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Commissioner of Education
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Deputy Commissioner of Education
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

May 8, 2014

Her Excellency Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Education, Division of Educational Improvement to contract with Andrea Honigsfeld, Ed.D., North Bellmore, NY (vender code 259176) in an amount not to exceed \$12,000.00 for the period effective June 4, 2014 or the date of Governor and Council approval, whichever is later, through March 31, 2015 to provide technical assistance to New Hampshire schools and districts regarding Title III State required activities: increasing high-quality language instructional programs that assist limited English proficient students and collaboration and co-teaching strategies between K-12 English Speakers of Other Languages (ESOL) and content area teachers. 100% Federal Funds

Funding is available in the account titled Bilingual Education as follows:

	<u>FY14</u>	<u>FY15</u>
06-56-56-563010-61140000-102-500731 Contracts for Program Services	\$1,200.00	\$10,800.00

2. Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein.

EXPLANATION

The New Hampshire Department of Education is required, under the Elementary and Secondary Education Act, Title III to provide technical assistance to Title III Local Educational Agencies. A Request for Proposals was developed and posted on the Department website on Monday, February 24 with the deadline for receipt of proposals being Monday, March 17. The Department was seeking individuals with specific expertise and experience to assist with activities designed to the development and support of collaboration and co-teaching strategies between K-12 ESOL teachers and content area teachers. The selected individuals would assist the Department in advancing the knowledge, development, implementation and sustainability of collaboration and co-teaching strategies and provide the necessary training on researched based instructional strategies for English learners and data analysis approaches to increase English learners students' achievement.

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Three proposals were received and reviewed by an evaluation team appointed by the Commissioner of Education. One proposal, consisting of two individual vendors, received the highest score. Both have been recommended to provide these services.

The Department of Education would like to contract with Dr. Andrea Honigsfeld to provide technical assistance to New Hampshire Title III Local Educational Agencies. Dr. Honigsfeld has over 25 years of empirical and research experience in the education of English for Speakers of Other Languages.

Dr. Honigsfeld is a professor in the Division of Education at Molloy College, Rockville Centre, NY. She teaches graduate education courses related to cultural and linguistic diversity, linguistics, ESOL methodology, and action research. Before entering the field of teacher education, she was an English-as-a-foreign-language teacher in Hungary (Grades 5–8 and adult), an English-as-a-second-language teacher in New York City (Grades K–3 and adult), and taught Hungarian at New York University. She was the recipient of a doctoral fellowship at St. John's University, where she conducted research on individualized instruction and learning styles. She has published extensively on working with English language learners and providing individualized instruction based on learning style preferences. She received a Fulbright Award to lecture in Iceland in the fall of 2002. In the past eight years, she has been presenting at conferences across the United States, Great Britain, Denmark, Sweden, the Philippines, and the United Arab Emirates. She frequently offers staff development primarily focusing on effective differentiated strategies and collaborative practices for English-as-a-second-language and general-education teachers. Her coauthored book *Differentiated Instruction for At-Risk Students* (2009) and coedited four-volume *Breaking the Mold of Education* series (2010–2013) were published by Rowman and Littlefield.

Dr. Honigsfeld has extensive experience in the area of collaboration and co-teaching and the skills necessary to successfully work with schools and districts in order to facilitate the implementation of this project.

In the event Federal Funds no longer become available, General Funds will not be requested to support this program.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB:asn:emr

New Hampshire Department of Education
ESOL Collaboration and Co-Teaching
Request for Proposal Review
Tuesday, April 1, 2014
10:00am–12:00pm ~ Room 334 ~ NHDOE

Criteria from RFP	Honigsfeld/ Dove	Zacarian & Associates	Flakes
8.1.1 Significance of Project: Description of bidder's organizational capabilities to deliver the services, including a brief description of their personal experience and/or company's experience in developing and implementing a project of this type, to include references as applicable. (10 points)	10	8	5
8.1.2 Quality of Services: Describe how you will accomplish the Services to be provided in 1.0 and 2.0 of this RFP, including activities and strategies. Also identify roles, responsibilities and partners to be involved for the various activities/strategies. (40 points)	40	37	21
8.1.3 Management Plan: Provide a work-plan, timeline, milestones or benchmarks in accordance with the activities to carry out Services to be Provided in 1.0 and 2.0 of this RFP. (15 points)	15	15	10
8.1.4 Budget: A detailed budget and justification(s) related to the bidder's capacity to provide services outlined in sections 1.0 and 2.0 Services to Be Provided of this RFP including the contractor's hourly and /or daily compensation rate requirement; applicable costs to support this proposal. (25 points)	25	25	17
8.1.5 Evaluation: Describe your comprehensive plan for the evaluation of the proposed project activities, effectiveness and impact, including evaluation methods and strategies to be used and collection of data (10 points)	9	6	6

New Hampshire Department of Education
ESOL Collaboration and Co-Teaching
Request for Proposal Review
Tuesday, April 1, 2014
10:00am–12:00pm ~ Room 334 ~ NHDOE

Criteria from RFP	Honigsfeld/ Dove	Zacarian & Associates	Flakes
8.1.6 & 8.1.7: Each bidder shall submit, along with the formal proposal, a completed/signed "Alternative W-9 Form" Each bidder shall submit, along with the formal proposal, a completed/signed "Cover Page."	Submitted	Submitted	Submitted
TOTAL SCORE	99	91	59

The committee members responsible for the review of the proposals include the following individuals: Mary Earick, Integrated Programs Administrator; Ashley Frame, Title IIA Director; Kathryn Nichol, Education Consultant; and Andrea Somoza-Norton, Title III Director.

