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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF ECONOMIC & HOUSING STABILITY**

Lori A. Shibanette  
 Commissioner

Christine L. Santaniello  
 Director

129 PLEASANT STREET, CONCORD, NH 03301  
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June 19, 2020

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
 And the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**Informational Item**

Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Order 2020-05, 2020-08, 2020-09 and 2020-10, Governor Sununu has authorized the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Housing Supports, to accept and expend Community Services Block Grant funds under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$1,372,494, and allocate of these funds in the accounts below through June 30, 2021. (100% Federal)

**05-95-42-423010-80040000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, HOMELESS & HOUSING, COMMUNITY SERVICES BLOCK GRANT**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-404570	Federal Funds	\$ 6,249,352	\$ 1,372,494	\$ 7,621,846
	General Funds	\$ 45,050	\$ -	\$ 45,050
	<b>Total Revenue:</b>	<b>\$ 6,294,402</b>	<b>\$ 1,372,494</b>	<b>\$ 7,666,896</b>
<b>Expense</b>				
010-500100	Personal Services Perm Class	\$ 80,370	\$ -	\$ 80,370
020-500200	Current Expenses	\$ 500	\$ -	\$ 500
026-500251	Organizational Dues	\$ 2,441	\$ -	\$ 2,441
030-500301	Equipment - New	\$ 1	\$ -	\$ 1
039-500190	Telecommunications	\$ 1	\$ -	\$ 1
040-500800	Indirect Costs	\$ 561	\$ -	\$ 561
041-500801	Audit Fund Set Aside	\$ 6,371	\$ 1,372	\$ 7,743
042-500620	Additional Fringe Benefits	\$ 4,416	\$ -	\$ 4,416
060-500602	Benefits	\$ 33,849	\$ -	\$ 33,849
070-500704	In State Travel	\$ 1,000	\$ -	\$ 1,000
080-500714	Out of State Travel	\$ 2,000	\$ -	\$ 2,000
102-500731	Contract for Prog Svcs	\$ 6,162,892	\$ 1,371,122	\$ 7,534,014
	<b>Total Expense:</b>	<b>\$6,294,402</b>	<b>\$1,372,494</b>	<b>\$7,666,896</b>

The Honorable Mary Jane Wallner, Chairman  
His Excellency, Governor Christopher T. Sununu  
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**EXPLANATION**

This request is being made to accept the additional grant funds available for SFY 2020 to administer the Community Services Block Grant (CSBG) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special CSBG funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are low-income to mitigate the impacts of COVID-19. The CSBG program focuses on lessening poverty in communities, addressing the needs of individuals and families who are low-income, including those experiencing homelessness, immigrants, and the elderly. The CSBG program provides services and activities that support employment, education, financial literacy, housing, nutrition, and emergency services. The notice of grant award was received in May 2020.

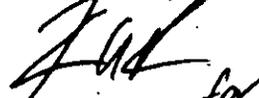
Funds are being budgeted in Contracts for Program Services (Class 102) to provide grant money to New Hampshire programs to carry out the objectives of the CSBG program. Funds are also being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



**Recipient Information**

- 1. **Recipient Name**  
New Hampshire  
129 Pleasant Street  
129 Pleasant Street  
  
CONCORD, NEW HAMPSHIRE 03301 6505
- 2. **Congressional District of Recipient**  
\*See Remarks
- 3. **Payment Account Number and Type**  
\*See Remarks
- 4. **Employer Identification Number (EIN)**  
XXXXXXXXXXXX
- 5. **Data Universal Numbering System (DUNS)**  
011040545
- 6. **Recipient's Unique Entity Identifier**  
\*See Remarks
- 7. **Project Director or Principal Investigator**  
Kerrin Rounds  
  
kerrin.rounds@dhs.nh.gov
- 8. **Authorized Official**  
\*See Remarks

**Federal Agency Information**

- 9. **Awarding Agency Contact Information**  
Diane Bragdon  
Supervisory Grants Management Specialist  
MGM\_Grantor@grantsolutions.gov  
202-401-0933
- 10. **Program Official Contact Information**  
Janelle George  
Acting Deputy Director  
Office of Community Services  
MGM\_Grantor@grantsolutions.gov  
(202) 401-9351

