## State of New Hampshire By Her Excellency Jeanne Shaheen, Governor

## **EXECUTIVE ORDER 2001-1 An order establishing the State Workforce Opportunity Council**

WHEREAS, the federal Workforce Investment Act of 1998, Public Law 105-220, (hereinafter referred to as the "Act") provides for workforce investment activities, through statewide and local workforce investment systems, that increase the employment, retention. and earnings of participants, and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation; and

WHEREAS, a prerequisite for receiving certain federal financial assistance under the Act is the establishment of the state workforce investment board and preparation of a state plan (the "Plan"); and

WHEREAS, under the Act the state workforce investment board is to have certain responsibilities in the development of the Plan and the administration of funds; and

WHEREAS, the Act provides that the majority of the members of the state workforce investment board shall be appointed by the Governor; and

WHEREAS, Part 2, Article 41 of the New Hampshire Constitution authorizes the Governor to create agencies for the purpose of receiving federal funds and implementing federal grants-in-aid programs; and

WHEREAS, in pursuance thereof, I have created the New Hampshire Workforce Opportunity Council (hereinafter referred to as the "WOC") and made appointments thereto; and

WHEREAS. the WOC in turn has formed Workforce Opportunity Council, Inc. ("WOC Inc."), a not-for-profit voluntary corporation for the purpose of discharging the day-to-day operational responsibilities and obligations of WOC under the oversight of the WOC.

NOW, THEREFORE, I, JEANNE SHAHEEN, GOVERNOR of the State of New Hampshire, by the authority vested in me pursuant to Part 2, Article 41 of the New Hampshire Constitution, do hereby order that:

- 1. There is established within the Office of the Governor a New Hampshire Workforce Opportunity Council which shall have the powers and responsibilities of the state workforce investment board under the Act, including but not limited to the responsibility for assisting the Governor in:
  - a. development of the Plan and submission to the Governor;
  - b. development and continuous improvement of a statewide system of activities that are funded under this subtitle or carried out through a

one-stop delivery system described in section 134(c) of the Act that receives funds under the Act (referred to in this title as a "statewide workforce investment system"), including:

- (1) development of linkages in order to assure coordination and non-duplication among the programs and activities described in section 121(b) of the Act; and
  - (2) review of local plans under the Act (if any);
- c. commenting at least once annually on the measures taken pursuant to section 113 (b)(14) of the Carl D. Perkins Vocational and Applied Technology Education Act (20 U.S.C. 2323 (b) (14));
- d. designation of local areas as required in section 116 of the Act;
- e. development of allocation formulas for the distribution of funds for adult employment and training activities and youth activities to *local* areas as permitted under sections 128(b) (3) (B) and 133 (b) (3) (B) of the Act;
- f. development and continuous improvement of comprehensive State performance measures, including State adjusted levels of performance, to assess the effectiveness of the workforce investment activities in the State as required under section 136(b) of the Act;
- g. preparation of the annual report to the Secretary described in section 136(d) of the Act;
- h. development of the statewide employment statistics system described in section 15(e) of the Wagner-Peyser Act;
- i. development of an application for an incentive grant under section 503 of the Act;
- j. through the Youth Council, selection of youth providers of training services in the local area;
- k. identification of eligible providers of training services in the local area:
- l. identification of eligible providers of intensive services, if not otherwise provided by the `one-stop' operator;
- m. development of a budget for carrying out the duties of the WOC, subject to the approval of the Governor;
- n. oversight with respect to local programs of youth activities, local employment and training service;
- o. establishing, in conjunction with the Governor, local performance measures;
- p. assisting the Governor in developing statewide employment statistics systems described in the Wagner-Peyser Act;
- q. coordinating workforce investment activities authorized and implemented within the State with economic development strategies, and develop other employer linkages with such activities;
- r. making available to the public, on a regular basis through open meetings, information regarding WOC activities including information regarding the Plan prior to its submission, and information regarding membership, the designation and certification of `one-stop' operators and the award of grants or contracts to eligible

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- providers of youth activities and (as requested) minutes of formal meetings of the WOC;
- s. reviewing the operation of programs and the availability, responsiveness and adequacy, of State Services, and make recommendations to the Governor, appropriate chief elected officials, service providers and the Legislature and general public with respect to steps to improve the effectiveness of these services and programs;
- t. reviewing plans of all State agencies providing employment training, and related services, and provide comments and recommendations to the Governor, the Legislature, the State agencies and appropriate federal agencies on the relevancy and effectiveness of employment and training and related service delivery systems in the State.
- 2. Membership of the WOC shall be as set forth in the Act. Members of the WOC shall be appointed by the Governor and shall serve at her pleasure. All appointments previously made to the WOC by the Governor are hereby expressly confirmed.
- 3. In addition to any other reporting requirements imposed by applicable federal law, the WOC shall report to the Governor on a quarterly basis on the status of items 1-(a) through 1-(t) above.
- 4. All lawful actions heretofore taken by the WOC under the Act are hereby ratified.

Given under my hand and seal at the Executive Chambers, Concord, New Hampshire, this 1 <u>3</u> day of <u>March</u>, two thousand and one

Severnor of New Hampshire