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STATE OF NEW HAMPSHIRE  
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
DIVISION OF ECONOMIC DEVELOPMENT  
172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

June 16, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

603-271-2341  
FAX: 603-271-6784  
www.nheconomy.com

*Retroactive*

**REQUESTED ACTION**

1. Authorize the Department of Resources and Economic Development (DRED), Division of Economic Development to budget and expend \$16,036 of Energy Efficiency Program funds for contracted services upon Governor and Executive Council approval through July 31, 2014. 100% Greenhouse Gas Emissions Reduction Fund

Funding to be budgeted in account titled, Energy Efficiency Program – RGGI, as follows:

03-35-35-351010-17340000		FY 2015 Current Budget	Requested Action	FY 2015 Revised Budget
009-403645	Agency Income	(\$32,324)	(\$16,036)	(\$48,360)
102-500731	Contracts for Program Services	32,324	16,036	48,360
<b>Total:</b>		\$32,324	\$16,036	\$48,360

2. Further authorize the Department to make a **RETROACTIVE** unencumbered payment to Lakes Region Community College (VC #216952) of Laconia, NH, in the amount of \$16,036 for providing Energy Efficiency Training services for the period of April 1, 2013 through June 30, 2013 under contract which was short-funded in error. The original contract (#1014496) was approved by Governor and Executive Council on March 16, 2011, Item #61. 100% Greenhouse Gas Emissions Reduction Fund

Funding is available in account titled, Energy Efficiency Program – RGGI, as follows:

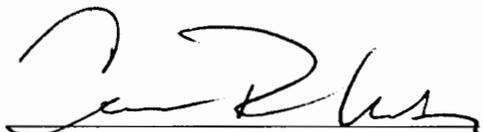
03-35-35-351010-17340000-102-500731	Contracts for Program Services	<b>FY 2015</b>
		\$16,036

**EXPLANATION**

The Public Utilities Commission has funded the Energy Efficiency Program at DRED. Incorrect coding of a payment had the inadvertent consequence of reducing the encumbered balance owed to Lakes Region Community College. These funds were then subsequently closed out to the revenue account. The Department attempted to correct this error through internal processes however it was determined that Governor and Executive Council action would be necessary. Therefore this request is to correct the error by restoring the appropriation, to allow the Department to make a retroactive final payment, and then to close out the grant.

Respectfully submitted,

Concurred,

  
Carmen Lorentz  
Director

  
Jeffrey J. Rose  
Commissioner

**nheconomy**  
Business is in our nature

<b>STATE OF NEW HAMPSHIRE</b> <b>DRED - Energy Efficiency Program Funds</b> <b>FISCAL SITUATION</b> <b>June 5, 2014</b>  <b>03-35-35-351010-17340000</b>	
Carryforward Funds on Grant	48,562.00
Funds Appropriated	(32,324.00)
Funds Available in Excess of Budget	(32,324.00)
<b>Amount of Appropriation Request</b>	<b>16,036.00</b>
Amount in Excess of Request to be Lapsed	(48,360.00)

**INVOICE (format revised 03/17/11)  
GREENHOUSE GAS EMISSIONS REDUCTION FUND**

6/1/2014	PO #	Vendor Number	Invoice # 09 LRCC	Period of Activity:
		216952 B001		Start date:
Attn: Catherine Goff	Vendor Name (Sub-Grantee):	Lakes Region Community College	G&C approval date	1-Apr-13
Dept of Resources & Eco. Dev.			16-Mar-11	
PO Box 1856	Vendor Contact:	Andrew Duncan		End Date:
Concord, NH 03302-1856				30-Jun-13
	Vendor Address:	379 Belmont Road		
		Laconia, NH 03246		

**Check list:**

Please use this invoice report as our invoice.

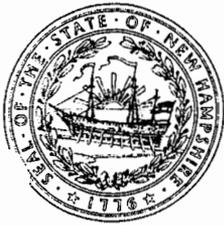
A company invoice will be submitted. This information is for reporting only.