**Federal Award Information**

- 11. **Award Number**  
2001NIHCSC3
- 12. **Unique Federal Award Identification Number (FAIN)**  
2001NIHCSC3
- 13. **Statutory Authority**  
Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 [P.L. 116-136]
- 14. **Federal Award Project Title**  
\*See Remarks
- 15. **Catalog of Federal Domestic Assistance (CFDA) Number**  
93.569
- 16. **CFDA Program Title**  
Community Services Block Grant
- 17. **Award Action Type**  
New
- 18. **Is the Award R&D?**  
\*See Remarks

<b>Summary Federal Award</b>		<b>Financial Information</b>
19. <b>Budget Period Start Date</b> 10-01-2019		<b>End Date</b> 09-30-2021
20. <b>Total Amount of Federal Funds Obligated by this Action</b>		\$1,372,494.00
20a. <b>Direct Cost Amount</b>		*See Remarks
20b. <b>Indirect Cost Amount Administrative Offset</b>		*See Remarks
21. <b>Authorized Carryover</b>		*See Remarks
22. <b>Offset</b>		*See Remarks
23. <b>Total Amount of Federal Funds Obligated this budget period</b>		\$1,372,494.00
24. <b>Total Approved Cost Sharing or Matching, where applicable</b>		*See Remarks
25. <b>Total Federal and Non-Federal Approved</b>		*See Remarks
26. <b>Project Period Start Date</b> 10-01-2019 -		<b>End Date</b> 09-30-2021
27. <b>Total Amount of the Federal Award including Approved Cost Sharing or Matching</b>		*See Remarks

- 28. **Authorized Treatment of Program Income**  
\*See Remarks
- 29. **Grants Management Officer – Signature**

  
Diane Bragdon

**Footnotes**

Supervisory Grants Management Specialist

\*See Information Memorandum (IM) #158 (i.e. CSBG-IM-2020-158), CSBG Act Supplemental Administrative Guidance, for additional information regarding projected award amounts.



Department of Health and Human Services  
Administration for Children and Families

Notice of Award  
Award # 2001NHCS3  
FAIN# 2001NHCS3  
Federal Award Date: May 8, 2020

**Recipient Information**  
New Hampshire  
129 Pleasant Street  
129 Pleasant Street  
CONCORD, NEW HAMPSHIRE 03301 6505  
**Employer Identification Number (EIN):** XXXXXXXXXXXXX  
**Data Universal Numbering System (DUNS):** 011040545  
**Recipient's Unique Entity Identifier:** \*See Remarks  
**Object Class:** 41.15

**Financial Information**

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant</u>	<u>Document Number</u>	<u>Funding Type</u>
				<u>Award to Date</u>		
75-2021-1536	2020,G990915		\$1,372,494.00	\$1,372,494.00	2001NHCS3	The CARES Act 2020

**Terms and Conditions**

This award reflects supplemental Community Services Block Grant (CSBG) funding available to the state under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136 (2020). The state must use CSBG CARES Act funds to help prevent, prepare for, or respond to the coronavirus.

The normal terms and conditions applicable to the CSBG at 42 U.S.C. § 9901 et seq. and 45 C.F.R. Part 96, including all assurances, apply to these funds, with one exception—the requirement (42 U.S.C. § 9902(2)) is changed: the provision established that the state may revise the poverty line to not to exceed 125 percent of the official poverty line is changed to not to exceed 200 percent of the official poverty line for services provided in federal fiscal years 2020 and 2021, including services furnished with the state's regular CSBG appropriations during those years. Pre-award costs that were incurred from January 20, 2020, through the Public Health Emergency Period and prior to the effective date of this award may be paid with this award.

Funds obligated for this award must stay with the eligible entity for the next two federal fiscal years remain available for expenditure through September 30, 2022. Eligible entities must liquidate all funds by December 30, 2022.

The grantee and all sub-recipients must track, account for, and report on this funding separate from the state's regular FY 2020 CSBG block grant funding (45 C.F.R. § 96.30(a)).

**Remarks**

\* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.

\*For questions concerning programmatic aspects of this award, please contact Maxine Maloney, Branch Chief, at Maxine.Maloney@acf.hhs.gov. For questions concerning financial aspects of this award, please contact Sheila Miller, Financial Management Specialist, at Sheila.Miller@acf.hhs.gov.