



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



29
Seah

VICTORIA F. SHEEHAN
COMMISSIONER

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Bureau of Turnpikes
February 12, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation to **retroactively** continue its membership and participation with the E-ZPass Interagency Group (IAG), New York, NY (Vendor No. 175221) by paying annual membership dues in the amount of \$25,000.00 for Calendar Year 2016 to be effective upon Governor and Council approval. 100% Turnpike Funds.

Funding is available as follows:

	<u>FY 2016</u>
04-96-96-961017-7050	
Toll Collection	\$25,000.00
026-500251 Organizational Dues	

EXPLANATION

This request is for a **retroactive** membership renewal because the E-ZPass Interagency Group did not approve its Calendar Year 2016 operating budget until December 10, 2015 and did not issue invoices until December 14, 2015. The deadline for the December 16, 2015 G&C meeting had passed.

The IAG is a consortium of Northeast toll agencies and authorities that have mutually agreed to operate the E-ZPass regional electronic toll collection system by use of similar practices, procedures and toll equipment. As a member of the IAG, the Commissioner represents the State and participates in the determination of practices, policies, procedures, and in the selection of equipment and contractors used to provide consistent toll collection throughout the region in accordance with the terms of the Interagency Agreement for Operations.

On August 22, 2001, the Governor and Council authorized the Department to join membership with the IAG as a full member with full voting rights. (G&C Item #317). The annual dues assessment this year is \$25,000.00 (invoice enclosed).

Membership in the IAG is on a calendar year basis, January 1 through December 31, and fees were invoiced during the month of December 2015 and are due on February 28, 2016. In response to the Governor's Executive Order 2008-11, directing Executive Branch spending reductions, the Department has evaluated all organizational memberships to determine whether each is essential to the core mission of the Department. Membership in the IAG is considered essential for the reasons cited above.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The IAG was created in 1990. The Department has been a member of IAG for 14 years, since 2001.

2. Is there any other organization, which provides the same or similar benefits that your agency belongs to?

There are no other organizations that provide these benefits to the Department for the electronic toll industry in New Hampshire.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

IAG currently has 27 agencies or toll authorities in 16 states. The Department is the only NH state agency that is a member.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

Membership dues are based on an agency's most recently completed fiscal year toll revenue and the invoice is attached for reference.

5. What benefit does the state receive from participating in this membership?

The IAG enables the Department to provide the public with a seamless, accurate, interoperable electronic method of paying tolls while preserving and enhancing the E-ZPass program.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

No training or educational/research materials are included in the membership.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

This membership is not required to receive federal grants, participate in licensing or certification of exams.

8. Is there any travel included with this membership fee? Explain in detail any travel including the number of employees involved, the number of trips, destination of known and purposes of membership-supported trips.

Travel costs are not included in this membership fee; however, the Bureau of Turnpikes has sent employees to IAG meetings in previous years. The trips are budgeted in the Bureau's out of state travel account. There are no immediate travel plans for Calendar Year 2016. Meetings are attended by participating in teleconference calls.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and /or officers of the organization.

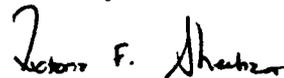
The Turnpike Administrator represents the NHDOT Commissioner on the IAG executive committee. As a member of the IAG, the Commissioner represents the State and participates in the determination of practices, policies, procedures, and in the selection of equipment and contractors used to provide consistent toll collection throughout the region in accordance with the terms of the Interagency Agreement for Operations.

10. Explain in detail any negative impact to the state if the Agency did not belong to this organization.

Should the Department no longer be a member with IAG, the Department will no longer be able to participate in the E-ZPass program. Financial reciprocity with the 27 other agencies to seamlessly collect out-of-state revenue on electronic transactions would not be possible without participation in the IAG.

It is respectfully requested that this resolution be approved.