Subject: ESOL Collaboration and Co-Teaching TA Services- Title III Office

FORM NUMBER P-37 (version 1/09)

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name <u>NH Department of Education, Bureau of Integrated Programs</u>		1.2 State Agency Address <u>101 Pleasant Street, Concord, New Hampshire 03301</u>	
1.3 Contractor Name <u>Andrea Honigsfeld</u>		1.4 Contractor Address <u>849 Virginia Ave., North Bellmore, NY 11710</u>	
1.5 Contractor Phone Number <u>516-809-5094</u>	1.6 Account Number <u>See Exhibit B</u>	1.7 Completion Date <u>March 31, 2015</u>	1.8 Price Limitation <u>\$12,000.00</u>
1.9 Contracting Officer for State Agency <u>Andrea Somoza-Norton, Title III Office, Bureau of Integrated P</u>		1.10 State Agency Telephone Number <u>603-271-2034</u>	
1.11 Contractor Signature <u>Andrea Honigsfeld</u>		1.12 Name and Title of Contractor Signatory <u>Andrea Honigsfeld</u>	
1.13 Acknowledgement: State of <u>NEW YORK</u> County of <u>NASSAU</u> On <u>1st MARCH</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace <u>Shannon L. Toney</u> [Seal]		SHANNON L. TONEY Notary Public, State of New York No. 01T06237678 Qualified in Nassau County Commission Expires March 28, 20 <u>15</u>	
1.13.2 Name and Title of Notary or Justice of the Peace <u>SHANNON L. TONEY, NOTARY</u>			
1.14 State Agency Signature <u>Virginia M. Barry</u>		1.15 Name and Title of State Agency Signatory <u>Virginia M. Barry, Ph.D., Commissioner of Education</u>	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: <u>Sana Jelliffe</u> Director, On: <u>5-13-14</u>			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: <u>[Signature]</u> On: <u>5/20/14</u>			
1.18 Approval by the Governor and Executive Council By: <u>[Signature]</u> On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials AK
Date 5/1/14

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder (“Event of Default”):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word “data” shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report (“Termination Report”) describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR’S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers’ compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials AK
Date 5/1/14

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT A

SCOPE OF SERVICES

Dr. Andrea Honigsfeld will provide the following services to the New Hampshire Department of Education and New Hampshire schools and districts from June 4, 2014 or the date of Governor and Council approval, whichever is later, through March 31, 2015:

- a. Provide a 2 day collaboration and co-teaching "Train the Trainer" type workshop for coaches
- b. Develop and maintain a Learning Pathway on the New Hampshire Networks platform to include 1 (one) book study session on collaboration and co-teaching
- c. Conduct 2-4 support activities for coaches trained at the 2 day collaboration and co-teaching "Train the Trainer" workshop

The above mentioned activities must incorporate the following topics:

- The various types of co-teaching and collaboration models
- Co-teaching as an integrative and inclusive school practice
- The collaborative aspects of co-teaching
- Procedural aspects of co-teaching practices; such as, scheduling, common planning and evaluating the effectiveness in co-teaching partnerships
- Administrators and teachers' roles and responsibilities in co-teaching and collaboration
- Instructional design approaches and accommodations for English Learner students, students with specialized services and diverse student populations
- Provide techniques to plan a co-taught lesson and debrief strategies following a co-taught lesson
- Instructional considerations regarding Common Core State Standards and English Language Proficiency Standards expectations for English Learners in co-teaching and collaborative practices
- Resources and strategies related to generating and sustaining effective co-teaching programs that support English Learners; such as, using data driven decisions to adjust collaborative practices, progress monitoring of students' learning, formative and summative assessments, family engagement and communication outreach strategies

REPORTING

Dr. Andrea Honigsfeld will provide the Bureau of Integrated Programs reports that detail the technical assistance activities provided and the data documenting the results of these activities.

One, or more, of the following reports may be required by the Bureau Administrator:

- Bi-monthly Reporting: Activity reports to be submitted with each invoice requesting payment that outlines how the project met the purpose and priorities of the project.
- Final Report: Report detailing the accomplishments and challenges of the project, including data on benefits to the state resulting in the implementation of the project.

