fish and Game Funds.**

#2 MOP 150, I, B (2): Approval of Acceptances

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorized with Councilor Wheeler recusing himself, to accept two Christmas trees to be placed at the Bridges House on Mountain Road and the State House in Concord, NH. The trees are being donated by NH Christmas Tree Promotion Board. The value of this donation is approximately \$250.

#3 MOP 150, I, B (3): Reports and Findings

PUBLIC UTILITIES COMMISSION

#A. Authorized to accept and place on file the Biennial Report for Fiscal Years 2014 and 2014.

DEPARTMENT OF TRANSPORTATION

#B. Authorized to accept and place on file the Bureau of Mechanical Services' monthly Equipment Acquisition Plan status report for the period ending October 31, 2015.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERAL'S DEPARTMENT

#A. Authorized the confirmation of Captain Peter D. Eshenour, Dover, NH, for promotion to the rank of Major, NH Air National Guard.

THE ADJUTANT GENERAL'S DEPARTMENT

#B. Authorized the confirmation of Captain Jeffrey A. Morgenthau, Louisville, KY, for promotion to the rank of Major, NH Air National Guard.

THE ADJUTANT GENERAL'S DEPARTMENT

#C. Authorized the nomination of Captain Emily P. Riordan, Derry, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#D. Authorized the nomination of Captain Steven M. Mongelli, Townsend, MA, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#E. Authorized the nomination of Captain Philip A. Meher, Plaistow, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#F. Authorized the nomination of Captain Brooks J. Hayward, Epsom, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#G. Authorized the nomination of Captain Joseph R. Gray, Rochester, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#H. Authorized the nomination of Captain Matthew M. Dupuis, Concord, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#I. Authorized the nomination of Captain Michael A. Butler, Manchester, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally and professionally qualified.

#5 **MOP 150, I, B (5): Other Items**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#A. Councilor Sununu requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized to amend a grant agreement with the Town of Hinsdale, NH (originally approved by G&C on 3-26-14, item #6, in the amount of \$500,000), to allow for completion of the water distribution and sewer collection system replacement project, by extending the completion date to December 31, 2016, from December 31, 2015. No Additional Funding. **100% Federal Funds.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#B. Councilor Sununu requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized to amend an agreement with the County of Grafton, Haverhill, NH (originally approved by G&C on 3-26-14, item #2, in the amount of \$200,000), to allow for completion of the manufactured home replacement pilot program, by extending the completion date to December 31, 2016 from December 31, 2015. No Additional Funding. **100% Federal Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#C. Authorized to amend an agreement with GEI Consultants, Portland, ME (originally approved by G&C on 11-14-12, item #114), to provide hydrologic and hydraulic studies of the Alton Power Dam and Milton Three Ponds Dam watersheds, inundation mapping of the downstream reach resulting from dam failure, geotechnical investigations, and engineering analysis of overtopping considerations and protection design/construction recommendations, by revising the work scope and extending the completion date from December 31, 2015 to December 31, 2016. No Additional Funding. **100% Capital (General) Funds.**

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

Bureau of Human Resource Management

#6 Authorized to finalize the determination made by the Commissioner that on November 3, 2015 Hami Lee, a Mental Health Worker II at the NH Hospital sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#7 Authorized to finalize the determination made by the Commissioner that on October 26, 2015 Thomas Conroy, a Mental Health Worker III at the NH Hospital sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#8 Authorized to finalize the determination made by the Commissioner that on October 25, 2015 Anne White, a Mental Health Worker II at the NH Hospital sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#9 Authorized to make a **retroactive** one-time payment from State Fiscal Year 2016 funds to Alysia Nelson, Supervisor VI with the Division of Children, Youth and Families in the amount of \$1,829.89 to compensate for wages that were not paid for State Fiscal Year 2015. **100% General Funds.**

Office of Medicaid Business and Policy

#10 Authorized to enter into a **retroactive sole source** agreement with The Foundation for Healthy Communities, Concord, NH, for the provision of Child Birth Education Outreach and Training to providers as required by the federal Adult Medicaid Quality Grant in an amount not to exceed \$2,643.81. Effective October 1, 2015 through December 20, 2015. **100% Federal Funds.**

