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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER
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July 6, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources (Department) to make a **Retroactive one-time** payment totaling \$2,668.50 to Erik Nelson to compensate for wages that were not paid in State Fiscal Years 2021 through 2022. Associated benefits totaling \$591.87 have also been included for a total payment of \$3260.37. 100% Agency Income.

Funds are available in FY 2023 as follows:

03-035-035-351510-37200000 Service Parks

Class 10 - Full Time Salaries

03-35-351510-37200000-010-500100 Salary \$ 2,668.50

Class 60 - Benefits

03-35-351510-37200000-060-500601 FICA Temporary \$ 165.45

03-35-351510-37200000-060-500604 Retirement 387.73

03-35-351510-37200000-060-500631 Medicare Coverage Temporary 38.69

Benefits: \$ 591.87

TOTAL: \$ 3,260.37

EXPLANATION

The Department seeks retroactive approval for this request because this employee's evaluation was not conducted as a result of a retirement and reorganization within the park he was employed. He subsequently received a promotion, and the missed evaluation and increment was captured in reviewing his position and salary history.

This request seeks to allow the Department to make whole, through the payment of owed back wages, this employee whose evaluation and increment were missed as a result of the supervisor's retirement.

Respectfully submitted,

(15M)

Sarah L. Stewart
Commissioner