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5/1/14
Date

EXHIBIT B

Budget

Budget (through March 31, 2015)

Professional services (\$50.00 per hour) not to exceed \$12,000.00	<u>FY 14</u>	<u>FY 15</u>	<u>TOTAL</u>
06-56-56-563010-61140000-102-500731	\$1,200.00	\$10,800.00	\$12,000.00

Method of Payment: Payments shall be made on invoices submitted bi-monthly accompanied by a description of services for that period. Please submit invoices to:

Andrea Somoza-Norton, Ed.D.
Title III State Director/ESOL Consultant
Bureau of Integrated Programs
NH Department of Education
101 Pleasant Street
Concord, NH 03301

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Initials

5/1/14
Date

EXHIBIT C

Authorize the Department of Education to waive the insurance section of the agreement; Section 14, 14.1, and 14.1.1.

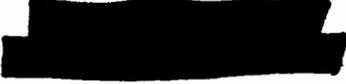
Contractor will carry appropriate levels of personal automobile insurance during the term of this contract, per the coverage levels set forth in the attached Geico Insurance Company's Policy Number [REDACTED]

Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein.

AG
Contractor
Initials

5/1/14
Date

ANDREA HONIGSFELD, Ed.D.
Division of Education
Molloy College
1000 Hempstead Avenue
Rockville Centre, NY 11571

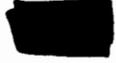


EDUCATION

Graduate School of Education, ST. JOHN’S UNIVERSITY
Instructional Leadership – Degree: Ed.D.



CUNY, QUEENS COLLEGE
TESOL K-12 - Degree: M.S. in Education



KOSSUT LAJOS UNIVERSITY, Debrecen, Hungary
Hungarian and English Literature and Linguistics – Degree: B.A./M.A.



ACADEMIC APPOINTMENTS

MOLLOY COLLEGE, Education Division, Graduate Education
Programs, Rockville Centre, NY
Professor
Acting Director of the Future Ed.D. Program
Associate Professor
Assistant Professor
Instructor



ICELAND UNIVERSITY OF EDUCATION,
Reykjavik, Iceland – Fulbright Scholar



ST. JOHN’S UNIVERSITY, Division of Administrative
and Instructional Leadership, Queens, NY – Research Fellow



PUBLICATIONS

Editorials of Guest-Edited Journal Issues

Honigsfeld, A., & Dove, M. G. (2012). Editorial. *TESOL Journal*, 3(3), 313-319.

Honigsfeld, A., & Cohan, A. (2010). Editorial. *Insights on Learning Disabilities: From Prevailing Theories to Validated Practices*, 7(2).

Peer-Reviewed Journal Publications:

Dove, M. G., & Honigsfeld, A. (2014). Analysis of the implementation of an ESL coteaching model in a suburban elementary school. *NYS TESOL Journal*, 1(1).

Honigsfeld, A., Connolly, M., & Kelly, S. (2013). Demystifying teacher action research: Lessons learned from a graduate education capstone. *Delta Kappa Gamma Bulletin*, 79(2), 15-21.

Spatt, I., Honigsfeld, A., & Cohan, A. (2012). A self-study of culturally responsive pedagogy and reflective practice. *Teacher Education and Practice*, 25(1), 52-67.

Giouroukakis, V., & Honigsfeld. (2010). High-stakes testing and English language learners: Using alternative instructional literacy strategies in the high school English classroom. *TESOL Journal*, 4(1), 470-499.

Honigsfeld, A., & Cohan, A. (2010). Piloting a pre-referral data collection tool: A documentary account. *Insights on Learning Disabilities: From Prevailing Theories to Validated Practices*, 7(1), 15-28.

Honigsfeld, A., & Allen, C. (2010). Self-reflection and life review theory: A cross-cultural, interdisciplinary experience for pre-service and in-service teachers. *Race, Gender, and Class*, 17(1-2), 128-134.

Dove, M. G., & Honigsfeld, A. (2010). ESL co-teaching and collaboration: Opportunities to develop teacher leadership and enhance student learning. *TESOL Journal*, 1(1), 3-22.

Dumas-Landisi, M., & Honigsfeld, A. (2010). ELL instruction that works for all. *NYSUT Educator's Voice*, 3, 74-81.

Dunn, R., & Honigsfeld, A. (Fall 2009). What do we know about perceptual learning-style strengths and to what extent can that knowledge contribute to student retention? *Long Island Education Review*, 47-55.

Donovan, B., Honigsfeld, A., & Cohan, A. (2009). The four pillars of the Catholic Dominican tradition: How they support reflective dispositions in a teacher preparation program. *Journal of Christian Education*, 52(1), 56-65.

Honigsfeld, A. (2009). ESL programs: Not "One size fits all" *KDP Record*, 45(4), 166-171.

Dunn, R., & Honigsfeld, A. (2009). Learning-style-responsive approaches for teaching typically performing and at-risk adolescents. *The Clearing House*, 82(5), 220-224.

Boyle, R. A., Minotti, J., & Honigsfeld, A. (2009). Law students are different from the general population: Empirical findings and implications for law teaching. *Perspectives: Teaching Legal Research and Writing*, 17(3), 153, 155-160.