Bureau of Facilities and Assets Management

#11 Authorized to enter into a **retroactive sole source** amendment with Forty Terrill Park Drive LLC, c/o CPManagement Inc., Exeter, NH (originally approved by G&C on 1-14-09, item #58), for continued operation of the Concord District Office, by increasing the price in the amount of \$132,737.76 to \$3,634,754.16 from \$3,502,016.40, and by extending the term from November 30, 2015 to February 29, 2016. **60% General, 40% Federal Funds.**

Office of Information Services

#12 Authorized to enter into a **sole source** amendment with Cognosante LLC, Scottsdale, AZ (originally approved by G&C on 12-1-04, late item E), for continuation of quality assurance services in compliance with the requirements of the Centers for Medicare and Medicaid Services, by increasing the price by \$3,957,408 from \$19,188,311 to a new amount not to exceed \$23,145,719. Effective upon G&C approval through December 31, 2016. **90% Federal, 10% General Funds.**

Bureau of Elderly & Adult Services

#13 Authorized a **retroactive** payment to the National Association of States United for Aging and Disabilities, Washington, DC, \$6,897 for annual membership dues. Effective July 1, 2015 through June 30, 2016. **75% Federal, 25% General Funds.**

Division of Child Support Services

#14 Authorized the Division of Child Support Services to **retroactively** exercise a renewal option to an existing agreement with Merrimack County Visitation Center, Boscawen, NH (originally approved by G&C on 9-17-14, item #7), for the provision of access and visitation services for parents with a minor child, by increasing the price by \$60,000 from \$30,000 to \$90,000, and by extending the completion date from September 30, 2015 to September 30, 2017. **100% Federal Funds.**

#14A Authorized to enter into an agreement with Protech Solutions Inc., Little Rock, AR, to provide upgrades, enhancement and maintenance of the New England Child Support System in an amount not to exceed \$7,940,312.50. Effective upon G&C approval through September 30, 2017. **66% Federal, 34% General Funds.**

Division of Family Services

#15 Authorized to enter into a **retroactive sole source** agreement with NH Catholic Charities d/b/a NH Food Bank, Manchester, NH, to provide outreach activities and assistance to individuals regarding the Food Stamp Program, in an amount not to exceed \$22,750. Effective October 1, 2015 through September 30, 2016. **100% Federal Funds.**

Division for Children, Youth and Families

#16 Authorized to accept private funds for the Spark NH, Early Childhood Advisory Council in the amount of \$50,000 from the Endowment for Health to provide core support to Spark NH. Effective January 12, 2016, or upon G&C approval, whichever is later, through December 31, 2016. **100% Other (Private Grant) Funds.**

#17 Authorized to enter into a **sole source** agreement with Early Learning NH, Concord, NH, to provide oversight, management, administrative and project support to NH's Early Childhood Advisory Council now known as Spark NH, in an amount not to exceed \$75,000. Effective January 1, 2016 or upon G&C approval, whichever is later, through December 31, 2016. **100% Federal Funds.**

#18 Authorized to enter into an amendment to exercise a renewal option for an agreement with Southeastern Regional Education Service Center Inc., Bedford, NH (originally approved by G&C on 12-4-13, item #45), for the provision of a statewide program that supports the inclusion of young children with special needs in child care programs, by increasing the price by \$224,751.33 from \$260,000 to an amount not to exceed \$484,751.33 and by extending the completion date from December 31, 2015 to June 30, 2017. **100% Federal Funds.**

Division of Public Health Services

#19 Authorized to amend an existing agreement with CQuest America Inc., Springfield, IL (originally approved by G&C on 9-3-14, item #23), by including an audit requirement for the Operations and Maintenance Services for the NH Women, Infants, and Children Program's Management Information System, by increasing the price by \$28,991.97 from \$3,601,298 to an amount not to exceed \$3,630,289.97. Effective upon G&C approval through the original completion date of June 30, 2012. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#20 Authorized the Bureau of Traffic to enter into an agreement with Midwestern Software Solutions, Ann Arbor, MI, for the procurement of computer software and services to provide and install a new Traffic Data Management System, in the amount not to exceed \$349,328. Effective upon G&C approval through June 30, 2017, with the option to renew for two-three year periods. **100% Federal Funds.**

