NEW HAMPSHIRE
COUNCIL ON
DEVELOPMENTAL DISABILITIES

January 24, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Council on Developmental Disabilities to pay the National Association of Councils on Developmental Disabilities (NACDD), 1825 K Street, NW, Suite 600, Washington, DC 20006, vendor #164860, annual dues in the amount of $4060, **RETROACTIVE** to October 1, 2012 through September 30, 2013. The source of funds is 100% federal.

In the event that federal funds become no longer available, general funds will not be used to support this expenditure.

01-97-97-970010-71350000 – Developmental Disabilities Council	
State Fiscal Year 2013 Class 026-500251 Membership Dues	$4,060.00

EXPLANATION

The New Hampshire Council on Developmental Disabilities was established in 1971, pursuant to the federal Developmental Disabilities Act (DD Act) of 1970. Councils are located in every State and Territory and represent a Federal-State partnership to expand opportunities and improve the quality of life of people with developmental disabilities and their families. The NH Council is a member of the National Association of Councils on Developmental Disabilities (NACDD) headquartered in Washington, DC. The Councils in 54 states and territories are organized under the umbrella of the NACDD, which provides technical assistance to states relative to federal compliance and sharing of model practices. As a condition of membership, each state is required to pay annual organizational dues. The NH Council has been a member for many years, included this expense it its budget approved by the legislature and has never been asked to seek Governor and Council approval before, so did not know to plan in advance for this requirement. The statement was received September 27th and was not due until January, but the Council has been informed that payment is considered "retroactive" because the term of membership technically began on October 1st.

THE WALKER BUILDING 21 SOUTH FRUIT STREET, SUITE 22 CONCORD, NEW HAMPSHIRE 03301-2451
603.271.3236 FAX 603.271.1156 TTY/TDD 1.800.735.2964 WWW.NHCDD.ORG

Councils are charged by Federal law to identify the most pressing needs of people with developmental disabilities in their State or Territory and to develop innovative and cost effective strategies to meet those needs. Councils work to promote the independence and productivity of people with developmental disabilities and promote systems change that will eliminate obvious inequities in areas such as employment, education, and access to healthcare.

Attached are the standard questions and answers required for organizational membership. Please contact me if you have questions about this request.

Respectfully submitted,

Carol Stamatakis
Executive Director

Organizational Dues and Memberships

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The National Association of Councils on Developmental Disabilities (NACDD) was formed in 2002. The NH Council has been a member since its creation, and prior to that was a member of an organization of a different name that preceded it and provided similar services.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?

The Council does not belong to another organization providing the same or similar services.

3. How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?

Fifty four (54) States and territories belong to the organization. The Council is the sole State agency in New Hampshire belonging to this organization.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

NACDD determines the dues amount based on a percentage of each state's federal allotments. Allotments are based on population.

5. What benefit does the state receive from participating in this membership?

The NACDD administers Technical Assistance to Councils and provides Councils a platform to share information on best practices and model programs. The NACDD also plays an important role in alerting State Councils on emerging federal issues impacting people with developmental issues and important national trends.

6. Are training or educational / research materials included in the membership? If so, is the cost included? Explain in detail.

Yes, training, educational and research materials are included in the cost of membership

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

Membership is not required to receive federal grants, however grant and other important information is often disseminated through the NACDD.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

Travel by Council members and staff is not included, however NACDD staff will provide technical assistance visits to New Hampshire upon request, at no cost to the Council.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

There is one vote per Council on Association matters (usually the Executive Director or Chairperson).

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

If NH did no belong to the NACDD, there would result a loss of critical technical assistance that NH relies on for federal compliance that is not available through any other source. The federal government has recently increased requirements for reporting and program evaluation using sophisticated new tools, and NACDD provides detailed instructions and training to states on implementation. The NACDD establishes a forum and platform through which the best practices in the country are shared and can be replicated, and a forum for states to share their experiences and assist one another. If NH did not belong to the NACDD, it would be the only state in the country that is not a member, it would be extremely isolated and its programs would suffer as it would not longer have access to the latest knowledge and best practices from around the country.

Nat'l Assoc of Councils on Develop. Disabilities
1825 K. Street NW, Suite 600
Washington, DC 20006

(202)506-5813

164860

Invoice

Date	Invoice #
09/27/2012	TTA-201274

Bill To

New Hampshire DD Council
21 South Fruit Street, Suite 22
Concord, NH 03301-5004

Activity	Quantity	Rate	Amount
• Member Dues FY13	1	4,060.00	4,060.00

The mission of NACDD is to provide support and assistance to member Councils in order to promote a consumer and family centered system of services and supports.

Total $4,060.00