Honigsfeld, A. (2009). Capitalizing on students' learning styles: Design the best teaching strategies. *Insights on Learning Disabilities*, 6(1), 13-20.

- Honigsfeld, A., Giouroukakis, V., Cohan, A., & Walsh, M. (2009). Ten ways to incorporate technology in ESOL Education. *Contemporary Issues in Technology and Teacher Education Journal (CITE)*, 9(2), 9-11.
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- Parris, S. R., & Honigsfeld, A. (2009) Learning-styles-based differentiated instruction. *Academic Exchange Quarterly*, 13(1), 223-227.
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SELECT PRESENTATIONS

Invited Presentations

Dove, M. G., & Honigsfeld, A., *Common Core for the Not-So-Common Learner, Grades K-12: ELA Strategies*, Metro RESA, Atlanta, GA, December 11-12, 2013.

Honigsfeld, A. *A Cultural and Linguistic Journey*, Keynote, Migrant and English Language Learner Conference, St. Louis, MO, November 20, 2013.

Honigsfeld, A. & Dove, M. G. *Common Core for the Not-So-Common Learner, Grades K-12: ELA Strategies*, NYSTESOL, November 15, 2013

Honigsfeld, A. *State Standards for the Not-So-Common Learner*, Mississippi Education Symposium, Tupelo, MS, October 29, 2013

Honigsfeld, A., & Dove, M. G., *Portraits of Collaboration: Teachers Creating Pathways for Success*, Keynote Speakers, Maryland Teachers of English to Speakers of Other Languages (MD TESOL), Baltimore, MD, October 26, 2013.

Honigsfeld, A., & Dove, M. G., *Common Core for the Not-So-Common Learner, K-12 Learner*, LIASCD, Melville, NY, October 4, 2013.

Honigsfeld, A., & Dove, M. G., *Common Core for the Not-So-Common, K-12 Learner: Collaboration for Success*, NYS CEC, Melville, NY, October 24, 2013.

Honigsfeld, A., & Dove, M. G., *Collaboration and Co-Teaching for English Learners*, Burke County Schools, Morganton, NC, September 16, 2013.

Dove, M. G., & Honigsfeld, A., *Successful Collaborative and Co-Teaching Practices for the Sake of ELLs*, Prince William County Schools, Manassas, VA, August 26-27, 2013.

Dove, M. G., & Honigsfeld, A., *Common Core for the Not-So-Common Learner*, Charlotte-Mecklenburg Schools, Charlotte, NC, August 19-20, 2013.

Honigsfeld, A., & Dove, M. G., *Collaboration and Coteaching in Elementary Schools*, Douglas County Schools, Douglas County Schools, CO, June 18, 2013.

Honigsfeld, A., & Dove, M. G., *Collaboration and Coteaching for English Learners*, University of North Carolina-Wilmington (UNCW), Wilmington, NC, June 12, 2013.

Dove, M. G., & Honigsfeld, A., *Common Core for the Not-So-Common Learner, Grades K-5: ELA Strategies*, Metro RESA, Atlanta, GA, May 29-30, 2013.

Honigsfeld, A., & Dove, M. G., *Collaboration and Co-teaching to Support ELLs*, Carolina Teachers of English to Speakers of Other Languages, Columbia, SC, January 29, 2013

Honigsfeld, A., & Dove, M. G., *Common Core Standards: (Un)Common Challenges for ELLs*, ICLC, Cedar Rapids, IA, November 12, 2012

Honigsfeld, A., & Dove, M. G., *Common Core Collaborations: An Integrated Service Delivery System for ELLs*, South East TESOL, Knoxville, TN, September 29, 2012

Honigsfeld, A. & Dove, M. G. Seven Coteaching Models to Support ELLs, South East TESOL, Knoxville, TN, September 29, 2012

Honigsfeld, A., *Making Collaboration Work*, Sanibel Leadership Institute, Tampa, FL, June 22, 2012.

Honigsfeld, A., *Common Core Collaborations: Using the collaborative service delivery model to address the challenges and opportunities of implementing the Common Core Standards*, BETLA, New York, NY, June 1st, 2012.

Dove, M. G., & Honigsfeld, A. *ESL Co-teaching: Seven Models of Collaboration*, Tennessee Teachers of English to Speakers of Other Languages (TNTESOL) Annual Conference, Nashville, TN, March 16, 2012.

Honigsfeld, A., & Dove, M. G., *ESL Collaborative Practice: Ten Pathways to Success*, Tennessee Teachers of English to Speakers of Other Languages (TNTESOL) Annual Conference, Nashville, TN, March 16, 2012.

Honigsfeld, A., *Common Core Standards—Uncommon Challenges for Bilingual Education*, Keynote address, NYSABE Conference, Melville, NY, March 10, 2012.

Dove, M. G., & Honigsfeld, A. *Collaboration and Co-Teaching: Integrated ESL Service Delivery*, Workshop, Heartland Area Education Agency, Des Moines, IA, November 11-12, 2011.