#21 Authorized the Bureau of Aeronautics to provide funding to the City of Keene, NH, to acquire snow removal equipment at the Dillant-Hopkins Airport in Keene, NH, in the amount of \$541,320.60. Effective upon G&C approval through November 30, 2019. **90% Federal, 5% General, 5% Local Funds.**

#22 Authorized the Bureau of Aeronautics to provide funding to the City of Keene, NH, to prepare an environmental assessment (Phase II) at the Dillant-Hopkins Airport in Keene, NH, in the amount of \$121,600. Effective upon G&C approval through November 30, 2019. **90% Federal, 5% General Funds.**

#23 Authorized the Bureau of Right of Way to pay property owners \$48,350 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from September 24, 2015 through November 4, 2015.

#24 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with Skillings & Sons Inc., Amherst, NH, for a 6-inch drilled well and pump on the property of Nate Boutwell, Pelham, NH, in the amount of \$23,675. Effective upon G&C approval through June 24, 2016. **100% Highway Funds.**

#25 Authorized the Bureau of Rail and Transit to lease a 6,800 square foot parcel of State owned land located on the Manchester & Lawrence Railroad corridor in the City of Manchester to the City of Manchester and per the Long Range Capital Planning and Utilization Committee to waive the annual lease fee and the one-time administrative fee of \$1,100. Effective upon G&C approval.

#26 Authorized the Bureau of Construction to enter into a contract with R.M. Piper Inc., Plymouth, NH, for bridge rehabilitation work on the bridge that carries US 302/NH 10 over the NH RR in the Town of Lisbon, on the basis of a low bid of \$486,738.50. (2)Further authorized a contingency in the amount of \$48,673.85 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#27 Authorized the Bureau of Construction to enter into a contract with Pike Industries Inc., Belmont, NH, for pavement rehabilitation of I-93 and bridge rehabilitation work associated with the bridge in the southbound on-ramp over the NHRR from US Route 4 to Interstate 93 in Concord and Canterbury, on the basis of a low bid of \$4,384,362.25. (2)Further authorized a contingency in the amount of \$219,218.12 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through August 26, 2016. **100% Federal Funds.**

#28 Authorized the Bureau of Construction to enter into a contract with Cold River Bridges LLC, Walpole, NH, for bridge rehabilitation work on the bridge carrying NH Routes 9 and 10 over Elm Street in the City of Keene, on the basis of a low bid of \$1,119,081. (2)Further authorized a contingency in the amount of \$111,908.10 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#29 Authorized the Bureau of Construction to enter into a contract amendment with Delucca Fence Company Inc., Methuen, MA (originally approved by G&C on 4-22-15, item #33), for installation of median protection along 9 miles of NH 101 in Exeter and Hampton, by increasing the amount by \$260,000 from \$2,764,984.70 to \$3,024,984.70. Effective upon G&C approval. **100% Federal Funds.**

#30 Authorized the Bureau of Construction to enter into a contract with F.L. Merrill Construction Inc., Loudon, NH, for reconstruction and expansion of the existing overflow parking area to provide 238 formalized parking spaces off Stickney Avenue in the City of Concord, on the basis of a low bid of \$676,512. (2)Further authorized a contingency in the amount of \$33,825.60 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#31 Authorized the Bureau of Construction to enter into a contract with Northeast Traffic Control Services Inc., Plymouth, MA, for installation of warning and intersection signs and upgrading existing warning signs located on horizontal curves on two-lane state maintained roadways throughout District IV and V to improve safety, on the basis of a low bid of \$172,142. (2)Further authorized a contingency in the amount of \$12,049.94 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#32 Authorized the Bureau of Construction to enter into a contract with Hi-Way Safety Systems Inc., Rockland, MA, for installation of warning and intersection signs and upgrading existing warning signs located on horizontal curves on two-lane state maintained roadways throughout District III to improve safety, on the basis of a low bid of \$436,574.92. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#33 Authorized the Bureau of Construction to enter into a contract with Evroks Corporation, Winnisquam, NH, for bridge rehabilitation work on the Prescott Road bridge over NH 101 in Raymond, on the basis of a low bid of \$230,853.45. (2)Further authorized a contingency in the amount of \$23,085.35 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