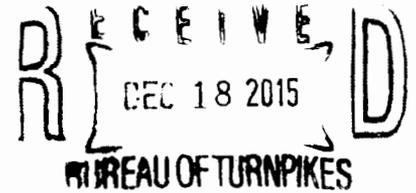
Sincerely,



Victoria F. Sheehan
Commissioner

Attachment

December 11, 2015



Mr. John Corcoran
Administrator, Bureau of Turnpikes
New Hampshire Department of Transportation
PO Box 2950
Concord, NH 03302-2950

RE: 2016 Annual Assessment

Dear Mr. Corcoran:

In accordance with the E-ZPass® Interagency Group Operating Agreement and the 2016 Budget as approved by the Executive Management Committee, I am forwarding this invoice for your 2016 annual assessment.

Please make the check payable to: **PTC E-ZPASS INTERAGENCY FUND** in the amount of **\$25,000.00** and mail to the attention of:

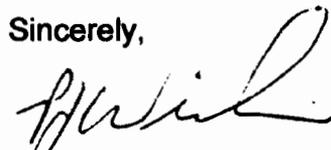
Nick Grieshaber
Pennsylvania Turnpike Commission
P.O. Box 67676
Harrisburg, PA 17106

OR by ACH Payment: PA Turnpike Commission/PTC E-ZPass Interagency Fund
Checking Account #6100106519
ABA Routing #036076150

Assessments are due no later than February 28, 2016.

Thank you for your prompt attention to this matter and your participation in the IAG.

Sincerely,



PJ Wilkins
Executive Director

cc: Nick Grieshaber, Treasurer

**E-ZPass INTERAGENCY GROUP
EXECUTIVE MANAGEMENT COMMITTEE**

**Resolution No. 2014-06-01
Dues Structure Changes**

June 12, 2014

WHEREAS, the Full Member Agencies of the E-ZPass® Interagency Group ("IAG") entered into an E-ZPass Operations Interagency Agreement dated as of February 20, 1998, as amended ("Operating Agreement"), to jointly and cooperatively implement an electronic toll collection system known as E-ZPass; and

WHEREAS, the Operating Agreement establishes an Executive Management Committee ("EMC") to provide overall management of the IAG, including the development of an annual estimate of expenses to be incurred for the collective benefit of the Member Agencies and the establishment of a formula and procedure for sharing such expenses; and

WHEREAS, on December 11, 2008 the IAG EMC adopted Resolution No. 2008-12-01 which approved an increase in the annual revenue threshold that distinguishes small IAG Members from large IAG Members for annual assessment purposes from \$100 million to \$150 million, and provided that the IAG EMC will thereafter consider further increases in such threshold based upon cost of living adjustments; and

WHEREAS, on December 10, 2009 the IAG EMC adopted Resolution No. 2009-12-01 which provided that the annual revenue threshold that distinguishes small IAG Members from large IAG Members for annual assessment purposes shall be gross toll receipts in excess of \$125 million; and

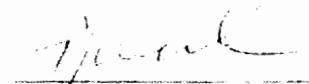
WHEREAS, The EMC has directed the IAG Finance Committee to develop alternative assessment schedules and after reviewing the alternatives the EMC has determined that a change in the annual assessment schedule is appropriate;

NOW, THEREFORE, BE IT RESOLVED THAT

1. The IAG Member Annual Assessments for **large** IAG Members shall change from the present \$70,000 to a new amount of \$75,000, effective with the Annual Assessment due in 2016; and
2. The IAG Member Annual Assessments for **small** IAG Members shall change from the present \$17,500 to the new amount of \$25,000, effective with the Annual Assessment due in 2016.
3. The annual revenue threshold that distinguishes small IAG members from large IAG members will remain gross toll receipts in excess of \$125 million.

The IAG Executive Management Committee unanimously adopted this Resolution this 12th day of June 2014 with no veto being cast by a Full Member Agency .


Richard Somerville
Chair, Executive Management Committee


PJ Wilkins
IAG Executive Director

E-ZPass[®]
GROUP



05/05/14