Budai, E., Dove, M. G., Honigsfeld, A., & Paiewonsky, E. *Collaborative School Cultures and Collaborative Practices*, Panel Discussion, Council on Prejudice Reduction Annual Conference, Stony Brook, NY, November 7, 2011.

Honigsfeld, A., & Dove, M. G. *Co-Teaching Models to Enhance Differentiation of ELL Instruction*, Workshop, Northern New England Teachers of English to Speakers of Other Languages (NNE TESOL), Colchester, VT, November 5, 2011.

Honigsfeld, A., & Dove, M. G. *Collaborative Practices to Support ELLs*, Workshop, New York State Teachers of English to Speakers of Other Languages (NYS TESOL) Annual Conference, October 29, 2011.

Honigsfeld, A. *Why Collaborate?* Keynote address, NYS TESOL Conference, Melville, NY, October 29, 2011.

Honigsfeld, A., & Dove, M. G. *Portraits of Collaboration*, Keynote Address, Kentucky TESOL Annual Convention, Louisville, KY, October 22, 2011.

Dove, M. G., & Honigsfeld, A. *Co-teaching: How to Make It Work*, Workshop, Kentucky TESOL Annual Convention, Louisville, KY, October 22, 2011.

Honigsfeld, A. *Portraits of Collaboration: What to Do and How to Make it Work* Keynote address, NYSUT conference, Farmingdale, NY October, 2009.

National/International Meetings

Dove, M. G., & Honigsfeld, A., *CO.R.E.: Take this Workshop Home*, Learning Forward Annual Conference, Boston, MA, December 3, 2012.

Honigsfeld, A., & Dove, M. G., *Coteaching and the Common Core State Standards for ELLs*. Learning Forward Summer Conference, Denver, CO, July 14, 2012.

Cohan, A., & Honigsfeld, A. *Towards a New Model of Educational Innovations: 90 Ways to Define Research-Based Initiatives*, AERA Convention, Vancouver, Canada, April 15, 2012.

Honigsfeld, A., & Dove, M. G. *Analysis of the Implementation of an ESL Co-teaching Model in a Suburban Elementary School*. AERA Convention, Vancouver, Canada, April 15, 2012.

Dove, M. G., & Honigsfeld, A., *Collaborative Approaches for Positive ESL/EFL Student Outcomes*, Post-Conference Institute, Teachers to Speakers of Others Languages (TESOL) International Annual Convention, Philadelphia, PA, March 31, 2012.

Honigsfeld, A., & Dove, M. G., *Coteaching: To Achieve Excellence with ELLs*, Workshop, Teachers to Speakers of Others Languages (TESOL) International Annual Convention, Philadelphia, PA, March 30, 2012.

Cohan A., Honigsfeld, A., & Spatt, I. *Culturally Responsive Pedagogy and Reflective Practice*. American Educational Research Association, Denver, CO. 2010.

Honigsfeld, A., Johnson M., & Wiener, M. *Implementation of Differentiated Instruction in a Professional Learning Community: An Action Research Study*. American Educational Research Association, Denver, CO. 2010.

Dove, M., & Honigsfeld A. *From Collaboration to Co-teaching: An Integrated Approach to ESL Services*. TESOL Convention, Boston, MA. 2010.

Dove, M., & Honigsfeld A. *Coteaching: Redefining the Roles of ESL/EFL and Mainstream Teachers*. TESOL Convention, Boston, MA. 2010.

Cohan, A., & Honigsfeld, A. *Designing Effective Professional Development for Districts with Growing English language Learner Population*. National Staff Development Council, St. Louis, MI. 2009.

Dove, M. & Honigsfeld A. *Enhancing ESL and Mainstream Teacher Collaboration Through Co-Teaching*. PDK Summit, Indianapolis, IN. 2009.

Estrada, L., Fitzpatrick H., & Honigsfeld A. *Bridge to Success: Cross-Cultural Competence in Our Multilingual and Multicultural Classrooms*. Reducing Prejudice: A Matter of Education—Conference. 2009.

Giouroukakis V., Honigsfeld, A., Dumas, M., & Southworth, A. *Pulling the Sword of Literacy from the Stone of Silence: Using the SIOP Framework to Teach and Empower ELLs*.

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Cohan, A., & Honigsfeld, A. *Pre-Referral Data Collection Tool for Struggling English Language Learners: Learning Difficulty or Learning Disability?* A WORLD CONGRESS ON LEARNING DISABILITIES, Boston, MA. 2009.

Dove, M., & Honigsfeld A. *Co-teaching with the ESL Specialist*. TESOL CONVENTION. 2009.

Cohan, A., & Honigsfeld, A. *Piloting a Pre-Referral Data Collection Tool: A Documentary Account*. AERA, SAN DIEGO, CA. 2009.

Giouroukakis, V., & Honigsfeld, A. *Immigrant Experience in Middle School Literature*. 19TH ANNUAL LITERACY AND LEARNING INSTITUTE. 2009.

Local/Regional Meetings

Honigsfeld, A. *Improving Writing Skills*. Long Island Adult Education Conference, Dix Hills, NY. October 13, 2012.