#34 Authorized to accept and expend grant funds in the amount of \$38,125 from the Federal Emergency Management Agency for the Cooperating Technical Partners Program/Map Modernization Management Support. Effective upon G&C approval through September 30, 2016. **100% Federal Funds (FEMA MMMS).**

#35 Authorized to amend a **sole source** contract agreement with Community Action Partnership of Strafford County Inc., Dover, NH, (originally approved by G&C on 6-24-15, item #97), for the federal Weatherization Assistance Program, by increasing the amount by \$2,159 from \$114,815 to \$116,974. Effective December 2, 2015 through March 31, 2016. **100% Federal Funds.**

#36 Authorized to amend a **sole source** contract agreement with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, (originally approved by G&C on 6-24-15, item #100), for the federal Weatherization Assistance Program, by increasing the amount by \$3,683 from \$194,922 to \$198,605. Effective December 2, 2015 through March 31, 2016. **100% Federal Funds.**

#37 Authorized to amend a **sole source** contract agreement with Southwestern Community Services Inc., Keene, NH, (originally approved by G&C on 6-24-15, item #101), for the federal Weatherization Assistance Program, by increasing the amount by \$3,012 from \$159,639 to \$162,651. Effective December 2, 2015 through March 31, 2016. **100% Federal Funds.**

#38 Authorized to amend a **sole source** contract agreement with Tri-County Community Action Program Inc., Berlin, NH, (originally approved by G&C on 6-24-15, item #98), for the federal Weatherization Assistance Program, by increasing the amount by \$4,789 from \$253,051 to \$257,840. Effective December 2, 2015 through March 31, 2016. **100% Federal Funds.**

#39 Authorized to amend a **sole source** contract agreement with Southern NH Services Inc., Manchester, NH, (originally approved by G&C on 6-24-15, item #99), for the federal Weatherization Assistance Program, by increasing the amount by \$8,537 from \$449,965 to \$458,502. Effective December 2, 2015 through March 31, 2016. **100% Federal Funds.**

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#40 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized the Division of Administration to establish an entrance salary of \$94,314.22, Grade II; Step 2 for Ms. Louise Lavertu, Executive Director. Effective September 16, 2015.

NEW HAMPSHIRE EMPLOYMENT SECURITY

The Governor and Council acted as follows:

#41 Authorized to enter into a contract with Trane U.S. Inc., Bedford, NH, for heating, ventilation, and air conditioning system preventive maintenance and repairs at the Concord NH Tobey Building location, in the amount not to exceed \$327,500. Effective upon G&C approval through June 30, 2019. **100% Federal Funds.**

#42 Authorized to extend the positions as detailed in letter dated November 17, 2015, in a temporary status for one year. The estimated fiscal impact to SFY 2016-2017 to extend the positions is \$134,683.48. **Federal Funds.**

NEW HAMPSHIRE LIQUOR COMMISSION

#43 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Pappas, authorized to enter into a **sole source** amendment to the lease agreement with Gerald P. McCarthy Properties, West Wareham, MA (originally approved by G&C on 12-8-10, item #65), for the property at 57 Regional Drive, Concord, NH, to house the Liquor Commission Division of Enforcement & Licensing, by increasing the amount by \$248,830.20 from \$497,660.40 to \$746,490.60. Effective February 29, 2016 through August 31, 2018. **100% Liquor Funds.**