<b>1. Total Contract Approved (FY'11 \$30K, FY'12 \$176K, FY'13 \$50K)</b>	\$ 256,000.00		% Project Completed to Date
<b>2. Total Previous Invoices</b>	\$ 230,289.96		100%
<b>3. Total This Invoice</b>	\$25,710.04		% Project Completed this period
			10%
<b>4. Remaining Amount on Contract</b>	\$ -		

Budget Item	Amount spent this period	Amount spent in previous periods	Total Expenditures to Date	Total Budgeted
Salaries & Wages	\$ 9,834.01	\$ 71,477.18	\$ 81,311.19	\$ 81,311.19
Benefits/Fringe	\$ 2,562.08	\$ 57,347.47	\$ 59,909.55	\$ 59,909.55
Contracted Labor/Services	\$ 7,355.00	\$ 56,471.23	\$ 63,826.23	\$ 63,826.23
Rent/Utilities	\$ -	\$ -	\$ -	\$ -
Advertising/Marketing	\$ 2,868.76	\$ 5,060.92	\$ 7,929.68	\$ 7,929.68
Travel & Mileage	\$ -	\$ -	\$ -	\$ -
Tools, Supplies, Subscrip/s/Supplies	\$ 1,296.46	\$ 5,945.38	\$ 7,241.84	\$ 7,241.84
Tools, Supplies, Subscrip/s/Dues	\$ -	\$ 2,610.00	\$ 2,610.00	\$ 2,610.00
Tools, Supplies, Subscrip/s/Equip	\$ -	\$ 16,459.37	\$ 16,459.37	\$ 16,459.37
Cost of Goods Installed	\$ -	\$ -	\$ -	\$ -
General Overhead & Profit	\$ 1,793.73	\$ 14,918.41	\$ 16,712.14	\$ 16,712.14
<b>TOTAL EXPENSES</b>	<b>\$ 25,710.04</b>	<b>\$ 230,289.96</b>	<b>\$ 256,000.00</b>	<b>\$ 256,000.00</b>
<b>TOTAL USE OF FUNDS</b>	<b>\$ 25,710.04</b>	<b>\$ 230,289.96</b>	<b>\$ 256,000.00</b>	<b>\$ 256,000.00</b>

Less encumbrance (9,674.83)

G+C Request \$ 16,035.01



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February 17, 2011

His Excellency, Governor John H. Lynch  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Resources and Economic Development, Division of Economic Development (DED) to enter into a Memorandum of Agreement (MOA) with Lakes Region Community College (LRCC), (VC#97601) Laconia, NH, of up to \$256,000 to develop and implement energy efficiency training programs upon Governor and Council approval through June 30, 2013. 100% Greenhouse Gas Emissions Reduction Fund (GHGERF)

Funding is available in account titled, Energy Efficiency Program – GHGERF, as follows and pending budget approval for Fiscal Years 2012 and 2013:

		<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
03-35-35-350510-17340000-049-500294	Transfer to OSA	\$18,000	\$176,000	\$50,000
03-35-35-350510-17340000-102-500731	Contracts for Program Svcs.	\$12,000	0	0

**EXPLANATION**

The funds for this grant from the New Hampshire Public Utilities Commission (PUC) are contingent on the availability of funds derived from the Greenhouse Gas Emissions Reduction Fund pursuant to RSA 125-O:23.

The PUC grant is for a collaborative effort between the DED and the LRCC. The LRCC is developing and implementing an energy contractor training program to increase the number of trained energy contractors in the New Hampshire's workforce. Grant funds will be used for class preparation and presentation expenses, scholarships, equipment, teaching aids, and promotion. Lakes Region Community College, in partnership with the New Hampshire Department of Resources and Economic Development, Division of Economic Development (DED), will provide hands on experience in the field of energy efficiency services for students, contractors, homeowners and NH residents through Installer Trainings, Short Term Courses, Housewarmings, Mentoring Programs and related programs. The end dated of the MOA with LRCC is June 30, 2013. The final report on the success of the training program will be submitted within thirty (30) days of the conclusion of the grant award.

The Attorney General's office has approved this MOA as to form, substance and execution.

Respectfully Submitted,

Concurred,

  
 Roy C. Duddy, Interim Director

  
 George M. Bald, Commissioner