Dove, M. G., & Honigsfeld, A. *Collaborative Teaching Models to Meet the Common Core Standards*. Applied Linguistics Winter Conference, New York State Teachers of English to Speakers of Other Languages (NYS TESOL), New York, NY, February 11, 2012.

Honigsfeld, A. *Authentic Materials and Real Life Experiences*. Long Island Adult Education Conference, Dix Hills, NY. 2011.

Dove, M., & Honigsfeld A. *Collaborative Approaches to Teaching English Learners*. NJTESOL/NJBE, Somerset, NJ. 2010.

Honigsfeld, A. LILTA “Women Leaders Paving Paths for Young Women” Conference Women in Education Panelist. 2010

Dove, M., & Honigsfeld A. *English as a Second Language Teachers’ Positions and Practices Collaborative School Cultures*. NYS TESOL Applied Linguistics Conference, New York City, NY. 2010.

Giouroukakis V., & Honigsfeld, A. *The Immigrant Experience in Middle School Literature*. NYSTESOL Conference. 2009.

Dove, M., & Honigsfeld A. *From Collaboration To Co-Teaching For Critical Literacy*. NYSTESOL Conference. 2009.

Cordeiro, K., & Honigsfeld A. *An Interdisciplinary SIOP Unit: The "Rice" Stuff*.
 NYSTESOL Conference. 2009.

GRANTS

Molloy College's Faculty Scholarship and Academic Advancement Grant	2012
• Towards a New Model of Educational Innovations: 90 Ways to Define Research-Based Initiatives (with Dr. Audrey Cohan)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2012
• Analysis of the Implementation and Outcomes of ESL Co-Teaching Service Delivery Models (with Dr. Maria Dove)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2010
• Collaborative Program Models for Students with Interrupted Formal Education (with Dr. Audrey Cohan)	
Delta Kappa Gamma Education Foundation Project Grant	2009-2011
• VOICES Book Club (Extended to be a 2-year project)	
Molloy College Summer Conference Grant	2009
• Syracuse University Summer Leadership Institute	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2009
• ESL and Mainstream Teacher Collaboration (With Dr. Maria Dove)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2008
• Perceptual Learning Style Preferences (With Dr. Peter Lynch)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2007
• Preparing Manuscripts for Publication	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2006
• Teacher Talk and Discourse Analysis (With Dr. Vicky Giouroukakis)	
Molloy College Summer Conference Grant	2006
• ATE's Summer Conference: Reinventing the Educational Landscape: Renewing Hope, Heart and Vision for Teachers, Learners and Communities (Philadelphia, PA)	
Molloy College Summer Conference Grant	2004
• 24th Annual Conference on Critical Thinking (San Jose, CA)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2003
• Learning-Styles in Teacher Education (With Marjorie Schiering, Ed.D.)	
Molloy College Summer Conference Grant	2003
• First North East Regional WebCT Conference (Drexel University, Philadelphia, PA)	
Molloy College Summer Conference Grant	2002
• Training of Trainers Program (National Multicultural Institute)	
Molloy College's Faculty Scholarship and Academic Advancement Grant	2001
• Learning-Style Preferences of Adolescents in Diverse Nations	
UFT/Teacher Centers Consortium Mini-Grant	1997
• ESL Book-of-the-Month Club	
UFT/Teacher Centers Consortium Mini-Grant	1996
• Photo Big Books in the ESL Classroom	

HONORS AND AWARDS

Faculty Recognition Award (by the Class of 2010), 2010
Ten-Year Service Award, Molloy College, 2010
Research Achievement Award, Molloy College, 2009
Distinguished Service Medal, Molloy College, 2008
Admittance to the Fulbright Senior Scholar Roster, 2007
Outstanding ESL Educator Award, NYS TESOL, 2007
Service to ESL Community Recognition Award, Long Island ESOL Institute, 2006
St. Martin De Porres Community Awareness Award, Molloy College, 2006
Certificate of Merit, New York State Assembly, 2006
Professional Education Unit's Award for Scholarship, Molloy College, 2005
Fulbright Award, Iceland University of Education, Fall of 2002
Outstanding Doctoral Research Award, St. John's University, 2001
Certificate of Academic Excellence, St. John's University, 2001
Certificate of Merit, School of Education and Human Services, St. John's University, 2001
United States Achievement Academy National Award, USAA, 2001
Doctoral Fellowship Award, St. John's University, 1997-2000
The Graduate Elaine Goran Newman Memorial Award, Queens College, 1997
Graduate Honors in Teaching English as a Second Language, Queens College, 1997
Departmental Honors for Outstanding Academic Achievement, Queens College, 1997
Recognition of Outstanding Contribution to the ESL Program, CSD 24, NYC, 1997
Valedictory Honors Degree, Kossuth Lajos University, 1987
Hungarian People's Republic Scholarship, Kossuth Lajos University, 1984-1987