PUBLIC UTILITIES COMMISSION

#44 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized to continue membership and participation in the National Association of Regulatory Utility Commissioners, in the amount of \$9,703. Effective **retroactive** to July 1, 2015 through June 30, 2016. **100% Other Funds (Utilities Assessments).**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#45 Authorized the Division of Economic Development to enter into a **sole source** contract with the Granite State District Export Council (DEC), North Hampton, NH, to provide financial administrators, oversight and reporting services in compliance with the State Trade and Export Promotion Grant IV, awarded by the US Small Business Administration, in the amount of \$186,986. (2) Further authorized to make an initial disbursement in the amount of \$20,000 for DEC for startup of the Export Expansion Fund, and portions of the Arab Health Medical Show and the Eastern Trade Council activities. Effective upon G&C approval through September 29, 2016. **100% Federal Funds.**

#46 Authorized the Bureau of Trails to enter into Grant-In-Aid Trail Maintenance Agreements (Winter Trail Grooming) with the snowmobile clubs as detailed in letter dated November 9, 2015, in the total amount of \$1,656,368.74. Effective upon G&C approval through May 31, 2016. **100% Snowmobile Fund.**

#46A Authorized the Division of Travel and Tourism Development and the Department of Agriculture, Markets & Food, Division of Agricultural Development to enter into a memorandum of understanding to continue a marketing project uniting NH agriculture with tourism marketing for the State in an amount not to exceed \$177,208.68. Effective upon G&C approval through June 30, 2017. **44% Federal Funds – Specialty Crop Block Grant, 56% General Funds.**

#46B Authorized the Division of Travel and Tourism Development and the Department of Revenue Administration to enter into a memorandum of understanding to market the Tax Amnesty Program in an amount not to exceed \$50,000. Effective upon G&C approval through February 15, 2016. **100% General Funds.**

#46C Authorized the Division of Travel and Tourism Development to enter into a **sole source** amendment with Griffin, York and Krause d/b/a GYK Antler, Manchester, NH (originally approved by G&C on 6-10-15, item #68B), for domestic and international advertising and promotional services, by increasing the amount by \$377,208.68 from \$10,000,000 to \$10,377,208.68. Effective upon G&C approval through June 30, 2017. **80% General, 20% Federal Funds – Specialty Crop Block Grant Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#47 Authorized to enter into a contract with Maritime Construction and Engineering LLC, Cape Neddick, ME, for the Great Bay Discovery Center Boardwalk Reconstruction, in the amount of \$248,000. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#48 Authorized to enter into a wildlife habitat improvement agreement with Dorothy LaRoche and Ray LaRoche Jr for the management of 9 acres of agricultural land on the Beaudette II Tract of the Lamprey River Wildlife Management Area in the town of Durham. Effective upon G&C approval through December 31, 2019.

#49 Authorized to accept the transfer of a conservation easement on 293.30+/- acres in Hooksett from Bear-Paw Regional Greenways. Effective upon G&C approval.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#50 Authorized to accept and expend funds in the amount of \$45,811 from the Environmental Protection Agency's diesel emissions reduction funding program for the purpose of funding various projects that will reduce emissions from diesel vehicles in NH. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#51 Authorized to award an Aquatic Resource Mitigation Fund grant to Bear-Paw Regional Greenways, Deerfield, NH, in the amount of \$75,000 to acquire a conservation easement on six parcels of land totaling 218 acres in Hooksett. Effective upon G&C approval through June 30, 2016. **100% Aquatic Resource Mitigation Funds.**

#52 Authorized to **retroactively** pay 2016 membership dues to the New England Interstate Water Pollution Control Commission, Lowell, MA, in the amount of \$13,399. Effective October 1, 2015 through September 30, 2016. **14% Federal, 84% Clean Water Revolving Administration Funds.**

#53 Authorized David and Susan Tsao's request to perform work on Penniman Basin and Pine River Pond in Wakefield.

#54 Authorized the City of Portsmouth's request to perform work on the Piscataqua River in Portsmouth.

#55 Authorized Justin Webber's request to perform work on the Piscataqua River in Dover.

#56 Authorized John Durkin's request to perform work on the Oyster River in Durham.