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

National Staff Development Council (NSDC)	2009-present
Learning Disabilities Worldwide (LDW)	2009-present
National Council of Teachers of English (NCTE)	2009-present
Kappa Delta Pi (KDP) Education Honor Society	2005-present
Inducted into Molloy Chapter on March 1, 2005	
American Association of University Women (AAUW)	2005-present
Delta Kappa Gamma Society International	2004-present
(Professional Honor Society for Women Educators)	
Inducted into Alpha Phi Chapter on October 14, 2004	
Northeastern Educational Research Association (NERA)	2004-present
American Association of University Professors (AAUP)	2003-present
Fulbright Association (Lifetime Membership)	2003-present
International Reading Association (IRA)	2001-present
Phi Delta Kappa (PDK)	1998-present
American Educational Research Association (AERA)	1998-present
Association of Supervision and Curriculum Development (ASCD)	1997-present
New York State Teachers of English to Speakers of Other Languages (NYSTESOL)	1995-present
Teachers of English to Speakers of Other Languages (TESOL)	1994-present

COMMITTEE ASSIGNMENTS AND ADMINISTRATIVE SERVICE

Doctoral Task Force Committee Chair	2008-Present
Nominations and Elections Committee	2007-2009
Faculty Research and Scholarship Committee	2005-2007
Faculty Professional Center Committee	2003-2005
Coordinator of MS TESOL Programs; (Coordinator of Academic Part of ITI program; Coordinator of TESOL Advisory Board)	2000-2010

LICENSURE AND/OR CERTIFICATION

ESL Teacher, K-6, New York City Permanent License
ESL Teacher, 7-12, New York City Permanent License
ESL Teacher, K-12, New York State Permanent Certification
Certified Learning Styles Trainer (Dunn and Dunn Model)
Certified Learning Styles Trainer (Building Excellence)

COMMUNITY SERVICE

Editorial Advisory Board Member and Peer Reviewer of the <i>TESOL Journal</i>	2009-present
Peer Reviewer for the journal of <i>Teaching and Teacher Education</i>	2009-present
Reviewer for Prentice Hall (SIOP Texts)	2009
Editorial Board Member of the <i>Delta Kappa Gamma Bulletin</i>	2008-2010
Reviewer for Corwin Press	2008-present
Peer Reviewer for the journal <i>Educational Psychology</i>	2007-present
Executive Board Member of the International Learning Styles Network (ILSN) (Elected for 3 years)	2007-present
TESOL/NCATE SPA Reviewer (Lead Program Reviewer since 2006)	2004-present
Co-Chair, Long Island ESOL Conference Molloy College, Rockville Centre, NY	2004-present
Co-Director, Performance Concepts International, ILSN	2001-present

OTHER POSITIONS AND APPOINTMENTS

Adjunct Professor San Diego State University, Online Programs	2007-present
Adjunct Associate Professor St. John's University, School of Education	2006-2009
Hungarian Instructor , New York University, School of Continuing and Professional Studies, Foreign Language Department	1997-2000
English-as-a-Second-Language (ESL) Teacher , NYC Board of Education, CSD 24, P.S. 68, tenured, Grades K-3	1994-1997
Instructor , Center for English Teacher Training (CETT), Kossuth Lajos University, Debrecen, Hungary	1992-1993
English-as-a-Foreign-Language (EFL) Teacher , Elementary School of Kossuth Lajos University, Debrecen, Hungary, tenured, Grades 5-8	1988-1990

DOCTORAL DISSERTATION COMMITTEE MEMBERSHIP

Jennifer Norton (George Washington University, DC)

Elementary ESL and General Education Co-Teachers' Perception of Their teaching Roles: A Mixed Methods Study (Defended, 2013)

Nicole Fernandez (Dowling College, NY)

Teacher Use of Brain-based Research RTI and Teacher Efficacy in Elementary Schools with High and Low Individual Education Plan Growth for English Language Learners (Defended in 2012)

Maria G. Dove (St. John's University, NY)

Analysis of the Process of the Implementation of the Dunn and Dun Learning-Style Model in a New York Suburban Middle School. (Defended in 2010)

Victoria Pilotti (St. John's University, NY)

Learning Styles of English Language Learners and Recommended Responsive Instructional Interventions (Defended in 2010)

KrisAnn Johnson (St. John's University, NY)

Effects of Traditional versus Programmed Learning Sequenced versus Contract Activity Packaged versus Small Group Instruction on the Language Acquisition and Attitudes of Eighth-grade, Level-Two Students of French (Defended in 2009)

Rachel Maltzman (St. John's University, NY)

Effects of Traditional- versus Learning-Style Instructional Strategies on Community College Students' Achievement in and Attitudes Toward Developmental Reading and Writing (Defended in 2008)

Jacqueline M. Guillory (St. John's University, NY)

Assessment of LS Preferences by Achievement Level, Ethnicity, and Gender of Students who Drop out from, and Remain in College and Suggestions for Increasing their Retention (Defended in 2005)

Mary Anne Leach (Dowling College, NY)

Suburban Teachers' Attitudes Towards Multicultural Education (Defended in 2005)

Dawn Morton-Rias (St. John's University, NY)

Analysis of LS Preferences of Entry Level, Upper Division Undergraduate Students in Allied Health (Defended in 2005)



Tel: 1-516-364-9000

Declarations Page

This is a description of your coverage.
Please retain for your records.