DEPARTMENT OF EDUCATION

#57 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to hold the NH Leadership in Education Awards Ceremony on December 17, 2015 at the Common Man Inn & Spa in Plymouth, NH, for a total meeting cost not to exceed \$3,997.50. Effective upon G&C approval through December 17, 2015. **100% Other Funds (Hannaford Brothers Company Grant).**

DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#58 Authorized the Division of State Police to accept and expend \$19,524 of federal funds from the Federal Motor Carrier Safety Administration entitled Border Enforcement Grant Program to ensure that motor carriers and drivers operating commercial motor vehicles entering the US from a foreign country are in compliance with U.S. CMV safety standards and regulations. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#59 Authorized the Division of State Police to enter into a contract with 2-Way Communications Services Inc., Newington, NH, for the provision of repair and certification of Kustom radar units, in an amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2016. **33% Highway, 44% General, 23% Turnpike Funds.**

#60 Authorized the Division of State Police to amend the existing Memorandum of Understanding with the Administrative Office of the Courts (originally approved by G&C on 8-13-08, item #155), for the purpose of developing the components of the Integrated Criminal Justice Information System, by increasing the total by \$75,000 from \$1,102,772 to a new total of \$1,177,772. Effective upon G&C approval through September 30, 2016. **100% Agency Income.**

#61 Authorized to enter into a grant agreement with Volunteer NH!, for the administration and coordination of grants to local Citizen Corps Councils and/or programs identified in the MOU, in the amount of \$70,000. Effective upon G&C approval through August 31, 2018. **100% Federal Funds.**

#62 Authorized to accept and expend "Disaster FEMA 4209-DR-NH" funds in the amount of \$11,927 from the State of NH, Department of Safety, Division of Homeland Security and Emergency Management, for cost incurred during the declared event of the January 2015 Severe Winter Storm and Snowstorms. Effective upon G&C approval through June 30, 2016. **100% Agency Income.**

#63 Authorized the Division of Motor Vehicles to accept and expend an additional \$3,953 of federal funds from the NH Highway Safety Agency entitled School Bus Enforcement in the effort to combat the problems being experienced with motor vehicle violations in the vicinity of school busses. Effective upon G&C approval through December 15, 2015. **100% Agency Income.**

#64 Authorized the permit application of The Ledges at Newfound Lake Condominium Association located on Newfound Lake in Alexandria, NH, for a Congregate Mooring Field of 48 moorings. The Ledges at Newfound Lake Condominium Association are requesting to add 6 additional moorings to an existing Congregate Mooring Field of 42 moorings for a total of 48 moorings. This will be the maximum allowable for this Mooring Field.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#65 Authorized a Working Capital Warrant in the amount of \$400,000,000 to cover expenditures for the month of January 2016.

#66 Authorized the Bureau of Purchase and Property, Surplus Distribution Section, to budget and expend prior year funds in the amount of \$55,530 available from State Administrative Expense grant that was not expended in state fiscal year 2015 which will be used to pay for equipment and expenses incurred during state fiscal year 2016 as well as additional out-of-state travel funding for required attendance at USDA sponsored trainings. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#67 Authorized the Division of Personnel's request for waiver of classification decisions.

#68 Authorized, on behalf of the NH Deferred Compensation Commission, to amend its contract agreement with Segal Advisors Inc., New York, NY (originally approved by G&C on 5-25-11, item #12), for investment advisory services to the NH Deferred Compensation Commission, by increasing the price by \$12,500 from \$250,000 to \$262,500, and by extending the end date from January 1, 2016 to March 31, 2016. **100% Agency Income.**

#69 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Gary Chicoine Construction Corp., Weare, NH, for the Strafford Patrol Shed, for a total price not to exceed \$1,699,500. (2)Further authorized the amount of \$80,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,779,500. Effective upon G&C approval through October 28, 2016. **100% Capital – Highway Funds.**

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LATE ITEM

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorized to accept and place on file the list of dates for Governor and Council meetings from January through June 2016.

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday December 16, 2015, at the State House, Concord, New Hampshire.

Honorable Board then Adjourned at 11:20 a.m.