GOVERNMENT EMPLOYEES INSURANCE COMPANY
One GEICO Boulevard
Fredericksburg, VA 22412-0003

Date Issued: December 8, 2013

Policy Number: [REDACTED]

Coverage Period:
01-21-14 through 07-21-14
12:01 a.m. local time at the address of the named insured.

[REDACTED] ANDREA M
HONIGSFELD
849 VIRGINIA AVE
N BELLMORE NY 11710-1341

Named Insured

[REDACTED]
Andrea M Honigsfeld

Additional Drivers

None

Vehicles

VIN

Vehicle Location

Finance Company/
Lienholder

1 2003 Toyota	Corolla	[REDACTED]	[REDACTED]	
2 2011 Toyota	Sienna	[REDACTED]	[REDACTED]	Wells Fargo Dealer Svcs

+ Supplementary Uninsured/Underinsured Motorist Coverage includes out-of-state Uninsured/Underinsured Motorist Coverage. The maximum amount payable under SUM Coverage shall be the policy's SUM limits reduced and thus offset by Motor Vehicle Bodily Injury Liability Insurance Policy or bond payments received from, or on behalf of, any negligent party involved in the accident, as specified in the SUM Endorsement.

Coverages*

Limits and/or Deductibles

Vehicle 1

Vehicle 2

Bodily Injury Liability			
Each Person/Each Occurrence	\$25,000/\$50,000	\$111.60	\$79.20
Property Damage Liability	\$25,000	\$153.10	\$104.30
Basic Personal Injury Protection	Opt-A/50,000/2,000 W/L	\$108.90	\$79.60
Please Refer To The New York No-Fault Benefits Section			
Additional Personal Injury Protection	\$100,000/\$2,000 W/L	\$14.20	\$13.50
Optional Basic Economic Loss	\$25,000	\$5.70	\$5.50
Supplementary Uninsured/ Underinsured Motorist (Sum) + Each Person/Each Occurrence	\$25,000/\$50,000	\$10.70	\$10.70
Comprehensive	\$500 Ded/Full Glass	-	\$45.20
	\$1000 Ded/Full Glass	\$27.10	-

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<u>Coverages*</u>	<u>Limits and/or Deductibles</u>	<u>Vehicle 1</u>	<u>Vehicle 2</u>
Collision	\$500 Ded	-	\$162.70
	\$1,000 Ded	\$97.00	-
Emergency Road Service	Full	\$7.30	\$4.30
Six Month Premium Per Vehicle		\$535.60	\$505.00
Total Six Month Premium			\$1,040.60

*Coverage applies where a premium or \$0.00 is shown for a vehicle.

If you elect to pay your premium in installments, you may be subject to an additional fee for each installment. The fee amount will be shown on your billing statements and is subject to change.

New York No-Fault Benefits Section

Below is a breakdown of your No-Fault (PIP) coverages to show how much No-Fault coverage you have and the premium. The premiums shown below are already included in your six month premium. Your total premium is shown in the coverage section. Your No-Fault coverages with premiums and your other coverages and premiums are shown in the Coverage section. REFER TO THE COVERAGE SECTION AND THE PERSONAL INJURY PROTECTION AMENDMENT FOR THE OPTION YOU CARRY.

<u>Coverage</u>	<u>Limit and Deductibles</u>	<u>Vehicle 1</u>	<u>Vehicle 2</u>
Mandatory Personal Injury Protection	\$50,000.00	\$108.90	\$79.60
Optional Basic Economic Loss	\$25,000.00	\$5.70	\$5.50
Additional Personal Injury Protection	\$100,000.00	\$14.20	\$13.50
Total		\$128.80	\$98.60
Aggregate No-Fault Benefits Available		\$175,000.00	\$175,000.00
		Non Ded	Non Ded

**Maximum Monthly Work Loss Benefit	\$4,000.00
Other Necessary Expenses Per Day	\$50.00
Death Benefit	\$2,000.00

** THE MAXIMUM MONTHLY WORK LOSS BENEFIT AND OTHER NECESSARY EXPENSES PER DAY ARE INCLUDED IN THE AGGREGATE SHOWN ABOVE. THE \$2,000 DEATH BENEFIT IS IN ADDITION TO THE AGGREGATE.

Discounts and Premium Reductions

	<u>Vehicle 1</u>	<u>Vehicle 2</u>
The total value of your discounts and premium reductions is \$449.60		
Multi-Car	\$72.00	\$89.20
Sponsored Group	\$16.40	\$15.40
Anti-Lock Brakes	\$33.90	\$30.20
5 Year Good Driving	\$35.50	\$42.70
Daytime Running Lights	\$13.30	\$11.80
Passive Restraint/Air Bag	\$51.00	\$38.20
Total	\$222.10	\$227.50

The Reductions shown above are already reflected in your six month premium.